



The
Frederick
Gunn
School

STEP 2: SET UP 2-STEP VERIFICATION

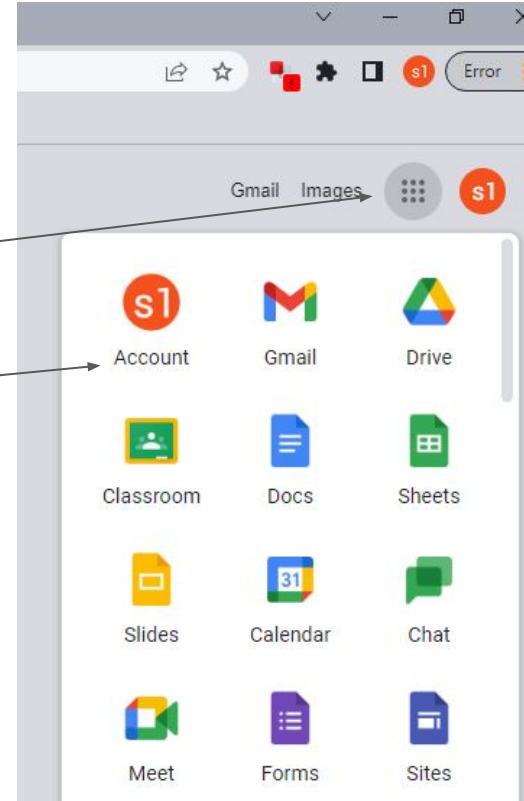
SCHOOL YEAR 2023-24

STEP 1: 2-STEP VERIFICATION

In this tutorial, we will set up Google 2-Step Verification. This will help keep your account secure by sending a text or prompt to your phone.

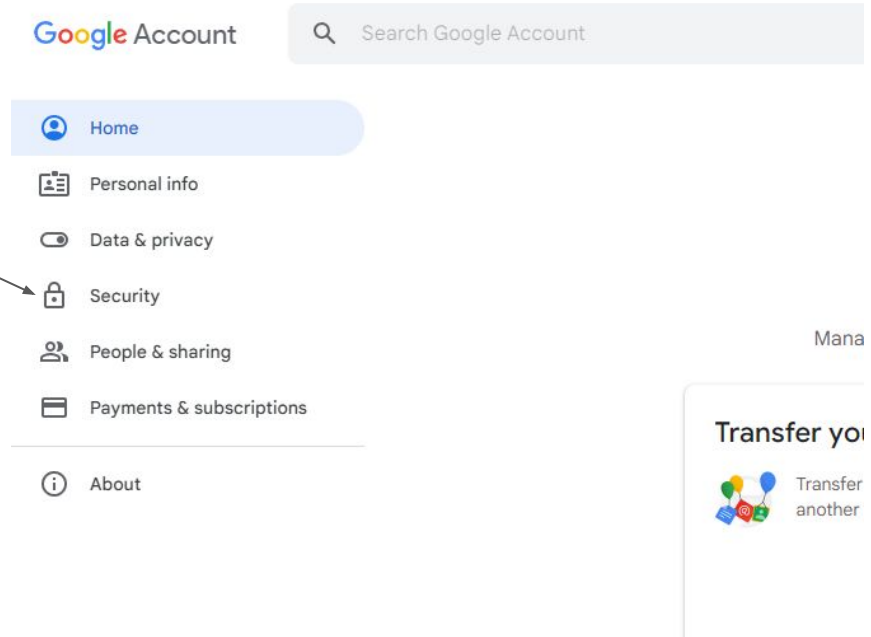
To get started, click the apps button (sometimes called the *waffle*).

Once you see the apps, click the **Account** app.



STEP 2: CLICK THE SECURITY OPTION

From the main account screen, click on the **Security** option (on the left).

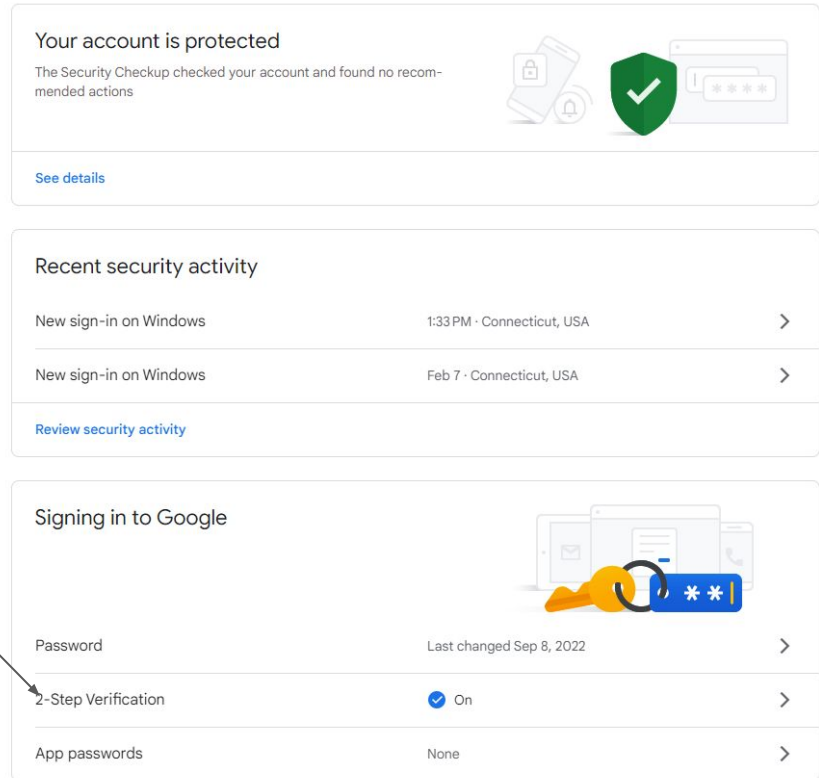


STEP 3: GO TO 2-STEP VERIFICATION

Once on the security page, scroll down to the **Signing in to Google** section and click **2-Step Verification**.

On the next pages, click **Get Started** and then enter your mobile number.

After you enter the code sent to your phone (only type the numbers – ignore the G-), at the end, be sure to **Turn On** 2-Step Verification.

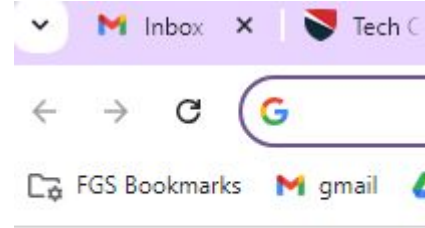


The screenshot displays the Google Account Security page. It is divided into three main sections:

- Your account is protected:** This section features a green shield icon with a checkmark and a smartphone icon. The text reads: "Your account is protected. The Security Checkup checked your account and found no recommended actions." Below this is a link for "See details".
- Recent security activity:** This section lists two "New sign-in on Windows" events. The first occurred at 1:33 PM in Connecticut, USA. The second occurred on Feb 7 in Connecticut, USA. A link for "Review security activity" is provided at the bottom.
- Signing in to Google:** This section lists account security settings:
 - Password:** Last changed Sep 8, 2022.
 - 2-Step Verification:** Status is "On" (indicated by a blue checkmark).
 - App passwords:** Status is "None".

STEP 4: VERIFY SYNC IS ON

At this point, you should see **FGS Bookmarks** on your Bookmark bar.



NOTE: If you do not see 'FGS Bookmarks' on your bookmarks bar, it means sync was not turned on. Click your image/circle in the upper right corner (next to the 3 dots) and you should see the option to turn on the sync.

