

**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors  
Community Room, Aberdeen High School  
March 5, 2024, 6 p.m.

**AGENDA**

6:00 p.m. Call to Order

Flag Salute

**Consent Agenda**

1. Minutes
2. Overnight & Out-of-State Trip Requests
3. Gifts to the District

Comments from Board Members

Comments from Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to [schoolboard@asd5.org](mailto:schoolboard@asd5.org).

Presentations

Old Business

Superintendent's Report

1. [District Mission, Vision and Values](#)
2. District Survey
3. [Seismic Phase I Planning](#)

Financial Services

New Business

1. [Ednetics](#)
2. [New Market Agreement](#)
3. [Bus Purchase](#)
4. Next Meeting

Board Meeting Agenda  
March 5, 2024

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

March 5, 2024, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on Feb. 20, 2024, are enclosed for your review and approval.
2. Overnight & Out-of-State Trip Requests –
  - a. The varsity baseball team at Aberdeen High School is requesting permission to travel to Richland for exhibition games and team activities on March 21 to April 2 during Spring Break.
  - b. The Cats Cave team at Aberdeen High School is requesting permission to travel to Astoria, Ore., on May 23.
3. Gifts to the District
  - a. The Grays Harbor Community Foundation has awarded the district \$13,260 from the Weatherwax Family Grants Fund to support student participation in the UW Summer STEM Camp.
  - b. The Grays Harbor Community Foundation has awarded the district \$35,000 from the Weatherwax Family Grants Fund for Twin Harbors Skills Center Support Expansion.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to [schoolboard@asd5.org](mailto:schoolboard@asd5.org) before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

Old Business

### Superintendent's Report

1. District Mission, Vision and Values – Superintendent Thake will report on the work to update the district's mission statement. A one-page framing document is enclosed for your consideration. [Enclosure 2](#)
2. District Survey – Superintendent Thake will report on plans for a community climate survey that will launch March 25.
3. Seismic Phase 1 Planning – An agreement with TCF Architecture for Phase I Planning under the OSPI Seismic Safety Grant is presented for your review and approval. [Enclosure 3](#)

### Financial Services

#### New Business

1. Ednetics – A proposal to purchase equipment to upgrade the District's technology infrastructure is presented for your review and approval. E-rate funds are expected to cover 85 percent of the cost. [Enclosure 4](#)
2. New Market Agreement – Renewal of the inter-district cooperative agreement with the New Market Skills Center allowing Aberdeen students to enroll in New Market courses is presented for your review and approval. [Enclosure 5](#)
3. Bus Purchase – Transportation Supervisor Ernie Lott is recommending approval of the enclosed order for two buses as budgeted. [Enclosure 6](#)
4. Next Meeting – The next regular meeting is scheduled for Tuesday, March 19, in the Community Room at Aberdeen High School.

### Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 7](#)

ADJOURN

**ABERDEEN SCHOOL DISTRICT NO. 5**

Minutes of the Regular Meeting of the  
Board of Directors – February 20, 2024

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, February 6, 2024, in the Community Room at Aberdeen High School. In attendance were Directors Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with student representative Mikyla Gunter, Superintendent Jeffrey Thake and 28 patrons and staff.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Director Jurasin and seconded by Director Ritter, the Board approved the consent agenda, which included the minutes from the regular meeting on February 6, 2024; January payroll vouchers 835737 through 835767 totaling \$3,980,979.66; General Fund vouchers 835768 and 835790 through 835898 totaling \$859,586.73, ASB Fund vouchers 835735 through 835736, 835769 and 835899 totaling \$6,284.25, and a Private Purpose Trust Fund voucher 835770 in the amount of \$11,535.05, and approved an overnight trip request for the AVID Class at Aberdeen High School to travel to Eastern Washington to visit four universities on March 20-22.

CONSENT AGENDA

President Durney noted that the Board had received correspondence from Andrew Workman of Aberdeen regarding cell phone policies at Miller Junior High School and she read public comment received via email from Tamar Yakovich regarding the transition to trimesters at Aberdeen High School.

PUBLIC COMMENT

AHS Principal Aaron Roiko presented information regarding a return to trimester scheduling. The Board engaged in a lengthy discussion with Principal Roiko and staff about planning, the purpose, goals and preparedness.

AHS TRIMESTER  
PRESENTATION

Following a presentation by CTE Director Lynn Green, on a motion by Director Jurasin and seconded by Director Ritter, the Board adopted a new policy, 2401 Financial Education Mastery.

2402 FINANCIAL  
EDUCATION  
MASTERY

Following a presentation by CTE Director Lynn Green, on a motion by Director Ritter and seconded by Director Mizin, the Board adopted a new policy, 2413 Equivalency Credit Opportunities.

2413 EQUIVALENCY  
CREDITS

Superintendent Jeff Thake reported that both the Educational Programs and Operations Levy and the Capital Projects Levy are passing following the Feb. 13 special election. The Board expressed appreciation for the community's support and the work of the Citizens for Aberdeen Schools committee.

SUPERINTENDENT  
REPORT

LEVY UPDATE

Elyssa Louderback, the interim director of business and operations, presented the Fiscal Status Report for January. She reported that with 41.7 percent of the fiscal year elapsed, the District has received 37.7 percent of revenue and incurred 41.9 percent of expenses. Under enrollment, she reported the 3,139.83 average annual FTE is trending 69.83 above budget. She reported ending fund balances of \$646,660.71 in the General Fund, \$413,545.84 in the Capital Projects Fund, \$880,640.44 in the Debt Service Fund, \$361,452.70 in the ASB Fund and \$454,685.16 in the Transportation Vehicle Fund.

FISCAL STATUS  
REPORT

On a motion by Director Ritter and seconded by Director Jurasin, the Board approved an agreement with Central Washington University for the placement of student teachers in the district.

CWU PLACEMENT  
AGREEMENT

Following a presentation by Special Education Director Rick Bates, on a motion by Director Jurasin and seconded by Director Mizin, the Board approved an agreement with the Emerald Learning Center to provide special education and related services for a student in 2024.

EMERALD  
LEARNING  
CENTER

On a motion by Director Ritter and seconded by Director Jurasin, the Board approved an agreement with Pacific University of Forest Grove, Ore., to provide clinical and other learning experiences for students in its education program.

PACIFIC  
UNIVERSITY  
AFFILIATION

On a motion by Director Wright and seconded by Director Jurasin, the Board approved renewal of the inter-local agreement with Bates Technical College for 2024-2025 which allows Aberdeen students to enroll at the technical college.

BATES TECHNICAL  
COLLEGE

President Durney announced that the next regular meeting of the Board is scheduled for 6 p.m. Tuesday, March 5, in the Community Room at Aberdeen High School.

NEXT MEETING

At 7:08 p.m., President Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 7:38 p.m., the meeting was extended for 10 minutes. The meeting reconvened in regular session at 7:48 p.m.

EXECUTIVE  
SESSION

On a motion by by Director Jurasin and seconded by Director Wright, the Board approved the Personnel Report.

PERSONNEL  
REPORT

Under administrative matters, the Board accepted the resignation of Sherri Northington as principal at Robert Gray Elementary School effective June 30.

CERTIFICATED

Under certificated matters, the Board approved a leave of absence for Bailey Lundy, a teacher at A.J. West Elementary School, effective Aug. 24, 2024 through June 11, 2025; approved the hiring of George Bain, David Bennett, Cindy Jamroz, Mercy Johnson, Christopher Oberholtzer and Tyna Waters as substitutes for the

CLASSIFIED

district and accepted the resignation of Timothy Preston as a substitute for the District effective Feb. 16.

Under classified matters, the Board approved the hiring of Angie Evans as a Food Service worker and transporter at Aberdeen High School effective Feb. 12, approved a change of assignment for Julie Cramer in Food Service from Miller Junior High School to Robert Gray Elementary School effective Feb. 15; approved a leave of absence for Guadalupe Arias Morelia, an MTSS assistant at A.J. West Elementary School, effective Feb. 21 through March 4; accepted resignations from Cotillion Sorensen as the Human Resources assistant in the Administration Building effective Feb. 14, and from Stephanie Davis as a para-educator at McDermoth Elementary School effective Feb. 8; approved the hiring of Layne Bruner as the head coach and Ashton Williamson as assistant coach for baseball, Larry Fleming as the head coach and Alexis Garcia and Luis Soto as assistant coaches for boys' soccer, Desiree Glanz and Steve Reed as head coaches and Todd Bridge and Brandyn Brooks as assistant coaches for track, Ashley Kohlmeier as the head coach and Annette Duvall as the assistant coach for girls' tennis, Jimmy McDaniel as the head coach and Brandon Siano and Tamara Corona as assistant coaches for fastpitch, and Dan Sundstrom as the head coach for girls' golf, all at Aberdeen High School effective Feb. 26; accepted the resignation of Kobie Fall as the assistant coach (0.5 fte) for baseball at Aberdeen High School effective Jan. 31; approved the hiring of Carol Jenkins as a substitute for the District and accepted the resignation of Erick Hayter-Ramsey as a substitute effective Feb. 8.

There being no further business, the regular meeting was adjourned at 7:50 p.m.

ADJOURN

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Jeffrey Thake, Secretary

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Jennifer Durney, President

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Cats Cave

School Aberdeen High School

Advisor Faith Taylor-Eldred Phone 360-581-2652 (cell)

Date(s) of Trip 5-23-24 (Tues) Destination Astoria, OR

Lodging Location NA Lodging Phone NA

Objective of Trip team building and celebrating our successes.

Number of Students \_\_\_\_\_ Number of Chaperones 2-3

Cost per Student ~\$110 Cost per Chaperone \$110

Funding Source and/or Account Code CTE - Cats Cave

Type of Transportation SUV x3 Bus form required YES  NO   
SUV

ASB Approval N/A Date \_\_\_\_\_

Principal Approval Lynn Ho Date 2/28/24

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)



**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

*Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.*

Group/Team AHS Varsity Baseball team

School Aberdeen High School

Advisor Layne Bruner Phone 360-589-3002

Date(s) of Trip March 31-April 2 Destination Richland, WA

Lodging Location Air BNB Lodging Phone \_\_\_\_\_

Objective of Trip Play two games and team bonding

Number of Students 15 Number of Chaperones 2

Cost per Student 0 - booster Cost per Chaperone 0 - booster

Funding Source and/or Account Code 0125

Type of Transportation two school vans Bus form required YES  NO

ASB Approval NA Date \_\_\_\_\_

Principal Approval x Charm Rucko Date 2-28-29

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

*(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)*



# Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

## Board of Directors

### OFFICERS

Kathryn Skolrood  
Chair

Molly Bold  
Vice Chair

George Donovan  
Secretary

Mike Stoney  
Treasurer

February 21, 2024

Aberdeen School District

ATTN: Lynn Green

206 N G St.

Aberdeen, WA 98520

### ELECTED MEMBERS

Dr. Donald Arima

Dr. Edward Brewster

David Burnett

Judith Davis

Lynn Green

Tim Martin

Wes Peterson

Tom Quigg

Mike Sand

Mark Stensager

Bill Stewart

Richard Vroman

Maryann Welch

Dear Lynn,

The Grays Harbor Community Foundation is excited to share that you have been approved a grant in the amount of **\$13,260.00** for **UW Summer STEM Camp for Grays Harbor Students**. This grant is awarded from the Weatherwax Family Grants Fund held at the Grays Harbor Community Foundation.

Enclosed, please find a copy of our Grant Award Agreement Form. Have an authorized individual of your organization sign the included Agreement Form and return it to the Foundation. Upon our receipt of the signed Agreement, we will issue your check.

### EMERITUS MEMBERS

Todd Lindley

Stan Pinnick

Randy Rust

Final progress reports are required six months after funds are awarded (September 1, 2024) to be considered for future grant opportunities. You can access the final report by logging into your account. Please use this letter as your reminder to complete the report on time as we share all reports with our Board of Directors.

### Staff

Eric Potts

Executive Director

Jessica Hoover

Senior Program Officer

Valerie Piper

Finance & Accounting Officer

Lyndsie Winter

Administrative Assistant

The board and staff of the Foundation appreciate your organization for the work it does to improve the lives of our community. Congratulations and good luck with your work in the coming year.

Sincerely,



Eric Potts

Executive Director



# Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

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Dr. Edward Brewster  
David Burnett  
Judith Davis  
Lynn Green  
Tim Martin  
Wes Peterson  
Tom Quigg  
Mike Sand  
Mark Stensager  
Bill Stewart  
Richard Vroman  
Maryann Welch

### EMERITUS MEMBERS

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Senior Program Officer  
Valerie Piper  
Finance & Accounting Officer  
Lyndsie Winter  
Administrative Assistant

February 21, 2024

Aberdeen School District/Twin Harbors Skills  
ATTN: Lynn Green  
216 N G St.  
Aberdeen, WA 98520

Dear Lynn,

The Grays Harbor Community Foundation is excited to share that you have been approved a grant in the amount of **\$35,000.00** for **Twin Harbors Skills Center Support Expansion**. This grant is awarded from the Weatherwax Family Grants Fund held at the Grays Harbor Community Foundation.

Enclosed, please find a copy of our Grant Award Agreement Form. Have an authorized individual of your organization sign the included Agreement Form and return it to the Foundation. Upon our receipt of the signed Agreement, we will issue your check.

Final progress reports are required six months after funds are awarded (September 1, 2024) to be considered for future grant opportunities. You can access the final report by logging into your account. Please use this letter as your reminder to complete the report on time as we share all reports with our Board of Directors.

The board and staff of the Foundation appreciate your organization for the work it does to improve the lives of our community. Congratulations and good luck with your work in the coming year.

Sincerely,



Eric Potts  
Executive Director



# Aberdeen School District

*Empowering Minds, Inspiring Futures*  
2030

## Our Mission

To facilitate an innovative, empowering and equitable learning experience for every student.

## Our Vision

A community of confident, connected, future-ready, critical thinkers.

## Our Values

- Every student can learn
- Positive relationships
- Respectful culture
- Practice growth mindset
- Future focused
- Attendance matters
- Shared accountability
- Healthy choices

## Guiding Statements

- Students will graduate “Life Ready” with 21st Century skills
- Students will be reading at or above grade level by the end of 3rd Grade
- Students will be Algebra ready by 9th Grade
- Students will have multiple opportunities to explore careers and learn life skills
- Our entire school community engages with a growth mindset for continuous improvement

*Engage with us!*

*J.M. Weatherwax High School \*\*\* Harbor Learning Center \*\*\* Miller Junior High School  
A.J. West Elementary School \*\*\* Central Park Elementary School \*\*\* McDermoth Elementary School  
Robert Gray Elementary School \*\*\* Stevens Elementary School \*\*\* Hopkins Preschool*

Revised: February 27, 2024

Re: Aberdeen School District  
OSPI School Seismic Safety Grant - Phase I Planning  
TCF Project No. 2024-002  
Consulting Services Fee Proposal  
Attn: Mr. Andrew Twyman, Associate Director of Design, Value Engineering + Construction Project Management

Dear Andy,

I am pleased to provide you with this Design Consulting Services proposal for the OSPI School Seismic Safety Grant - Phase I Planning Project. We look forward to working with you and the Aberdeen School District on this really exciting project.

This fee proposal is to provide you with our latest understanding of the scope, fee, schedule, and project requirements. Our goal in preparing this fee proposal is to provide you with the services that you desire and set fees that will allow us to do a quality job for you. Our proposal is based on the understanding and assumptions noted herein.

**Project Schedule:** Following is a summary of the proposed project schedule.

- |   |   |
|---|---|
| • Contracts:  | February - March                                  |
| • Part 1 Geotech Exploration:                                   | April   |
| • Site Visits:  | April   |
| • Part 1 Structural Analysis:                                   | March 1 <sup>st</sup> - June 30 <sup>st</sup>     |
| • Draft Master Plan Report Issuance:                            | June 30 <sup>th</sup>                             |
| • Part 2 Geotech Exploration (If Needed/Contracted):            | July 1 <sup>st</sup> – August 31 <sup>st</sup>    |
| • Part 2 Structural/Evacuation Analysis (If Needed/Contracted): | July 1 <sup>st</sup> – August 31 <sup>st</sup>    |
| • Alternative Site Studies (If Needed/Contracted For):          | July 1 <sup>st</sup> – September 30 <sup>th</sup> |
| • Master Planning Report Update:                                | October   |
| • OSPI presentation:  | November  |

**General Project Scope:** The phase 1 scope includes the geotechnical analysis, structural assessment, and master planning services at each campus location listed below to evaluate the potential viability for relocations, seismic retrofit, and/or construction of vertical evacuation towers. Future phases, if approved, may include professional services throughout the design and construction phases or a study of building relocation at different project sites.

We broke our phase 1 fee proposal into two (2) parts. The first part includes the initial Geotech and Structural exploration and analysis to validate the viability of completing a seismic retrofit and tsunami evacuation structure at each project site. If, through this initial investigation, seismic retrofit and vertical tsunami evacuation is determined feasible the Design Team may request additional funds to further develop our analysis and aid in the creation of more detailed retrofit and evacuation structure concepts. If determined infeasible, our assumption is the Team will be asked to study alternative site locations for

the relocation of the four (4) buildings included in the study. It is our understanding that an additional service will fund the study work at the alternative sites.

**School Sites:** The following school sites will be evaluated as part of the Phase 1 scope:

- Harbor Learning Center
- AJ West Elementary School
- Stevens Elementary School
- Miller Junior High School

**Project Budget:** The study will provide cost analysis for the scope of work covered in the study to help the Owner determine a MACC for future projects.

**Construction Delivery Method:** The cost estimator will use Design-Bid-Build as the basis for the construction delivery method when creating the cost estimates for the projects.

**Architectural Services:** Our architecture services will include the following:

- *General Administration & Correspondence:* Correspond with CSG|ESD 112, Aberdeen School District and consultants and attend virtual meetings as required to support project needs.
- *Owner Meetings:* Attend Owner Meetings two (2) times a month with CSG|ESD 112 from March Through November.
- *Site Visits:* Perform a site visit to all four (4) sites being studied. TCF to document findings for use in the Master Plan report.
- *Master Plan Creation:* Facilitation of meetings to define scope of vertical evacuation structure location, capacity, and design criteria. Review high level phasing and scheduling for seismic retrofit work. Create master plan site concepts to support master plan concept creation. Outline architectural scope anticipated for seismic retrofit concept and include in phase report.
- *Cost Estimate Coordination:* Work with engineers and 3<sup>rd</sup> party cost estimator to estimate Masterplan scope.
- *Public Meeting Prep & Attendance:* We will help work with the District to create a “Task Force” representative of the board community. TCF will collaborate with the district on creating material to distribute to the “Task Force” to update them on the planning process.
- *Agency Coordination, Code Review & Land Use Regulatory Research & Documentation:* Perform an initial high level building code and land use review. Full code review to be performed in future phases.
- *Report Creation:* Create phase report summarizing master plan findings and analysis.
- *OSPI School Seismic Grant Presentation & Prep:* Prepare, attend and help present the findings of the Master Plan analysis and findings.

**Consultants:** As coordinated with you the following are the proposed consultants that we plan on using on this project:

- **Geotechnical Engineer:** Haley & Aldrich
- **Civil Engineer:** LDC
- **Structural Engineer:** Degenkolb Engineers
- **Cost Control Consultant:** RC Cost Group

**Consultants Services:** See attached consultant proposals for a detailed description of their services.

**Fee Type:** Our fee is proposed on a fixed fee basis.

**Contract Type:** We anticipate a short form Prime Agreement. Please send a draft of the Prime short-form agreement for our review.

**Reimbursable Expenses:** Reimbursable Expenses plus mark-ups will be charged in addition to our Services fees. We have provided an estimate for expenses. We will bill our expenses on the project as incurred plus a 10% mark-up.

Please give me a call if you have any questions.

Respectfully,  
TCF Architecture PLLC

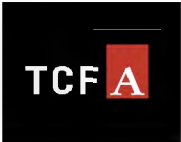


Steve Wachtler, AIA  
Principal

Exhibit A: Fee Calculations

Consultant Fee Proposals: Degenkolb Engineers, LDC, Haley & Aldrich, and RC Cost Group

# OSPI School Seismic Safety Grant - Phase 1 Aberdeen School District



## Exhibit A - Fee Calculation R2

Revised: 2/27/2024

**SUMMARY OF WORK / ASSUMPTIONS:** The following is a detailed breakdown of the scope of services and projected hours that TCF Architecture will provide for the Aberdeen School District OSPI School Seismic Safety Grant - Phase I Planning Project. Also reference our fee proposal letter for additional clarification on these items.

| TASK                                      | PROJECT TASK DESCRIPTION  | TEAM MEMBER HOURS / FEES |                   |             |                | TOTALS |
|---|---|--------------------------|-------------------|-------------|----------------|--------|
|   |   | Principal                | Project Architect | Job Captain | Administrative |        |
| <b>TASK 1 - ARCHITECTURAL SERVICES</b>    |   |                          |                   |             |                |        |
| <b>Site 1 (Harbor Learning Center)</b>    |   |                          |                   |             |                |        |
| 1.01                                      | General Admin, Project Management & Correspondence                              | 10.0                     |                   |             | 3.0            |        |
| 1.02                                      | Owner Meetings  | 2.00                     |                   |             |                |        |
| 1.03                                      | Site Visit & Documentation  | 4.0                      |                   |             |                |        |
| 1.04                                      | Master Plan Creation  | 16.0                     | 16.0              | 8.0         |                |        |
| 1.05                                      | Cost Estimate Coordination  | 1.0                      |                   |             |                |        |
| 1.06                                      | Public Outreach   | 2.0                      |                   |             |                |        |
| 1.07                                      | Review Concept Options with District  | 1.0                      |                   |             |                |        |
| 1.08                                      | Agency Coordination, Code Review & Land Use Regulatory Research & Documentation |                          | 2.0               |             |                |        |
| 1.09                                      | Report Creation   | 4.0                      |                   |             |                |        |
| 1.10                                      | OSPI School Seismic Safety Grant Presentation & Prep                            | 2.0                      |                   |             |                |        |
| <b>Site 2 (AJ West)</b>                   |   |                          |                   |             |                |        |
| 1.11                                      | General Admin, Project Management & Correspondence                              | 10.0                     |                   |             | 3.0            |        |
| 1.12                                      | Owner Meetings  | 2.00                     |                   |             |                |        |
| 1.13                                      | Site Visit & Documentation  | 4.0                      |                   |             |                |        |
| 1.14                                      | Master Plan Creation  | 16.0                     | 16.0              | 8.0         |                |        |
| 1.15                                      | Cost Estimate Coordination  | 1.0                      |                   |             |                |        |
| 1.16                                      | Public Outreach   | 2.0                      |                   |             |                |        |
| 1.17                                      | Review Concept Options with District  | 1.0                      |                   |             |                |        |
| 1.18                                      | Agency Coordination, Code Review & Land Use Regulatory Research & Documentation |                          | 2.0               |             |                |        |
| 1.19                                      | Report Creation   | 4.0                      |                   |             |                |        |
| 1.20                                      | OSPI School Seismic Safety Grant Presentation & Prep                            | 2.0                      |                   |             |                |        |
| <b>Site 3 (Stevens Elementary School)</b> |   |                          |                   |             |                |        |
| 1.21                                      | General Admin, Project Management & Correspondence                              | 10.0                     |                   |             | 3.0            |        |
| 1.22                                      | Owner Meetings  | 2.00                     |                   |             |                |        |
| 1.23                                      | Site Visit & Documentation  | 4.0                      |                   |             |                |        |
| 1.24                                      | Master Plan Creation  | 16.0                     | 16.0              | 7.0         |                |        |
| 1.25                                      | Cost Estimate Coordination  | 1.0                      |                   |             |                |        |
| 1.26                                      | Public Outreach   | 2.0                      |                   |             |                |        |



| TASK                                  | PROJECT TASK DESCRIPTION  | TEAM MEMBER HOURS / FEES |                   |             |                | TOTALS          |
|---------------------------------------|---|--------------------------|-------------------|-------------|----------------|-----------------|
|                                       |   | Principal                | Project Architect | Job Captain | Administrative |                 |
| 1.27                                  | Review Concept Options with District  | 1.0                      |                   |             |                |                 |
| 1.28                                  | Agency Coordination, Code Review & Land Use Regulatory Research & Documentation |                          | 2.0               |             |                |                 |
| 1.29                                  | Report Creation   | 4.0                      |                   |             |                |                 |
| 1.30                                  | OSPI School Seismic Safety Grant Presentation & Prep                            | 2.0                      |                   |             |                |                 |
| <b>Site 4 (Miller Junior High)</b>    |   |                          |                   |             |                |                 |
| 1.31                                  | General Admin, Project Management & Correspondence                              | 10.0                     |                   |             | 3.0            |                 |
| 1.32                                  | Owner Meetings  | 2.00                     |                   |             |                |                 |
| 1.33                                  | Site Visit  | 4.0                      |                   |             |                |                 |
| 1.34                                  | Master Plan Creation  | 16.0                     | 16.0              | 8.0         |                |                 |
| 1.35                                  | Cost Estimate Coordination  | 1.0                      |                   |             |                |                 |
| 1.36                                  | Public Outreach   | 2.0                      |                   |             |                |                 |
| 1.37                                  | Review Concept Options with District  | 1.0                      |                   |             |                |                 |
| 1.38                                  | Agency Coordination, Code Review & Land Use Regulatory Research & Documentation |                          | 2.0               |             |                |                 |
| 1.39                                  | Report Creation   | 4.0                      |                   |             |                |                 |
| 1.40                                  | OSPI School Seismic Safety Grant Presentation & Prep                            | 2.0                      |                   |             |                |                 |
| ESTIMATED HOURS                       |   | 168.0                    | 72.0              | 31.0        | 12.0           |                 |
| HOURLY RATE                           |   | \$325                    | \$185             | \$135       | \$115          |                 |
| ESTIMATED FEES                        |   | \$54,600                 | \$13,320          | \$4,185     | \$1,380        |                 |
| Reimbursable Expenses                 |   |                          |                   |             |                | \$500           |
| <b>TOTAL TASK 1 ARCHITECTURAL FEE</b> |   |                          |                   |             |                | <b>\$73,985</b> |

| <b>TASK 2 - GEOTECHNICAL SERVICES - Part 1</b> |  |  |  |  |  |           |
|--|--|--|--|--|--|-----------|
| 2.01   | Geotechnical Engineering, Fixed Fee Site 1 - Haley & Aldrich: See Attached Proposal                  |  |  |  |  | \$30,000  |
| 2.02   | Geotechnical Engineering, Contingency for poor Soils Site 1 - Haley & Aldrich: See attached Proposal |  |  |  |  | \$3,000   |
| 2.03   | Geotechnical Engineering, Fixed Fee Site 2 - Haley & Aldrich: See Attached Proposal                  |  |  |  |  | \$30,000  |
| 2.04   | Geotechnical Engineering, Contingency for poor Soils Site 2 - Haley & Aldrich: See attached Proposal |  |  |  |  | \$3,000   |
| 2.05   | Geotechnical Engineering, Fixed Fee Site 3 - Haley & Aldrich: See Attached Proposal                  |  |  |  |  | \$30,000  |
| 2.06   | Geotechnical Engineering, Contingency for poor Soils Site 3 - Haley & Aldrich: See attached Proposal |  |  |  |  | \$3,000   |
| 2.07   | Geotechnical Engineering, Fixed Fee Site 4 - Haley & Aldrich: See Attached Proposal                  |  |  |  |  | \$30,000  |
| 2.08   | Geotechnical Engineering, Contingency for poor Soils Site 4 - Haley & Aldrich: See attached Proposal |  |  |  |  | \$3,000   |
| SUBTOTAL CONSULTANT FEES                       |  |  |  |  |  | \$132,000 |
| 10% MARKUP ON CONSULTANT FEES                  |  |  |  |  |  | \$13,200  |
| SUBTOTAL                                       |  |  |  |  |  | \$145,200 |

| TASK                    | PROJECT TASK DESCRIPTION | TEAM MEMBER HOURS / FEES |                   |             |                | TOTALS           |
|-------------------------|--------------------------|--------------------------|-------------------|-------------|----------------|------------------|
|                         |                          | Principal                | Project Architect | Job Captain | Administrative |                  |
| <b>TOTAL TASK 2 FEE</b> |                          |                          |                   |             |                | <b>\$145,200</b> |

