

# GRANADA HILLS CHARTER

Regular Governing Board Meeting  
Monday, June 24, 2024 - 4:00 PM  
Granada Hills Charter High School Library  
10535 Zelzah Ave, Granada Hills, CA 91344

## Minutes

### In Attendance:

Brian Bauer, CEO/Superintendent (non-voting)  
Jody Dunlap, At Large Member (Chair)  
Luis Cervantes, At Large Member  
Lorene Dixon, At Large Member

Sandra Bingham, At Large Member  
Maribel Ramirez, At Large Member  
Joan Lewis, At Large Member  
Richard Nolan, At Large Member

The meeting was called to order at 4:00 p.m. by Jody Dunlap and roll call was taken by David Bensinger. Jody Dunlap led the Pledge of Allegiance. There was no public comment.

### Student Recognition - Spring Sports and Academic Teams

Brian Bauer, Chief Executive Officer/Superintendent introduced the High School Boys' and Girls' Track and Field teams, thanking the coaches for their commitment and dedication. Head coach Johnny Wiley recognized several team members for their outstanding performances during the season. Mr. Bauer welcomed the High School Academic Decathlon team and coach Jared Matsubayashi, and congratulated the team on winning the national online competition.

### Action Item #1 - Approval of 2024-2027 Local Control Accountability Plan (LCAP)

Jenny DaCosta, Chief Academic Officer, presented the LCAP Annual Update for approval. The 2024-2027 LCAP was first presented to the GHC Governing Board at the May 13, 2024 meeting for public review and comment. Ms. DaCosta provided additional details about the LCAP, including information about the local indicators. The 2024-2027 LCAP features three goals: Pupil Achievement, Academic Engagement, and School Culture and Safety.

Several Local Control Funding Formula (LCFF) priorities do not meet the criteria established for the state indicators reported on the California School Dashboard. These remaining priorities are considered local indicators and require local educational agencies (LEAs), including Charter Schools, to determine whether they have Met, Not Met, or Not Met for Two or More Years each applicable local indicator. GHC used the State Board of Education's tools for self-reflection to gather data and input from relevant educational partners to generate the report. Based on the self-reflection process, GHC determined it has met all priorities that measure the Local Indicators.

**Luis Cervantes made a motion to approve. Maribel Ramirez seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Abs		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

### Action Item #2 - Approval of 2024-2025 Budget Overview for Parents (BOP)

Tammy Stanton, Chief Financial Officer, explained that California Education Code requires LEAs to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents that uses language that is

understandable and accessible to parents. Granada Hills Charter School plans to spend \$95,937,981 for the 2024-2025 school year. Of that amount, \$68,280,968 is tied to actions/services in the LCAP and \$27,657,013 is not included in the LCAP. Expenses not captured within the LCAP are mainly attributable to auxiliary services and costs that are not associated with the education program. Larger expenses not mentioned include charter authority oversight fee, facility leasing, general insurance, other fees and services, depreciation and auxiliary salaries. In addition, some expenses included are also capitalized assets and will not be recognized until later years.

**Lorene Dixon made a motion to approve. Luis Cervantes seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Abs		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Chief Financial Officer’s Update (Tammy Stanton)**

**Action Item #3 - Approval of Year-to-Date Financial Reports and Revised 2023-2024 Budget**

Ms. Stanton presented the Year-to-Date Financial report as of May 31, 2024 which summarizes the revenue, expenditures, and changes in fund balance, a balance sheet account summary, and an updated cash flow report/projection for 2023-2024. The Cash Flow projection includes actuals through May 31, 2024, with bank reconciled cash balances. Ms. Stanton reported that the year-to-date net income increase is \$7.6M and consolidated cash on hand is 144 days. The financial report also included:

- Period Statement of Revenue and Expenditures
- Balance Sheet (consolidated by all funds)
- Cash Flow Projection
- Consolidated income statement
- COVID Relief Funding

**Sandra Bingham made a motion to approve. Luis Cervantes seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Abs		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Action Item #4 - Approval of Granada Hills Charter 2024-2025 Preliminary Budget**

Ms. Stanton presented the 2024-2025 Preliminary Budget, highlighting that California Education Code requires charter schools to prepare a Preliminary Budget on or before July 1 annually. In addition, the chartering authority, Los Angeles Unified School District (LAUSD), requires that GHC prepare and submit its preliminary budget by June 14, 2024, in SACS format using the state’s SACS software.

