

**Welcome to this Regular Meeting of the**  
**Tigard-Tualatin School District Board of Directors**  
**Monday, August 12, 2024 - UPDATED**  
 Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ [proberts@tsd.k12.or.us](mailto:proberts@tsd.k12.or.us), no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

- I. REGULAR SESSION ~ Time: 6:30 PM
  - A. CALL TO ORDER - Presenter: Chair Tristan Irvin .....Page 03  
David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)

- II. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ Time: 6:31 PM
  - A. Consent Agenda Items
    - 1. Human Resources/Personnel Report.....Page 06

- III. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:32 PM
  - A. Tigard HS Student Representatives: Presenters: Evelyn Agosto Jeronimo, Nathan Tran & Alternate: Moss Weigel
  - B. Tualatin HS Student Representatives: Presenters: Jamie Hartmann, Sky Rowe

- IV. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:45 PM

- V. PUBLIC COMMENT ~ Time: 7:00 PM

*This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Patty Roberts, Board Secretary @ [proberts@tsd.k12.or.us](mailto:proberts@tsd.k12.or.us) to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.*

- VI. REPORTS & DISCUSSION ITEMS ~ Time: 7:30 PM

- A. 1<sup>st</sup> Reading: 2024-25 Board Operating Agreements - Presenter: Chair Irvin ~ Time: 7:30 PM .....Page 09
- Updated Item B. **1<sup>st</sup> Reading: 2024-25 Board Assignments** - Presenter: Chair Irvin ~ Time: 7:45 PM.....Page 10
- C. 1<sup>st</sup> Reading: 2024-25 Superintendent Goals - Presenter: Superintendent Udosenata ~ Time: 8:00 PM .....Page 11
- D. 1<sup>st</sup> Reading: 2024-25 Student Rights & Responsibilities Handbook-Presenter: Carol Kinch ~ Time: 8:15 PM ..Page 13
- E. 1<sup>st</sup> Reading: 2024-25 Board Policies & FYI Administrative Rules - Presenter: Len Reed ~ Time: 8:30 PM .....Page 14

- VII. ACTION ITEMS ~ Time: 8:45 PM

- A. Resolution 2425-02: Local Option Renewal: Presenter: Jessica Seay ~ Time: 8:45 PM.....Page 16
- B. Student Success Grants – Presenter: Dr. Zinnia Un ~ Time: 9:00 PM.....Page 23

- VIII. BOARD MEMBER REFLECTION TIME – Presenter: Board Chair ~ Time: 9:15 PM

*This agenda item is provided for the Board to reflect at the end of their meeting and to have an opportunity to discuss, or talk about items to have on a future meeting agenda or if there is something that Board members wish to discuss further. This agenda item is available on an as needed basis.*

- IX. ADJOURN - Presenter: Board Chair ~ Time: 9:30 PM

### Public Participation in Board Meetings

1. To provide public comment please send an email to [Patty Roberts](#), Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

### ~ Matters Permitted for Executive Session ~

**ORS 192.620** The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

#### As per ORS 332.061

- (1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
  - (a) Expulsion of a minor student from a public elementary or secondary school.
  - (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

#### As per ORS 192.660

- (2) The governing body of a public body may hold an executive session:
  - (a) To consider the employment of a public officer, employee, staff member or individual agent.
  - (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
  - (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
  - (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
  - (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
  - (f) To consider information or records that are exempt by law from public inspection.
  - (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
  - (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
  - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
  - (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
- (3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
- (5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
- (6) No executive session may be held for the purpose of taking any final action or making any final decision.
- (7) The exception granted by subsection (2)(a) of this section does not apply to:
  - (a) The filling of a vacancy in an elective office.
  - (b) The filling of a vacancy on any public committee, commission or other advisory group.
  - (c) The consideration of general employment policies.
  - (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
    - (A) The public body has advertised the vacancy;
    - (B) The public body has adopted regular hiring procedures;
    - (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
    - (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
- (8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.