**TASK 3 - CIVIL SERVICES - Part 1**

|                               |  |  |  |  |         |                |
|-------------------------------|--|--|--|--|---------|----------------|
| 3.01                          | Civil Engineering, Fixed Fee Site 1 - LDC: See Attached Proposal |  |  |  | \$2,000 |                |
| 3.02                          | Civil Engineering, Fixed Fee Site 2 - LDC: See Attached Proposal |  |  |  | \$2,000 |                |
| 3.03                          | Civil Engineering, Fixed Fee Site 3 - LDC: See Attached Proposal |  |  |  | \$2,000 |                |
| 3.04                          | Civil Engineering, Fixed Fee Site 4 - LDC: See Attached Proposal |  |  |  | \$2,000 |                |
| SUBTOTAL CONSULTANT FEES      |  |  |  |  | \$8,000 |                |
| 10% MARKUP ON CONSULTANT FEES |  |  |  |  | \$800   |                |
| SUBTOTAL                      |  |  |  |  | \$8,800 |                |
| <b>TOTAL TASK 3 FEE</b>       |  |  |  |  |         | <b>\$8,800</b> |

**TASK 4 - STRUCTURAL CONSULTANT SERVICES - Part 1**

|                               |   |  |  |  |          |                 |
|-------------------------------|---|--|--|--|----------|-----------------|
| 4.01                          | Structural Engineering, Fixed Fee Site 1 - Degenkolb: See Attached Proposal |  |  |  | \$19,600 |                 |
| 4.02                          | Structural Engineering, Fixed Fee Site 2 - Degenkolb: See Attached Proposal |  |  |  | \$19,600 |                 |
| 4.03                          | Structural Engineering, Fixed Fee Site 3 - Degenkolb: See Attached Proposal |  |  |  | \$19,600 |                 |
| 4.04                          | Structural Engineering, Fixed Fee Site 4 - Degenkolb: See Attached Proposal |  |  |  | \$19,600 |                 |
| 4.05                          | Reimbursable Expenses   |  |  |  | \$1,500  |                 |
| SUBTOTAL CONSULTANT FEES      |   |  |  |  | \$79,900 |                 |
| 10% MARKUP ON CONSULTANT FEES |   |  |  |  | \$7,990  |                 |
| SUBTOTAL                      |   |  |  |  | \$87,890 |                 |
| <b>TOTAL TASK 4 FEE</b>       |   |  |  |  |          | <b>\$87,890</b> |

**TASK 5 - COST ESTIMATING CONSULTANT SERVICES**

|                               |  |  |  |  |         |                |
|-------------------------------|--|--|--|--|---------|----------------|
| 5.01                          | Cost Estimating, Fixed Fee Site 1 - RC Cost Group: See Attached Proposal |  |  |  | \$922   |                |
| 5.02                          | Cost Estimating, Fixed Fee Site 2 - RC Cost Group: See Attached Proposal |  |  |  | \$922   |                |
| 5.03                          | Cost Estimating, Fixed Fee Site 3 - RC Cost Group: See Attached Proposal |  |  |  | \$923   |                |
| 5.04                          | Cost Estimating, Fixed Fee Site 4 - RC Cost Group: See Attached Proposal |  |  |  | \$923   |                |
| SUBTOTAL CONSULTANT FEES      |  |  |  |  | \$3,690 |                |
| 10% MARKUP ON CONSULTANT FEES |  |  |  |  | \$369   |                |
| SUBTOTAL                      |  |  |  |  | \$4,059 |                |
| <b>TOTAL TASK 5 FEE</b>       |  |  |  |  |         | <b>\$4,059</b> |

**TOTAL FEES SITE 1 - Part 1** **\$79,984**

**TOTAL FEES SITE 2 - Part 1** **\$79,984**

**TOTAL FEES SITE 3 - Part 1** **\$79,984**

**TOTAL FEES SITE 4 - Part 1** **\$79,984**

**TOTAL FEES - Part 1 Scope** **\$319,934**

**TOTAL FEES - Part 2 Scope** **TBD**

February 14, 2024

Steve Wachtler, AIA  
Principal  
TCF Architecture  
[steve@tcfarchitecture.com](mailto:steve@tcfarchitecture.com)

Reference: **Proposal for Phase 1 Seismic and Tsunami Studies  
Harbor Learning Center, 300 N Williams Street  
AJ West Elementary, 1801 Bay Avenue  
Stevens Elementary, 301 S Farragut Street  
Miller Junior High, 100 E Lindstrom  
Aberdeen School District, Aberdeen, WA  
[Degenkolb Job Number C3860012.00]**

Dear Mr. Wachtler:

We understand that the Aberdeen School District would like to proceed with Phase 1 site assessments for four school sites in the district: Harbor Learning Center, AJ West Elementary, Stevens Elementary, and Miller Junior High. The focus of Phase 1 is to perform overall site feasibility assessments related to the seismic safety of the existing buildings and considerations related to locating a tsunami evacuation tower at each school property. This project is being funded by the Office of the Superintendent of Public Instruction seismic rehabilitation grant program. This is intended to be the initial phase of a multi-phase project with full design and construction funded in future phases.

#### Scope of Work

Phase 1 is intended to allow the District to perform the needed geotechnical investigation and preliminary seismic assessment to determine the long-term feasibility of retrofitting the existing school buildings and providing for tsunami evacuation. Depending on the findings and recommendations in Phase 1, subsequent phases of the grant program will encompass the full design and construction phases. Phase 1 scope of work is limited to the following:

##### **Project Kickoff Meeting & Site Visit**

A virtual project kickoff meeting and in-person site visit will be held early in Phase 1 to engage the key stakeholders and summarize the overall Phase 1 work plan. Key topics to be discussed include current building conditions, seismic performance goals, tsunami tower evacuation routes, and future flexibility of both the site and the tsunami tower project. A site visit to each school will allow the project team to review existing conditions at the campus, perform a preliminary seismic assessment, and walk potential evacuation routes. We will review available building design drawings prior to the site visit.

February 14, 2024

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### **Site Plan Options Analysis**

Based on the input provided during the kickoff meeting and information from the site visit and document review, we will discuss tsunami tower siting considerations with the other team members to inform site plan options. The footprint size of the tsunami tower will be estimated based on experience with other similar projects.

We will coordinate with the geotechnical engineer on site investigation scope of work along with an overall review of other potential geologic hazards such as land sliding, liquefaction, and lateral spreading. We have assumed approximately four meetings with the design team to develop site plan options for the four campuses.

### **Preliminary Seismic Assessments**

We will provide input into the other team members related to major seismic safety considerations, with focus on foundation elements and geotechnical conditions. The intent for Phase 1 is not to perform a complete seismic evaluation, but rather identify major issues. Paired with the results of the geotechnical investigation, our preliminary assessment can help determine the appropriate next step for mitigating seismic hazards in future phases.

### **Review Options with District**

We have assumed regular engagement with the District to review site plan options and review progress during Phase 1. We propose bi-weekly virtual team check-ins with one or two meetings focused on reviewing final site plan options and seismic retrofit findings.

### **Summarize Findings and Recommended Next Steps**

At the conclusion of Phase 1, key findings and recommended next steps will be summarized in a memo format. This will include a preliminary code analysis and site feasibility summary along with site plan exhibits developed as part of the site plan options analysis. Next steps will be summarized to help identify open questions and provide direction for moving into future phases of the project.

### **Schedule**

We have assumed that Phase 1 will take place between March and June to allow time for review of geotechnical engineering recommendations for the site and incorporate into the final Phase 1 site assessment findings.

February 14, 2024

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### **Assumptions**

We have made the following assumptions related to the Phase 1 scope of work:

- Design drawings of each school campus will be provided at the start of the project.
- Additional studies such as critical areas assessment, topographic surveys, utility capacity surveys, tsunami inundation modeling, etc. are not included in Phase 1. Existing information such as Washington Department of Natural Resources maps will be reviewed during Phase 1. Recommendations for additional studies will be summarized in the final memo.
- Engineering design of the seismic retrofits and the tsunami towers is not included in Phase 1. As noted above, the footprint size of the tsunami tower will be estimated based on experience with other similar projects and utilized during the site feasibility assessment studies.
- We are available to have a preliminary permitting discussion with the AHJ but formal code review or other approval processes will be completed in a future phase.

### **Key Personnel**

David Sommer will lead the Phase 1 assessment as Project Manager. He has significant experience with the OSPI Seismic Retrofit Grant Program requirements, with a recently-completed retrofit project at the Boistfort School.

Cale Ash has led our previous tsunami vertical-evacuation projects including the Ocosta Replacement Elementary School and the successful FEMA grants for the City of Ocean Shores, City of Westport, Shoalwater Bay Indian Tribe, and Aberdeen School District. He will be an active participant in the Phase 1 tsunami tower site assessment.



February 14, 2024

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**Proposed Fees, Terms & Conditions**

We propose to provide our services under an AIA-type agreement for the following fees and allowances:

**Phase 1 Preliminary Seismic Assessment and Tsunami Tower Site Assessment (fixed fee):**

**\$19,600 per School; \$78,400 total**

**Reimbursable Expenses (Mileage, Printing, Overnight Lodging):                      \$1500 (total)**

If the terms of this proposal are not fully consistent with your expectations, we will appreciate the opportunity to review them with you in more detail. Please let us know if you have any questions or need further information.

Sincerely,

DEGENKOLB ENGINEERS

A handwritten signature in black ink, appearing to read "Cale Ash", with a long horizontal flourish extending to the right.

Cale Ash, PE, SE

Principal, Group Director

CRA/DGS/dgs

A handwritten signature in blue ink, appearing to read "David Sommer", with a long horizontal flourish extending to the right.

David Sommer, PE, SE

Associate Principal

# DEGENKOLB ENGINEERS

## FEE WORKSHEET

Job Name: Aberdeen School District - Phase 1 Site Assessments  
 Job No.: C3860012.00  
 Date: 14-Feb-24  
 Prepared by: David Sommer, Cale Ash

| Task              | Cale Ash             | David Sommer           |          |
|-------------------|----------------------|------------------------|----------|
|                   | Project<br>Principal | Associate<br>Principal | Designer |
| 2024 Design Rates | \$280                | \$255                  | \$180    |

### Phase 1 - Site Assessment (4 Schools)

|  |          |          |          |
|--|----------|----------|----------|
| Review Existing Documents                | 4        | 16       | 32       |
| Coordination with Geotechnical Engineer  | 4        | 12       | 6        |
| Kickoff Meeting (virtual)                | 3        | 3        |          |
| Internal Meeting Recap                   | 1        | 1        | 1        |
| Site Visit (in-person, 4 schools)        | 12       | 20       | 20       |
| Tier 1 Checklists                        |          | 16       | 80       |
| Retrofit Concepts                        | 4        | 20       | 40       |
| Review Options with District (virtual)   | 2        | 2        |          |
| Internal Progress Meetings (8 assumed)   | 4        | 4        |          |
| Bi-Weekly Mtgs with District (8 assumed) | 6        | 6        |          |
| Summary Report                           | 4        | 4        | 32       |
| PM (Proposal & Contracting)              | 2        | 4        |          |
| <b>Total Degenkolb Hours</b>             | 46       | 108      | 211      |
| Subtotals                                | \$12,880 | \$27,540 | \$37,980 |

**\$78,400** total

**\$19,600 per site**

Reimbursable Allowance (mileage, printing, lodging)

**\$1,500**

February 14, 2024

TCF Architecture  
Attn: Steve Wachtler, AIA  
124 North I Street  
Tacoma, WA 98403

**RE: Proposal for Engineering Services  
Aberdeen School District – OSPI School Seismic Safety Grant – Phase 1 Planning  
Aberdeen, WA**

Dear Mr. Wachtler:

Land Development Consultants, Inc. (LDC) is pleased to submit the following proposal to perform civil engineering services associated with the phase 1 planning grant to study vulnerable public schools in high seismic risk areas.

**Background**

Aberdeen School District received a Phase 1 Planning Grant to study vulnerable public-school buildings located in high seismic risk areas. LDC will be a sub-consultant to TCF Architecture to provide civil engineering services associated with phase 1 of the planning grant. The following school sites are to be evaluated as part of the Phase 1 scope:

- Harbor Learning Center
- AJ West Elementary School
- Stevens Elementary School
- Miller Junior High School

This proposal is based on an email dated February 14, 2024 and previous experience at the school sites. The following services will be provided for each school:

- Civil Services Part 1
  - Attend 1-hour virtual Owner kick-off meeting on Thursday, February 15.
  - Attend (2) virtual design team meetings.
  - Provide narrative summarizing civil engineering elements related to the proposed seismic improvements being studied.
  - Provide narrative summarizing civil engineering elements related to the proposed tsunami evacuation structure concept being studied.
  - Prepare probable construction costs for Civil scope to be provided to 3rd party cost estimator.
- Civil Services Part 2
  - Update civil narrative based on updates from Part 2 structural and Geotech analysis.
- Civil Services Part 3
  - Scope to be contracted in the future if needed and would involve the geotechnical analysis of alternative school site locations.



**Phase 1 – Harbor Learning Center**

Task 1: Civil Services Part 1: \$1,000 Fixed Fee  
Task 2: Civil Services Part 2: \$1,000 Fixed Fee

**Phase 2 – AJ West Elementary School**

Task 1: Civil Services Part 1: \$1,000 Fixed Fee  
Task 2: Civil Services Part 2: \$1,000 Fixed Fee

**Phase 3 – Stevens Elementary School**

Task 1: Civil Services Part 1: \$1,000 Fixed Fee  
Task 2: Civil Services Part 2: \$1,000 Fixed Fee

**Phase 4 – Miller Junior High School**

Task 1: Civil Services Part 1: \$1,000 Fixed Fee  
Task 2: Civil Services Part 2: \$1,000 Fixed Fee

Deliverables:

- Civil Engineering Narratives
- Civil Engineering Cost Estimates

Assumptions:

- LDC will focus on civil engineering-related items within the narratives. Our document will be included within an overall document to be prepared by TCF Architecture.
- The study is intended to be preliminary in nature and not intended to submit to the City of Aberdeen for permitting purposes.

**Task 99 – Reimbursables**

This task includes all non-contract reimbursable expenses including, but not limited to: mileage, reprographics, fees paid on client’s behalf, etc. Reimbursables are not anticipated for this project. However, if required, this task will be provided on a time and expense basis. Prior approval from the client will be obtained prior to invoicing any reimbursables.

**Summary**

If the scope of the project changes due to circumstances beyond our control as otherwise specified herein, we reserve the right to renegotiate the fees outlined in this agreement. We also reserve the right to renegotiate the balance of the contract should the work not be completed within one year of the date of this proposal. As of that date, this agreement will become null and void and payment for all work accomplished to that date would become due and payable.

At that time, we will review the work necessary to complete the contract and negotiate a new agreement to complete the remainder of the project should you so desire. In addition, should work not defined herein be requested and authorized by you, we will perform said work on a time and expense basis in accordance with our standard fee schedule in effect at the time the extra work is done. We typically adjust our fee schedule January 1<sup>st</sup> of each year.

All filing, checking, and inspection fees required by the agencies, utilities, etc. are not part of this agreement and are to be paid by the owner. Reimbursable expenses such as mileage, blueprint costs, etc., will be billed in accordance with our standard fee schedule. Outside services will be billed at our cost plus 15%.

Unless specifically included in this scope of work, we shall not provide services with regard to the detection, removal or disposal of hazardous substances. The owner shall have the sole responsibility for investigating the existence and location of hazardous substances at the project site and will furnish all tests, inspections, reports, warnings, notices or postings required by law regarding hazardous substances.

We appreciate the opportunity to be a part of your project team and look forward to getting started. If you have any questions or comments, please call me at 360.634.2065.

Regards,

***LDC, Inc.***



Ross Jarvis, PE  
Principal Engineer



HALEY & ALDRICH, INC.  
300 West 15th South  
Vancouver, WA 98660  
360.448.4189

Revised 27 February 2024  
21 February 2024  
File No. P210365-000

TCF Architecture PLLC  
124 North I Street  
Tacoma, Washington 98403

Attention: Steve Wachtler, AIA, Principal

Subject: Proposal for Preliminary Geotechnical Engineering Services  
Aberdeen School District No. 5  
AJ West Elementary School  
1801 Bay Avenue  
Aberdeen, Washington 98520

Dear Steve Wachtler:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with an Office of Superintendent of Public Instruction (OSPI) School Seismic Safety Retrofit Program Phase 1 study for AJ West Elementary School (site). This proposal supersedes our proposal dated 21 February 2024. This proposal presents our scope of services and estimated costs to provide geotechnical engineering design services.

This proposal is based on:

- Our conversations and correspondence with Andy Twyman with Educational Service District No. 112 Construction Services Group (ESD 112/CSG);
- The Request for Qualifications for the subject project, titled "Request for Qualifications & Proposals, Aberdeen School District No. 5, for Geotechnical Engineering, Structural Engineering, Civil Engineering, and Architectural Services for Harbor Learning Center, AJ West Elementary, Stevens Elementary, Miller Junior High, OSPI School Seismic Safety Grant - Phase I Planning", prepared by Aberdeen School District No. 5;
- The Request for Proposal for the subject project, titled, "Aberdeen School District, OSPI School Seismic Safety Grant - Phase I Planning, TCF Project No. 2024-002, Request for Proposal", prepared by TCF Architecture and dated 12 February 2024; and
- Our work on other projects in the general site vicinity.

## Project Understanding

We understand the project consists of a seismic retrofit of the District's AJ West Elementary School located in Aberdeen, Washington. Our study will be geared towards preliminarily fulfilling the geotechnical requirements of American Society of Civil Engineers (ASCE) 41 - *Seismic Evaluation and Retrofit of Existing Buildings*, including performing geologic research, subsurface exploration, laboratory testing, preliminary engineering analysis, reporting, and geotechnical project management. We will work in concert with the project team, including the District, TCF Architecture, ESD 112/CSG, and other consultants. Preliminary geotechnical seismic analysis and design recommendations will be developed, as will the scope for supplemental exploration and/or analysis, which may be required to develop design-level geotechnical recommendations if the project is advanced through the OSPI program. You have requested that the geotechnical investigation be split into two basic parts, consisting of a field services task and an engineering services task.

## Scope of Services

Based on our communication with the project team and our knowledge of the project area, Haley & Aldrich proposes to conduct the following scope of services:

### Part 1 - Geotechnical Field Services and Limited Seismic Hazard Evaluation

1. Attend a 1-hour virtual Owner Kick-Off Meeting on Thursday, 15 February 2024. (Task already completed.)
2. Review readily available geologic maps, water well logs, and Washington State Department of Natural Resources reports in the site vicinity, as well as other geotechnical reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards.
3. Conduct a geotechnical reconnaissance of the site, mark the site for utility location, and notify the "One-Call" service for public utility locates.
4. Engage a private utility locator to further attempt to identify underground utilities at the site outside of the public right-of-way (ROW). Also, meet with District facilities staff to locate and clear proposed exploration locations. The limitations of our utility locating work are outlined at the end of this proposal.
5. Prepare a project-specific health and safety plan for the protection of our personnel during field activities.
6. Conduct a limited program of subsurface exploration and *in-situ* testing to characterize subsurface conditions at the site, including:
  - Exploring the site through a combination of a drilled boring and a cone penetration test (CPT) sounding, as follows:

- Drilling one mud-rotary boring to a depth of up to 120 feet below ground surface (bgs) or practical refusal, whichever is encountered first.
  - Advancing one seismic CPT probe to a maximum depth of 100 feet bgs or practical refusal, whichever is encountered first, collecting shear wave velocity readings at 3- to 6-foot intervals with depth.
  - The information from these explorations will assist with site class determination and be used for the development of seismic design values and foundation design parameters.
- Collecting standard penetration test (SPT) or Dames and Moore split-spoon samples at 2.5- to 5-foot intervals from the ground surface to 50 feet bgs, then on 5- to 10-foot intervals thereafter.
  - Collecting up to four thin-walled push samples of fine-grained soils at depths to be determined during drilling.
  - Observing the explorations, logging the subsurface conditions, and transporting collected samples to our laboratory for further visual examination and testing.
  - Drumming and hauling the borehole spoils and disposing of them at an off-site location.
  - Backfilling the boreholes in accordance with Washington State Department of Ecology regulations and patching the surface with cold-patch asphalt in paved areas or gravel in vegetated areas.
  - Cleaning the exploration locations by raking or sweeping, as appropriate.
7. Conduct a series of geotechnical laboratory tests on selected soil samples obtained from the explorations to evaluate the engineering and index properties of the site soils. The specific tests conducted will depend upon the actual conditions encountered. For budgeting purposes, we have assumed the tests will include up to eight moisture content determinations, two Atterberg limits determinations, seven sieve analyses or fines content tests, one consolidation test, and two suites of corrosion potential-related tests.
8. Develop code-based seismic design values in conformance with ASCE 41 Section 2.4 and ASCE 7 Section 11.4. However, this does not include conducting site-specific seismic or ground response analyses per ASCE 7 Chapter 21, which will be completed under a separate scope of services if needed.
9. Conduct limited seismic hazard analysis including:
- Assessing liquefaction potential analysis per the method presented by Idriss & Boulanger (2014).
  - Assessing lateral spreading at the site, including an evaluation of local and regional topography and nearby bathymetry. Lateral spread hazards will be evaluated using limit equilibrium stability analysis and estimation of liquefied shear strain cumulation.

## Part 2 - Geotechnical Engineering Services

1. Conduct engineering analyses to evaluate seismic hazards not evaluated in Part 1, settlement, and preliminary geotechnical design recommendations for new and retrofitted foundations and retaining walls (if any).
  - Evaluating the potential for seismically or load-induced ground settlement.
  - Developing preliminary design parameters for shallow and/or deep foundations, as appropriate, including bearing capacity, lateral earth pressures, subgrade modulus (soil spring), and other soil parameters required by the structural engineer.
2. Prepare one draft and one final preliminary geotechnical report summarizing our findings and recommendations for the school retrofits, including information related to:
  - Subsurface soil and groundwater conditions;
  - Geologic hazards;
  - Earthwork and shoring considerations;
  - Seismic and ground settlement hazards;
  - Preliminary seismic design criteria;
  - Preliminary foundation design parameters (new and retrofitted foundation elements);
  - Preliminary floor slab-on-grade design parameters;
  - Ground improvement concepts, if appropriate; and
  - Recommended scope of supplemental geotechnical work.
3. Attend up to two 30-minute virtual project team meetings.
4. Provide geotechnical project management and support services, including coordination of subcontractors and Haley & Aldrich staff and consulting with project team members.

## Deliverables

- A draft preliminary geotechnical report in electronic (PDF) format; and
- A final preliminary geotechnical report in PDF format and three hard copies (if required).

## Project Fee

We will complete our work on a time and expenses basis for a not-to-exceed fee of **\$30,000** for Part 1 - Geotechnical Field Services and **\$15,000** for Part 2 - Geotechnical Engineering Services, for a total fee of **\$45,000**, per the attached table. We recommend a 10-percent contingency be budgeted to account for potential field difficulties or complex soil conditions. Additional work beyond that described above (e.g., site response analysis, if required by site conditions exposed during the course of this study) will be completed for an additional cost to be negotiated.

## Assumptions

In preparing our geotechnical scope of services and fee estimate, we have made the following assumptions:

- Construction Services Group | ESD 112 or others will coordinate and provide right-of-access to the proposed exploration locations.
- No infiltration testing for stormwater disposal systems is required.
- If seismic response analysis per ASCE 7 Chapter 21 is required based on site conditions encountered during our exploration, or if this analysis is requested by the structural engineer, these services can be provided at additional cost in a separate phase of work.
- Washington State prevailing wages will be paid to the drilling and utility locating subcontractors. However, federal (Davis Bacon) prevailing wages do not apply.
- No formal restoration of the ground surfacing/vegetation will be required other than backfilling the boreholes and removing soil spoils from the site.
- Haley & Aldrich will be authorized to perform field exploration for all four Aberdeen School District retrofit project sites (Harbor Learning Center, AJ West Elementary, Stevens Elementary, and Miller Junior High) under one mobilization. In the case of separate authorizations, extra costs may be applied due to separate mobilization to the sites.
- Exploration drilling and CPTs can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra cost may be applied.
- Contaminated soils will not be encountered.
- The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.
- Final design services are not included in this scope.
- Construction support services are not included in this scope.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

## Limitations of Utility Locates

We are required by Washington State Law to call a Utility Location Center (811) before performing subsurface explorations. This “one-call system” prompts multiple utility owners to clear exploration locations in the public ROW. The location of utilities on private property is the responsibility of the property owner or facility operator. Haley & Aldrich conducts research for private properties, including

hiring a private firm that uses specialized equipment to locate conducting underground utilities and reviewing plans provided by the owner and other utility maps, such as those that may be readily available online. Such services by the Consultant or its Subconsultant will be performed in a manner consistent with the ordinary standard of professional care. The School District acknowledges that such research may not identify all utilities, such as plastic water and gas lines, plastic or tile sewer lines, concrete or plastic drain lines, or fiber optic lines, and that the information upon which Haley & Aldrich reasonably relies may contain errors or be incomplete. Haley & Aldrich cannot be held responsible for damages, including consequential damages, related to striking underground utilities that are not shown on plans or made of a conducting material and that could not be reasonably detected.

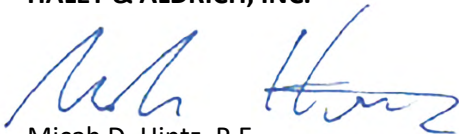
## Authorization

Haley & Aldrich will provide the services described herein in accordance with the attached Fee Schedule, which is integral to this proposal. This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

If the above arrangements are satisfactory to you, please issue a contract for our review.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,  
**HALEY & ALDRICH, INC.**



Micah D. Hintz, P.E.  
Project Manager



Daniel J. Trisler, P.E.  
Principal Geotechnical Engineer

### Attachments:

Summary of Hours and Expenses  
Standard Fee Schedule 2024-RS2





**FEES FOR SERVICES**

Fees for services will be based on the time worked on the project by staff personnel plus reimbursable expenses. The fee will be computed as follows.