California lawmakers passed the 2024-2025 State Budget via AB 107 on Thursday, June 13, which fulfills the Legislature’s constitutional obligation to approve a spending plan before June 15. Legislature also approved SB 154 which suspends the Prop 98 minimum guarantee in the current 2023- 2024 fiscal year to maintain education programs at their current level for 2023-2024 and 2024-2025 inclusive of the 1.07% COLA. Ms. Stanton also shared that the preliminary GHC budget assumes Federal COVID sources are exhausted by the Fall of 2024 and assumes full implementation of the Proposition 28 Arts and Music in Schools (AMS) funding at the start of the 2024-2025 academic year.

**Luis Cervantes made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Abs	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #5 - Approval of Education Protection Account (EPA) Expenditure Plan**

Ms. Stanton presented the 2024-2025 Education Protection Account (EPA) Expenditure Plan. GHC has consistently used EPA funds for classroom teacher salaries and benefits. Consistent with prior years, staff recommends the same use for 2024-2025.

**Lorene Dixon made a motion to approve. Maribel Ramirez seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #6 - Approval of Consolidated Application 2024-2025 for Federal Funding**

Ms. Stanton presented the Consolidated Application for Federal Funding, which indicates the school’s intent to participate in the following federal programs in 2024-2025: Title I, Part A (Basic Grant), Title II, Part D (Supporting Effective Instruction), and Title IV (Student and School Support).

**Luis Cervantes made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action**

**Action Item #7 - Approval of 2024-2025 Insurance Policy**

Ms. Stanton presented the recommendation to authorize the acceptance of the Alliant Insurance Services proposal effective for the 2024-25 fiscal year. The total proposal cost is \$1,118,099 which reflects a 4.5% cost increase compared to the current 2023-24 coverage year.

**Lorene Dixon made a motion to approve. Sandra Bingham seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #8 - Approval of Contracts/Purchases in Excess of \$150,000**

Ms. Stanton presented the recommendation to approve the following contracts in excess of \$150,000:

- 1) AEGIS Security and Investigations - 2024-2025 Contract for Services - \$95,000 per month. AEGIS provides the School with additional daytime security services on the Zelzah and Devonshire campuses. AEGIS has provided Granada Hills Charter with overnight security services since 2016 and started providing additional daytime security services in August 2021 to assist with the return to in-person learning. Additionally, this year’s agreement includes a patrol vehicle for travel between campuses.

2) Purchase Authorization for Special Programs - Cross County Education and Edlogical Group - \$3,000,000 annually. GHC relies on the service providers, assessors, teachers and programs these Nonpublic Agencies (NPAs) provide to support GHC students with disabilities and each of their unique needs.

**Luis Cervantes made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Chief Executive Officer/Superintendent’s Report** *(Brian Bauer, Chief Executive Officer/Superintendent)*  
**Local and State Updates**

**Action Item #9 - Approval of TK-8 and 9-12 Instructional Program Calendars**

Mr. Bauer presented the TK-8 and 9-12 instructional program calendars to the Board for approval. The calendars were previously presented at the May 13 board meeting. The calendars identify the campus specific events including Back to School Night, Open House, the final exam dates, and parent-teacher conference dates.

**Sandra Bingham made a motion to approve. Richard Nolan seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #10 - Approval of Proposition 28 Expenditure Plan and Annual Report - Art and Music K-12 Education Funding Initiative**

Ms. Stanton shared the Proposition 28, Arts and Music K-12 Funding Initiative, plan and 2023-2024 annual report with the Board, including information about expected funding, oversight, and other requirements. Eighty percent of the funds received by GHC must be spent on additional, new staff members associated with expanding arts and music programs.