A watercolor illustration on the left side of the page. It depicts two hands, one above the other, cupping a mound of dark brown soil. A small green plant with several leaves is growing out of the soil. The background is a mix of light green and blue washes, suggesting a natural, outdoor setting.

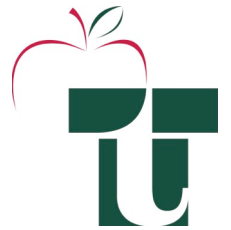
# Art of Community

- We acknowledge that we bring our lived experiences into our conversations
- We strive to be in community with one another with care
- We try to stay curious about each other
- We recognize that we need each other's help to become better listeners
- We slow down, so we have time to think and reflect
- We remember that conversation is a natural way we think together
- We expect it to get messy at times
- We will listen with intention to learn something new

## **Equity Lens**


**When making decisions and taking action, utilize the following questions:**

- \*Does the decision align with the Four Pillars of the District's Strategic Plan?
- \*Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?
- \*Whom does this decision affect both positively and negatively?
- \*Are those being affected by the decision included in the process?
- \*What other possibilities were explored? Is this decision/outcome sustainable?



2019

## Land Acknowledgement



*We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.*

*In Tigard-Tualatin we are situated on [traditional Atfalati \(Tualatin\) Kalapuya lands](#). These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 [curriculum written by local tribal leaders](#) under Senate Bill 13, which we are determined to implement in our district.*

*We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.*

*Shared from Dr. Julie Esparza-Brown, adapted by  
Page 5 of 26 Rina Miyamoto-Sundahl for TTSD, updated August 2021*

August 12 , 2024

**HUMAN RESOURCES REPORT**

**TIGARD-TUALATIN SCHOOL DISTRICT 23J**

LASTNAME	FIRSTNAME	RECOMMENDED ACTION	CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
CHRISTOPHERSEN MUSGRAVES	DINA	TERM	RESIGN	ADMINISTRATOR	DEER CREEK	1.000	ES ASSOC PRINC STEP E	6/30/24	
CORWIN	JEREMY	TERM	RESIGN	ADMINISTRATOR	TWALITY	1.000	MS ASSOC PRINC STEP E	6/28/24	
KREBS	AMY	EMPLOY	REPLACE CHRISTOPHERSON MUSGRAVES	ADMINISTRATOR	DEER CREEK	1.000	ES ASSOC PRINC STEP C	8/5/24	
ROSE	TRACI	CHANGE	LWOP	CABINET	HIBBARD	1.000	CABINET STEP E	7/1/24	6/30/25