1. Labor related fees will be computed based on personnel billing rates in effect at the time the services are performed. Personnel billing rates are subject to revision on, or about, 1 January and 1 July of each year. The hourly rates are fully inclusive of fringe benefits, burden, and fee. Current rates are provided in the table below.

| <i>Classification</i>                                | <i>Hourly Rate</i> |
|--|--------------------|
| <i>Project Support</i>                               | <i>\$118</i>       |
| <i>Technician</i>                                    | <i>\$118</i>       |
| <i>Project Technician</i>                            | <i>\$130</i>       |
| <i>Senior Technician</i>                             | <i>\$142</i>       |
| <i>Project Controls</i>                              | <i>\$143</i>       |
| <i>Staff Professional 1</i>                          | <i>\$155</i>       |
| <i>Staff Professional 2</i>                          | <i>\$172</i>       |
| <i>Project Professional</i>                          | <i>\$191</i>       |
| <i>Technical Specialist</i>                          | <i>\$200</i>       |
| <i>Project Manager / Senior Technical Specialist</i> | <i>\$219</i>       |
| <i>Senior Project Manager / Technical Expert</i>     | <i>\$262</i>       |
| <i>Program Manager / Senior Technical Expert</i>     | <i>\$335</i>       |
| <i>Principal</i>                                     | <i>\$355</i>       |
| <i>Senior Principal</i>                              | <i>\$375</i>       |

2. Pre-trial conferences, depositions, and expert testimony will be billed at one and one-half (1.5) times the rates quoted above.
3. Second and Third Shift, Weekend, and Holiday hours will be billed at \$40/hour premium. Second and Third Shifts are those starting between 4 PM and 4 AM.
4. Field visits will be billed at 4-hour minimum; night shifts will be billed at 8-hour minimum. Cancellation of scheduled night shift within 24 hours will be charged the full 8 hours.
5. Direct non-salary expenses will be billed at our cost plus fifteen (15) percent, except for employee vehicle use which will be billed at IRS allowed mileage rates.
6. General project-related expenses such as mobile phone expenses (including mobile app fees); in-house reproduction; printing costs for reports, drawings, and other project records; mail and overnight document delivery; and long-term electronic and paper document storage will be billed as a general communication fee at a rate of four (4) percent of the labor charges.
7. Subcontractors will be billed at our cost plus fifteen (15) percent.
8. Equipment and laboratory testing will be billed at rates listed in the attached Equipment and Laboratory Rate Schedules, as applicable.

**EQUIPMENT RATE SCHEDULE**

| <b>AIR MONITORING EQUIPMENT</b>                             | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Drager/Rae Sampling Kit (tubes not included)</i>         | \$10         | \$40          | \$120          |
| <i>Dust Monitor</i>   | \$100        | \$400         | \$1,200        |
| <i>Four-Gas Meter</i>                                       | \$43         | \$172         | \$516          |
| <i>Photoionization Detector - 10.6 or 11.7 eV</i>           | \$70         | \$280         | \$840          |
| <b>FIELD TESTING</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Double Ring Infiltrometer</i>                            | \$250        | ---           | ---            |
| <i>Field Supplies</i>                                       | \$28         | \$112         | \$448          |
| <i>Guelph Permeameter</i>                                   | \$150        | ---           | ---            |
| <i>Inclinometer Readings</i>                                | \$250        | ---           | ---            |
| <i>Sand Cone Field Density Kit</i>                          | \$75         | \$225         | \$725          |
| <i>pH Meter</i>   | \$15         | \$60          | \$180          |
| <i>Pile Load Testing (per test)</i>                         | \$1,500      | ---           | ---            |
| <i>Plate Load Tester (per day)</i>                          | \$50         | ---           | ---            |
| <i>Pit Box Test (per day)</i>                               | \$400        | ---           | ---            |
| <i>Slug Test Kit (per day)</i>                              | \$350        | ---           | ---            |
| <i>Wood Pile Load Testing (per test)</i>                    | \$250        | ---           | ---            |
| <b>SAMPLING EQUIPMENT</b>                                   | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Groundwater Sampling Bundle with Bladder Pump</i>        | \$315        | \$1,000       | \$3,000        |
| <i>Groundwater Sampling Bundle with Peristaltic Pump</i>    | \$250        | \$750         | \$2,100        |
| <i>Groundwater Sampling Bundle with Grundfos Pump</i>       | \$350        | \$1,100       | \$3,100        |
| <i>Rotohammer Drill</i>                                     | \$100        | \$400         | ---            |
| <i>Soil Sampling or Tank Pull Equipment Bundle</i>          | \$150        | \$350         | \$1,050        |
| <i>Soil Vapor Sampling Bundle</i>                           | \$400        | \$1,400       | \$2,600        |
| <i>Turbidity Meter</i>                                      | \$20         | \$80          | \$240          |
| <i>YSI Meter with Flow Cell</i>                             | \$100        | \$400         | \$1,200        |
| <b>WATER LEVEL METERS AND INTERFACE PROBES</b>              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Barologger</i>   | \$10         | \$40          | \$120          |
| <i>Levelogger</i>   | \$25         | \$100         | \$300          |
| <i>Oil/Water Interface Probe</i>                            | \$50         | \$200         | \$600          |
| <i>Water Level Indicator</i>                                | \$20         | \$80          | \$240          |
| <b>GEOTECHNICAL INSTRUMENTATION</b>                         | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Cone Penetrometer</i>                                    | \$15         | \$60          | \$180          |
| <i>Crack Monitors - Electronic Datalogger</i>               | ---          | \$120         | \$360          |
| <i>Dynamic Cone Penetrometer</i>                            | \$150        | ---           | ---            |
| <i>Electronic Readout Box</i>                               | \$25         | \$100         | \$300          |
| <i>Geokon LC-2 Single Channel Logger</i>                    | ---          | \$80          | \$240          |
| <i>Geokon - CR 800 Vibrating Wire Datalogger with Modem</i> | ---          | \$100         | \$300          |
| <i>Geokon GK 401 Vibrating Wire Readout Box</i>             | \$50         | \$100         | \$300          |
| <i>In-Place Inclinometer Rental</i>                         | ---          | ---           | \$1,250        |
| <i>Modem</i>  | ---          | ---           | \$250          |
| <i>Nuclear Density Gauge</i>                                | \$100        | \$300         | \$900          |

**EQUIPMENT RATE SCHEDULE (continued)**

| <b>GEOTECHNICAL INSTRUMENTATION (continued)</b>                     | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Power System - Battery</i>                                       | \$5          | \$20          | \$60           |
| <i>Power System - Solar</i>   | \$15         | \$60          | \$180          |
| <i>Seismograph - Manual</i>   | \$75         | \$225         | \$725          |
| <i>Seismograph - Remote Units</i>                                   | \$100        | \$275         | \$825          |
| <i>Tiltmeter</i>  | ---          | \$150         | \$450          |
| <i>Vibration and Sound Monitoring Station</i>                       | \$125        | \$325         | \$925          |
| <i>VDV Web Service</i>  | ---          | ---           | \$200          |
| <b>UAS DATA ACQUISITION &amp; PROCESSING</b>                        | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>UAS Digital Imagery Equipment</i>                                | ---          | \$200         | \$800          |
| <i>UAS Digital Imagery w/Ground Control Package (UAS + GNSS)</i>    | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral Equipment</i>                                  | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral w/Ground Control Package (UAS w/HS + GNSS)</i> | ---          | \$400         | \$1,600        |
| <b>LIDAR SCANNING &amp; PROCESSING</b>                              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>LiDAR Scanning Equipment (Terrestrial &amp; Aerial)</i>          | ---          | \$400         | \$1,600        |
| <i>LiDAR Equipment w/Ground Control Package (LiDAR + GNSS)</i>      | ---          | \$500         | \$2,000        |
| <b>MISCELLANEOUS</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Camera - Digital</i>   | \$10         |               |                |
| <i>Decontamination Kit (each)</i>                                   | \$50         | ---           | ---            |
| <i>Field Truck (including fuel)</i>                                 | \$95         | \$380         | \$1,140        |
| <i>Generator</i>  | \$50         | \$200         | \$600          |
| <i>GeoTech Sample Jars 16 oz. (per box)</i>                         | \$10         | ---           | ---            |
| <i>GPS Unit</i>   | \$150        | \$600         | \$1,800        |
| <i>Harness with Restraint Lanyard</i>                               | \$40         | \$160         | \$480          |
| <i>Motorola CP200d Radio (pair)</i>                                 | ---          | \$35          | \$140          |
| <i>Personal Protective Equipment - Level C (per person)</i>         | \$45         | ---           | ---            |
| <i>R/V Catalyst - 26 Ft Sampling Vessel</i>                         | \$600        | ---           | ---            |
| <i>Research Nets</i>  | \$60         | ---           | ---            |
| <i>Sampling Tubing (roll)</i>                                       | \$20         | ---           | ---            |
| <i>Saximeter II</i>   | \$35         | \$140         | \$420          |
| <i>Sound Level Meter</i>  | \$50         | \$200         | \$600          |
| <i>Tool Trailer</i>   | \$300        | ---           | ---            |

**LABORATORY RATE SCHEDULE**

| <b>SOIL CLASSIFICATION AND INDEX TESTS</b>                 | <b>Unit Price</b> |
|--|-------------------|
| <i>Atterberg Limits - 1 Point</i>                          | \$125             |
| <i>Atterberg Limits - 3 Point</i>                          | \$180             |
| <i>Grain Size - Hydrometer and Sieve Analysis</i>          | \$300             |
| <i>Grain Size - 200 Wash</i>                               | \$100             |
| <i>Grain Size- Sieve Analysis (Standard Sample)</i>        | \$125             |
| <i>Grain Size - Sieve Analysis (Bulk Sample)</i>           | \$150             |
| <i>Grain Size - Hydrometer</i>                             | \$175             |
| <i>Water Content</i>                                       | \$25              |
| <i>Organic Content</i>                                     | \$75              |
| <i>Specific Gravity</i>                                    | \$125             |
| <i>Visual Classification</i>                               | \$15              |
| <b>SOIL MOISTURE-DENSITY TESTS</b>                         | <b>Unit Price</b> |
| <i>Bulk Density</i>  | \$100             |
| <i>California Bearing Ratio (CBR)</i>                      | \$650             |
| <i>Proctor - 1 Point</i>                                   | \$120             |
| <i>Proctor - 4 Point</i>                                   | \$250             |
| <i>Proctor - 4 Point (Cohesive Soil)</i>                   | \$300             |
| <b>SOIL CONSOLIDATION AND STRENGTH TESTS</b>               | <b>Unit Price</b> |
| <i>Consolidation - Constant Rate of Strain (CRS)</i>       | \$650             |
| <i>Consolidation - Incremental</i>                         | \$500             |
| <i>Unconfined Compression</i>                              | \$100             |
| <i>Direct Simple Shear (DSS)</i>                           | \$300             |
| <i>Cyclic Direct Simple Shear (CDSS)</i>                   | \$650             |
| <i>Triaxial Compression - Isotropic Consolidation</i>      | \$500             |
| <i>Triaxial Compression - Ko/anisotropic Consolidation</i> | \$800             |
| <i>Triaxial Compression - Unconsolidated</i>               | \$300             |
| <b>SURCHARGE RATES</b>                                     | <b>Unit Price</b> |
| <i>Atterberg Limits Dry Prep</i>                           | \$15              |
| <i>Atterberg Limits Organic Classification</i>             | \$40              |
| <i>Sample Preparation</i>                                  | \$120             |
| <i>Triaxial High Pressure (over 100 psi)</i>               | \$100             |
| <i>Tube Cut (per cut)</i>                                  | \$25              |
| <i>Tube Extrusion</i>                                      | \$100             |

*Additional H&A Laboratory analyses, pricing, and rush rates available upon request.*



HALEY & ALDRICH, INC.  
300 West 15th South  
Vancouver, WA 98660  
360.448.4189

Revised 27 February 2024  
21 February 2024  
File No. P210365-000

TCF Architecture PLLC  
124 North I Street  
Tacoma, Washington 98403

Attention: Steve Wachtler, AIA, Principal

Subject: Proposal for Preliminary Geotechnical Engineering Services  
Aberdeen School District No. 5  
Harbor Learning Center  
300 North Williams Street  
Aberdeen, Washington 98520

Dear Steve Wachtler:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with an Office of Superintendent of Public Instruction (OSPI) School Seismic Safety Retrofit Program Phase 1 study for the Harbor Learning Center (site). This proposal supersedes our proposal dated 21 February 2024. This proposal presents our scope of services and estimated costs to provide geotechnical engineering design services.

This proposal is based on:

- Our conversations and correspondence with Andy Twyman with Educational Service District No. 112 Construction Services Group (ESD 112/CSG);
- The Request for Qualifications for the subject project, titled "Request for Qualifications & Proposals, Aberdeen School District No. 5, for Geotechnical Engineering, Structural Engineering, Civil Engineering, and Architectural Services for Harbor Learning Center, AJ West Elementary, Stevens Elementary, Miller Junior High, OSPI School Seismic Safety Grant - Phase I Planning", prepared by Aberdeen School District No. 5;
- The Request for Proposal for the subject project, titled, "Aberdeen School District, OSPI School Seismic Safety Grant - Phase I Planning, TCF Project No. 2024-002, Request for Proposal", prepared by TCF Architecture and dated 12 February 2024; and
- Our work on other projects in the general site vicinity.

## Project Understanding

We understand the project consists of a seismic retrofit of the District's Harbor Learning Center located in Aberdeen, Washington. Our study will be geared toward preliminarily fulfilling the geotechnical requirements of American Society of Civil Engineers (ASCE) 41 - *Seismic Evaluation and Retrofit of Existing Buildings*, including performing geologic research, subsurface exploration, laboratory testing, preliminary engineering analysis, reporting, and geotechnical project management. We will work in concert with the project team, including the District, TCF Architecture, ESD 112/CSG, and other consultants. Preliminary geotechnical seismic analysis and design recommendations will be developed, as will the scope for supplemental exploration and/or analysis, which may be required to develop design-level geotechnical recommendations if the project is advanced through the OSPI program. You have requested that the geotechnical investigation be split into two basic parts, consisting of a field services task and an engineering services task.

## Scope of Services

Based on our communication with the project team and our knowledge of the project area, Haley & Aldrich proposes to conduct the following scope of services:

### Part 1 - Geotechnical Field Services and Limited Seismic Hazard Evaluation

1. Attend a 1-hour virtual Owner Kick-Off Meeting on Thursday, 15 February 2024. (Task already completed.)
2. Review readily available geologic maps, water well logs, and Washington State Department of Natural Resources reports in the site vicinity, as well as other geotechnical reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards.
3. Conduct a geotechnical reconnaissance of the site, mark the site for utility location, and notify the "One-Call" service for public utility locates.
4. Engage a private utility locator to further attempt to identify underground utilities at the site outside of the public right-of-way (ROW). Also, meet with District facilities' staff to locate and clear proposed exploration locations. The limitations of our utility locating work are outlined at the end of this proposal.
5. Prepare a project-specific health and safety plan for the protection of our personnel during field activities.
6. Conduct a limited program of subsurface exploration and *in situ* testing to characterize subsurface conditions at the site, including:
  - Exploring the site through a combination of a drilled boring and a cone penetration test (CPT) sounding, as follows:

- Drilling one mud-rotary boring to a depth of up to 120 feet below ground surface (bgs) or practical refusal, whichever is encountered first.
  - Advancing one seismic CPT probe to a maximum depth of 100 feet bgs or practical refusal, whichever is encountered first, collecting shear wave velocity readings at 3- to 6-foot intervals with depth.
  - The information from these explorations will assist with site class determination and be used for the development of seismic design values and foundation design parameters.
- Collecting standard penetration test (SPT) or Dames and Moore split-spoon samples at 2.5- to 5-foot intervals from the ground surface to 50 feet bgs, then on 5- to 10-foot intervals thereafter.
  - Collecting up to four thin-walled push samples of fine-grained soils at depths to be determined during drilling.
  - Observing the explorations, logging the subsurface conditions, and transporting collected samples to our laboratory for further visual examination and testing.
  - Drumming and hauling the borehole spoils and disposing of them at an off-site location.
  - Backfilling the boreholes in accordance with Washington State Department of Ecology regulations and patching the surface with cold-patch asphalt in paved areas or gravel in vegetated areas.
  - Cleaning the exploration locations by raking or sweeping, as appropriate.
7. Conduct a series of geotechnical laboratory tests on selected soil samples obtained from the explorations to evaluate the engineering and index properties of the site soils. The specific tests conducted will depend upon the actual conditions encountered. For budgeting purposes, we have assumed the tests will include up to eight moisture content determinations, two Atterberg limits determinations, seven sieve analyses or fines content tests, one consolidation test, and two suites of corrosion potential-related tests.
8. Develop code-based seismic design values in conformance with ASCE 41 Section 2.4 and ASCE 7 Section 11.4. However, this does not include conducting site-specific seismic or ground response analyses per ASCE 7 Chapter 21, which will be completed under a separate scope of services if needed.
9. Conduct limited seismic hazard analysis including:
- Assessing liquefaction potential analysis per the method presented by Idriss & Boulanger (2014).
  - Assessing lateral spreading at the site, including an evaluation of local and regional topography and nearby bathymetry. Lateral spread hazards will be evaluated using limit equilibrium stability analysis and estimation of liquefied shear strain cumulation.



## Part 2 - Geotechnical Engineering Services

1. Conduct engineering analyses to evaluate seismic hazards not evaluated in Part 1, settlement, and preliminary geotechnical design recommendations for new and retrofitted foundations and retaining walls (if any).
  - Evaluating the potential for seismically or load-induced ground settlement.
  - Developing preliminary design parameters for shallow and/or deep foundations, as appropriate, including bearing capacity, lateral earth pressures, subgrade modulus (soil spring), and other soil parameters required by the structural engineer.
2. Prepare one draft and one final preliminary geotechnical report summarizing our findings and recommendations for the school retrofits, including information related to:
  - Subsurface soil and groundwater conditions;
  - Geologic hazards;
  - Earthwork and shoring considerations;
  - Seismic and ground settlement hazards;
  - Preliminary seismic design criteria;
  - Preliminary foundation design parameters (new and retrofitted foundation elements);
  - Preliminary floor slab-on-grade design parameters;
  - Ground improvement concepts, if appropriate; and
  - Recommended scope of supplemental geotechnical work.
3. Attend up to two 30-minute virtual project team meetings.
4. Provide geotechnical project management and support services, including coordination of subcontractors and Haley & Aldrich staff and consulting with project team members.

## Deliverables

- A draft preliminary geotechnical report in electronic (PDF) format; and
- A final preliminary geotechnical report in PDF format and three hard copies (if required).

## Project Fee

We will complete our work on a time and expenses basis for a not-to-exceed fee of **\$30,000** for Part 1 - Geotechnical Field Services and **\$15,000** for Part 2 - Geotechnical Engineering Services, for a total fee of **\$45,000**, per the attached table. We recommend a 10-percent contingency be budgeted to account for potential field difficulties or complex soil conditions. Additional work beyond that described above (e.g., site response analysis, if required by site conditions exposed during the course of this study) will be completed for an additional cost to be negotiated.

## Assumptions

In preparing our geotechnical scope of services and fee estimate, we have made the following assumptions:

- Construction Services Group | ESD 112 or others will coordinate and provide right-of-access to the proposed exploration locations.
- No infiltration testing for stormwater disposal systems is required.
- If seismic response analysis per ASCE 7 Chapter 21 is required based on site conditions encountered during our exploration, or if this analysis is requested by the structural engineer, these services can be provided at additional cost in a separate phase of work.
- Washington State prevailing wages will be paid to the drilling and utility locating subcontractors. However, federal (Davis Bacon) prevailing wages do not apply.
- No formal restoration of the ground surfacing/vegetation will be required other than backfilling the boreholes and removing soil spoils from the site.
- Haley & Aldrich will be authorized to perform field exploration for all four Aberdeen School District retrofit project sites (Harbor Learning Center, AJ West Elementary, Stevens Elementary, and Miller Junior High) under one mobilization. In the case of separate authorizations, extra costs may be applied due to separate mobilization to the sites.
- Exploration drilling and CPTs can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra cost may be applied.
- Contaminated soils will not be encountered.
- The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.
- Final design services are not included in this scope.
- Construction support services are not included in this scope.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

## Limitations of Utility Locates

We are required by Washington State Law to call a Utility Location Center (811) before performing subsurface explorations. This “one-call system” prompts multiple utility owners to clear exploration locations in the public ROW. The location of utilities on private property is the responsibility of the property owner or facility operator. Haley & Aldrich conducts research for private properties, including

hiring a private firm that uses specialized equipment to locate conducting underground utilities and reviewing plans provided by the owner and other utility maps, such as those that may be readily available online. Such services by the Consultant or its Subconsultant will be performed in a manner consistent with the ordinary standard of professional care. The School District acknowledges that such research may not identify all utilities, such as plastic water and gas lines, plastic or tile sewer lines, concrete or plastic drain lines, or fiber optic lines, and that the information upon which Haley & Aldrich reasonably relies may contain errors or be incomplete. Haley & Aldrich cannot be held responsible for damages, including consequential damages, related to striking underground utilities that are not shown on plans or made of a conducting material and that could not be reasonably detected.

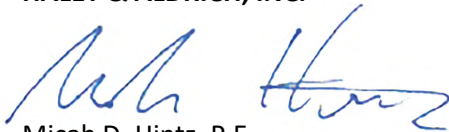
## Authorization

Haley & Aldrich will provide the services described herein in accordance with the attached Fee Schedule, which is integral to this proposal. This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

If the above arrangements are satisfactory to you, please issue a contract for our review.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,  
**HALEY & ALDRICH, INC.**



Micah D. Hintz, P.E.  
Project Manager



Daniel J. Trisler, P.E.  
Principal Geotechnical Engineer

### Attachments:

Summary of Hours and Expenses  
Standard Fee Schedule 2024-RS2

**SUMMARY OF HOURS AND EXPENSES**  
**OSPI SCHOOL SEISMIC SAFETY RETROFIT PROGRAM PHASE 1**  
**HARBOR LEARNING CENTER**  
**ABERDEEN, WASHINGTON**

| <b>Task Description</b>                 | <b>Sr. Principal</b> | <b>Principal</b> | <b>Senior Project Manager</b> | <b>Project Manager/<br/>Senior Technical Specialist</b> | <b>Technical Specialist</b> | <b>Project Professional</b> | <b>Staff Professional 2</b> | <b>Staff Professional 1</b> | <b>Project Controls</b> | <b>Project Technician</b> | <b>Project Support</b> |            | <b>Professional Staff Fees Subtotal</b> | <b>Reimbursables / Expenses</b> | <b>Total</b>    |
|---|----------------------|------------------|-------------------------------|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------|---------------------------|------------------------|------------|---|---------------------------------|-----------------|
| <i>Billing Rates (2024)</i>             | \$375                | \$355            | \$262                         | \$219   | \$200                       | \$191                       | \$172                       | \$155                       | \$143                   | \$130                     | \$118                  |            |   |                                 |                 |
| Part 1 Geotechnical Field Services      |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
| Project Kick-off Meeting                |                      |                  |                               | 1.0   |                             |                             |                             |                             |                         |                           |                        |            | \$219                                   |                                 | \$219           |
| Safety Plan, Site Recon, Utility Locate |                      |                  |                               | 2.0   | 4.0                         |                             |                             |                             |                         | 4.0                       |                        |            | \$1,758                                 | \$94                            | \$1,852         |
| Subsurface Investigation                |                      |                  |                               | 1.0   |                             |                             |                             |                             |                         | 16.0                      |                        |            | \$2,299                                 | \$18,574                        | \$20,873        |
| Laboratory Testing and Sample Review    |                      |                  |                               | 1.5   | 2.0                         |                             |                             |                             |                         |                           | 2.0                    |            | \$965                                   | \$2,350                         | \$3,315         |
| Site Class and Seismic Design Values    |                      |                  |                               |   | 2.0                         |                             | 2.0                         |                             |                         |                           |                        |            | \$744                                   |                                 | \$744           |
| Limited Seismic Hazard Analysis         |                      |                  |                               | 1.0   | 4.0                         | 4.0                         | 5.0                         |                             |                         |                           | 3.0                    |            | \$2,997                                 |                                 | \$2,997         |
| <b>Part 1 Subtotal</b>                  |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 | \$30,000        |
| Part 2 Geotechnical Design Services     |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
| Engineering Analysis                    |                      |                  |                               | 2.0   | 6.0                         |                             | 10.0                        |                             |                         |                           |                        |            | \$3,358                                 |                                 | \$3,358         |
| Geotechnical Report                     |                      | 4.0              |                               | 6.0   | 32.0                        |                             |                             |                             |                         |                           | 4.0                    |            | \$9,606                                 |                                 | \$9,606         |
| Project Management                      |                      |                  |                               | 6.0   |                             |                             |                             |                             |                         |                           | 3.0                    |            | \$1,668                                 |                                 | \$1,668         |
| Consultation and Meetings (2 meetings)  |                      | 1.0              |                               |   |                             |                             |                             |                             |                         |                           |                        |            | \$355                                   |                                 | \$355           |
| <b>Part 2 Subtotal</b>                  |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 | \$14,987        |
|   |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
|   |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
|   |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
|   |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 |                 |
| <b>TOTAL</b>                            | <b>0.0</b>           | <b>5.0</b>       | <b>0.0</b>                    | <b>20.5</b>   | <b>50.0</b>                 | <b>4.0</b>                  | <b>17.0</b>                 | <b>0.0</b>                  | <b>0.0</b>              | <b>20.0</b>               | <b>12.0</b>            | <b>0.0</b> | <b>\$23,969</b>                         | <b>\$21,018</b>                 | <b>\$44,987</b> |
| Part 1 Recommended Contingency (10%)    |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 | \$3,000         |
| Part 2 Recommended Contingency (10%)    |                      |                  |                               |   |                             |                             |                             |                             |                         |                           |                        |            |   |                                 | \$1,500         |

**FEES FOR SERVICES**

Fees for services will be based on the time worked on the project by staff personnel plus reimbursable expenses. The fee will be computed as follows.