**Lorene Dixon made a motion to approve. Sandra Bingham seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #11 - Approval of Updated TK-8 and 9-12 Parent-Student Handbooks**

Mr. Bauer presented updates to the TK-8 and 9-12 Parent-Student Handbooks.

**Lorene Dixon made a motion to approve. Luis Cervantes seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes	Richard Nolan	Yes	Maribel Ramirez	Yes	Sandra Bingham	Yes
Luis Cervantes	Yes	Jody Dunlap	Yes	Joan Lewis	Yes		

**Action Item #12 - Approval of Updated GHC Staff Handbook**

Mr. Bauer presented the updates to the GHC Staff handbook that address leaves and leave accrual, the frequency of employee pay, and the Catastrophic Sick Leave Donation Program.

**Lorene Dixon made a motion to approve. Maribel Ramirez seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Devonshire Campus Phase 3 Construction Update**

**Action Item #13 - Approval of Phase 3 Construction Plan, Budget, and Contracts**

Norm Holloway, Chief Operating Officer, presented an overview of the Devonshire Campus Phase 3 Construction plans, including the timeline for the building replacement and project completion. Members of the Board commented on the need for the School to recognize the impact a large scale construction project has on the neighborhood and emphasized the need for the School to work with the neighborhood to address any issues.

**Lorene Dixon made a motion to approve. Richard Nolan seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Bond Resolution #2024-02 - Project Contracts**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Bond Resolution #2024-03 - Bond Transactions**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

**Action Item #14 - Approval of May 13, 2024 Governing Board Meeting Minutes**

**Luis Cervantes made a motion to approve. Maribel Ramirez seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Yes		Jody Dunlap	Yes		Joan Lewis	Yes			

Meeting adjourned to closed session at 4:56 p.m. to discuss:

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
  - Significant exposure to litigation pursuant to Government Code Section 54956.9(b): two cases
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

- Name of case: Iris Arnold, et al v. Brian Bauer, et al, Case No. 22STCV01783
- Name of case: S.Q., et al v. Granada Hills Charter, Case No. 23STCV12226

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Title: Chief Executive Officer/Superintendent

- CONFERENCE WITH LABOR NEGOTIATOR

- Agency negotiator: Brian Bauer
- Employee organization: UTLA

**PUBLIC SESSION**

Meeting returned to open session at 6:40 p.m.

In closed session, the Board completed the evaluation of the Chief Executive Officer/Superintendent, Brian Bauer. No additional action was taken by the Board.

**Action Item #15 - Approval of Compensation Plan for Classified Hourly Employees**

Mr. Bauer presented a compensation plan for classified, hourly employees with more than ten years of service to GHC to receive a five percent, off-schedule payment based on their base earnings for the previous year. Additionally, following the completion of each five additional years of regular part- or full-time service, eligible employees will receive a five percent, off-schedule payment based on their base earnings for the previous year.

**Joan Lewis made a motion to approve. Sandra Bingham seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Abs		Jody Dunlap	Yes		Joan Lewis	Yes			

**Action Item #16 – Board Ratification/Approval of Single Collective Bargaining Agreement**

Mr. Bauer presented the Single Collective Bargaining Agreement with UTLA to fully settle negotiations Agreement between Granada Hills Charter (“GHC”) and United Teachers Los Angeles (“UTLA”) through June 30, 2025. The agreement consolidates prior agreements, memorandums of understanding, and side letters into a single, comprehensive agreement.

**Lorene Dixon made a motion to approve. Richard Nolan seconded the motion. Unanimously approved with the following votes:**

Lorene Dixon	Yes		Richard Nolan	Yes		Maribel Ramirez	Yes		Sandra Bingham	Yes
Luis Cervantes	Abs		Jody Dunlap	Yes		Joan Lewis	Yes			

Meeting adjourned at 6:45 p.m.

Approved by the GHC Governing Board August 5, 2024

*David Bensinger*

Board Secretary