**HUMAN RESOURCES REPORT - LICENSED**

LASTNAME	FIRSTNAME	RECOMMENDED ACTION	CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
ABERNATHY	KELLY	EMPLOY	REPLACE RISHER	LICENSED	METZGER	1.000	PE TEACHER	8/26/24	
ASTER	BETHEL	CHANGE	LWOP- CHANGE IN FTE	LICENSED	DURHAM	0.500	LEARNING SPECIALIST	8/26/24	
BAILEY	MELANIE	CHANGE	POSITION	LICENSED	DEER CREEK	1.000	LITERACY SPECIALIST	8/26/24	
BECKER	LINDSEY	CHANGE	POSITION	LICENSED	HIBBARD	1.000	SPECIAL EDUCATION FACILITATOR	8/26/24	
BEGER	MEREDITH	EMPLOY	NEW POSITION	LICENSED	TEMPLETON/ CF TIGARD	1.000	SCHOOL PSYCHOLOGIST	8/26/24	
BIGLOW	MCKINLEY	CHANGE	POSITION	LICENSED	TUALATIN ELEMENTARY/ CF TIGARD	1.000	BEHAVIOR SPECIALIST	8/26/24	
CARRICO	SARAH	EMPLOY	NEW POSITION	LICENSED	BYROM	1.000	LEARNING SPECIALIST-BEHAVIOR PROGRAM	8/26/24	
CARTER	JESSICA	TERM	RESIGN	LICENSED	TUALATIN HIGH SCHOOL	1.000	COUNSELOR	6/30/24	
CHACON MARTINEZ	FATIMA	EMPLOY	REPLACE EGAN	LICENSED	TUALATIN HIGH SCHOOL	1.000	TWI SOCIAL STUDIES	8/26/24	
CLARK	KRISTIN	CHANGE	POSITION	LICENSED	ALBERTA RIDER	1.000	COUNSELOR	8/26/24	
COWAN	DESTINY	CHANGE	POSITION	LICENSED	CF TIGARD	1.000	COUNSELOR	8/26/24	
CUMMINGS	SONJA	EMPLOY	REPLACE DUDLEY	LICENSED	TUALATIN HIGH SCHOOL	1.000	COUNSELOR	8/26/24	
DETTA	EMMA	CHANGE	POSITION	LICENSED	METZGER	1.000	COUNSELOR	8/26/24	
DEWEY	SADA	EMPLOY	REPLACE CARTER	LICENSED	TUALATIN HIGH SCHOOL	1.000	COUNSELOR	8/26/24	
DOUGLASS	HANNAH	EMPLOY	NEW POSITION	LICENSED	CF TIGARD	1.000	SPEECH LANGUAGE PATHOLOGIST	8/26/24	
EDISON	LINDSAY	CHANGE	REPLACE FETHERSTON	LICENSED	TUALATIN ELEMENTARY	1.000	DEAN OF STUDENTS	8/26/24	
FIFE-RAPP	KAREN	CHANGE	POSITION	LICENSED	TTVA/ STUDENT SERVICES	0.750	ELD TEACHER/ MATH CREDIT RECOVERY/ TUT	8/26/24	
FOLSOM	KRISTINA	EMPLOY	REPLACE HAWTHORN	LICENSED	FOWLER MIDDLE SCHOOL	1.000	LEARNING SPECIALIST	8/26/24	
FRANK	DANE	EMPLOY	NEW POSITION	LICENSED	HAZELBROOK/ TWALITY	1.000	SPEECH LANGUAGE PATHOLOGIST	8/26/24	
GILLILAND	EMMA	EMPLOY	REPLACE BOWERSOX	LICENSED	DEER CREEK	1.000	LEARNING SPECIALIST	8/26/24	
GONZALEZ SIXTOS	KAREN	EMPLOY	REPLACE VEGA	LICENSED	FOWLER MIDDLE SCHOOL	1.000	TWI LANGUAGE ARTS & SOCIAL STUDIES	8/26/24	
HAGEN	KELLY	CHANGE	CHANGE IN FTE	LICENSED	CF TIGARD	0.750	ELD TEACHER	8/26/24	