1. Labor related fees will be computed based on personnel billing rates in effect at the time the services are performed. Personnel billing rates are subject to revision on, or about, 1 January and 1 July of each year. The hourly rates are fully inclusive of fringe benefits, burden, and fee. Current rates are provided in the table below.

| <i>Classification</i>                                | <i>Hourly Rate</i> |
|--|--------------------|
| <i>Project Support</i>                               | <i>\$118</i>       |
| <i>Technician</i>                                    | <i>\$118</i>       |
| <i>Project Technician</i>                            | <i>\$130</i>       |
| <i>Senior Technician</i>                             | <i>\$142</i>       |
| <i>Project Controls</i>                              | <i>\$143</i>       |
| <i>Staff Professional 1</i>                          | <i>\$155</i>       |
| <i>Staff Professional 2</i>                          | <i>\$172</i>       |
| <i>Project Professional</i>                          | <i>\$191</i>       |
| <i>Technical Specialist</i>                          | <i>\$200</i>       |
| <i>Project Manager / Senior Technical Specialist</i> | <i>\$219</i>       |
| <i>Senior Project Manager / Technical Expert</i>     | <i>\$262</i>       |
| <i>Program Manager / Senior Technical Expert</i>     | <i>\$335</i>       |
| <i>Principal</i>                                     | <i>\$355</i>       |
| <i>Senior Principal</i>                              | <i>\$375</i>       |

2. Pre-trial conferences, depositions, and expert testimony will be billed at one and one-half (1.5) times the rates quoted above.
3. Second and Third Shift, Weekend, and Holiday hours will be billed at \$40/hour premium. Second and Third Shifts are those starting between 4 PM and 4 AM.
4. Field visits will be billed at 4-hour minimum; night shifts will be billed at 8-hour minimum. Cancellation of scheduled night shift within 24 hours will be charged the full 8 hours.
5. Direct non-salary expenses will be billed at our cost plus fifteen (15) percent, except for employee vehicle use which will be billed at IRS allowed mileage rates.
6. General project-related expenses such as mobile phone expenses (including mobile app fees); in-house reproduction; printing costs for reports, drawings, and other project records; mail and overnight document delivery; and long-term electronic and paper document storage will be billed as a general communication fee at a rate of four (4) percent of the labor charges.
7. Subcontractors will be billed at our cost plus fifteen (15) percent.
8. Equipment and laboratory testing will be billed at rates listed in the attached Equipment and Laboratory Rate Schedules, as applicable.

**EQUIPMENT RATE SCHEDULE**

| <b>AIR MONITORING EQUIPMENT</b>                             | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Drager/Rae Sampling Kit (tubes not included)</i>         | \$10         | \$40          | \$120          |
| <i>Dust Monitor</i>   | \$100        | \$400         | \$1,200        |
| <i>Four-Gas Meter</i>                                       | \$43         | \$172         | \$516          |
| <i>Photoionization Detector - 10.6 or 11.7 eV</i>           | \$70         | \$280         | \$840          |
| <b>FIELD TESTING</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Double Ring Infiltrometer</i>                            | \$250        | ---           | ---            |
| <i>Field Supplies</i>                                       | \$28         | \$112         | \$448          |
| <i>Guelph Permeameter</i>                                   | \$150        | ---           | ---            |
| <i>Inclinometer Readings</i>                                | \$250        | ---           | ---            |
| <i>Sand Cone Field Density Kit</i>                          | \$75         | \$225         | \$725          |
| <i>pH Meter</i>   | \$15         | \$60          | \$180          |
| <i>Pile Load Testing (per test)</i>                         | \$1,500      | ---           | ---            |
| <i>Plate Load Tester (per day)</i>                          | \$50         | ---           | ---            |
| <i>Pit Box Test (per day)</i>                               | \$400        | ---           | ---            |
| <i>Slug Test Kit (per day)</i>                              | \$350        | ---           | ---            |
| <i>Wood Pile Load Testing (per test)</i>                    | \$250        | ---           | ---            |
| <b>SAMPLING EQUIPMENT</b>                                   | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Groundwater Sampling Bundle with Bladder Pump</i>        | \$315        | \$1,000       | \$3,000        |
| <i>Groundwater Sampling Bundle with Peristaltic Pump</i>    | \$250        | \$750         | \$2,100        |
| <i>Groundwater Sampling Bundle with Grundfos Pump</i>       | \$350        | \$1,100       | \$3,100        |
| <i>Rotohammer Drill</i>                                     | \$100        | \$400         | ---            |
| <i>Soil Sampling or Tank Pull Equipment Bundle</i>          | \$150        | \$350         | \$1,050        |
| <i>Soil Vapor Sampling Bundle</i>                           | \$400        | \$1,400       | \$2,600        |
| <i>Turbidity Meter</i>                                      | \$20         | \$80          | \$240          |
| <i>YSI Meter with Flow Cell</i>                             | \$100        | \$400         | \$1,200        |
| <b>WATER LEVEL METERS AND INTERFACE PROBES</b>              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Barologger</i>   | \$10         | \$40          | \$120          |
| <i>Levelogger</i>   | \$25         | \$100         | \$300          |
| <i>Oil/Water Interface Probe</i>                            | \$50         | \$200         | \$600          |
| <i>Water Level Indicator</i>                                | \$20         | \$80          | \$240          |
| <b>GEOTECHNICAL INSTRUMENTATION</b>                         | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Cone Penetrometer</i>                                    | \$15         | \$60          | \$180          |
| <i>Crack Monitors - Electronic Datalogger</i>               | ---          | \$120         | \$360          |
| <i>Dynamic Cone Penetrometer</i>                            | \$150        | ---           | ---            |
| <i>Electronic Readout Box</i>                               | \$25         | \$100         | \$300          |
| <i>Geokon LC-2 Single Channel Logger</i>                    | ---          | \$80          | \$240          |
| <i>Geokon - CR 800 Vibrating Wire Datalogger with Modem</i> | ---          | \$100         | \$300          |
| <i>Geokon GK 401 Vibrating Wire Readout Box</i>             | \$50         | \$100         | \$300          |
| <i>In-Place Inclinometer Rental</i>                         | ---          | ---           | \$1,250        |
| <i>Modem</i>  | ---          | ---           | \$250          |
| <i>Nuclear Density Gauge</i>                                | \$100        | \$300         | \$900          |

**EQUIPMENT RATE SCHEDULE (continued)**

| <b>GEOTECHNICAL INSTRUMENTATION (continued)</b>                     | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Power System - Battery</i>                                       | \$5          | \$20          | \$60           |
| <i>Power System - Solar</i>   | \$15         | \$60          | \$180          |
| <i>Seismograph - Manual</i>   | \$75         | \$225         | \$725          |
| <i>Seismograph - Remote Units</i>                                   | \$100        | \$275         | \$825          |
| <i>Tiltmeter</i>  | ---          | \$150         | \$450          |
| <i>Vibration and Sound Monitoring Station</i>                       | \$125        | \$325         | \$925          |
| <i>VDV Web Service</i>  | ---          | ---           | \$200          |
| <b>UAS DATA ACQUISITION &amp; PROCESSING</b>                        | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>UAS Digital Imagery Equipment</i>                                | ---          | \$200         | \$800          |
| <i>UAS Digital Imagery w/Ground Control Package (UAS + GNSS)</i>    | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral Equipment</i>                                  | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral w/Ground Control Package (UAS w/HS + GNSS)</i> | ---          | \$400         | \$1,600        |
| <b>LIDAR SCANNING &amp; PROCESSING</b>                              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>LiDAR Scanning Equipment (Terrestrial &amp; Aerial)</i>          | ---          | \$400         | \$1,600        |
| <i>LiDAR Equipment w/Ground Control Package (LiDAR + GNSS)</i>      | ---          | \$500         | \$2,000        |
| <b>MISCELLANEOUS</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Camera - Digital</i>   | \$10         |               |                |
| <i>Decontamination Kit (each)</i>                                   | \$50         | ---           | ---            |
| <i>Field Truck (including fuel)</i>                                 | \$95         | \$380         | \$1,140        |
| <i>Generator</i>  | \$50         | \$200         | \$600          |
| <i>GeoTech Sample Jars 16 oz. (per box)</i>                         | \$10         | ---           | ---            |
| <i>GPS Unit</i>   | \$150        | \$600         | \$1,800        |
| <i>Harness with Restraint Lanyard</i>                               | \$40         | \$160         | \$480          |
| <i>Motorola CP200d Radio (pair)</i>                                 | ---          | \$35          | \$140          |
| <i>Personal Protective Equipment - Level C (per person)</i>         | \$45         | ---           | ---            |
| <i>R/V Catalyst - 26 Ft Sampling Vessel</i>                         | \$600        | ---           | ---            |
| <i>Research Nets</i>  | \$60         | ---           | ---            |
| <i>Sampling Tubing (roll)</i>                                       | \$20         | ---           | ---            |
| <i>Saximeter II</i>   | \$35         | \$140         | \$420          |
| <i>Sound Level Meter</i>  | \$50         | \$200         | \$600          |
| <i>Tool Trailer</i>   | \$300        | ---           | ---            |

**LABORATORY RATE SCHEDULE**

| <b>SOIL CLASSIFICATION AND INDEX TESTS</b>                 | <b>Unit Price</b> |
|--|-------------------|
| <i>Atterberg Limits - 1 Point</i>                          | \$125             |
| <i>Atterberg Limits - 3 Point</i>                          | \$180             |
| <i>Grain Size - Hydrometer and Sieve Analysis</i>          | \$300             |
| <i>Grain Size - 200 Wash</i>                               | \$100             |
| <i>Grain Size- Sieve Analysis (Standard Sample)</i>        | \$125             |
| <i>Grain Size - Sieve Analysis (Bulk Sample)</i>           | \$150             |
| <i>Grain Size - Hydrometer</i>                             | \$175             |
| <i>Water Content</i>                                       | \$25              |
| <i>Organic Content</i>                                     | \$75              |
| <i>Specific Gravity</i>                                    | \$125             |
| <i>Visual Classification</i>                               | \$15              |
| <b>SOIL MOISTURE-DENSITY TESTS</b>                         | <b>Unit Price</b> |
| <i>Bulk Density</i>  | \$100             |
| <i>California Bearing Ratio (CBR)</i>                      | \$650             |
| <i>Proctor - 1 Point</i>                                   | \$120             |
| <i>Proctor - 4 Point</i>                                   | \$250             |
| <i>Proctor - 4 Point (Cohesive Soil)</i>                   | \$300             |
| <b>SOIL CONSOLIDATION AND STRENGTH TESTS</b>               | <b>Unit Price</b> |
| <i>Consolidation - Constant Rate of Strain (CRS)</i>       | \$650             |
| <i>Consolidation - Incremental</i>                         | \$500             |
| <i>Unconfined Compression</i>                              | \$100             |
| <i>Direct Simple Shear (DSS)</i>                           | \$300             |
| <i>Cyclic Direct Simple Shear (CDSS)</i>                   | \$650             |
| <i>Triaxial Compression - Isotropic Consolidation</i>      | \$500             |
| <i>Triaxial Compression - Ko/anisotropic Consolidation</i> | \$800             |
| <i>Triaxial Compression - Unconsolidated</i>               | \$300             |
| <b>SURCHARGE RATES</b>                                     | <b>Unit Price</b> |
| <i>Atterberg Limits Dry Prep</i>                           | \$15              |
| <i>Atterberg Limits Organic Classification</i>             | \$40              |
| <i>Sample Preparation</i>                                  | \$120             |
| <i>Triaxial High Pressure (over 100 psi)</i>               | \$100             |
| <i>Tube Cut (per cut)</i>                                  | \$25              |
| <i>Tube Extrusion</i>                                      | \$100             |

*Additional H&A Laboratory analyses, pricing, and rush rates available upon request.*





HALEY & ALDRICH, INC.  
300 West 15th South  
Vancouver, WA 98660  
360.448.4189

Revised 27 February 2024  
21 February 2024  
File No. P210365-000

TCF Architecture PLLC  
124 North I Street  
Tacoma, Washington 98403

Attention: Steve Wachtler, AIA, Principal

Subject: Proposal for Preliminary Geotechnical Engineering Services  
Aberdeen School District No. 5  
Miller Junior High School  
100 East Lindstrom  
Aberdeen, Washington 98520

Dear Steve Wachtler:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with an Office of Superintendent of Public Instruction (OSPI) School Seismic Safety Retrofit Program Phase 1 study for Miller Junior High School (site). This proposal supersedes our proposal dated 21 February 2024. This proposal presents our scope of services and estimated costs to provide geotechnical engineering design services.

This proposal is based on:

- Our conversations and correspondence with Andy Twyman with Educational Service District No. 112 Construction Services Group (ESD 112/CSG);
- The Request for Qualifications for the subject project, titled "Request for Qualifications & Proposals, Aberdeen School District No. 5, for Geotechnical Engineering, Structural Engineering, Civil Engineering, and Architectural Services for Harbor Learning Center, AJ West Elementary, Stevens Elementary, Miller Junior High, OSPI School Seismic Safety Grant - Phase I Planning", prepared by Aberdeen School District No. 5;
- The Request for Proposal for the subject project, titled, "Aberdeen School District, OSPI School Seismic Safety Grant - Phase I Planning, TCF Project No. 2024-002, Request for Proposal", prepared by TCF Architecture and dated 12 February 2024; and
- Our work on other projects in the general site vicinity, including our 15 July 1976 geotechnical report for the site titled, "General Foundation Investigation for the Proposed New Miller Junior High School, Aberdeen, Washington".

## Project Understanding

We understand the project consists of a seismic retrofit of the District's Miller Junior High School located in Aberdeen, Washington. Our study will be geared toward preliminarily fulfilling the geotechnical requirements of American Society of Civil Engineers (ASCE) 41 - *Seismic Evaluation and Retrofit of Existing Buildings*, including performing geologic research, subsurface exploration, laboratory testing, preliminary engineering analysis, reporting, and geotechnical project management. We will work in concert with the project team, including the District, TCF Architecture, ESD 112/CSG, and other consultants. Preliminary geotechnical seismic analysis and design recommendations will be developed, as will the scope for supplemental exploration and/or analysis, which may be required to develop design-level geotechnical recommendations if the project is advanced through the OSPI program. You have requested that the geotechnical investigation be split into two basic parts, consisting of a field services task and an engineering services task.

## Scope of Services

Based on our communication with the project team and our knowledge of the project area, Haley & Aldrich proposes to conduct the following scope of services:

### Part 1 - Geotechnical Field Services and Limited Seismic Hazard Evaluation

1. Attend a 1-hour virtual Owner Kick-Off Meeting on Thursday, 15 February 2024. (Task already completed.)
2. Review readily available geologic maps, water well logs, and Washington State Department of Natural Resources reports in the site vicinity, as well as other geotechnical reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards. We will also review our 1976 geotechnical report for the school site, which includes data from several onsite borings and cone penetration tests (CPTs).
3. Conduct a geotechnical reconnaissance of the site, mark the site for utility location, and notify the "One-Call" service for public utility locates.
4. Engage a private utility locator to further attempt to identify underground utilities at the site outside of the public right-of-way (ROW). Also, meet with District facilities staff to locate and clear proposed exploration locations. The limitations of our utility locating work are outlined at the end of this proposal.
5. Prepare a project-specific health and safety plan for the protection of our personnel during field activities.
6. Conduct a limited program of subsurface exploration and *in situ* testing to characterize subsurface conditions at the site, including:
  - Exploring the site through a combination of a drilled boring and a CPT sounding or geophysical survey, as follows:

- Drilling one mud-rotary boring to a depth of up to 120 feet below ground surface (bgs) or practical refusal, whichever is encountered first.
  - Advancing one seismic CPT probe to a maximum depth of 100 feet bgs or practical refusal, whichever is encountered first, collecting shear wave velocity readings at 3- to 6-foot intervals with depth. As an alternative to the CPT sounding, we may perform one Multichannel Analysis of Surface Waves (MASW) geophysical survey to develop a shear wave velocity profile to a depth of at least 100 feet bgs.
  - The information from these explorations will assist with site class determination and be used for the development of seismic design values and foundation design parameters.
- Collecting standard penetration test (SPT) or Dames and Moore split-spoon samples at 2.5- to 5-foot intervals from the ground surface to 50 feet bgs, then on 5- to 10-foot intervals thereafter.
  - Collecting up to four thin-walled push samples of fine-grained soils at depths to be determined during drilling.
  - Observing the explorations, logging the subsurface conditions, and transporting collected samples to our laboratory for further visual examination and testing.
  - Drumming and hauling the borehole spoils and disposing of them at an off-site location.
  - Backfilling the boreholes in accordance with Washington State Department of Ecology regulations and patching the surface with cold-patch asphalt in paved areas or gravel in vegetated areas.
  - Cleaning the exploration locations by raking or sweeping, as appropriate.
7. Conduct a series of geotechnical laboratory tests on selected soil samples obtained from the explorations to evaluate the engineering and index properties of the site soils. The specific tests conducted will depend upon the actual conditions encountered. For budgeting purposes, we have assumed the tests will include up to eight moisture content determinations, two Atterberg limits determinations, seven sieve analyses or fines content tests, one consolidation test, and two suites of corrosion potential-related tests.
8. Develop code-based seismic design values in conformance with ASCE 41 Section 2.4 and ASCE 7 Section 11.4. However, this does not include conducting site-specific seismic or ground response analyses per ASCE 7 Chapter 21, which will be completed under a separate scope of services if needed.
9. Conduct limited seismic hazard analysis including:
- Assessing liquefaction potential analysis per the method presented by Idriss & Boulanger (2014).
  - Assessing lateral spreading at the site, including an evaluation of local and regional topography and nearby bathymetry. Lateral spread hazards will be evaluated using limit equilibrium stability analysis and estimation of liquefied shear strain cumulation.

## Part 2 - Geotechnical Engineering Services

1. Conduct engineering analyses to evaluate seismic hazards not evaluated in Part 1, settlement, and preliminary geotechnical design recommendations for new and retrofitted foundations and retaining walls (if any).
  - Evaluating the potential for seismically or load-induced ground settlement.
  - Developing preliminary design parameters for shallow and/or deep foundations, as appropriate, including bearing capacity, lateral earth pressures, subgrade modulus (soil spring), and other soil parameters required by the structural engineer.
2. Prepare one draft and one final preliminary geotechnical report summarizing our findings and recommendations for the school retrofits, including information related to:
  - Subsurface soil and groundwater conditions;
  - Geologic hazards;
  - Earthwork and shoring considerations;
  - Seismic and ground settlement hazards;
  - Preliminary seismic design criteria;
  - Preliminary foundation design parameters (new and retrofitted foundation elements);
  - Preliminary floor slab-on-grade design parameters;
  - Ground improvement concepts, if appropriate; and
  - Recommended scope of supplemental geotechnical work.
3. Attend up to two 30-minute virtual project team meetings.
4. Provide geotechnical project management and support services, including coordination of subcontractors and Haley & Aldrich staff and consulting with project team members.

## Deliverables

- A draft preliminary geotechnical report in electronic (PDF) format; and
- A final preliminary geotechnical report in PDF format and three hard copies (if required).

## Project Fee

We will complete our work on a time and expenses basis for a not-to-exceed fee of **\$30,000** for Part 1 - Geotechnical Field Services and **\$15,000** for Part 2 - Geotechnical Engineering Services, for a total fee of **\$45,000**, per the attached table. We recommend a 10-percent contingency be budgeted to account for potential field difficulties or complex soil conditions. Additional work beyond that described above (e.g., site response analysis, if required by site conditions exposed during the course of this study) will be completed for an additional cost to be negotiated.

## Assumptions

In preparing our geotechnical scope of services and fee estimate, we have made the following assumptions:

- Construction Services Group | ESD 112 or others will coordinate and provide right-of-access to the proposed exploration locations.
- No infiltration testing for stormwater disposal systems is required.
- If seismic response analysis per ASCE 7 Chapter 21 is required based on site conditions encountered during our exploration, or if this analysis is requested by the structural engineer, these services can be provided at additional cost in a separate phase of work.
- Washington State prevailing wages will be paid to the drilling and utility locating subcontractors. However, federal (Davis Bacon) prevailing wages do not apply.
- No formal restoration of the ground surfacing/vegetation will be required other than backfilling the boreholes and removing soil spoils from the site.
- Haley & Aldrich will be authorized to perform field exploration for all four Aberdeen School District retrofit project sites (Harbor Learning Center, AJ West Elementary, Stevens Elementary, and Miller Junior High) under one mobilization. In the case of separate authorizations, extra costs may be applied due to separate mobilization to the sites.
- Exploration drilling and CPTs can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra cost may be applied.
- Contaminated soils will not be encountered.
- The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.
- Final design services are not included in this scope.
- Construction support services are not included in this scope.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

## Limitations of Utility Locates

We are required by Washington State Law to call a Utility Location Center (811) before performing subsurface explorations. This “one-call system” prompts multiple utility owners to clear exploration locations in the public ROW. The location of utilities on private property is the responsibility of the property owner or facility operator. Haley & Aldrich conducts research for private properties, including

hiring a private firm that uses specialized equipment to locate conducting underground utilities and reviewing plans provided by the owner and other utility maps, such as those that may be readily available online. Such services by the Consultant or its Subconsultant will be performed in a manner consistent with the ordinary standard of professional care. The School District acknowledges that such research may not identify all utilities, such as plastic water and gas lines, plastic or tile sewer lines, concrete or plastic drain lines, or fiber optic lines, and that the information upon which Haley & Aldrich reasonably relies may contain errors or be incomplete. Haley & Aldrich cannot be held responsible for damages, including consequential damages, related to striking underground utilities that are not shown on plans or made of a conducting material and that could not be reasonably detected.

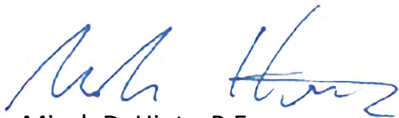
## Authorization

Haley & Aldrich will provide the services described herein in accordance with the attached Fee Schedule, which is integral to this proposal. This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

If the above arrangements are satisfactory to you, please issue a contract for our review.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,  
**HALEY & ALDRICH, INC.**



Micah D. Hintz, P.E.  
Project Manager



Daniel J. Trisler, P.E.  
Principal Geotechnical Engineer

### Attachments:

Summary of Hours and Expenses  
Standard Fee Schedule 2024-RS2



**FEES FOR SERVICES**

Fees for services will be based on the time worked on the project by staff personnel plus reimbursable expenses. The fee will be computed as follows.

1. Labor related fees will be computed based on personnel billing rates in effect at the time the services are performed. Personnel billing rates are subject to revision on, or about, 1 January and 1 July of each year. The hourly rates are fully inclusive of fringe benefits, burden, and fee. Current rates are provided in the table below.

| <i>Classification</i>                                | <i>Hourly Rate</i> |
|--|--------------------|
| <i>Project Support</i>                               | <i>\$118</i>       |
| <i>Technician</i>                                    | <i>\$118</i>       |
| <i>Project Technician</i>                            | <i>\$130</i>       |
| <i>Senior Technician</i>                             | <i>\$142</i>       |
| <i>Project Controls</i>                              | <i>\$143</i>       |
| <i>Staff Professional 1</i>                          | <i>\$155</i>       |
| <i>Staff Professional 2</i>                          | <i>\$172</i>       |
| <i>Project Professional</i>                          | <i>\$191</i>       |
| <i>Technical Specialist</i>                          | <i>\$200</i>       |
| <i>Project Manager / Senior Technical Specialist</i> | <i>\$219</i>       |
| <i>Senior Project Manager / Technical Expert</i>     | <i>\$262</i>       |
| <i>Program Manager / Senior Technical Expert</i>     | <i>\$335</i>       |
| <i>Principal</i>                                     | <i>\$355</i>       |
| <i>Senior Principal</i>                              | <i>\$375</i>       |

2. Pre-trial conferences, depositions, and expert testimony will be billed at one and one-half (1.5) times the rates quoted above.
3. Second and Third Shift, Weekend, and Holiday hours will be billed at \$40/hour premium. Second and Third Shifts are those starting between 4 PM and 4 AM.
4. Field visits will be billed at 4-hour minimum; night shifts will be billed at 8-hour minimum. Cancellation of scheduled night shift within 24 hours will be charged the full 8 hours.
5. Direct non-salary expenses will be billed at our cost plus fifteen (15) percent, except for employee vehicle use which will be billed at IRS allowed mileage rates.
6. General project-related expenses such as mobile phone expenses (including mobile app fees); in-house reproduction; printing costs for reports, drawings, and other project records; mail and overnight document delivery; and long-term electronic and paper document storage will be billed as a general communication fee at a rate of four (4) percent of the labor charges.
7. Subcontractors will be billed at our cost plus fifteen (15) percent.
8. Equipment and laboratory testing will be billed at rates listed in the attached Equipment and Laboratory Rate Schedules, as applicable.



