



# COEUR D'ALENE CHARTER ACADEMY ATHLETICS PACKET 2024-2025

The information below explains the policies and procedures related to participation in sports at the Academy. **Complete the following pages and return them, along with other appropriate forms, to the school office prior to participation in a sport.** Coaches will hand out schedules and other information to the students at pre-season meetings. If you need additional information, please contact Rachel Reiswig or Aaron Lippy or at (208) 676-1667.

**ATHLETES WILL NOT BE ALLOWED TO TRYOUT OR PRACTICE UNTIL THIS PACKET IS COMPLETE AND PHYSICALS ARE PROCESSED AND CLEARED THROUGH THE OFFICE. ATHLETES WILL NOT BE ALLOWED TO COMPETE IN GAMES/MEETS UNTIL CONCUSSION TESTING IS COMPLETED AND ATHLETIC FEES ARE PAID.**

### **SPORTS CHECKLIST:**

- 2024-2025 Athletics Information
- Athletic Early Release Permission Form
- Idaho Health Examination and Consent Form
- Physical Examination Form
- Interim Questionnaire (Only return if a current physical is on file)
- Concussion Testing (COMPLETED AT CDA CHARTER)
- Fee paid (Specific for each sport)

**NOTE: ONLY ONE ATHLETIC PACKET IS REQUIRED PER SCHOOL YEAR.**

Listen to and read the **Weekly Announcements** during the 2024-2025 school year for specific start dates, tryout dates, and times. Please also check the event calendar at <https://coeurdalene.tandem.co/>.

### **HIGH SCHOOL – APPROXIMATE DATES**

Girls Soccer:	August 2024—October 2024
Boys Soccer:	August 2024—October 2024
Cross-Country:	August 2024—October 2024
Ski Club:	December 2024—February 2025
Tennis:	February 2025—May 2025
Track & Field:	February 2025—May 2025

### **MIDDLE SCHOOL – APPROXIMATE DATES**

Girls Volleyball:	September 2024—October 2024
Cross-Country:	September 2024—October 2024
Ski Club:	December 2024—February 2025
Tennis Club:	April 2025—May 2025
Track & Field:	April 2025—May 2025

**PLEASE KEEP THIS PAGE FOR YOUR RECORDS**

## ATTENDANCE REQUIREMENT FOR STUDENT PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Students who are absent from school one or more periods on the day of an extracurricular activity in which they are scheduled to take part, **will not be allowed to participate in that activity**. This includes games, practices, meetings, and/or rehearsals. Any extracurricular activity involving in-school time or out-of-school time requires attendance at school that day. Exceptions may be made by the activities director for verified medical appointments, unavoidable circumstances, or other prearranged cases.

## SPORTS PHYSICAL OR INTERIM QUESTIONNAIRE?

Students are required to undergo a physical examination and have the Idaho Health Examination and Consent Form on file in the school office **prior to their first practice** for any Coeur d'Alene Charter Academy sponsored athletic activity. Physical exams must be conducted by a licensed physician, physician's assistant, or nurse practitioner.

An Interim Questionnaire must be completed and on file in the school office in any year a physical exam is not required.

- For any student in grades 6-8 to participate in sports, a physical exam (Idaho Health Examination and Consent Form) must be taken after May 1 of the 5th grade year and it will remain valid for the duration of middle school.
- For high school students, physicals are required in the 9<sup>th</sup> and 11<sup>th</sup> grade year. Students who have a physical their 10<sup>th</sup> grade year **MUST** have another for the 11<sup>th</sup> grade. Physical exams will be valid if dated after May 1<sup>st</sup> of the 8<sup>th</sup> or 10<sup>th</sup> grade year.

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## ACADEMIC PROBATION AND EXTRACURRICULAR ELIGIBILITY

Extracurricular eligibility will be based on official Charter Academy quarter grade reports. In the case of dual enrollment, college semester grade reports will also be used to determine extracurricular eligibility. The minimum grade requirements for full eligibility are passing at least four classes, having no F's and no more than one D. Classes used to determine extracurricular eligibility include all Charter Academy classes, all dual enrollment classes, and all classes taken from non-traditional schools such as home schools or internet schools. Any class, regardless of duration, will be considered for eligibility purposes when the grade is reported on an official grade report.

Any student who receives one or more F's on a Charter Academy quarter grade report and/or a college semester grade report will be considered "below proficient," and will be ineligible for participation in extracurricular activities until the next Charter Academy quarter grade report indicates he/she is no longer failing any Charter Academy class. If the failing grade(s) are on a college fall semester grade report, the Charter Academy third quarter grade report will present the first opportunity for a dual enrolled student to regain eligibility. During the period of ineligibility students will not be allowed to participate in sports and/or other extracurricular activities; they may not practice, rehearse, meet, compete, perform, assist, or in any way participate in an extracurricular activity.