HENRY	ALEXANDRA	EMPLOY	REPLACE KISH	LICENSED	TUALATIN HIGH SCHOOL	1.000	ALT ED TEACHER	8/26/24	
HORNE	OCTAVIA	EMPLOY	NEW POSITION	LICENSED	HIBBARD	1.000	CULTURALLY RESPONSIVE COORDINATOR	8/26/24	
HORWITZ	ALEXANDER	CHANGE	POSITION	LICENSED	BRIDGEPORT	1.000	COUNSELOR	8/26/24	
HUNTER	JULIA	EMPLOY	REPLACE GILLIAM	LICENSED	DURHAM	0.500	SCHOOL PSYCHOLOGIST	8/26/24	
KHALIL	MONA	CHANGE	REPLACE BAILEY	LICENSED	MARY WOODWARD	1.000	TOSA K-5 INSTRUCTIONAL COACH	8/26/24	
LOWRY	HALEY	EMPLOY	REPLACE PEER	LICENSED	BYROM	1.000	LEARNING SPECIALIST	8/26/24	
MANSFIELD	KRISTIN	CHANGE	POSITION	LICENSED	TEMPLETON/ MARYWOODWARD	1.000	BEHAVIOR SPECIALIST	8/26/24	
MCBRIDE	MEAGAN	EMPLOY	REPLACE POULIVAATI	LICENSED	TUALATIN HIGH SCHOOL	1.000	COUNSELOR	8/26/24	
MCFARLAND	PATRICK	EMPLOY	REPLACE TIMMERMANS	LICENSED	TWALITY	0.500	PE & HEALTH TEACHER	8/26/24	
MCLAUGHLIN	EMILY	CHANGE	POSITION	LICENSED	TEMPLETON	1.000	COUNSELOR	8/26/24	
MOORE	ASHLEY	EMPLOY	REPLACE SMITH	LICENSED	TUALATIN ELEMENTARY	1.000	LEARNING SPECIALIST	8/26/24	
MOROSKY	FAWN	EMPLOY	NEW POSITION	LICENSED	BYROM/ DURHAM	1.000	BEHAVIOR SPECIALIST	8/26/24	
MURPHY	DENISE	CHANGE	REPLACE BERGER	LICENSED	TEMPLETON/ MARYWOODWARD	1.000	SPECIAL EDUCATION FACILITATOR	8/26/24	
NUNEZ	CLAUDIA	EMPLOY	REPLACE AVILA GUTIERREZ	LICENSED	TUALATIN HIGH SCHOOL	1.000	CULTURALLY RESPONSIVE COORDINATOR	8/26/24	
PAYNE	CLAUDIA	EMPLOY	REPLACE CAMFIELD	LICENSED	DEER CREEK	1.000	COUNSELOR	8/26/24	
RICHNER	TARA	CHANGE	REPLACE SPENCER	LICENSED	DEER CREEK	1.000	TEACHER WHAM	8/26/24	
ROSHAK	ELIZABETH	TERM	RESIGN	LICENSED	FOWLER MIDDLE SCHOOL	1.000	LANGUAGE ARTS & SOCIAL STUDIES TEACHER	6/30/24	
RUHNKE	LINDSAY	EMPLOY	REPLACE TAN	LICENSED	DURHAM	1.000	LEARNING SPECIALIST	8/26/24	
SATTERLEE	HOLLY	EMPLOY	REPLACE MAARAFI	LICENSED	ART RUTKIN	1.000	TEACHER 1ST GRADE	8/26/24	
SCHMUTZER	ROBYN	EMPLOY	REPLACE ORCHARD	LICENSED	MARY WOODWARD	1.000	TEACHER KINDERGARTEN	8/26/24	
SORENSEN	HANNAH	EMPLOY	NEW POSITION	LICENSED	METZGER	1.000	SPEECH LANGUAGE PATHOLOGIST	8/26/24	
STEELE	STEPHANIE	CHANGE	LWOP	LICENSED	ALBERTA RIDER	1.000	TEACHER GRADE 2	8/26/24	
STUART	CLARA	CHANGE	POSITION	LICENSED	BYROM	1.000	COUNSELOR	8/26/24	
TOWLE	KELSEY	CHANGE	POSITION	LICENSED	BRIDGEPORT/ DEER CREEK	1.000	BEHAVIOR SPECIALIST	8/26/24	