**EQUIPMENT RATE SCHEDULE**

| <b>AIR MONITORING EQUIPMENT</b>                             | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Drager/Rae Sampling Kit (tubes not included)</i>         | \$10         | \$40          | \$120          |
| <i>Dust Monitor</i>   | \$100        | \$400         | \$1,200        |
| <i>Four-Gas Meter</i>                                       | \$43         | \$172         | \$516          |
| <i>Photoionization Detector - 10.6 or 11.7 eV</i>           | \$70         | \$280         | \$840          |
| <b>FIELD TESTING</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Double Ring Infiltrometer</i>                            | \$250        | ---           | ---            |
| <i>Field Supplies</i>                                       | \$28         | \$112         | \$448          |
| <i>Guelph Permeameter</i>                                   | \$150        | ---           | ---            |
| <i>Inclinometer Readings</i>                                | \$250        | ---           | ---            |
| <i>Sand Cone Field Density Kit</i>                          | \$75         | \$225         | \$725          |
| <i>pH Meter</i>   | \$15         | \$60          | \$180          |
| <i>Pile Load Testing (per test)</i>                         | \$1,500      | ---           | ---            |
| <i>Plate Load Tester (per day)</i>                          | \$50         | ---           | ---            |
| <i>Pit Box Test (per day)</i>                               | \$400        | ---           | ---            |
| <i>Slug Test Kit (per day)</i>                              | \$350        | ---           | ---            |
| <i>Wood Pile Load Testing (per test)</i>                    | \$250        | ---           | ---            |
| <b>SAMPLING EQUIPMENT</b>                                   | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Groundwater Sampling Bundle with Bladder Pump</i>        | \$315        | \$1,000       | \$3,000        |
| <i>Groundwater Sampling Bundle with Peristaltic Pump</i>    | \$250        | \$750         | \$2,100        |
| <i>Groundwater Sampling Bundle with Grundfos Pump</i>       | \$350        | \$1,100       | \$3,100        |
| <i>Rotohammer Drill</i>                                     | \$100        | \$400         | ---            |
| <i>Soil Sampling or Tank Pull Equipment Bundle</i>          | \$150        | \$350         | \$1,050        |
| <i>Soil Vapor Sampling Bundle</i>                           | \$400        | \$1,400       | \$2,600        |
| <i>Turbidity Meter</i>                                      | \$20         | \$80          | \$240          |
| <i>YSI Meter with Flow Cell</i>                             | \$100        | \$400         | \$1,200        |
| <b>WATER LEVEL METERS AND INTERFACE PROBES</b>              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Barologger</i>   | \$10         | \$40          | \$120          |
| <i>Levelogger</i>   | \$25         | \$100         | \$300          |
| <i>Oil/Water Interface Probe</i>                            | \$50         | \$200         | \$600          |
| <i>Water Level Indicator</i>                                | \$20         | \$80          | \$240          |
| <b>GEOTECHNICAL INSTRUMENTATION</b>                         | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Cone Penetrometer</i>                                    | \$15         | \$60          | \$180          |
| <i>Crack Monitors - Electronic Datalogger</i>               | ---          | \$120         | \$360          |
| <i>Dynamic Cone Penetrometer</i>                            | \$150        | ---           | ---            |
| <i>Electronic Readout Box</i>                               | \$25         | \$100         | \$300          |
| <i>Geokon LC-2 Single Channel Logger</i>                    | ---          | \$80          | \$240          |
| <i>Geokon - CR 800 Vibrating Wire Datalogger with Modem</i> | ---          | \$100         | \$300          |
| <i>Geokon GK 401 Vibrating Wire Readout Box</i>             | \$50         | \$100         | \$300          |
| <i>In-Place Inclinometer Rental</i>                         | ---          | ---           | \$1,250        |
| <i>Modem</i>  | ---          | ---           | \$250          |
| <i>Nuclear Density Gauge</i>                                | \$100        | \$300         | \$900          |

**EQUIPMENT RATE SCHEDULE (continued)**

| <b>GEOTECHNICAL INSTRUMENTATION (continued)</b>              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|--|--------------|---------------|----------------|
| Power System - Battery                                       | \$5          | \$20          | \$60           |
| Power System - Solar   | \$15         | \$60          | \$180          |
| Seismograph - Manual   | \$75         | \$225         | \$725          |
| Seismograph - Remote Units                                   | \$100        | \$275         | \$825          |
| Tiltmeter  | ---          | \$150         | \$450          |
| Vibration and Sound Monitoring Station                       | \$125        | \$325         | \$925          |
| VDV Web Service  | ---          | ---           | \$200          |
| <b>UAS DATA ACQUISITION &amp; PROCESSING</b>                 | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| UAS Digital Imagery Equipment                                | ---          | \$200         | \$800          |
| UAS Digital Imagery w/Ground Control Package (UAS + GNSS)    | ---          | \$300         | \$1,200        |
| UAS Hyperspectral Equipment                                  | ---          | \$300         | \$1,200        |
| UAS Hyperspectral w/Ground Control Package (UAS w/HS + GNSS) | ---          | \$400         | \$1,600        |
| <b>LIDAR SCANNING &amp; PROCESSING</b>                       | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| LiDAR Scanning Equipment (Terrestrial & Aerial)              | ---          | \$400         | \$1,600        |
| LiDAR Equipment w/Ground Control Package (LiDAR + GNSS)      | ---          | \$500         | \$2,000        |
| <b>MISCELLANEOUS</b>   | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| Camera - Digital   | \$10         |               |                |
| Decontamination Kit (each)                                   | \$50         | ---           | ---            |
| Field Truck (including fuel)                                 | \$95         | \$380         | \$1,140        |
| Generator  | \$50         | \$200         | \$600          |
| GeoTech Sample Jars 16 oz. (per box)                         | \$10         | ---           | ---            |
| GPS Unit   | \$150        | \$600         | \$1,800        |
| Harness with Restraint Lanyard                               | \$40         | \$160         | \$480          |
| Motorola CP200d Radio (pair)                                 | ---          | \$35          | \$140          |
| Personal Protective Equipment - Level C (per person)         | \$45         | ---           | ---            |
| R/V Catalyst - 26 Ft Sampling Vessel                         | \$600        | ---           | ---            |
| Research Nets  | \$60         | ---           | ---            |
| Sampling Tubing (roll)                                       | \$20         | ---           | ---            |
| Saximeter II   | \$35         | \$140         | \$420          |
| Sound Level Meter  | \$50         | \$200         | \$600          |
| Tool Trailer   | \$300        | ---           | ---            |

**LABORATORY RATE SCHEDULE**

| <b>SOIL CLASSIFICATION AND INDEX TESTS</b>                 | <b>Unit Price</b> |
|--|-------------------|
| <i>Atterberg Limits - 1 Point</i>                          | \$125             |
| <i>Atterberg Limits - 3 Point</i>                          | \$180             |
| <i>Grain Size - Hydrometer and Sieve Analysis</i>          | \$300             |
| <i>Grain Size - 200 Wash</i>                               | \$100             |
| <i>Grain Size- Sieve Analysis (Standard Sample)</i>        | \$125             |
| <i>Grain Size - Sieve Analysis (Bulk Sample)</i>           | \$150             |
| <i>Grain Size - Hydrometer</i>                             | \$175             |
| <i>Water Content</i>                                       | \$25              |
| <i>Organic Content</i>                                     | \$75              |
| <i>Specific Gravity</i>                                    | \$125             |
| <i>Visual Classification</i>                               | \$15              |
| <b>SOIL MOISTURE-DENSITY TESTS</b>                         | <b>Unit Price</b> |
| <i>Bulk Density</i>  | \$100             |
| <i>California Bearing Ratio (CBR)</i>                      | \$650             |
| <i>Proctor - 1 Point</i>                                   | \$120             |
| <i>Proctor - 4 Point</i>                                   | \$250             |
| <i>Proctor - 4 Point (Cohesive Soil)</i>                   | \$300             |
| <b>SOIL CONSOLIDATION AND STRENGTH TESTS</b>               | <b>Unit Price</b> |
| <i>Consolidation - Constant Rate of Strain (CRS)</i>       | \$650             |
| <i>Consolidation - Incremental</i>                         | \$500             |
| <i>Unconfined Compression</i>                              | \$100             |
| <i>Direct Simple Shear (DSS)</i>                           | \$300             |
| <i>Cyclic Direct Simple Shear (CDSS)</i>                   | \$650             |
| <i>Triaxial Compression - Isotropic Consolidation</i>      | \$500             |
| <i>Triaxial Compression - Ko/anisotropic Consolidation</i> | \$800             |
| <i>Triaxial Compression - Unconsolidated</i>               | \$300             |
| <b>SURCHARGE RATES</b>                                     | <b>Unit Price</b> |
| <i>Atterberg Limits Dry Prep</i>                           | \$15              |
| <i>Atterberg Limits Organic Classification</i>             | \$40              |
| <i>Sample Preparation</i>                                  | \$120             |
| <i>Triaxial High Pressure (over 100 psi)</i>               | \$100             |
| <i>Tube Cut (per cut)</i>                                  | \$25              |
| <i>Tube Extrusion</i>                                      | \$100             |

*Additional H&A Laboratory analyses, pricing, and rush rates available upon request.*



HALEY & ALDRICH, INC.  
300 West 15th South  
Vancouver, WA 98660  
360.448.4189

Revised 27 February 2024  
21 February 2024  
File No. P210365-000

TCF Architecture PLLC  
124 North I Street  
Tacoma, Washington 98403

Attention: Steve Wachtler, AIA, Principal

Subject: Proposal for Preliminary Geotechnical Engineering Services  
Aberdeen School District No. 5  
Stevens Elementary School  
301 South Farragut Street  
Aberdeen, Washington 98520

Dear Steve Wachtler:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with an Office of Superintendent of Public Instruction (OSPI) School Seismic Safety Retrofit Program Phase 1 study for Stevens Elementary School (site). This proposal supersedes our proposal dated 21 February 2024. This proposal presents our scope of services and estimated costs to provide geotechnical engineering design services.

This proposal is based on:

- Our conversations and correspondence with Andy Twyman with Educational Service District No. 112 Construction Services Group (ESD 112/CSG);
- The Request for Qualifications for the subject project, titled "Request for Qualifications & Proposals, Aberdeen School District No. 5, for Geotechnical Engineering, Structural Engineering, Civil Engineering, and Architectural Services for Harbor Learning Center, AJ West Elementary, Stevens Elementary, Miller Junior High, OSPI School Seismic Safety Grant - Phase I Planning", prepared by Aberdeen School District No. 5;
- The Request for Proposal for the subject project, titled, "Aberdeen School District, OSPI School Seismic Safety Grant - Phase I Planning, TCF Project No. 2024-002, Request for Proposal", prepared by TCF Architecture and dated 12 February 2024; and
- Our work on other projects in the general site vicinity.

## Project Understanding

We understand the project consists of a seismic retrofit of the District's Stevens Elementary School located in Aberdeen, Washington. Our study will be geared toward preliminarily fulfilling the geotechnical requirements of American Society of Civil Engineers (ASCE) 41 - *Seismic Evaluation and Retrofit of Existing Buildings*, including performing geologic research, subsurface exploration, laboratory testing, preliminary engineering analysis, reporting, and geotechnical project management. We will work in concert with the project team, including the District, TCF Architecture, ESD 112/CSG, and other consultants. Preliminary geotechnical seismic analysis and design recommendations will be developed, as will the scope for supplemental exploration and/or analysis, which may be required to develop design-level geotechnical recommendations if the project is advanced through the OSPI program. You have requested that the geotechnical investigation be split into two basic parts, consisting of a field services task and an engineering services task.

## Scope of Services

Based on our communication with the project team and our knowledge of the project area, Haley & Aldrich proposes to conduct the following scope of services:

### Part 1 - Geotechnical Field Services and Limited Seismic Hazard Evaluation

1. Attend a 1-hour virtual Owner Kick-Off Meeting on Thursday, 15 February 2024. (Task already completed.)
2. Review readily available geologic maps, water well logs, and Washington State Department of Natural Resources reports in the site vicinity, as well as other geotechnical reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards.
3. Conduct a geotechnical reconnaissance of the site, mark the site for utility location, and notify the "One-Call" service for public utility locates.
4. Engage a private utility locator to further attempt to identify underground utilities at the site outside of the public right-of-way (ROW). Also, meet with District facilities staff to locate and clear proposed exploration locations. The limitations of our utility locating work are outlined at the end of this proposal.
5. Prepare a project-specific health and safety plan for the protection of our personnel during field activities.
6. Conduct a limited program of subsurface exploration and *in situ* testing to characterize subsurface conditions at the site, including:
  - Exploring the site through a combination of a drilled boring and a cone penetration test (CPT) sounding, as follows:

- Drilling one mud-rotary boring to a depth of up to 120 feet below ground surface (bgs) or practical refusal, whichever is encountered first.
  - Advancing one seismic CPT probe to a maximum depth of 100 feet bgs or practical refusal, whichever is encountered first, collecting shear wave velocity readings at 3- to 6-foot intervals with depth.
  - The information from these explorations will assist with site class determination and be used for the development of seismic design values and foundation design parameters.
- Collecting standard penetration test (SPT) or Dames and Moore split- spoon samples at 2.5- to 5-foot intervals from the ground surface to 50 feet bgs, then on 5- to 10-foot intervals thereafter.
  - Collecting up to four thin-walled push samples of fine-grained soils at depths to be determined during drilling.
  - Observing the explorations, logging the subsurface conditions, and transporting collected samples to our laboratory for further visual examination and testing.
  - Drumming and hauling the borehole spoils and disposing of them at an off-site location.
  - Backfilling the boreholes in accordance with Washington State Department of Ecology regulations and patching the surface with cold-patch asphalt in paved areas or gravel in vegetated areas.
  - Cleaning the exploration locations by raking or sweeping, as appropriate.
7. Conduct a series of geotechnical laboratory tests on selected soil samples obtained from the explorations to evaluate the engineering and index properties of the site soils. The specific tests conducted will depend upon the actual conditions encountered. For budgeting purposes, we have assumed the tests will include up to eight moisture content determinations, two Atterberg limits determinations, seven sieve analyses or fines content tests, one consolidation test, and two suites of corrosion potential-related tests.
8. Develop code-based seismic design values in conformance with ASCE 41 Section 2.4 and ASCE 7 Section 11.4. However, this does not include conducting site-specific seismic or ground response analyses per ASCE 7 Chapter 21, which will be completed under a separate scope of services if needed.
9. Conduct limited seismic hazard analysis including:
- Assessing liquefaction potential analysis per the method presented by Idriss & Boulanger (2014).
  - Assessing lateral spreading at the site, including an evaluation of local and regional topography and nearby bathymetry. Lateral spread hazards will be evaluated using limit equilibrium stability analysis and estimation of liquefied shear strain cumulation.

## Part 2 - Geotechnical Engineering Services

1. Conduct engineering analyses to evaluate seismic hazards not evaluated in Part 1, settlement, and preliminary geotechnical design recommendations for new and retrofitted foundations and retaining walls (if any).
  - Evaluating the potential for seismically or load-induced ground settlement.
  - Developing preliminary design parameters for shallow and/or deep foundations, as appropriate, including bearing capacity, lateral earth pressures, subgrade modulus (soil spring), and other soil parameters required by the structural engineer.
2. Prepare one draft and one final preliminary geotechnical report summarizing our findings and recommendations for the school retrofits, including information related to:
  - Subsurface soil and groundwater conditions;
  - Geologic hazards;
  - Earthwork and shoring considerations;
  - Seismic and ground settlement hazards;
  - Preliminary seismic design criteria;
  - Preliminary foundation design parameters (new and retrofitted foundation elements);
  - Preliminary floor slab-on-grade design parameters;
  - Ground improvement concepts, if appropriate; and
  - Recommended scope of supplemental geotechnical work.
3. Attend up to two 30-minute virtual project team meetings.
4. Provide geotechnical project management and support services, including coordination of subcontractors and Haley & Aldrich staff and consulting with project team members.

## Deliverables

- A draft preliminary geotechnical report in electronic (PDF) format; and
- A final preliminary geotechnical report in PDF format and three hard copies (if required).

## Project Fee

We will complete our work on a time and expenses basis for a not-to-exceed fee of **\$30,000** for Part 1 - Geotechnical Field Services and **\$15,000** for Part 2 - Geotechnical Engineering Services, for a total fee of **\$45,000**, per the attached table. We recommend a 10-percent contingency be budgeted to account for potential field difficulties or complex soil conditions. Additional work beyond that described above (e.g., site response analysis, if required by site conditions exposed during the course of this study) will be completed for an additional cost to be negotiated.

## Assumptions

In preparing our geotechnical scope of services and fee estimate, we have made the following assumptions:

- Construction Services Group | ESD 112 or others will coordinate and provide right-of-access to the proposed exploration locations.
- No infiltration testing for stormwater disposal systems is required.
- If seismic response analysis per ASCE 7 Chapter 21 is required based on site conditions encountered during our exploration, or if this analysis is requested by the structural engineer, these services can be provided at additional cost in a separate phase of work.
- Washington State prevailing wages will be paid to the drilling and utility locating subcontractors. However, federal (Davis Bacon) prevailing wages do not apply.
- No formal restoration of the ground surfacing/vegetation will be required other than backfilling the boreholes and removing soil spoils from the site.
- Haley & Aldrich will be authorized to perform field exploration for all four Aberdeen School District retrofit project sites (Harbor Learning Center, AJ West Elementary, Stevens Elementary, and Miller Junior High) under one mobilization. In the case of separate authorizations, extra costs may be applied due to separate mobilization to the sites.
- Exploration drilling and CPTs can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra cost may be applied.
- Contaminated soils will not be encountered.
- The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.
- Final design services are not included in this scope.
- Construction support services are not included in this scope.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

## Limitations of Utility Locates

We are required by Washington State Law to call a Utility Location Center (811) before performing subsurface explorations. This “one-call system” prompts multiple utility owners to clear exploration locations in the public ROW. The location of utilities on private property is the responsibility of the property owner or facility operator. Haley & Aldrich conducts research for private properties, including



hiring a private firm that uses specialized equipment to locate conducting underground utilities and reviewing plans provided by the owner and other utility maps, such as those that may be readily available online. Such services by the Consultant or its Subconsultant will be performed in a manner consistent with the ordinary standard of professional care. The School District acknowledges that such research may not identify all utilities, such as plastic water and gas lines, plastic or tile sewer lines, concrete or plastic drain lines, or fiber optic lines, and that the information upon which Haley & Aldrich reasonably relies may contain errors or be incomplete. Haley & Aldrich cannot be held responsible for damages, including consequential damages, related to striking underground utilities that are not shown on plans or made of a conducting material and that could not be reasonably detected.

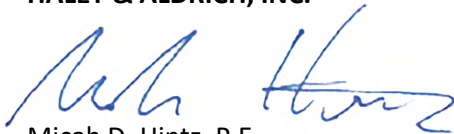
## Authorization

Haley & Aldrich will provide the services described herein in accordance with the attached Fee Schedule, which is integral to this proposal. This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

If the above arrangements are satisfactory to you, please issue a contract for our review.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,  
**HALEY & ALDRICH, INC.**



Micah D. Hintz, P.E.  
Project Manager



Daniel J. Trisler, P.E.  
Principal Geotechnical Engineer

### Attachments:

Summary of Hours and Expenses  
Standard Fee Schedule 2024-RS2

**SUMMARY OF HOURS AND EXPENSES**  
**OSPI SCHOOL SEISMIC SAFETY RETROFIT PROGRAM PHASE 1**  
**STEVENS ELEMENTARY SCHOOL**  
**ABERDEEN, WASHINGTON**

| Task Description                        | Sr. Principal | Principal    | Senior Project Manager | Project Manager/<br>Senior Technical Specialist | Technical Specialist | Project Professional | Staff Professional 2 | Staff Professional 1 | Project Controls | Project Technician | Project Support |            | Professional Staff Fees Subtotal | Reimbursables / Expenses | Total           |
|---|---------------|--------------|------------------------|---|----------------------|----------------------|----------------------|----------------------|------------------|--------------------|-----------------|------------|----------------------------------|--------------------------|-----------------|
| <b>Billing Rates (2024)</b>             | <b>\$375</b>  | <b>\$355</b> | <b>\$262</b>           | <b>\$219</b>                                    | <b>\$200</b>         | <b>\$191</b>         | <b>\$172</b>         | <b>\$155</b>         | <b>\$143</b>     | <b>\$130</b>       | <b>\$118</b>    |            |                                  |                          |                 |
| Part 1 Geotechnical Field Services      |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          |                 |
| Project Kick-off Meeting                |               |              |                        | 1.0   |                      |                      |                      |                      |                  |                    |                 |            | \$219                            |                          | \$219           |
| Safety Plan, Site Recon, Utility Locate |               |              |                        | 2.0   | 4.0                  |                      |                      |                      |                  | 4.0                |                 |            | \$1,758                          | \$94                     | \$1,852         |
| Subsurface Investigation                |               |              |                        | 1.0   |                      |                      |                      |                      |                  | 16.0               |                 |            | \$2,299                          | \$18,574                 | \$20,873        |
| Laboratory Testing and Sample Review    |               |              |                        | 1.5   | 2.0                  |                      |                      |                      |                  |                    | 2.0             |            | \$965                            | \$2,350                  | \$3,315         |
| Site Class and Seismic Design Values    |               |              |                        |   | 2.0                  |                      | 2.0                  |                      |                  |                    |                 |            | \$744                            |                          | \$744           |
| Limited Seismic Hazard Analysis         |               |              |                        | 1.0   | 4.0                  | 4.0                  | 5.0                  |                      |                  |                    | 3.0             |            | \$2,997                          |                          | \$2,997         |
| <b>Part 1 Subtotal</b>                  |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          | \$30,000        |
| Part 2 Geotechnical Design Services     |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          |                 |
| Engineering Analysis                    |               |              |                        | 2.0   | 6.0                  |                      | 10.0                 |                      |                  |                    |                 |            | \$3,358                          |                          | \$3,358         |
| Geotechnical Report                     |               | 4.0          |                        | 6.0   | 32.0                 |                      |                      |                      |                  |                    | 4.0             |            | \$9,606                          |                          | \$9,606         |
| Project Management                      |               |              |                        | 6.0   |                      |                      |                      |                      |                  |                    | 3.0             |            | \$1,668                          |                          | \$1,668         |
| Consultation and Meetings (2 meetings)  |               | 1.0          |                        |   |                      |                      |                      |                      |                  |                    |                 |            | \$355                            |                          | \$355           |
| <b>Part 2 Subtotal</b>                  |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          | \$14,987        |
|   |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          |                 |
|   |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          |                 |
|   |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          |                 |
| <b>TOTAL</b>                            | <b>0.0</b>    | <b>5.0</b>   | <b>0.0</b>             | <b>20.5</b>                                     | <b>50.0</b>          | <b>4.0</b>           | <b>17.0</b>          | <b>0.0</b>           | <b>0.0</b>       | <b>20.0</b>        | <b>12.0</b>     | <b>0.0</b> | <b>\$23,969</b>                  | <b>\$21,018</b>          | <b>\$44,987</b> |
| Part 1 Recommended Contingency (10%)    |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          | \$3,000         |
| Part 2 Recommended Contingency (10%)    |               |              |                        |   |                      |                      |                      |                      |                  |                    |                 |            |                                  |                          | \$1,500         |

**FEES FOR SERVICES**

Fees for services will be based on the time worked on the project by staff personnel plus reimbursable expenses. The fee will be computed as follows.

1. Labor related fees will be computed based on personnel billing rates in effect at the time the services are performed. Personnel billing rates are subject to revision on, or about, 1 January and 1 July of each year. The hourly rates are fully inclusive of fringe benefits, burden, and fee. Current rates are provided in the table below.

| <i>Classification</i>                                | <i>Hourly Rate</i> |
|--|--------------------|
| <i>Project Support</i>                               | <i>\$118</i>       |
| <i>Technician</i>                                    | <i>\$118</i>       |
| <i>Project Technician</i>                            | <i>\$130</i>       |
| <i>Senior Technician</i>                             | <i>\$142</i>       |
| <i>Project Controls</i>                              | <i>\$143</i>       |
| <i>Staff Professional 1</i>                          | <i>\$155</i>       |
| <i>Staff Professional 2</i>                          | <i>\$172</i>       |
| <i>Project Professional</i>                          | <i>\$191</i>       |
| <i>Technical Specialist</i>                          | <i>\$200</i>       |
| <i>Project Manager / Senior Technical Specialist</i> | <i>\$219</i>       |
| <i>Senior Project Manager / Technical Expert</i>     | <i>\$262</i>       |
| <i>Program Manager / Senior Technical Expert</i>     | <i>\$335</i>       |
| <i>Principal</i>                                     | <i>\$355</i>       |
| <i>Senior Principal</i>                              | <i>\$375</i>       |

2. Pre-trial conferences, depositions, and expert testimony will be billed at one and one-half (1.5) times the rates quoted above.
3. Second and Third Shift, Weekend, and Holiday hours will be billed at \$40/hour premium. Second and Third Shifts are those starting between 4 PM and 4 AM.
4. Field visits will be billed at 4-hour minimum; night shifts will be billed at 8-hour minimum. Cancellation of scheduled night shift within 24 hours will be charged the full 8 hours.
5. Direct non-salary expenses will be billed at our cost plus fifteen (15) percent, except for employee vehicle use which will be billed at IRS allowed mileage rates.
6. General project-related expenses such as mobile phone expenses (including mobile app fees); in-house reproduction; printing costs for reports, drawings, and other project records; mail and overnight document delivery; and long-term electronic and paper document storage will be billed as a general communication fee at a rate of four (4) percent of the labor charges.
7. Subcontractors will be billed at our cost plus fifteen (15) percent.
8. Equipment and laboratory testing will be billed at rates listed in the attached Equipment and Laboratory Rate Schedules, as applicable.

**EQUIPMENT RATE SCHEDULE**

| <b>AIR MONITORING EQUIPMENT</b>                             | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Drager/Rae Sampling Kit (tubes not included)</i>         | \$10         | \$40          | \$120          |
| <i>Dust Monitor</i>   | \$100        | \$400         | \$1,200        |
| <i>Four-Gas Meter</i>                                       | \$43         | \$172         | \$516          |
| <i>Photoionization Detector - 10.6 or 11.7 eV</i>           | \$70         | \$280         | \$840          |
| <b>FIELD TESTING</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Double Ring Infiltrometer</i>                            | \$250        | ---           | ---            |
| <i>Field Supplies</i>                                       | \$28         | \$112         | \$448          |
| <i>Guelph Permeameter</i>                                   | \$150        | ---           | ---            |
| <i>Inclinometer Readings</i>                                | \$250        | ---           | ---            |
| <i>Sand Cone Field Density Kit</i>                          | \$75         | \$225         | \$725          |
| <i>pH Meter</i>   | \$15         | \$60          | \$180          |
| <i>Pile Load Testing (per test)</i>                         | \$1,500      | ---           | ---            |
| <i>Plate Load Tester (per day)</i>                          | \$50         | ---           | ---            |
| <i>Pit Box Test (per day)</i>                               | \$400        | ---           | ---            |
| <i>Slug Test Kit (per day)</i>                              | \$350        | ---           | ---            |
| <i>Wood Pile Load Testing (per test)</i>                    | \$250        | ---           | ---            |
| <b>SAMPLING EQUIPMENT</b>                                   | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Groundwater Sampling Bundle with Bladder Pump</i>        | \$315        | \$1,000       | \$3,000        |
| <i>Groundwater Sampling Bundle with Peristaltic Pump</i>    | \$250        | \$750         | \$2,100        |
| <i>Groundwater Sampling Bundle with Grundfos Pump</i>       | \$350        | \$1,100       | \$3,100        |
| <i>Rotohammer Drill</i>                                     | \$100        | \$400         | ---            |
| <i>Soil Sampling or Tank Pull Equipment Bundle</i>          | \$150        | \$350         | \$1,050        |
| <i>Soil Vapor Sampling Bundle</i>                           | \$400        | \$1,400       | \$2,600        |
| <i>Turbidity Meter</i>                                      | \$20         | \$80          | \$240          |
| <i>YSI Meter with Flow Cell</i>                             | \$100        | \$400         | \$1,200        |
| <b>WATER LEVEL METERS AND INTERFACE PROBES</b>              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Barologger</i>   | \$10         | \$40          | \$120          |
| <i>Levelogger</i>   | \$25         | \$100         | \$300          |
| <i>Oil/Water Interface Probe</i>                            | \$50         | \$200         | \$600          |
| <i>Water Level Indicator</i>                                | \$20         | \$80          | \$240          |
| <b>GEOTECHNICAL INSTRUMENTATION</b>                         | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Cone Penetrometer</i>                                    | \$15         | \$60          | \$180          |
| <i>Crack Monitors - Electronic Datalogger</i>               | ---          | \$120         | \$360          |
| <i>Dynamic Cone Penetrometer</i>                            | \$150        | ---           | ---            |
| <i>Electronic Readout Box</i>                               | \$25         | \$100         | \$300          |
| <i>Geokon LC-2 Single Channel Logger</i>                    | ---          | \$80          | \$240          |
| <i>Geokon - CR 800 Vibrating Wire Datalogger with Modem</i> | ---          | \$100         | \$300          |
| <i>Geokon GK 401 Vibrating Wire Readout Box</i>             | \$50         | \$100         | \$300          |
| <i>In-Place Inclinometer Rental</i>                         | ---          | ---           | \$1,250        |
| <i>Modem</i>  | ---          | ---           | \$250          |
| <i>Nuclear Density Gauge</i>                                | \$100        | \$300         | \$900          |

