

**Westport School Committee
Regular Meeting
DATE: Tuesday, June 18, 2024
TIME: 6:00 p.m.
PLACE: Westport Middle-High School Auditorium**

MINUTES

Members Present: Gloria Cabral, Evan Gendreau, Jason Pacheco, Melissa Pacheco, Christopher Thrasher (*left at 6:29 pm.*)

Also Present: Thomas Aubin Superintendent, Michelle Rapoza School Business Manager, 14 Community Participants

I. Call to Order and Pledge of Allegiance - Chair Evan Gendreau opened the Regular School Committee Meeting at 6:00 pm. with a quorum of the members present, followed by the Pledge of Allegiance.

II. Comments and Statements from the Public - There were none.

III. Informational Agenda

A. Superintendent Report - Superintendent Aubin gave a shout out to everyone and thanked them for a successful school year.

B. Committee Liaison Reports - Mr. Thrasher reported the Long Term Building Committee met last Wednesday to discuss concerns with the proposed move out of the old high school by the school department. Another meeting is scheduled this upcoming Wednesday. Mr. Thrasher will give an update at the next meeting.

Mr. Pacheco did not attend the last Cable Advisory Board meeting. There will be a new Chair due to Ms. Buck's resignation.

Ms. Cabral and Ms. Pacheco had no meetings to report on.

Mr. Gendreau reported the Audit Committee met last week. They were joined by the auditor who reported on FY23 with no material weaknesses or deficiencies. Next meeting will be in December.

C. Westport Community Schools Bill Warrant 6-14-2024 - Chair Gendreau reported bill warrant dated 6-14-2024 in the amount of \$126,649.61 was emailed to school committee members for review. Members also have a hardcopy of the bill warrant.

Chair Gendreau asked if there were any questions on the bill warrant?

Mr. Thrasher had a question on page 2 under instructional services for Lees Supermarket. Ms. Rapoza will clarify this and send out the information.

D. Discussion of Moving District Offices - Chair Gendreau highlighted items in a draft letter to the town administrator concerning the move out of the old high school.

Chair Gendreau asked if there were any further comments from the committee?

Mr. Thrasher thanked everyone involved for their diligent work on this issue. He would like to have this work out as smooth as possible and is hopeful on future recommendations for the building.

Ms. Pacheco shared a concern about conducting daily checks with minimal staff and mentioned being partners on this with the town.

Discussion took place on winterizing the building. Ms. Rapoza mentioned if the building is winterized the community would not be able to use it possibly November - December due to no heat. Chair Gendreau suggested to wait on recommendations from the Long Term Building Committee on use of the building.

Discussion took place on costs going forward and payment responsibilities school vs. town. The goal is to work collaboratively with the town as well as minimize the burden of costs moving forward.

Chair Gendreau asked if there were any further comments? There were none.

Chair Gendreau will circulate a revised letter.

E. WFT MOA - Chair Gendreau reported the School Committee held an Executive Session before this meeting and unanimously approved the Memorandum of Agreement between the Westport School Committee and the Westport Federation of Teachers.

IV. Action Agenda

A. Review and Act on SC Meeting Minutes for Tuesday 6-4-24-

A motion was made to approve the SC Meeting Minutes for Tuesday 6-4-24.

Motion by MPacheco, seconded by Cabral 5/0/0

B. Review and Act on WMHS 8th Grade Trip to Washington DC Tuesday, June 10, 2025 – Friday, June 13, 2025 - Students had a successful trip last week. Ms. Pacheco asked about the staff/student ratio? Chaperone ratio is good. There were 2 nurses attending and a buddy system will be implemented.

A motion was made to approve the WMHS 8th Grade Trip to Washington DC Tuesday, June 10, 2025 - Friday, June 13, 2025.

Motion by MPacheco, seconded by Thrasher 5/0/0

Mr. Thrasher left here at 6:29 pm.

C. Review and Act on SY2024-2025 School Lunch Program Food Contracts - Ms. Rapoza went over the food service list of bids.

A motion was made to approve and accept the SY2024-2025 School Lunch Program Food Contracts list.

Motion by MPacheco, seconded by JPacheco 4/0/0

V. **Routine Matters** - Correspondence and Notices - Chair Gendreau reported there were none.

VI. **Topics the Chair could not Reasonably Anticipate Forty-eight (48) Hours in Advance of the Meeting** - Chair Gendreau informed members that the Selectboard discussed a Massachusetts housing proposal concerning Pine Ridge Estates. They requested an analysis showing how many students will be expected to attend the schools.

Ms. Pacheco inquired about the summer schedule for school committee meetings and requested virtual meetings. Chair Gendreau announced the next meeting will take place virtually on July 9 at 7:30 am. There may be a meeting on moving out of the old high school in July.

VII. **Adjourn** - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.

Motion by Cabral, seconded by JPacheco 4/0/0

Roll call vote:

Cabral Yes J Gendreau Yes JPacheco Yes MPacheco Yes

The Regular School Committee Meeting adjourned at 6:35 pm.

MEETING DOCUMENTS

WCS Bill Warrant: 6.14.2024

Old High School Letter/Draft to Mr. Hartnett dated June 18, 2024

WMHS 8th Grade Trip to Washington DC Tuesday, June 10, 2025 – Friday, June 13, 2025

SY2024-2025 School Lunch Program Food Contracts

Submitted by Sharon Pinho School Committee Recording Secretary