

AGREEMENT SUMMARY FORM

Reset Form

PRELIMINARY INFORMATION

Staff Name: Robin Schaefer Dept: PD Director Approval and Date: K. Seuberlich

This agreement requires Council approval Yes No If yes, Council Meeting Date: 7/9/24

Has the vendor reviewed and preliminarily approved the agreement? Yes No

AGREEMENT INFORMATION

Contract #: 2894-01 Agreement Type: Interlocal

Vendor #: 10924 Vendor Name: Northshore School District

Please summarize what this agreement is for:

Amendment No 1 to ILA for City of Bothell to provide a School Resource Officer for Bothell High School for the 2024/2025 school year - NSD to reimburse 50% of FTE costs. NSD Board approved the ILA on 6/10/2024.

This agreement is an original

This agreement is a supplement/change order - Supplement/Change Order #: 01

Project Code (if applicable): _____ Org Code: 00134210 Object Code: 342112
If your contract requires multiple codes, please provide them on page 2

Completion Date: 07/31/2025

Are the following required for this agreement:

Notarized signature? Yes No

Certificate of insurance? Yes No

Add'l insured Yes No

If no additional insured endorsement, explain:

Original Contract Amount: \$80,622.00

Previous Supplements Total: \$ 0.00

Current Supplement Amount: \$ 96,418.63

Total Contract Amount: \$ 177,040.63

Total Budgeted: _____

Total Budgeted references: **Included in 24/25 personnel budgets. NSD to pay 50% of FTE costs**

A specific line item in the dept's project's budget detail

The org/object code's budgeted total for the biennium

DIGITAL SIGNATURE INSTRUCTIONS AND SIGNATORY CONTACT INFORMATION

Will the vendor sign this agreement electronically? Yes No If no, provide the signatory's address:

Signatory Name: Michael Tolley

Signatory Phone Number: _____

Signatory Email Address: superintendent@nsd.org

APPROVALS (Initials required in Adobe Sign & Ink-signature Routing)

EH
LH _____ City Clerk

EK
EK _____ Legal

TR
TR _____ Finance (Procurement & Budget)

NA
NA _____ Finance (Capital Facilities Projects)

AW
AW _____ Finance Deputy Director

KQS
KQS _____ City Manager

AMENDMENT NO. 1
TO INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE
NORTHSHORE SCHOOL DISTRICT AND THE CITY OF BOTHELL

This Amendment No. 1 (“Amendment”) is entered into between the Northshore School District (“District”) and the City of Bothell (“City”), collectively referred to as the “Parties.”

WHEREAS, the District and the City executed an Interlocal Cooperation Agreement Between the Northshore School District and the City of Bothell on September 10, 2023 (“Agreement”); and

WHEREAS, the Parties subsequently desire to modify certain terms of the Agreement and agree to additional terms, as follows.

NOW, THEREFORE, in consideration of the mutual promise set forth below, the Parties agree as follows:

- A. Section 3, Funding, of the Agreement is amended to read as follows:

Funding. In consideration for the City’s assignment of a School Resources Officer in accordance with the program outlined in Section 1, the District agrees to pay the annual total sum of \$96,418.63 ~~80,622.00~~ for support from August 1, ~~2024~~ ~~2023~~ until the end of the 2024-25 ~~2023-2024~~ school year. This amount represents one-half of the costs associated with ten months of expected salary and all applicable benefits and premium expenses (excluding operation and maintenance expenses for the SRO program) for the 2024-25 ~~2023-2024~~ school year based upon the current salary and benefit expenses for the SRO. The City will invoice the District one half of the annual sum in January and the second half in April. In addition, the District will provide the City a purchase order in the full amount at the beginning of the period. Upon renewal as provided for in paragraph 8 below, funding in successive years shall be an amount as calculated above (50% of salary, all applicable benefits and premiums for the school year, and all SRO-required training costs, to include registration, per diem, and lodging). Prior to the start of each school year the City shall calculate the cost for the next year in accordance with this paragraph and provide notice of such to the District sixty (60) days prior to the first day of school. Such amount shall be the new payment amount for the agreement unless the District chooses to terminate this agreement as provided below.

- B. Section 4, Selection and Evaluation of Officers, of the Agreement is amended to read as follows:

Selection and Evaluation of Officers. RCW 28A.320.1242 requires a jointly determined hiring and evaluation process. ~~To that end, the City, through its Chief and the District shall interview officers for assignment to this program. The District will provide input as to the officer to be assigned to the program.~~ The SRO selection process will involve representation from the police department, the student body, staff, and families. The "student body, staff, and families" involved in this participation process should have specific relationships with Bothell High School. The City and the District will work collaboratively to formalize this process by the end of the 2024-25 school year. The assignment of any officer to the District and its schools remains solely within the final discretion of the Chief or the Chief's designees; nothing herein shall be interpreted to limit that discretion. The City shall complete an annual performance evaluation of the SRO and the District shall provide information and input to the City to be used in such evaluation process.

- C. Section 7, Annual Evaluation of Program, is amended to read as follows:

Annual Evaluation of Program. In accordance with RCW 28A.320.1242, the District and the City will annually review the SRO program using a process that involves families, students, and community members. The parties acknowledge their commitment to working together to ensure the SRO program review is sustainable for future years. Any such review shall be finalized by the end of the 2024-25 school year. This ~~evaluation~~ review shall consider the Bothell SRO program specifically, and the "families, students, and community members" involved in this participation process should have specific relationships with Bothell High School. Such process will commence on February 1 of each year and will conclude by May 15 of each year. Following the conclusion of such process, the District may provide notice on or before June 30 of that year that the District is terminating this Agreement; otherwise, the District shall be deemed to have readopted this Agreement and this Agreement shall continue for an additional scholastic year.

- D. A new section 18, Program Description and Contact Information, is added to read as follows:

Program Description and Contact Information. The City shall publish on the Police Department's website no later than the end of the 2024-25 school year, a description of the SRO program which shall include contact information and instructions for sharing concerns and other feedback about the SRO program. The District shall distribute, on an annual basis, information about the SRO program with its Bothell High School community through a variety of channels.

E. All provisions of the Agreement not explicitly modified herein remain in full force and effect. The Agreement, as modified by this Amendment No. 1, constitutes the entire agreement between the parties, supersedes any prior obligations, negotiations, or discussions between them, and may only be changed by written amendment signed by the Parties.

NORTSHORE SCHOOL DISTRICT

Michael F. Tolley
Michael F. Tolley (Jul 19, 2024 19:21 PDT)
Superintendent

Jul 19, 2024
Date

Amy Cast
Amy Cast (Jul 23, 2024 07:46 PDT)
School Board President

Jul 23, 2024
Date

CITY OF BOTHELL

Kyle Stamm
City Manager

Jul 16, 2024
Date