**EQUIPMENT RATE SCHEDULE (continued)**

| <b>GEOTECHNICAL INSTRUMENTATION (continued)</b>                     | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|---|--------------|---------------|----------------|
| <i>Power System - Battery</i>                                       | \$5          | \$20          | \$60           |
| <i>Power System - Solar</i>   | \$15         | \$60          | \$180          |
| <i>Seismograph - Manual</i>   | \$75         | \$225         | \$725          |
| <i>Seismograph - Remote Units</i>                                   | \$100        | \$275         | \$825          |
| <i>Tiltmeter</i>  | ---          | \$150         | \$450          |
| <i>Vibration and Sound Monitoring Station</i>                       | \$125        | \$325         | \$925          |
| <i>VDV Web Service</i>  | ---          | ---           | \$200          |
| <b>UAS DATA ACQUISITION &amp; PROCESSING</b>                        | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>UAS Digital Imagery Equipment</i>                                | ---          | \$200         | \$800          |
| <i>UAS Digital Imagery w/Ground Control Package (UAS + GNSS)</i>    | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral Equipment</i>                                  | ---          | \$300         | \$1,200        |
| <i>UAS Hyperspectral w/Ground Control Package (UAS w/HS + GNSS)</i> | ---          | \$400         | \$1,600        |
| <b>LIDAR SCANNING &amp; PROCESSING</b>                              | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>LiDAR Scanning Equipment (Terrestrial &amp; Aerial)</i>          | ---          | \$400         | \$1,600        |
| <i>LiDAR Equipment w/Ground Control Package (LiDAR + GNSS)</i>      | ---          | \$500         | \$2,000        |
| <b>MISCELLANEOUS</b>  | <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
| <i>Camera - Digital</i>   | \$10         |               |                |
| <i>Decontamination Kit (each)</i>                                   | \$50         | ---           | ---            |
| <i>Field Truck (including fuel)</i>                                 | \$95         | \$380         | \$1,140        |
| <i>Generator</i>  | \$50         | \$200         | \$600          |
| <i>GeoTech Sample Jars 16 oz. (per box)</i>                         | \$10         | ---           | ---            |
| <i>GPS Unit</i>   | \$150        | \$600         | \$1,800        |
| <i>Harness with Restraint Lanyard</i>                               | \$40         | \$160         | \$480          |
| <i>Motorola CP200d Radio (pair)</i>                                 | ---          | \$35          | \$140          |
| <i>Personal Protective Equipment - Level C (per person)</i>         | \$45         | ---           | ---            |
| <i>R/V Catalyst - 26 Ft Sampling Vessel</i>                         | \$600        | ---           | ---            |
| <i>Research Nets</i>  | \$60         | ---           | ---            |
| <i>Sampling Tubing (roll)</i>                                       | \$20         | ---           | ---            |
| <i>Saximeter II</i>   | \$35         | \$140         | \$420          |
| <i>Sound Level Meter</i>  | \$50         | \$200         | \$600          |
| <i>Tool Trailer</i>   | \$300        | ---           | ---            |

**LABORATORY RATE SCHEDULE**

| <b>SOIL CLASSIFICATION AND INDEX TESTS</b>                 | <b>Unit Price</b> |
|--|-------------------|
| <i>Atterberg Limits - 1 Point</i>                          | \$125             |
| <i>Atterberg Limits - 3 Point</i>                          | \$180             |
| <i>Grain Size - Hydrometer and Sieve Analysis</i>          | \$300             |
| <i>Grain Size - 200 Wash</i>                               | \$100             |
| <i>Grain Size- Sieve Analysis (Standard Sample)</i>        | \$125             |
| <i>Grain Size - Sieve Analysis (Bulk Sample)</i>           | \$150             |
| <i>Grain Size - Hydrometer</i>                             | \$175             |
| <i>Water Content</i>                                       | \$25              |
| <i>Organic Content</i>                                     | \$75              |
| <i>Specific Gravity</i>                                    | \$125             |
| <i>Visual Classification</i>                               | \$15              |
| <b>SOIL MOISTURE-DENSITY TESTS</b>                         | <b>Unit Price</b> |
| <i>Bulk Density</i>  | \$100             |
| <i>California Bearing Ratio (CBR)</i>                      | \$650             |
| <i>Proctor - 1 Point</i>                                   | \$120             |
| <i>Proctor - 4 Point</i>                                   | \$250             |
| <i>Proctor - 4 Point (Cohesive Soil)</i>                   | \$300             |
| <b>SOIL CONSOLIDATION AND STRENGTH TESTS</b>               | <b>Unit Price</b> |
| <i>Consolidation - Constant Rate of Strain (CRS)</i>       | \$650             |
| <i>Consolidation - Incremental</i>                         | \$500             |
| <i>Unconfined Compression</i>                              | \$100             |
| <i>Direct Simple Shear (DSS)</i>                           | \$300             |
| <i>Cyclic Direct Simple Shear (CDSS)</i>                   | \$650             |
| <i>Triaxial Compression - Isotropic Consolidation</i>      | \$500             |
| <i>Triaxial Compression - Ko/anisotropic Consolidation</i> | \$800             |
| <i>Triaxial Compression - Unconsolidated</i>               | \$300             |
| <b>SURCHARGE RATES</b>                                     | <b>Unit Price</b> |
| <i>Atterberg Limits Dry Prep</i>                           | \$15              |
| <i>Atterberg Limits Organic Classification</i>             | \$40              |
| <i>Sample Preparation</i>                                  | \$120             |
| <i>Triaxial High Pressure (over 100 psi)</i>               | \$100             |
| <i>Tube Cut (per cut)</i>                                  | \$25              |
| <i>Tube Extrusion</i>                                      | \$100             |

*Additional H&A Laboratory analyses, pricing, and rush rates available upon request.*



# Proposal

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|                |                  |         |  |
|----------------|------------------|---------|--|
| CLIENT         | TCF Architecture | DATE    | February 19 <sup>th</sup> , 2024                       |
| CLIENT CONTACT | Steve Wachtler   | PROJECT | Aberdeen School District Safety Grant Phase I Planning |

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Dear Steve,

Please see below our proposal for providing cost consulting services for the Aberdeen School District Safety Grant Phase I Planning Project. It is our understanding the project consists of the seismic retrofit and inclusion of vertical evacuation towers. These schools include:

- Harbor Learning Center
- AJ West Elementary School
- Stevens Elementary School
- Miller Junior High School

## 2.1 Cost Estimate

The cost estimate will be based on the measurement of quantities from drawings and provided information and priced in accordance with these drawings, specifications and descriptions of the work.

## 2.2 Format

The estimates will be presented in elemental format or that determined by the project team.

## 2.3 Exclusions

Any design work or estimating beyond the above stated services and scope and beyond the site.

## 2.5 Project Staffing Assignment

- Andy Cluness (25+ Years' Experience) – Lead Estimator
- John Perry (30 Years' Experience) – Senior Estimator
- Neil Watson (30 Years' Experience) – Senior MEP Estimator

## 3a. Basic Services Fees

Our Not to Exceed Hourly Fee for base cost estimating services are **\$3,690** for the following services:

- **Cost Estimating Part I Conceptual Cost Estimating = \$2,460 (12 Hours x \$205/Hr.)**
  - High Level \$/SF ROM Estimating: 12 Hours
- **Cost Estimating Part II Conceptual Cost Estimating = \$1,230 (6 Hours x \$205/Hr.)**
  - Estimate Update: 6 Hours

**4. Expenses**

Direct reimbursable expenditures if appropriate will be charged in accordance with the prime agreement or Our Hourly rates for miscellaneous additional services will be billed as reimbursable at \$205/Hr. Flights and Accommodations will be billed at Cost + 10%. *We are not anticipating expenses for this project.*

**5. Payment**

We will invoice on completion of each phase for payment net thirty (30) days. This proposal remains open for acceptance for a period of three months, after which time the writer should be consulted for verification of scope and fees.

**6. Project Schedule**

Based on our understanding of the current schedule that if successful in our proposal we would receive the documents on the following dates for the formal submittals of our service:

**Documents to RC Cost Group**

Per Schedule

**Complete Cost Plan**

Per Schedule

*We look forward to the opportunity of working with you on this important project and if you have any questions regarding this proposal or the fee structure, please give us a call. Thank you.*

Yours Truly,



**Andrew Cluness, Managing Partner**

RC Cost Group, INC.

**Confirmation of Agreement:**

This letter correctly sets out the scope and fees for services to be provided by RC Cost Group, Inc. for this project.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED OFFICER

\_\_\_\_\_  
TITLE OF AUTHORIZED OFFICER

\_\_\_\_\_  
DATE



**ARCHITECT – OWNER**  
**PROFESSIONAL SERVICES AGREEMENT**

**ABERDEEN SCHOOL DISTRICT**  
**OSPI School Seismic Safety Grant – Phase 1 Planning**

This Professional Services Agreement is made this Twenty-Seventh day of February, 2024, between **Aberdeen School District**, the “Owner”, and **TCF Architecture PLLC**, the “Architect”, of Tacoma, Washington for the **OSPI School Seismic Grant – Phase 1 Planning** (the “Project”), Architect Project No. 2024-002. This Agreement is between the parties hereto only and is neither intended to benefit any third party, nor to create any rights in any person or entity other than the parties hereto.

The Owner and Architect agree as follows:

1. **SERVICES.** The Architect shall provide architectural services for the Project as outlined in the Architect’s attached scope of services proposal dated February 27, 2024, the “Scope of Services and Fee Proposal”, which is incorporated into this Agreement as Attachment 1. Said services will commence upon receipt of the signed Agreement. Any services commenced prior to the signed Agreement, performed by the Architect for the convenience of the Owner, will be considered a part of this Agreement. If Additional Services are requested of the Architect by the Owner for this Phase 1 portion of the Project, subsequent Scope and Fee Proposal letters shall be added to this Agreement by amendment. It is anticipated that if this Project Moves forward to Design through Construction Administration, the Owner may choose to issue a full Contract (AIA or Owner’s Agreement).
2. **COMPENSATION.** The Owner shall pay to the Architect, as compensation for the Services, the amounts as identified in the Scope of Services.
3. **REIMBURSABLE EXPENSES.** The Owner shall pay to the Architect the cost for all reimbursable expenses incurred by the Architect, plus a 10% markup administrative fee, all which shall be in addition to the compensation for Basic and Additional Services. Reimbursable expenses shall include expenses incurred by the Architect and Architect’s Principals, employees and subconsultants in the interest of the Project. This mark-up shall also be applied to the fees of the Architect’s consultants.
4. **BILLING AND PAYMENT**
  - 4.1 **Progress Payments.** Invoices will be submitted by the Architect monthly, and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days after the invoice date, regardless of whether the Owner has secured project financing. The Owner shall be deemed to have accepted all portions of the invoice for which the Owner has not given the Architect written notice of objection (specifically stating the portion and grounds of the objection) within thirty (30) calendar days of the date of the invoice.
  - 4.2 **Interest.** If payment is not received by the Architect within thirty (30) calendar days of the date of the invoice, the Owner shall pay an additional charge of one-and-one-half percent (1 ½%) (or the maximum allowable by law, whichever is lower) of the PAST DUE amount per month.
5. **TERMINATION, SUSPENSION OR ABANDONMENT.** In the event of termination, suspension or abandonment of the Project, the Architect shall be equitably compensated for all services performed plus all accrued reimbursable expenses. Failure of the Owner to make payments to the Architect in accordance with this Agreement shall be considered substantial nonperformance and is sufficient cause for the Architect to either

suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven (7) calendar days' written notice if the other party substantially fails to perform in accordance with the terms of this Agreement.

6. OWNERSHIP OF DOCUMENTS. Reports, drawings, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.
7. OPINIONS OF PROBABLE COST. Since Architect does not have control over the cost of labor, materials, or equipment, or over the contractor's means and methods, or market conditions, opinions of probable cost, when provided, are to be made on the basis of the Architect's (or their cost consultant's) experience and qualification and represent the Architect's (or their cost consultant's) best judgement as design professionals generally familiar with the construction industry. However, the Architect cannot and does not guarantee that proposals, bids, or the construction cost will not vary from opinions of probable cost prepared for the Owner. If the Owner wishes greater assurance as to costs, the Owner shall employ an independent cost estimator.
8. RISK ALLOCATION. In the execution of its services, the Architect will exercise its best professional judgement. No other warranties, expressed or implied, are given.

Owner recognizes the inherent risk of claims associated with the service to be provided by Architect. In partial consideration of Architect's commitment to perform the services under this Agreement, Owner and Architect agree:

- 8.1 Indemnification. The Owner will defend, indemnify and hold harmless the Architect (along with its principals and employees) and the Architect's consultants against any and all claims, damages and liability arising out of or related to this Agreement or the services performed hereunder that are caused partly or wholly by the act, error or omission of the Owner or its employees, agents or consultants, provided, however, that the Owner shall have no duty to indemnify or hold harmless the Architect (or its principals or employees) if the claim, damages and liability are caused by the sole negligence of the Architect. Provided further, that if the claim, damages and liability are caused by the concurrent negligence of the Owner and the Architect, the Owner's duty to indemnify and hold harmless shall be limited to the extent of the Owner's contributory negligence.
- 8.2 Consequential Damages. The Owner and the Architect waive consequential damages for claims, disputes and other matters in question arising out of or related to this Agreement or the breach or alleged breach of this Agreement.
- 8.3 Limitation of Liability. The Architect's total liability under this Agreement for all claims, losses or damages to any party directly or indirectly related to this project shall be limited to \$50,000 or the total amount of fees for the Project under this Agreement, whichever is less.

## 9. DISPUTE RESOLUTION

Except for the payment of invoices, the parties will attempt to first resolve any dispute arising out of the performance or interpretation of this Agreement, including any claim for negligence, by mediation pursuant to the Washington Mediation Act. Should mediation fail, either party may then pursue legal action to resolve the matter. Arbitration shall not be a form of dispute resolution.

## 10. MISCELLANEOUS PROVISIONS

- 10.1 Hidden Conditions. Inasmuch as the review of an existing building and/or site requires that certain assumptions be made regarding existing conditions, and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable

portions of the building and/or site, the Owner agrees not to make any claims against the Architect if it develops that the conditions actually reviewed do not accurately reflect conditions elsewhere in the existing building and/or site.

- 10.2 Environmental Hazards Waiver and Indemnity. The Architect and the Architect's consultant(s) shall have no responsibility for the discovery, presence, handling, removal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site.
- 10.3 Taxes. The Owner shall compensate the Architect, in addition to all fees and reimbursable costs, for the application of all new or retroactive taxes on the services for the Project by the federal, state or local government.
- 10.4 Assignment. Neither party to this Agreement shall assign the contract without written consent of the other.
- 10.5 Collection Costs. In the event legal action is necessary to enforce this Agreement, the Architect shall be entitled to collect from the Owner any judgement or settlement sums due, actual attorney's fees, expert witness fees, court costs and expenses incurred by the Architect in connection therewith and, in addition, the reasonable value of the Architect's time spent and expenses incurred by the Architect in connection with such collection action, computed at the Architect's prevailing fee schedule and expense policies.
- 10.6 Governing Law. This Agreement shall be governed by the internal laws of the State of Washington.
- 10.7 Merger. This Agreement states the entire agreement between the Owner and the Architect with respect to its subject matter and supersedes all prior and contemporaneous negotiations, commitments, understandings and agreements with respect to its subject matter. This Agreement shall not be modified or amended except by way of an instrument signed by both the Owner and the Architect.
- 10.8 Signing Authority. Each individual signing this Agreement on behalf of a named party warrants that he or she has the authority to sign on behalf of his or her principal and to bind his or her principal to this Agreement and its terms.

## 11. SCHEDULE

Professional Services begin on the date of this Agreement, including any services provided prior to this date, and shall be terminated on November 30, 2024 unless mutually agreed, in writing, by both parties to extend the contract date.

**For TCF Architecture PLLC**

902 North 2<sup>nd</sup> Street  
Tacoma, WA 98403  
Phone: (253) 572-3993

By:   
Steve Wachtler, Managing Principal

Date: 2/27/2024

**Aberdeen School District**

216 N. G Street  
Aberdeen, WA 98520  
Phone: 360-538-2000

\_\_\_\_\_  
Signature, Authorized Owner's Representative

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title

Attachments:

- 1: Scope of Services and Fee Proposal (Dated February 27, 2024).



## MEMO

TO: Board of Directors  
Superintendent Jeffrey Thake

RE: **Technology Infrastructure Update**

FROM: Elyssa Louderback / Business & Operations  
Traci Sandstrom / Technology

DATE: March 5, 2024

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We have obtained a quote from Ednetics for an update to our district technology infrastructure in the amount of \$497,611.38.

The District has qualified for grant funding through the E-rate program to cover 85 percent of the cost, which brings the District's expected obligation to less than \$75,000.

Our Technology Department reports that this project will update most of the network switches throughout the District, an essential update in order to keep district infrastructure operating smoothly and prepare for potential bandwidth growth if needed in the future.

It is expected that this system investment will serve the district for at least the next 10 years, and perhaps up to 15.

Board approval of the enclosed proposal from Ednetics is recommended.

**ABERDEEN SCHOOL DISTRICT #5  
2-22-2024**

RE: **Erate 470 #240013849** - Network Switching Equipment

Ednetics, Inc  
1055 NW Maple Street  
Issaquah, WA

The purpose of this letter agreement ("Letter") is to confirm a purchase of eligible products ("Sales Offerings") by Aberdeen School District #5 ("Customer") from **VENDOR** ("Seller"), as specified in the bid response for **Erate 470 #240013849** for the E-rate funding year (FY2024).

Customer agrees to purchase up to **\$497,611.38 (or within the available category 2 funding balance)** (Quote/Ref **#82432**) of sales offerings from the Seller during the E-rate funding year (FY2024) as specified in the attached quotation, subject to conditions stated herein. The remaining balance (**85% or discounted portion**) will be paid by Service Provider Invoice (SPI) through the E-rate program.

The purchase of these Sales Offerings will be dependent upon the following conditions:

1. Final approval of next year's fiscal budget;
2. Bid award confirmation by the school board;
3. Award of associated E-rate funding;

Customer's billing method:

Service Provider Invoice (SPI); or

Billed Entity Applicant Reimbursement (BEAR).

To accept all the terms and conditions stated in this Letter, please sign below and return a copy by email to elouderback@asd5.org, cc: mmahon@asd5.org, adiel@asd5.org

We look forward to working with you on this project.

Sincerely,

Elyssa Louderback  
Executive Director of Business & Operations

Aberdeen School District #5  
216 N. G Street  
Aberdeen WA, 98520

**Seller Acknowledgement**

E-rate Spin #: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*(Signee acknowledges they have the authority to represent and agree to this Letter on behalf of the Seller)*



**EDNETICS PROPOSAL**

# **ASD-FY24-Network Switching Equipment**

February 14, 2024



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## **Pricing: Networking Equipment**

FY24 Cat 2 Network Equipment 470  
 #240013847  
 CW# 82432



## C9200-48P

| Line                      | Part Number       | Description  | Price      | Qty | Ext. Price          |
|---------------------------|-------------------|--|------------|-----|---------------------|
| 1                         | C9200-48P-EDU     | Cisco Catalyst 9200 - Switch - L3 - managed - 48 x 10/100/1000 (PoE+) - rack-mountable - PoE+ (740 W) - K-12 education             | \$3,391.55 | 80  | \$271,324.00        |
| 2                         | PWR-C5-BLANK      | Cisco - Power supply blank cover - for Catalyst 9200   | \$0.00     | 80  | \$0.00              |
| 3                         | C9200-NW-E-48     | C9200 Network Essentials, 48-port license  | \$0.00     | 80  | \$0.00              |
| 4                         | C9200-NM-NONE     | No Network Module Selected   | \$0.00     | 80  | \$0.00              |
| 5                         | CAB-TA-NA         | Cisco - Power cable - IEC 60320 C15 to NEMA 5-15 (M) - AC 110 V - 8 ft - North America - for Catalyst 3850-24, 3850-48, 9200, 9300 | \$0.00     | 80  | \$0.00              |
| 6                         | C9K-ACC-RBFT      | Cisco - Rubber feet - for P/N: C9300X-24HX-1A  | \$0.00     | 80  | \$0.00              |
| 7                         | C9K-ACC-SCR-4     | Cisco - Screw kit (pack of 4 pieces) - for P/N: C9300X-24HX-1A   | \$0.00     | 80  | \$0.00              |
| 8                         | CAB-GUIDE-1RU     | Cisco - Cable management guide - 1U - for P/N: C9300X-24HX-1A  | \$0.00     | 80  | \$0.00              |
| 9                         | C9200-DNA-E-48    | C9200 Cisco DNA Essentials, 48-Port Term Licenses  | \$0.00     | 80  | \$0.00              |
| 10                        | C9200-DNA-E-48-3Y | C9200 DNA Essentials, 48-port - 3 Year Term License  | \$516.59   | 80  | \$41,327.20         |
| 11                        | NETWORK-PNP-LIC   | Network Plug-n-Play License for zero-touch device deployment   | \$0.00     | 80  | \$0.00              |
| <b>C9200-48P Subtotal</b> |                   |  |            |     | <b>\$312,651.20</b> |

FY24 Cat 2 Network Equipment 470  
 #240013847  
 CW# 82432



## C9200-24P

| Line                      | Part Number       | Description   | Price      | Qty | Ext. Price         |
|---------------------------|-------------------|---|------------|-----|--------------------|
| 12                        | C9200-24P-EDU     | Cisco Catalyst 9200 - Switch - L3 - smart - 24 x 10/100/1000 (PoE+) + 4 x Gigabit SFP - rack-mountable - PoE+ - K-12 education  | \$1,614.44 | 9   | \$14,529.96        |
| 13                        | PWR-C5-BLANK      | Cisco - Power supply blank cover - for Catalyst 9200  | \$0.00     | 9   | \$0.00             |
| 14                        | C9200-NW-E-24     | C9200 Network Essentials, 24-port license   | \$0.00     | 9   | \$0.00             |
| 15                        | C9200-NM-NONE     | No Network Module Selected  | \$0.00     | 9   | \$0.00             |
| 16                        | CAB-TA-NA         | Cisco - Power cable - IEC 60320 C15 to NEMA 5-15 (M) - AC 110 V - 8 ft - North America - for Catalyst 3850-24, 3850-48, 9200, 9300                                    | \$0.00     | 9   | \$0.00             |
| 17                        | C9K-ACC-RBFT      | Cisco - Rubber feet - for P/N: C9300X-24HX-1A   | \$0.00     | 9   | \$0.00             |
| 18                        | C9K-ACC-SCR-4     | Cisco - Screw kit (pack of 4 pieces) - for P/N: C9300X-24HX-1A  | \$0.00     | 9   | \$0.00             |
| 19                        | CAB-GUIDE-1RU     | Cisco - Cable management guide - 1U - for P/N: C9300X-24HX-1A   | \$0.00     | 9   | \$0.00             |
| 20                        | C9200-DNA-E-24    | C9200 Cisco DNA Essentials, 24-Port Term Licenses   | \$0.00     | 9   | \$0.00             |
| 21                        | C9200-DNA-E-24-3Y | Cisco Digital Network Architecture Essentials - Term License (3 years) - 24 ports - for P/N: C9200-24P-E, C9200-24P-E-WS, C9200-24PXG-E, C9200-24T-E, C9200-DNA-E-24= | \$281.42   | 9   | \$2,532.78         |
| 22                        | NETWORK-PNP-LIC   | Network Plug-n-Play License for zero-touch device deployment  | \$0.00     | 9   | \$0.00             |
| <b>C9200-24P Subtotal</b> |                   |   |            |     | <b>\$17,062.74</b> |

FY24 Cat 2 Network Equipment 470  
 #240013847  
 CW# 82432



## Hardware

| Line                     | Part Number      | Description   | Price    | Qty | Ext. Price          |
|--------------------------|------------------|---|----------|-----|---------------------|
| 23                       | C9200-NM-4X=     | Cisco Catalyst 9200 Series Network Module - Expansion module - 10 Gigabit SFP+ x 4 - for Catalyst 9200, 9200L   | \$994.70 | 68  | \$67,639.60         |
| 24                       | C9200-STACK-KIT= | Cisco - Network stacking module - for Catalyst 9200, 9200L  | \$625.82 | 71  | \$44,433.22         |
| 25                       | C9200-STACK      | Cisco - Network stacking module - for Catalyst 9200   | \$0.00   | 142 | \$0.00              |
| 26                       | STACK-T4-50CM    | Cisco - Stacking cable - 1.6 ft - for Catalyst 9200, 9200L  | \$0.00   | 71  | \$0.00              |
| 27                       | STACK-T4-1M=     | Cisco - Stacking cable - 3.3 ft - for Catalyst 9200, 9200L  | \$104.85 | 31  | \$3,250.35          |
| 28                       | STACK-T4-3M=     | Cisco - Stacking cable - 10 ft - for Catalyst 9200, 9200L   | \$157.27 | 2   | \$314.54            |
| 29                       | PWR-C6-1KWAC=    | Cisco Config 6 - Power supply - hot-plug (plug-in module) - 1000 Watt - for P/N: C9200-48P-A-ASV, C9200-48P-A-WS, C9200-48P-E-LEX, C9200-48P-E-SVT, C9200-48PL-1A | \$990.56 | 10  | \$9,905.60          |
| 30                       | NO-POWER-CORD    | No Power Cord Chosen  | \$0.00   | 10  | \$0.00              |
| <b>Hardware Subtotal</b> |                  |   |          |     | <b>\$125,543.31</b> |

## Pricing Section Summary

|                      |                     |
|----------------------|---------------------|
| C9200-48P            | \$312,651.20        |
| C9200-24P            | \$17,062.74         |
| Hardware             | \$125,543.31        |
| <b>Subtotal</b>      | <b>\$455,257.25</b> |
| <b>Estimated Tax</b> | <b>\$41,337.36</b>  |
| <b>Total</b>         | <b>\$496,594.61</b> |



## **Ednetics Resume**

## Company Profile

### About Ednetics

Ednetics, a leading provider of advanced technology solutions in the Western United States, has focused exclusively on improving IT infrastructure for schools, universities, libraries, and government organizations for over twenty-five years. Originally founded in Idaho, we've expanded with offices in Washington, Oregon, Idaho, California, and Arizona to better support our customers.

Choosing Ednetics means more than just a partnership; it's a pathway to tangible advantages that promote organizational success. Our culture of problem-solving and continuous improvement combined with our commitment to serving the public sector has led to a portfolio uniquely positioned to deliver results driven solutions. Our broad experience, extensive vendor relationships, and collaborative approach achieve predictable timelines and consistent return on investment.

### Ednetics Solution Profile

Our portfolio is a highly functional and flexible ecosystem built prioritizing interoperability and open architectures creating opportunity for integration of future solutions. Additionally, our portfolio is shaped by adhering to public sector IT regulations and industry standards. We believe that as you invest in your IT program, you should have the flexibility that comes with building upon a foundation that has been tried, tested, and proved within the industry.