Any student who receives two or more D's on a Charter Academy quarter grade report and/or a college semester grade report will be considered "below proficient" and will be placed on academic probation. While a student is on academic probation, he/she may practice or rehearse, but may not participate in games or events. If the first Charter Academy school-wide progress report following a report card indicates a student on academic probation has raised his/her grades to meet the minimum grade requirements, he/she will be removed from academic probation and be allowed to participate in games or events.

A student who is ineligible because of one or more F's may earn probationary status by raising his or her grades to passing on the first Charter Academy school-wide progress report following a report card. This student will be allowed to practice or rehearse, but may not participate in games or events, until and unless his or her grades are passing (with no F's and no more than one D) at the next quarter grade report. Under no circumstances may an ineligible student gain full eligibility prior to the quarter grade report.

Each coach will determine whether he or she will accept students who regain probationary status midseason, but must apply the rule to all students equitably.

If a student does not sufficiently raise his/her grades during these time periods, he/she will become ineligible for any participation in extracurricular activities until the Charter Academy quarter grade report indicates the grades are at or above the minimum grade requirements. In lieu of Charter Academy grade reports and school-wide progress reports, the school administration will provide an alternative method of determining extracurricular eligibility for non-traditional students who are on academic probation. A non-traditional student is defined as a student who is not enrolled full time in Charter Academy and/or college dual enrolled courses.

For purposes of determining extracurricular eligibility, grades earned on fourth quarter Charter Academy grade reports and/or college spring semester grade reports will carry over to the Charter Academy first quarter of the following school year. Grades earned during summer semester will be included in first quarter eligibility determination; grades earned in summer semester will replace spring semester grades earned in exact same courses for purposes of determination. In no other circumstance may eligibility be regained during the summer. All ninth graders are eligible to participate in first-quarter activities, with the exception of students who are repeating ninth-grade classes.

If a student who is ineligible to participate withdraws from the Academy for any reason and returns after any length of time, that student shall be ineligible to participate until an Academy quarter grade report indicates grades are at or above minimum grade requirements. Eligibility for students who transfer to the Academy will be determined by their most recent grade report from their previous school, using the Academy's eligibility rules.

Sixth grade students new to the Charter Academy are eligible to participate in all extracurricular activities during their first quarter.

Eligibility status will be determined at the established deadline for grades to be submitted to the registrar for progress reports and grade reports.

In accordance with IHSAA 8-16-1, home school students and students who do not attend accredited schools shall demonstrate composite grade-level academic proficiency on any state board of education recognized achievement test or any nationally-normed test. It shall be the responsibility of the student to make all arrangements to take the required test and provide the principal of the Academy with the results of the test prior to being granted eligibility for activities.

Also, at any time, regardless of probationary status, students may not be allowed to go on class trips that will cause them to miss classes where their grades are deficient, defined as a D grade or lower. This will be determined on a case-by-case basis, at the discretion of the teachers, with the principal having final determination in cases of disagreement. In this manner we expect to maintain the high academic standard for which this school was founded and to provide the proper expectation for student success.

## TRANSPORTATION

The Academy does not sanction or authorize students to drive, or provide transportation, to or from any Academy activity or event. Transportation of students participating in sponsored activities considered to be “away” activities (any sponsored activity not hosted at a Charter Academy venue), will be provided by authorized volunteers and outside contractors.

In order for a driver to qualify as an authorized volunteer of the Coeur d’Alene Charter Academy they **must submit to the transportation secretary:**

1. **Valid copies of their driver’s license,**
2. **Proof of insurance for all vehicles used,**
3. **Three-year driving record.**

In addition, all authorized volunteer drivers will be checked to verify that they are not on the Idaho sex offender registry and must be over the age of 25. After submission of the required documents and approval by the business manager or principal the volunteer will be “authorized” and placed on a list of approved drivers.

All required records must be current (unexpired) and must remain current for the volunteer to remain on the authorized volunteer driver list for the Academy. It is the responsibility of the authorized volunteer to keep this information current. **Three-year driving records will remain valid for up to one year from date of submission.** Vehicles used for transportation must be owned by the authorized driver. All authorized volunteer drivers shall not use their cell phone while transporting students to and from activities or events. An authorized volunteer's name may be removed from the list at any time the Coeur d’Alene Charter Academy deems that the person is no longer qualified to be a volunteer.

Use of contracted transportation services for any purpose will meet all applicable state and federal requirements for transporting public school students.

