



**AI SD HEALTH SERVICES**  
*Action Plan for Gastrostomy and/or Jejunostomy Tube*

**SECTION I- (please print):**

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Emergency Contact #1: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Emergency Contact #2: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Physician Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Preferred Hospital in case of emergency: \_\_\_\_\_

**SECTION II- Physician (please print):**

Medical Diagnosis: \_\_\_\_\_ Date of placement: \_\_\_\_\_  
 Feeding Tube (check one):  Gastrostomy  Jejunostomy  Gastrostomy/Jejunostomy  
 Type of G/J Tube (check one):  Mic-Key  Bard Button  Foley  Other \_\_\_\_\_  
 Position during feeding: \_\_\_\_\_  
 Type of formula: \_\_\_\_\_ Amount: \_\_\_\_\_ ml  
 Feeding Times: \_\_\_\_\_  
 Given by (check one):  Pump  Gravity  Slow Push- over \_\_\_\_\_ minutes  
 Check residual before feeding:  YES  NO  
 If yes, if residual is more than \_\_\_\_\_ ml, hold feeding for \_\_\_\_\_ minutes and recheck residual  
 If residual is more than \_\_\_\_\_ ml, hold feeding and inform parent and physician  
 Flush before feeding:  YES  NO if yes, with \_\_\_\_\_ ml of water  
 Flush after feeding:  YES  NO if yes, with \_\_\_\_\_ ml of water  
 Student may also have food/liquid by mouth:  YES  NO  
 Medications to be given by tube during the school day:  YES  NO

\_\_\_\_\_  
 Physician Signature Date Office Number

I authorize the above prescribed procedure(s) to be performed for my student at school by the school nurse or delegated staff.

\_\_\_\_\_  
 Parent/Guardian Signature Date Contact Number

***\*Student's parents/guardians are responsible for bringing needed supplies and feedings to the school***

***\* If a student's gastrostomy button or tube comes out while the student is at school, the licensed nurse caring for the student will not be able to re-insert. If this occurs, the parent/guardian will immediately be notified and they will be responsible to pick up the student from school. If bleeding from the stoma site, difficulty breathing, or any change in status occurs then EMS will be called immediately.***