Network Infrastructure



Data Center



Cybersecurity



Device and Classroom



Phones and Collaboration



Physical Security

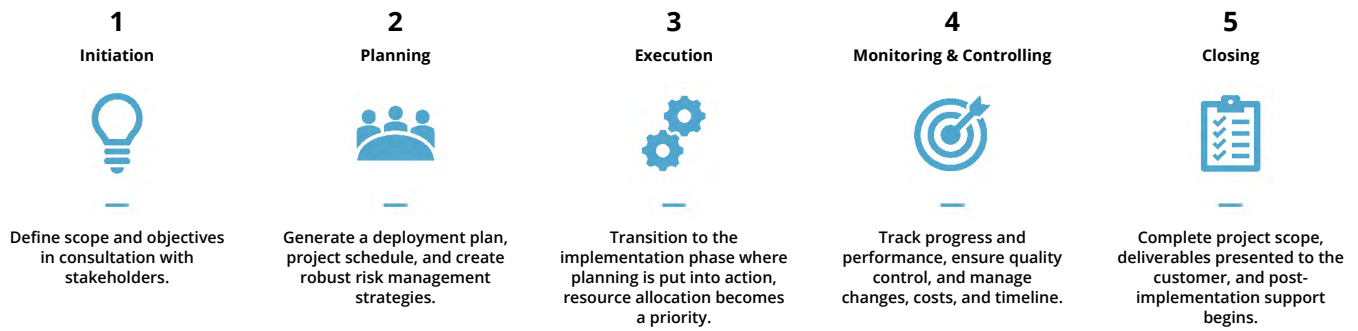
### Ednetics Engineering

At Ednetics, our Engineering Team holds the highest certifications in the IT industry, forming the backbone of our ability to deliver cutting-edge solutions. When you harness the power of Ednetics engineering for your project or service, you not only tap into the pinnacle of industry expertise but also benefit from our extensive experience in SLED environments, cultivated across numerous customer sites with similar setups to yours.

### Project Management Approach

We believe that following industry best practice standards set by the set by the Project Management Institute (PMI) leads to a successful project outcome. Our Project Management Team collaborates closely with our customers to stay aligned on expectations and project success. Our team-based approach for a successful project delivery revolves around a combination of dedicated Account Manager, Sales Engineering, PMP-certified Project Managers, and Engineering/Deployment resources as well as post-project support. We prioritize successful project delivery and lasting customer relationships. Your project team will be assembled with the necessary experts for your specific solution promoting cross-team collaboration and successful project delivery.

## 5 Phases of Ednetics Project Process



## Ednetics Support

Ednetics Support brings a consistent focus on customer experience to the forefront of our practice, delivering industry-leading customer service. Our Support Desk is equipped with an internal escalation system that calls upon specialized engineering teams when needed. Whether it's handling routine move/add/change requests, addressing common service issues, or providing advanced troubleshooting with tier 3 support, we ensure that your concerns are addressed effectively and promptly. We view our expertise, skills, and dedication as an extension of your team. We understand that consistent IT performance is crucial to your organization's success.



## E-Rate Experience

Ednetics has been an active E-Rate service provider since 1997, with extensive experience in both Category 1 and Category 2 services. To date, Ednetics has worked with applicants on projects securing over \$188 million in funds.



### To-Date E-Rate Projects Awarded

8,805 projects



### To-Date Total Pre-Discount Services Awarded

\$457 million

## Ednetics Deployment Services Premier Partners

Ednetics Deployment Services Team takes pride in our Premier Partners—a select group of subcontractors who specialize in installation and layer-1 services across our multi-state territories. These Premier Partners are fully qualified through our rigorous Partner Program, which includes comprehensive training and certification, reflecting our commitment to integrity. We consider our subcontractors as part of the Ednetics family, and we hold their standards in as high regard as our own.

## Purchasing Agreements

With competitively bid purchasing vehicles, save the time and expense of going out to bid. Ednetics has been awarded multiple statewide pricing agreements. The following is a partial list of participating purchasing agreements.



## Insurance and Bonding

Ednetics has a strong relationship with our insurance and bonding provider, The Hartford and Alliant Insurance Services. Our general insurance coverage limits are \$1 million for each occurrence and \$2 million aggregate with a \$10 million umbrella for overages as well as a \$5 million Cyber Security policy. We can easily accommodate specific insurance requests in a timely manner. Hartford Fire Insurance Company provides a \$5 million single project, \$25 million aggregate surety program for our bonding needs.

## Company Certifications and Partnerships

We strive to be the best at what we do. To create truly amazing solutions using the latest innovations and features while being flexible, scalable, and sustainable, we partner with industry leaders who share our passion for excellence. Documentation for Ednetics certifications is available upon request. Below is a list of our top partners, not all partnerships listed.





## Industry Recognition

In a landscape defined by excellence, Ednetics has risen to the top. We proudly hold a collection of industry recognitions and awards, including Cisco Outstanding Solutions Partner, CRN Managed Service Provider Elite 150, Best Places to Work in Idaho, and the Patriot Award. These acknowledgments underscore our commitment to providing exceptional service, industry-leading expertise, and unwavering support to our customers and partners.



## Net Promoter Score (NPS)

Ednetics achieved a Net Promoter Score (NPS) of 75%, surpassing the 2022 industry average of 40% for technology services. This accomplishment reflects our team’s unwavering dedication to outstanding customer service, characterized by swift issue resolution and a highly responsive approach.

Our success is a result of the dedicated efforts of our entire team, continually aiming to exceed customer expectations. The NPS survey serves as a valuable tool for ongoing enhancement of customer service and experience.

**NPS**  
Net Promoter Score  
**40%**  
Industry Average

**NPS**  
Net Promoter Score  
**75%**  
Ednetics



## **E-rate Terms and Conditions**

# Ednetics E-rate Terms and Conditions

These Terms and Conditions (“Agreement”) are between Ednetics and the entity identified as the customer (“Customer”); each referred to as a “Party” and collectively referred to as the “Parties.” This Agreement consists of these Terms and Conditions, Sales Order(s) and any forms or authorizations attached hereto, all of which are incorporated herein by reference. The Parties agree to be bound by this Agreement and affirm that each have caused this Agreement to be executed by their respective duly authorized representatives on the dates written below their names.

1. **Service(s).** For purposes of this Agreement, “Service(s)” shall mean a variety of products and services available for use in transporting information within the school to the classroom, within a library to public areas, or to administrative areas or other buildings as defined in the Eligible Service List. Ednetics Service(s) include data distribution components, firewalls and other data protection components, interfaces, gateways, wireless access points, servers, storage devices, software, cabling and installation as well as Ednetics equipment and services integral to performance or delivery of Service(s) under this Agreement, such as maintenance and technical support. Ednetics will provide Service(s) as referenced in the Sales Order(s) in accordance with the terms of this Agreement.
2. **Change Order(s).** If changes are required during the course of a project, a Change Order(s) will be provided and work will continue upon agreement and execution of the Change Order(s). Change Orders are not considered new contracts. For changes/updates to quantities of equipment included under this Agreement, see Section 19.
3. **Exclusions.** Any part, material, service or item not explicitly included in this document is excluded from the proposal.
4. **Payment and Performance Bond.** Payment and performance bonds may be provided at one and one-half percent (1½%) of the proposal cost after tax. Payment and performance bonds will be invoiced and are not E-rate eligible. It is Customer’s responsibility to inform Ednetics if a Payment and Performance Bond is required for the project prior to submitting a purchase order to ensure the bond is reflected in the quote.

## General Terms and Conditions

5. **Obligations of the Customer.** Customer agrees to accept a Material Staging Agreement, provide all necessary information required, access to the premises, support for timely installation, proper use of Service(s) and to comply with all the terms and conditions of this Agreement. Customer acknowledges and understands that not accepting the Material Staging Agreement may subject Customer to higher costs.
6. **Customer Representations.** Customer warrants they have the legal right and ability to enter into this Agreement and are authorized to act on behalf of the school, library, or state/local government entity. Customer represents and warrants that Customer name and contact information is true and correct. Customer acknowledges and agrees that Ednetics relies on the information supplied by Customer and providing false or incorrect information may result in delays in the provisioning and delivery of Service(s), and/or the suspension or termination of Service(s). Customer agrees to promptly notify Ednetics whenever personal or billing information changes, including, but not limited to, Customer name, address, e-mail address, telephone number, and credit card information if appropriate.
7. **Term Commitment.** This Agreement sets forth a five (5) year Service Term. Service will be delivered July 1 through September 30 of the funding year corresponding to Customer’s funding request, or when specified by Customer. The Service(s) will be made available to Customer unless Customer advises Ednetics, in writing, that Service is in material non-compliance with the specifications contained in the Sales Order(s). If this is the case, the term commitment for Service(s) will not commence until such time as Ednetics and Customer mutually agree the issue with Service(s) has been resolved.

8. **Term Renewal.** Upon expiration of the Initial five (5) year Service Term, and as long as Customer is not in default of the terms of this Agreement, Customer may extend their Service(s) under the same terms and conditions for a period of one (1) year, by notifying Ednetics in writing at least thirty (30) days prior to the expiration of the Initial Service Term.
9. **Fees and Charges.** Customer shall pay for all Service(s) Ednetics provides Customer. Sales Order(s) specify the fees Customer will pay for the Service(s).
10. **Payment.** Per the USAC process, Ednetics will invoice the Customer utilizing the BEAR method prior to funding approval, or the Service Provider Invoice (SPI) method after funding approval. Upon E-rate funding approval, the Customer will confirm the preferred method of reimbursement to use. Ednetics invoices will be due and payable thirty (30) days from the invoice date ("Due Date"). While Ednetics will invoice USAC directly via the SPI, Customer is ultimately responsible for payment to Ednetics of delivered Service(s). For the purposes of billing and adjustments, Ednetics assumes thirty (30) days in a month. A late payment fee may be applied on balances remaining unpaid thirty (30) days following the Invoice Date at the rate of one percent (1%) per month applied to the amount of the unpaid balance from the Due Date. Subject to any applicable state or federal regulations and in addition to the remedies contained in this Agreement, Ednetics reserves its right in law and equity, including, but not limited to, its rights under the Uniform Commercial Code.
11. **Taxes.** Customer hereby acknowledges and agrees that all pricing for Service(s) and other charges due hereunder, including sales taxes, duties, fees, levies or surcharges imposed by, or pursuant to the laws, statutes or regulation of any governmental agency or authority, are the sole responsibility of Customer and as such shall be paid promptly when due by Customer. Customer acknowledges and agrees to indemnify and hold Ednetics harmless from any liability for Customer not paying all taxes due. Except as set forth herein, all amounts payable by Customer under this Agreement shall be made without any deduction or withholding and, except to the extent required by any law or regulation, free and clear of any deduction or withholding on account of any tax, duty or other charges of whatever nature imposed by any taxing or governmental authority. If Customer is required by any law or regulation to make any such deduction or withholding, Customer shall, together with the relevant payment, pay such additional amount as will ensure that Ednetics actually received and is entitled to retain, free and clear of any such deduction or withholding, the full amount which it would have received if no such deduction or withholding had been required.
12. **E-rate.** This Agreement and all attachments are effective upon the later of its execution by both Ednetics and Customer and either Customer's E-rate funding approval or Customer approval to proceed with service by authorizing a Purchase Order or signing a Notice to Proceed ("NTP"). While this agreement provides the cost of Ednetics Service(s), it does not set a guaranteed quantity of sales. The purchase of these products and services may be dependent upon approval of the Customer's budgets and the funding commitment by the Universal Service Administrative Company.
13. **Bill Disputes.** Customer's billing disputes or requests for adjustment, together with all supporting documentation, must be made in good faith and must be received in writing by Ednetics within ninety (90) days from the Invoice Date, or Customer's right to raise such billing disputes is waived. Customer shall otherwise timely pay any undisputed amount. If Ednetics determines a disputed charge was billed in error, Ednetics will issue a credit to reverse the amount incorrectly billed. If Ednetics determines the disputed amount was billed correctly, Ednetics will inform Customer of such determination and provide Customer with proof of correct billing. If Customer does not accept such proof as definitive, the dispute will be escalated for an officer review/resolution with Ednetics and Customer in accordance with this Agreement. In the event the escalated dispute is resolved against Customer, or in the event Customer accepts the foregoing proof as definitive (or if Customer fails to notify Ednetics within thirty (30) days that Customer does not accept proof as definitive), Customer shall pay the previously disputed amount within ten (10) days thereafter.

14. **Resolution of Disputes.** Except as otherwise provided herein, any dispute, controversy or claim (individually and collectively referred to hereinafter as a “Dispute”) arising under this Agreement shall be resolved in accordance with the procedures set forth herein. In the event of a Dispute, and upon the written request of either Party, each of the Parties shall appoint, within five (5) business days after a Party’s receipt of such request, a designated representative who has authority to settle the Dispute and who is at a higher level of management than the person with the direct responsibility for administration of the Agreement. The designated representatives shall meet as often as they reasonably deem necessary in order to discuss the Dispute and negotiate in good faith in an effort to resolve such Dispute. The specific format for such discussions is left to the discretion of the designated representatives; however, all reasonable requests for relevant information made by one Party to the other shall be honored. If the Parties are unable to resolve issues related to the Dispute within thirty (30) days after a Party’s request is made for appointment of designated representatives as set forth above, either Party may seek any relief to which it is entitled, whether at law or in equity.
15. **Prices.** Prices do not include applicable taxes, insurance, or third-party setup fees, services or materials unless specifically stated. Prices are guaranteed through the end of the initial USAC E-Rate program funding year unless otherwise stated. Supply is subject to availability.
16. **Retainage.** In the event Customer requires retainage for the related project, Ednetics must be informed at or prior to the time of ordering goods and services. Customer is permitted to withhold retainage up to 5% of the invoice subtotal before sales taxes for any BEAR funded E-rate projects, or 5% of the Customer funded subtotal for any SPI funded projects. All retainage withheld by Customer will be placed in a separate interest-bearing account for the benefit of Ednetics. Customer will provide the institution and account number where the funds are being held with the first invoice payment to evidence the isolation of these funds. Retainage will be invoiced upon final acceptance by the Customer with payment of the outstanding balance plus interest due within 30 days (60 days in Washington State) of the invoice date. Upon final acceptance, Customer agrees to complete and submit any necessary forms to the state to allow payment of the retainage within the timeline. In lieu of withheld retainage, Ednetics reserves the right to utilize a retainage bond.
17. **Materials.**
- a. **Materials Stored Offsite (if applicable).** Projects often require configuration and burn-in of Customer materials by Ednetics. To facilitate this, the materials will be delivered to an Ednetics facility to complete the configuration, or at the request of customers in advance of installation. As materials are shipped to the Ednetics facilities, Customer agrees to accept and pay all invoices under the Payment Terms described above as if the materials were shipped to the Customer site. Evidence of the receipt of goods will include the quantity, item number or SKU, a brief description of the materials, and a listing of serial numbers where applicable. These items will be disclosed on the Ednetics invoice(s) indicating payment is due. While Customer is obligated to pay for the materials, Ednetics will assume liability of ownership of all purchased materials once received from the supplier on Ednetics grounds and en route to final Customer destination. Ednetics is insured against unforeseen losses including but not limited to fire, theft and automobile accidents resulting in damaged goods. Customer assumes liability of ownership of all materials upon delivery and receipt at Customer location.
  - b. **Material not requiring storage offsite.** Materials that do not require storage offsite will be delivered directly to Customer. These materials are ordered and delivered as they become available. Upon shipment of materials, an invoice for those materials will be generated and Customer agrees to pay the invoice in accordance with the Payment Terms described above. Due to backorders, multiple suppliers, or other issues outside of Ednetics control, materials may ship at different times resulting in multiple invoices. All materials will be F.O.B. shipping point with all risk of loss or damage transferring to the Customer when shipping from a supplier of Ednetics choosing.

18. **Returns of Product.** Based on written consent from an authorized Ednetics representative, returns of product(s) purchased may be eligible in certain, limited circumstances if requested within 30 days from the date of shipment. If approved, product should be returned either un-opened or in all its original packaging. Upon completion of any authorized return, a credit memo will be issued to Customer to be applied at Customer discretion. Any credit provided for returns will be reduced by manufacturer specific restocking fees, as applicable. Customer agrees to assume financial responsibility for all transportation costs associated to a return. Returns or refunds due to defective product(s) are to be handled as warranty claims directly with the manufacturer.
19. **Substitutions/Additions.** The Customer may substitute equipment listed in this proposal, or add to the quantity of equipment listed within this proposal, with the following conditions:
  - a. Any equipment substitution/addition must meet E-rate eligibility requirements as outlined by the Universal Service Administrative Company (USAC) for the Schools and Library Program.
  - b. Substitutions/additions must be of the same product type and be used to fulfill the same purpose.
  - c. Both Ednetics and the school district must approve any substitutions/additions by executing a Change Order(s) as described in Section 2.
  - d. Equipment substitutions/additions may increase equipment, installation and support costs. Any increased costs not covered with the final approved E-rate funding will be the sole responsibility of the Customer.
20. **Equipment Trade-in.** All equipment trade-ins must meet trade-in criteria established by USAC and Ednetics guidelines as follows:
  - a. Equipment originally purchased with E-rate funds may be used for trade-in if the district has owned the equipment for over five (5) years at the time of equipment trade-in. Equipment not purchased with E-rate funds does not have any trade-in restrictions.
  - b. Trade-in equipment must be specifically identified and documented at the time of proposal acceptance. Ednetics reserves the right to approve or deny any requested changes in equipment trade-in inventory.
  - c. Trade-in discounts are processed as a rebate after project completion and all trade-in equipment has been received.
  - d. The district will not use trade-in credits to show the district meets funding match commitments for E- rate approval.
21. **Basic Maintenance.** Basic Maintenance items listed in this Agreement are per year and are for service from July 1 through June 30. The Customer may choose to add maintenance or maintenance renewals on any items purchased through this Agreement provided the maintenance is purchased in one (1) year increments.
  - a. Cisco SMARTnet and Support: Pricing will be based at twenty-two percent (22%) off the published list price for all equipment covered.
  - b. Ednetics One Support coverage includes technical support for existing equipment, software and configurations and may be purchased from Ednetics under a separate Agreement.
22. **Limitation of Liability.** Ednetics shall not be liable or responsible for any of the following: (a) unauthorized access to Customer owned equipment; (b) claims for damages caused by Customer through fault, negligence or failure to perform Customer's responsibilities; (c) claims against Customer by any other party; (d) any bodily injury arising from causes beyond Ednetics reasonable control; (e) any damage to materials arising from causes beyond Ednetics reasonable control; and (f) any act or omission of any other party furnishing services to Customer, or the installation and/or removal of any and all equipment supplied by any other services provider. EDNETICS SHALL HAVE NO LIABILITY TO CUSTOMER OR ANY THIRD-PARTY FOR OR WITH RESPECT TO ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, OR PUNITIVE DAMAGES OF ANY NATURE OR FOR THE LOSS OF REVENUE, LOST PROFITS, LOSS OF BUSINESS, LOSS OF PROSPECTIVE OR POTENTIAL BUSINESS OR ECONOMIC LOSS OF

ANY KIND FOR ANY REASON WHATSOEVER, REGARDLESS OF WHETHER EDNETICS IS INFORMED OF THEIR POSSIBILITY.

23. **Liability of Customer.** In the event any claim, demand, lawsuit or liability is made or assessed against Ednetics or any of the officers of Ednetics by any third-party and the same arises out of, or is directly or indirectly related to, or is caused by any act or omission of Customer, then, and in such event, Customer shall indemnify, defend and hold harmless Ednetics and its officers, agents and representatives of and from any all such claims, demands, causes of action and liability, including the payment of reasonable attorneys' fees to defend such action. Additionally, Customer shall reimburse Ednetics for damage to Service(s) including those due to any malfunction of any equipment provided by an entity other than Ednetics.
24. **Transfer and Assignment.** Customer may not sell, assign or transfer any of Customers rights or obligations under this Agreement without Ednetics prior written consent. Ednetics may assign this Agreement upon notice to customer.
25. **Force Majeure.** Any delay, interruption, or nonperformance of any provision of this Agreement on the part of Ednetics caused by conditions beyond Ednetics reasonable control shall not constitute a breach of the Agreement and the time for performance of such provision shall be deemed to extend for a period equal to the duration of the conditions preventing performance. Such examples include, but are not limited to, acts of God, acts of civil or military authority, terrorist acts, riots, insurrections, epidemics, power blackouts, fire, explosion, vandalism, cable cut, adverse weather conditions, earthquakes, nuclear accidents, floods, governmental action, moratoriums or injunctions related to the construction and shortage of labor and materials (collectively a Force Majeure Event).
26. **Governing Law and Venue.** This Agreement shall be construed and governed in accordance with the laws of the State of Washington and venue for any actions arising under this Agreement shall be in the courts of county jurisdiction or the State of Washington, as appropriate.
27. **Non-Disclosure and Publicity.** The parties understand and acknowledge that Customer is a governmental entity, and that State Laws and E-rate program regulations may require Customer to disclose certain information relating to, but not limited to, their services, finances and E-rate applications.
28. **Entire Agreement.** The Customer's Request for Proposal (RFP), Notice of Award, this Agreement, and any related Purchase Order(s) are considered the complete Agreement between the Parties, concerning any Service(s) provided by Ednetics hereunder, and replaces any prior oral or written communications between the Parties. Except for prior obligations of confidentiality and/or nondisclosure, there are no conditions, understandings, agreements, representations, or warranties, expressed or implied, which are not specified in this Agreement.
29. **Severability.** In the event any of the terms of this Agreement or the applications of any such term shall be invalid by any court of any competent jurisdiction, the remaining terms of this Agreement or their application shall not be affected thereby and shall remain in full force and effect.
30. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute an Agreement. Facsimile signatures and electronic signatures (including electronically transmitted signed documents) shall be accepted and treated the same as an original.

31. **Notices.** All notices, requests, demands or other communications which are required or may be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date of delivery if personally delivered by hand or (b) upon the third day after such notice is (i) deposited in the United States mail, if mailed by registered or certified mail, postage prepaid, return receipt requested, or (ii) upon the first business day following deposit if sent by overnight delivery by a nationally recognized overnight express courier, or (iii) by facsimile upon written confirmation (other than the automatic confirmation received from the recipient’s facsimile machine) of receipt by the recipient of such notice.

**PLEASE COMPLETE NOTICE SECTION BELOW**

**Notice to Ednetics**

Ednetics, Inc.  
 Attn: Lisa Tucker  
 971 S. Clearwater Loop  
 Post Falls, Idaho 83854  
 T (208) 618-4050  
 F (208) 619-4161

**With a copy to:**

Ednetics, Inc.  
 Attn: Travis Pettyjohn  
 971 S. Clearwater Loop  
 Post Falls, Idaho 83854  
 T (208) 777-4709  
 F (208) 777-4708

**Notices to Customer:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Contract Acceptance**

The parties have caused these Terms and Conditions to be executed by their respective duly authorized representatives as of the last date signed below (“Effective Date”).

**EDNETICS, INC.**

**CUSTOMER**

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 PRINTED NAME

\_\_\_\_\_  
 PRINTED NAME

\_\_\_\_\_  
 TITLE

\_\_\_\_\_  
 TITLE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 DATE



February 12, 2024

Dr. Jeffrey D. Thake, Superintendent  
Aberdeen School District  
216 North G Street  
Aberdeen, WA 98520

Dear Dr. Thake:

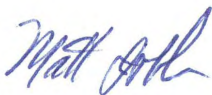
The Inter-district Cooperative Agreement for Aberdeen School District is enclosed. District school boards must formally approve the agreement each year. Please include this item in your upcoming board meeting agenda. Once your Board has voted for approval, *please sign the agreement, make a copy, and return it to the Skills Center along with a copy of the meeting's minutes*. This will help ensure we start the new school year in compliance with the state.

We understand a signed agreement does not guarantee you will have students attend New Market for the 2024-2025 school year; however, signing it now will prevent delays in a student's registration process. Applications are currently being accepted and enrollment for non-consortium students will begin May 1, 2024. If you choose not to enter the agreement with New Market, a letter of confirmation to this fact would be appreciated.

New Market's Administrative Council has directed, in accordance with WAC 392-600-030(7), that a \$300.00 per FTE fee be assessed, to our non-consortium districts for our Capital Investment Plan. An invoice will be sent to you in May of each year.

If you have any questions, I may be reached at 360-570-4525. We look forward to serving your district and your students in the 2024-2025 school year.

Sincerely,



Matt Ishler  
Executive Director

**AGREEMENT  
FOR INTERDISTRICT COOPERATIVE EDUCATIONAL SERVICES  
2024-2025 SCHOOL YEAR**

This Agreement is hereby entered into by and between New Market Skills Center, Tumwater School District No. 33, Thurston County No. 34, Washington, collectively referred to as the "**SERVING DISTRICT**," and

**Aberdeen School District, Grays Harbor County hereinafter** referred to as the "**PARTICIPATING DISTRICT**".

The purpose of this Agreement is to utilize interdistrict cooperation, authorized by RCW 28A.335.160, RCW 28A.225.250, and Chapter 392-135 WAC, to provide educational programs not otherwise available to students residing in the Participating District and to avoid duplication of specialized programs and facilities. These objectives will be achieved by the attendance of the Participating District's students in courses offered at New Market Skills Center (NMSC).

This Agreement is for the 2024-2025 school year, and it was approved by each respective Board of Directors on the date indicated below. NMSC anticipates serving an estimated number of between 1-5 students from **PARTICIPATING DISTRICT** for the 2024-2025 school year. It is understood that students attending NMSC from the **PARTICIPATING DISTRICT** will be funded for all NMSC classes up to 1.6 full time equivalents as determined by the Office of the Superintendent of Public Instruction per RCW 28A.245.020.

In addition, as directed by NMSC's Administrative Council and in accordance with WAC 392-600-030(7), it is hereby understood and agreed that for the 2024-2025 school year the **PARTICIPATING DISTRICT**, due to its status as a non-consortium district, will be required to pay a \$300 per FTE student per year fee, with said fee to be placed in the **SERVING DISTRICT'S** Capital Investment Fund. This fee will be reviewed annually by the NMSC's Administrative Council.

This agreement also provides NMSC permission to access student address information from the data resource management center of the **PARTICIPATING DISTRICT** to be used for mailing newsletters, program brochures, summer school information, and student information.