**PLEASE KEEP THIS PAGE FOR YOUR RECORDS**

# 2024-2025 ATHLETICS INFORMATION

Please print clearly

**SPORT** - check all that apply for the 2024-2025 school year

FALL

WINTER

SPRING

**Cross-Country**

Boys/Girls Grades 6-12

**Ski Club**

All Grades 6-12

**Tennis Club**

Boys/Girls Grades 6-8

**Volleyball** (tryouts required)

Girls Grades 6-8

**Tennis – High School**

Boys/Girls Grades 9-12

**Soccer** (tryouts required)

Boys/Girls Grades 9-12

**Track & Field**

Boys/Girls Grades 6-12

Student Name: \_\_\_\_\_

Male  Female Grade: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Father/Guardian: \_\_\_\_\_ Work Phone/Cell (circle): \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_ Work Phone/Cell (circle): \_\_\_\_\_

Parent/Guardian email address: \_\_\_\_\_

**PHYSICALS** check one:

- I have included a Physical Exam (Idaho Health Examination and Consent form) with this form. (See instructions on previous page).
- I have included Interim Questionnaire with this form; current physical is on file in the office. (See instructions on previous page).

**Middle school physicals** – valid all three years if dated after May 1<sup>st</sup> of the 5<sup>th</sup> grade year.

**High school physicals** – physicals are required in the 9<sup>th</sup> and 11<sup>th</sup> grade year. Students who have a physical their 10<sup>th</sup> grade year **MUST** have another for the 11<sup>th</sup> grade. Physical exams will be valid if dated after May 1<sup>st</sup> of the 8<sup>th</sup> or 10<sup>th</sup> grade year.

Physical Exams and Interim Questionnaires are cleared by Rachel Reiswig in the middle school office. If you are unsure if you have a current physical, contact Rachel at (208) 676-1667.

**HIGH SCHOOL TRANSFER STUDENT**

Students in grade 10, 11, or 12 that have transferred to Charter in the last year need to see Mr. Lippy.

A. Lippy Initials \_\_\_\_\_

**SPECIFIC MEDICATION NEEDS:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF POLICIES**

I have read and understood the **Attendance Policy**:

\_\_\_\_\_  
Parent/Guardian Initials

I have read and understood the **Academic Probation & Ineligibility Policy**:

\_\_\_\_\_  
Parent/Guardian Initials

I have read and understood the **Transportation Policy**:

\_\_\_\_\_  
Parent/Guardian Initials

By signing this form, I agree I have read and understand the policies explained in this packet.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form I agree to:

1) My child is academically eligible for sports (policy on previous page). 2) I have read and understand all policies explained in this packet.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN THIS PAGE TO THE SOUTH OFFICE**

# Early Release Permission Form

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Periodically, students are released early from classes to participate in a scheduled athletic event. Please complete, sign, and date this form and return it to the office.

- Once this form is on file with the office, a parent will **not** need to call or email the attendance secretary ahead of time for an "excused-arranged" absence.
- The student will need to inform their teacher(s) of their absence and be responsible for any missed assignments.

**Sport**

(circle all that apply)

**Cross-Country**

**Track**

**Tennis**

**Soccer**

**Volleyball**

**Ski Club**

Student:

I will inform my teachers of my absence for scheduled athletic events. I am responsible for any missed assignments during my absence.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I give permission for my child (name) \_\_\_\_\_ to be released early from school to participate in scheduled athletic events or activities. I further agree that my child may sign himself/herself out as part of a team or activity, and may travel to and from the event with an adult who is on the Academy's approved volunteer driver list.

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**RETURN THIS PAGE TO THE SOUTH OFFICE**



## CONCUSSION INFORMATION

Concussions are a type of brain injury that can range from mild to severe and can disrupt the way the brain normally works. Concussions can occur in any organized or unorganized sport or recreational activity and can result from a fall or from players colliding with each other, the ground, or with obstacles. Concussions occur with or without loss or consciousness but the vast majority occur without loss of consciousness. In accordance with Section 33-1620, Idaho Code the Idaho High School Activities Association has provided information on its website for coaches, parents, and athletes concerning the Identification and Management Strategies regarding concussions. The IHSAA encourages all coaches, parents, and athletes to educate themselves about the recognition and treatment of concussions.

Please take the time to visit our website at [www.idhsaa.org](http://www.idhsaa.org). If you have any questions or need of further information, please contact your school or the IHSAA Office at [admin@idhsaa.org](mailto:admin@idhsaa.org). It is the wish of the IHSAA that you have a safe and enjoyable sport or activity season. Idaho High School Activities Association.