\_\_\_\_\_  
PARTICIPATING DISTRICT  
Superintendent  
Date of School Board Approval \_\_\_\_\_

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
CHAIR, ADMINISTRATIVE COUNCIL  
New Market Skills Center

2/1/2024  
\_\_\_\_\_  
Date



**Prepared For:**  
 ERNIE LOTT  
 ABERDEEN SCHOOL DISTRICT  
 360-538-8275

**Territory Manager:**  
 RANDY GREGG  
 randyg@schetkynw.com  
 253-686-1085

3030 BAY AVE.  
 HOQUIAM, WA 98550

2624 112<sup>TH</sup> ST. S  
 LAKEWOOD, WA 98499

**Quote Number:**  
 395755

**Quote Date:**  
 5/10/2023

**Customer Order No:**  
 15785SB-15787SB

**Model Profile: Thomas Built Buses Saf-T-Liner HDX 140YS**

**Product Type:** D - REAR ENGINE  
**Year:** 2024  
**Chassis Model:** CHSY  
**Chassis MFG:** THOMAS  
**GVWR:** 37,600-LB  
**Passenger Capacity:** 78  
**Headroom:** 78  
**Wheelbase:** 267  
**Brake Type:** AIR DISC  
**Engine Type:** CUMMINS B6.7 280 DIESEL, 6 Cyl, 280 HP, 2500 RPM  
**Fuel Type:** DIESEL  
**Fuel Tank Capacity:** 100 GALLONS  
**Transmission Type:** ALLISON 3000PTS  
**Axle, Front:** 13,200-LB CAPACITY  
**Axle, Rear:** 23,000-LB CAPACITY  
**Tires, Front:** HANKOOK-11R22.5 16PLY AH37  
**Tires, Rear:** HANKOOK-11R22.5 16PLY AH37  
**Suspension Front:** 13,200-LB TAPERLEAF  
**Suspension Rear :** 23,000-LB HENDRICKSON AIR RIDE

|   |                     |
|---|---------------------|
| <b>Total for 1 complete unit(s):</b>                        | <b>\$177,459.92</b> |
| <b>Washington State Sales Tax @ 8.6%:</b>                   | <b>\$15,261.55</b>  |
| <b>Additional 0.3% Sales and Use Tax on Motor Vehicles:</b> | <b>\$532.38</b>     |
| <b>Grand Total: F.O.B, Hoquiam , WA</b>                     | <b>\$193,253.85</b> |
| <b>Estimated Delivery: 210-240 ARO</b>                      | x 2                 |
| <b>Total Unit Quantity <u>2</u></b>                         | <b>\$386,507.70</b> |

**Terms and Conditions:** Net 30 Days  
**Quote Expires:** **STOCK BUS SUBJECT TO PRIOR SALE**

*By signing below, you are acknowledging the specifications listed are complete and accurate. Order will be placed using the specifications listed.*

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Authorized Signature

**Please Forward All Remittances to Our Corporate Office:**  
 8430 NE Lombard Street  
 Portland, OR 97220

**Includes the Following Equipment:**

**BODY**

**ACCESSORIES**

- 1 DRIVER'S STORAGE BOX LOCATED OVER DRIVER'S WINDOW (HDX)
- 1 PROP ROD - ACCESS DOOR ABOVE WINDSHIELD
- 1 LUGGAGE COMPARTMENT-THROUGH DELUXE-125"
- 1 SEALED STORAGE COMPARTMENT W/LOCK, LEFT SIDE FRONT
- 1 SEALED STORAGE COMPARTMENT W/LOCK, RIGHT SIDE FRONT

**CERTIFICATION/SAFETY**

- 1 FIRE EXTINGUISHER - 5 LB.
- 1 HATCH-RF ESC SPEC ADVANTAGE H1976-025-111 GRAY (2)
- 1 TRIANGLE FLARES - OVERHEAD STORAGE
- 1 MIRROR INTERIOR
- 1 HDX - OPEN VIEW-ES, HEATDE, REMOTE REAR VIEW
- 1 HDX EYE-MAX LP HEATED CROSS VIEW MIRROR
- 1 AIR CLUSTER LED / STROBE STOP SIGNAL
- 1 ELECTRIC-DEFENDER XING CONTROL ARM

**DOORS**

- 2 RED HANDLE - EMERGENCY DOOR(S)
- 1 EXTERIOR DOOR HANDLE
- 1 24" SIDE EMERGENCY DOOR LS
- 1 SIDE EMERGENCY DOOR - RIGHT SIDE, CENTER, 78" HEADROOM
- 1 VANDALOCK - AIR-OPERATED OUTWARD OPENING ENTRANCE DOOR
- 2 VANDALOCK - SIDE EMERGENCY DOOR WITH INTERLOCK & BARREL BOLT
- 1 VANDALOCK - REAR PUSHOUT WINDOW, WITH DAVENPORT SHELF
- 2 STRAP HINGES - SIDE EMERGENCY DOOR, RIGHT SIDE (B5155)
- 1 STRAP HINGES - SIDE EMERGENCY DOOR, LEFT SIDE (B5155)
- 1 STEPWELL GUARD (HDX)

**ELECTRICAL - BODY**

- 1 TWO(2)DEFROSTER FANS MOUNTED OVER CENTER WINDSHIELD
- 1 BACKING ALARM - HEAVY DUTY - 112DB
- 1 OUTSIDE SPEAKER HORN - CHASSIS-MOUNTED (TRANSIT)
- 1 GPS - ZONAR SYSTEM, HDX
- 1 PREMIUM SPEAKERS - EIGHT (8)
- 1 RADIO - AM/FM DEA700 DELPHI, TRANSIT W/PAGE
- 1 BREAKERS - MANUAL RESET
- 1 LED LIGHT MONITOR-16 LIGHT SYS
- 1 ADDITIONAL DOME LIGHTS - LED (TWO)
- 1 LED DOME LIGHTS
- 1 POWER OUTLET - (2) USB TYPE D
- 1 FLUSH MTD EXTERIOR LED LIGHT-ENT DOOR
- 1 DOME LIGHTS WIRED TO BATTERY
- 1 LED DRIVER'S DOME LIGHT
- 1 STEP LIGHT SWITCH (IGNITION ON)
- 1 LIGHT-LED STEPWELL - HDX
- 1 7" LED DIRECTIONAL LIGHTS - FRONT
- 1 LAMPS-STOP/TAIL/DIRECTIONAL AMBER/REVERSE LED
- 1 LAMPS-STOP/TAIL 4"FLUSH-MOUNT LED
- 1 LAMPS-LICENSE PLATE ILLUMINATION LED - ONE (1)
- 1 SIDE DIRECTIONAL-PIN AMBER TURN,CENTER FRONT WHEEL
- 1 SIDE DIRECTIONAL-PIN AMBER TURN,CENTER REAR WHEEL
- 1 LED WARNING LIGHTS - FOUR (4) AMBER AND FOUR (4) RED LENS
- 1 MARKER/ID LAMPS - LED PIN TYPE
- 1 MID-MARKER LAMPS - LED PIN TYPE
- 1 HEADLIGHTS -LED,W/HEATER TRANSIT
- 1 RECEPTACLE - REAR, ENGINE HEATER (HDX)
- 1 NOISE SUPPRESSION SWITCH

**EXTERIOR**

- 1 AIR HORN - BENEATH FLOOR
- 1 FUEL FILLER DOOR WITH LOCK AND SPRING
- 1 20 GAUGE SMOOTH SIDE SHEETS
- 1 BRACKET - MOUNTING, LICENSE PLATE, FRONT

- 1 SEALING, EXTERIOR JOINT EDGE
- 1 MUD FLAPS - FRONT, RUBBER, 15"W WITH LOGO
- 1 REAR RUBBER MUD FLAPS 22.5W W/LOGO
- 1 FENDERETTES - FOUR (4)

### **HVAC**

- 1 HEATER 15,000 BTU - DRIVER'S COMPARTMENT
- 1 84,000 BTU HEATER - 5TH SECTION LEFT SIDE
- 1 84,000 BTU HEATER - 13TH SECTION LEFT SIDE
- 1 GATES BLUE HEATER HOSE - FRONT CENTER HEATER
- 1 SIDE DOOR RAMP OVER HEATER HOSE

### **INTERIOR**

- 1 BLACK KORSEAL STEP TREADS/NOSING - OUTWARD OPENING ENTR DOOR
- 1 STEP RISER COVER (HDX)
- 1 DARK GRAY VINYL FLOOR WITH 13" CENTER AISLE
- 1 PLYWOOD FLOOR - 5/8" THICKNESS
- 1 78" HEADROOM
- 1 SPECIAL URETHANE FOAM INSULATION
- 1 POLYESTER INSULATION - RAFTER CAVITIES
- 1 ACOUSTIC HEADLINING - COMPLETE WITH POLYESTER INSULATION
- 1 ASSIST RAIL – RIGHT SIDE ENTRANCE DOOR
- 1 ASSIST RAIL – EXTENDED LEFT SIDE ENTRANCE DOOR

### **PAINT/LETTERING**

- 1 PAINT STANDARD SASH FLAT BLACK
- 1 YELLOW REFLEXITE - 1", PERIMETER OF REAR BUS BODY
- 1 YELLOW "SCHOOL BUS" SIGN - FRONT HOOD
- 1 YELLOW "SCHOOL BUS" SIGN - REAR HOOD
- 2 YELLOW REFLEXITE - PERIMETER OF EMERG DOOR, 24" W (78" HR)
- 1 YELLOW REFLEXITE - PERIMETER OF REAR PUSHOUT WINDOW
- 1 REFLECTIVE TAPE-ROOF HATCH WHITE(2)
- 1 YELLOW REFLEXITE - 2", BELT LINE - BOTH SIDES OF BUS BODY
- 1 PAINT-EXTERIOR ROOF WHITE 6"
- 1 PAINT-EXT GRD RAIL @ WINDOW BLACK
- 1 PAINT-EXT GRD RAIL @ SEAT BLACK
- 1 PAINT-EXT GRD RAIL @ FLOOR BLACK
- 1 PAINT-EXT GRD RAIL @ SKRT BLACK
- 1 PAINT-SOLID COLOR YELLOW

### **SEATS**

- 1 LEFT SIDE BARRIER IMMEDIATELY BEHIND DRVR MOVED REARWARD 2"
- 1 BARRIER STORAGE POUCH, RIGHT SIDE AT ENTRANCE DOOR
- 1 KICK PLATE/MODESTY PANEL-39"VERT, WALL-MTD BARRIER,RT SIDE
- 1 39" BARR-VERT,WALL MT 45"H RS
- 1 39"8DEG BARR-REV. WALL-MT 45"H LS
- 2 PROFORM EDO GRAY UPHOLSTERY-45"HIGH RECESSED BARRIER
- 1 BACK-NATIONAL DRV'S SEAT
- 1 ARMREST NATIONAL DRVR'S ST. BOTH SIDES
- 1 UPH DR.ST.FABRIC BLK NATIONAL
- 1 PEDESTAL-NATIONAL AIR W/2 SHOCKS
- 1 RETAINER NATIONAL DR.ST.BELT
- 10 S3B 39"RS WALL MT RESTRAINING/NO BELT
- 10 S3B 39"LS WALL MT RESTRAINING/NO BELT
- 1 S3B 39"RS FLOOR MT RESTRAINING/NO BELT
- 1 S3B 39"LS FLOOR MT RESTRAINING/NO BELT
- 22 FIREBLOCK GRAY UPHOLSTERY - S3B SEAT
- 1 FIREBLOCK GRAY UPHOLSTERY - S3B DAVENPORT
- 1 S3B 39"/39" DAVENPORT RESTRAINING/NO BELT
- 1 S3C 39"LS 3-PASSENGER FLIP FLOOR MOUNT
- 2 FIREBLOCK GREY UPHOLSTERY - S3C PASSENGER SEAT
- 1 S3C 39"RS 3-PASSENGER FLIP FLOOR MOUNT

### **WINDOWS/GLASS**

- 1 TINTED TEMPERED GLASS - COMPLETE
- 1 TINTED TEMPERED GLASS-DRIVER'S WINDOW, BLK FINISH WIND FRAME
- 1 TINTED WINDSHIELD WITH 5" BAND FOR MVP-ER, ER TRANSIT

## **CHASSIS**

### **AXLES AND SUSPENSIONS**

- 1 AXLE - REAR, DANA 22060S, 5.57 RATIO
- 1 SYNTHETIC LUBE STANDARD W/FRONT AXLE
- 1 HENDRICKSON "COMFORT AIR" SINGLE AXLE AIR SUSPENSION

### **BRAKES**

- 1 ANTILOCK BRAKES - MERITOR/WABCO (HDX)
- 1 AIR ANTI-LOCK DISC BRAKES
- 1 ELECTRONIC STABILITY CONTROL - HDX
- 1 PARKING BRAKE INTERLOCK

### **CHASSIS EQUIPMENT**

- 1 SCHRAEDER VALVE LOCATED IN ENGINE COMPARTMENT
- 1 REMOTE AIR RESERVOIR DRAINS - RIGHT SIDE
- 1 RELOCATE AIR TANKS
- 1 ADJUSTABLE PEDAL SYSTEM
- 1 HOSES-RBR,ADVNCED GRD(GATES BLU STRIPE)W/CONSTNT TRQ CLMP
- 1 100 GALLON FUEL TANK, BETWEEN THE RAILS, RIGHT HAND FILL
- 1 CHASSIS FRAME RAIL - REG. STRENGTH (50KSI) HDX (267"WB)
- 1 TOW HOOKS, FRONT - TWO (2)

### **ELECTRICAL - CHASSIS**

- 1 LEECE-NEVILLE 240 AMP ALTERNATOR
- 1 TRIPLE 12-VOLT GROUP 31 BATTERIE
- 1 CIRCUIT BREAKERS-MANUAL RESET
- 1 SOLID STATE ELECTRONIC FLASHER FOR HAZARD LIGHTS

### **ENGINE AND EQUIPMENT**

- 1 AIR DRYER - BENDIX AD - IP WITH HEATER
- 1 EXHAUST BRAKE
- 1 CRUISE CONTROL
- 1 VEHICLE SPEED LIMITING(70 MILES PER HOUR SETTING)
- 1 FUEL/WATER SEPARATOR WITH HEATER AND PUMP-CUMMINS ISB
- 1 COOLANT RECOVERY BOTTLE
- 1 6' BLOCK HEATER ELECTRIC CORD - REAR RECEPTACLE
- 1 BLOCK HEATER
- 1 WATER FILTER
- 1 CUMMINS B6.7-280 ENGINE
- 1 MULTI-FUNCTION GAUGE-REAR PANEL HDX

### **TRANSMISSION AND EQUIPMENT**

- 1 ALLISON 3000 PTS TRANSMISSION
- 1 6 SPEED SHIFT CONTROL - 3000 PTS TRANSMISSION
- 1 ALLISON 6 GENERATION CONTROL

### **WHEELS AND TIRES**

- 6 HANKOOK-11R22.5 16PLY AH37
- 6 DISC WHEEL - 8.25 X 22.5, 5H (BLACK)
- 1 HUB-PILOTED WHEEL EQUIPMENT - 23K (HDX)

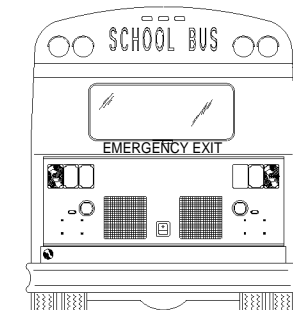
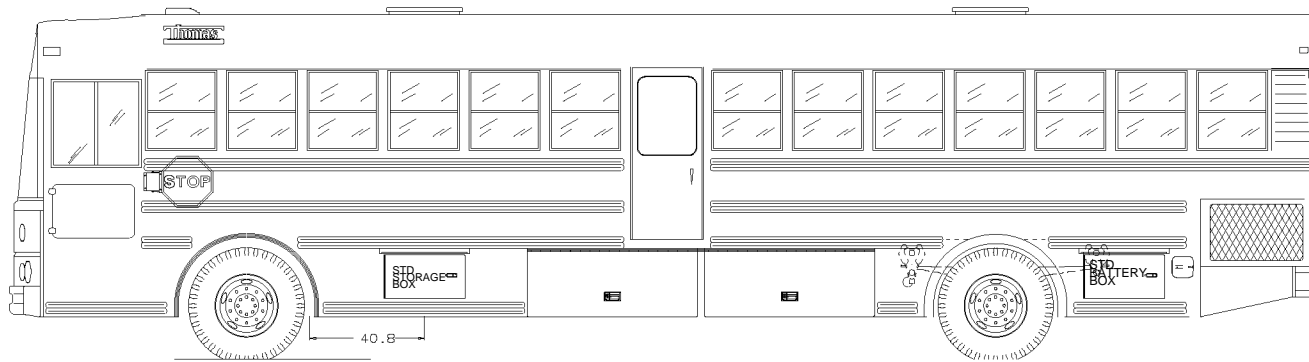
## **DEALER ADD On's**

### **EQUIPMENT**

- 1 WASHINGTON STATE LEGALS
- 1 REI DVR W/ 4 CAMERAS – SHIPPED LOOSE
- 1 CREDIT FOR TWO-WAY RADIO

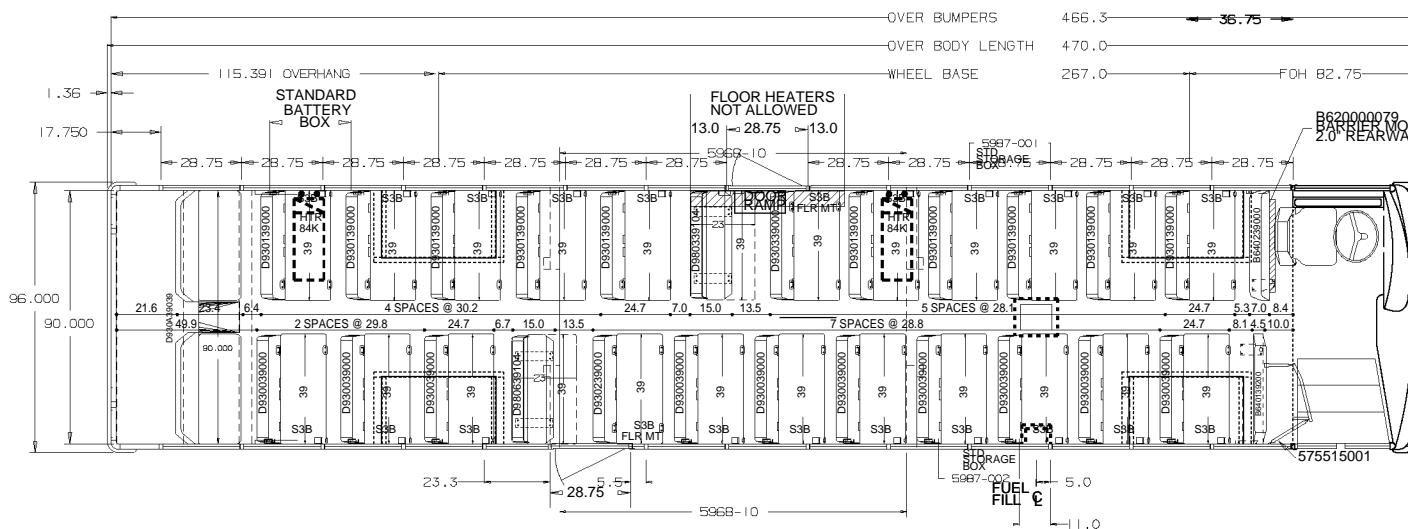
**Meets all FMVSS requirements in effect at the time of manufacture.**

# SEATING CAPACITY: 78 + DRIVER

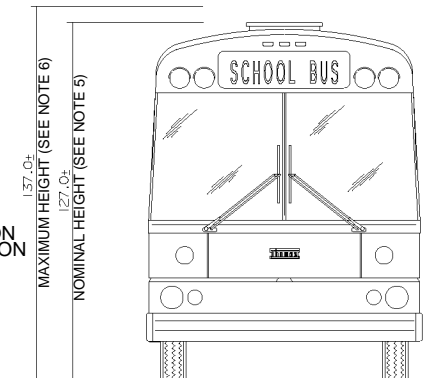


CAUTION! - LEFT SIDE BARRIER IS NOT IN STANDARD LOCATION, SEE SEATING PLAN.

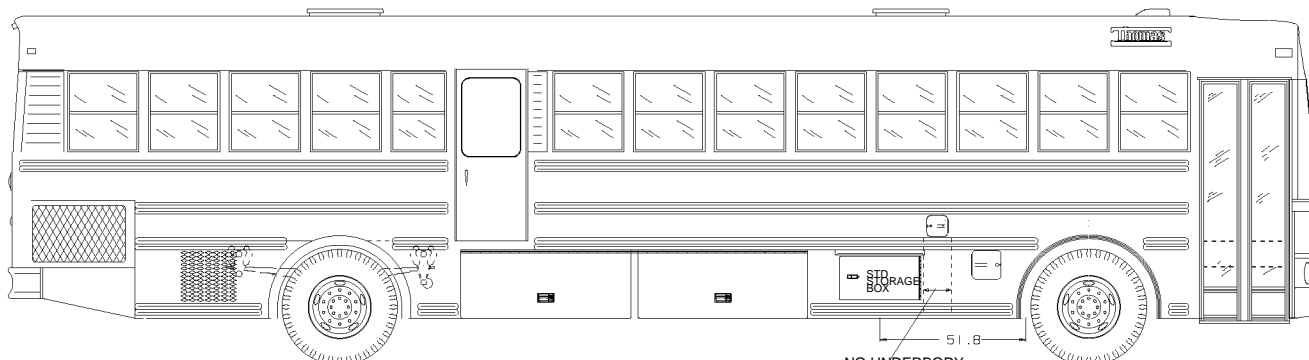
CAUTION! - RIGHT SIDE BARRIER IS NOT IN STANDARD LOCATION, SEE SEATING PLAN.



EQUIPPED WITH ALLISON TRANSMISSION



NOTES:  
UNIT EQUIPPED WITH PLYWOOD FLOOR



NO UNDERBODY BOXES ALLOWED

## ALL DIMENSIONS ARE FOR REFERENCE ONLY

### GENERAL NOTES

- SOME ITEMS, SUCH AS CV MIRRORS, ROOF LUGGAGE RACKS, AND OTHER ITEMS, ARE SHOWN IN ONE VIEW ONLY FOR CLARITY.
- THIS DRAWING IS A REPRESENTATION ONLY AND MAY NOT HAVE ALL ITEMS REQUIRED. PLEASE REFER TO ORDER!
- THE CLEARANCE BETWEEN BOTTOM OF BUS OR BOTTOM OF UNDERBODY COMPARTMENTS AND GROUND WILL VARY ACCORDING TO TIRE SIZE, BUS LOAD, AND SUSPENSION TYPE.
- THE MAXIMUM WIDTH AT BELT LINE OVER GUARD RAILS IS 96".
- THE NOMINAL BUS HEIGHT IS BASED ON A STANDARD BODY AND LARGEST TIRE SIZE THREE.
- THE MAXIMUM BUS HEIGHT IS BASED ON BODY WITH OPTIONS SUCH AS A/C UNITS, STROBE LIGHT, CARGO SUSPENSION ETC.
- OVER BUMPER DIMENSION DOES NOT TAKE INTO ACCOUNT OPTIONS THAT MAY ADD TO THE TOTAL LENGTH OF THE BUS, SUCH AS MIRRORS, LIGHTS AND CROSSING ARMS.

THIS DRAWING AND ALL INFORMATION PROVIDED WITH IT ARE THE PROPERTY OF THOMAS BUILT BUSES, INC. ANY REPRODUCTION OR DISTRIBUTION OF THIS MATERIAL OR ANY PART WITHOUT WRITTEN PERMISSION OF THOMAS BUILT BUSES, INC. IS STRICTLY PROHIBITED. COPYRIGHT THOMAS BUILT BUSES, INC.

Model: Saf-T-Liner HDX  
Quote Number: 395755  
Locality: WA

| THOMAS BUILT BUSES, INC |                               |          |            |
|-------------------------|-------------------------------|----------|------------|
| HIGH POINT, NC          |                               |          |            |
| TITLE                   | PLAN AND ELEVATION BODY 140YS |          |            |
| DRN:02-27-23            | BY:T. Dean                    | SIZE     | DWG. NO.   |
|                         |                               | 3/8"=12" | 873365     |
| SIDE                    | ROW                           | SPACING  | WHEEL ROOM |
| LEFT                    |                               | 28.1     | 26.9       |
| LEFT                    |                               | 30.2     | 29.0       |
| RIGHT                   |                               | 28.8     | 27.6       |
| RIGHT                   |                               | 29.8     | 28.6       |

**CERTIFICATED**

**RETIREMENT:** We recommend the Board approve the following certificated retirement:

| <u>Name</u>    | <u>Location</u> | <u>Position</u> | <u>Effective Date</u> |
|----------------|-----------------|-----------------|-----------------------|
| Donna Stanfill | Hopkins         | Teacher         | 08/31/24              |

**Certificated Substitute Resignation:**

Heather Atwood, effective 02/01/24

Craig Stout, effective 04/01/24

**CLASSIFIED**

**HIRE:** We recommend the Board approve the following classified hire:

| <u>Name</u>  | <u>Location</u> | <u>Position</u>                            | <u>Effective Date</u> |
|--------------|-----------------|--|-----------------------|
| Peter Benitz | HLC/Snug Harbor | Childcare/Student Family Support Assistant | 02/21/24              |

**CHANGE OF ASSIGNMENT:** We recommend the Board approve the following classified change of assignment:

| <u>Name</u>   | <u>Position:</u>    | <u>Location To:</u> | <u>Location From:</u> | <u>Effective Date</u> |
|---------------|---------------------|---------------------|-----------------------|-----------------------|
| Kristen Robey | Food Service Worker | Miller Jr. High     | AJ West Elementary    | 02/26/24              |

**LEAVE OF ABSENCE:** We recommend the Board approve the following classified leave of absence:

| <u>Name</u>             | <u>Location</u>    | <u>Position</u> | <u>Effective Date</u> |
|-------------------------|--------------------|-----------------|-----------------------|
| Guadalupe Arias Morelia | AJ West Elementary | MTSS Assistant  | 03/05/24-03/22/24     |

**RESIGNATIONS:** We recommend the Board approve the following classified resignations:

| <u>Name</u>   | <u>Location</u>    | <u>Position</u>   | <u>Effective Date</u> |
|---------------|--------------------|-------------------|-----------------------|
| Sierra Oyler  | AJ West Elementary | SpEd Paraeducator | 03/07/24              |
| Kelli Shelton | Stevens Elementary | Paraeducator      | 02/23/24              |

**EXTRA-CURRICULAR HIRES:** We recommend the Board approve the following extra-curricular hires:

| <u>Name</u>    | <u>Location</u>        | <u>Position</u>                 | <u>Effective Date</u> |
|----------------|------------------------|---------------------------------|-----------------------|
| Erik Hiles     | Aberdeen High School   | Assistant Track Coach           | 02/26/24              |
| Brian King     | Aberdeen High School   | Assistant Girls' Golf Coach     | 02/26/24              |
| Tye Williamson | Aberdeen High School   | Assistant Baseball Coach .5 FTE | 03/04/24              |
| Marisa Kealoha | Miller Jr. High School | Head Volleyball Coach           | 02/28/24              |
| Lindsey Scott  | Miller Jr. High School | Head Boys' Soccer Coach         | 02/26/24              |

**EXTRA-CURRICULAR CHANGE OF ASSIGNMENT:** We recommend the Board approve the following extra-curricular change of assignment:

| <u>Name</u>       | <u>Position:</u>         | <u>Old FTE:</u> | <u>New FTE:</u> | <u>Effective Date</u> |
|-------------------|--------------------------|-----------------|-----------------|-----------------------|
| Ashton Williamson | Assistant Baseball Coach | .5 FTE          | 1.0 FTE         | 02/26/24              |

**EXTRA-CURRICULAR RESIGNATIONS:** We recommend the Board approve the following extra-curricular resignations:

| <u>Name</u>      | <u>Location</u>      | <u>Position</u>             | <u>Effective Date</u> |
|------------------|----------------------|-----------------------------|-----------------------|
| Brandyn Brooks   | Aberdeen High School | Assistant Track Coach       | 02/29/24              |
| Paige Mendenhall | Aberdeen High School | Assistant Girls' Golf Coach | 02/16/24              |
| Eddie Roosa      | Miller Jr. High      | Head Boys' Soccer Coach     | 02/22/24              |