TOPPEL	KATHRYN	CHANGE	CHANGE IN FTE	LICENSED	DURHAM	ELD TEACHER	0.750	F15	8/26/24
VEGA GARCIA	SARAH	CHANGE	REPLACE EGAN	LICENSED	TUALATIN HIGH SCHOOL	TWI LANGUAGE ARTS	1.000	A13	8/26/24
WISSMILLER	DANIELLE	CHANGE	LWOP	LICENSED	CF TIGARD	TEACHER GRADE 1	1.000	D15	8/26/24
ZAIGER	SHELBY	EMPLOY	NEW POSITION	LICENSED	DURHAM	SPEECH LANGUAGE PATHOLOGIST	1.000	F1	8/26/24

CPEC=Classified Position Evaluation Committee per OSEA-TTSD Bargaining Agreement

\*\*Salary placement may be adjusted in accordance with prevailing OSEA Bargaining Agreement

+ Redline

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### HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION	CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
AMINI	PARVANEH	TERM	RESIGN	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I6	6/14/24
BAILEY	LINDSIE	CHANGE	LOCATION	CLASSIFIED	TIGARD HIGH	LEARNING SPECIALIST ASSISTANT	0.875	I8	9/3/24
BARAJAS AGULIAR	CARINA	CHANGE	REPLACE	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I5	8/12/24
BEAN	GABRIELLA	EMPLOY	REPLACE LAKEMAN	CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I7	9/3/24
BERG	KAIDEN	TERM	RESIGN	HOURLY	DURHAM	UTILITY TECH	0.313	F3	6/14/24
BERGSTROM	CHRISTOPHER	EMPLOY	REPLACE FREEMAN	CLASSIFIED	LIFEWORCS	LEARNING SPECIALIST ASSISTANT	0.875	I2	9/3/24
BLAETTLER	CHRISTY	EMPLOY	REPLACE MORALES	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I9	9/3/24
BOJORQUEZ DAGNINO	JENIFFER	EMPLOY	REPLACE AMINI	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I4	9/3/24
BROWN	JENNIFER	CHANGE	LOCATION	CLASSIFIED	DURHAM	LEARNING SPECIALIST ASSISTANT	0.813	I7	9/3/24
BROWN	NICHOLAS	TERM	RETIRE	CLASSIFIED	TRANSPORTATION	BUS DRIVER	1.000	I11	6/14/24
BULLOCK	KRISTIE	CHANGE	REPLACE	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I11	8/12/24
CARLSON	ABRA	TERM	RESIGN	CLASSIFIED	BRIDGEPORT	LEARNING SPECIALIST ASSISTANT	0.813	I4	6/14/24
CAVALCANTI	BENJAMIN	EMPLOY	NEW POSITION	CLASSIFIED	TRANSPORTATION	DISTRICT BUS DRIVER	0.750	I3	9/3/24
CERVANTES	ANA	EMPLOY	REPLACE	HOURLY	CF TIGARD	INSTRUCTIONAL ASSISTANT 1	0.281	E3	9/3/24 6/11/25
CHAPEK	CALEB	CHANGE	REPLACE	CLASSIFIED	TRANSPORTATION	DISTRICT BUS DRIVER	0.750	I6	9/3/24
CHASTAIN	TERI	EMPLOY	NEW POSITION	CLASSIFIED	TIGARD HIGH	LEARNING SPECIALIST ASSISTANT	0.875	I6	9/3/24
COOPER	ZACHARY	CHANGE	REPLACE TWAIN	CLASSIFIED	TUALATIN HIGH	CAMPUS SECURITY, LEAD	1.000	J8	9/3/24
CRIM	WENDY	EMPLOY	RREPLACE GOODELL	HOURLY	TUALATIN HIGH	SECRETARY 3	0.250	I6	8/12/24 6/11/25
CROSDALE	ALEXANDRA	EMPLOY	REPLACE MESALMEH	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.813	I2	9/3/24
CRUZ ASUNCION	SARA	TERM	RESIGN	CLASSIFIED	BRIDGEPORT	FAMILY PARTNERSHIP ADVOCATE-PT	1.000	J7	6/24/24
DAWSON	SARA	CHANGE	LOCATION	CLASSIFIED	ART RUTKIN	LEARNING SPECIALIST ASSISTANT	0.813	I5	9/3/24
DELAY	AMANDA	CHANGE	REPLACE	CLASSIFIED	MARY WOODWARD	LEARNING SPECIALIST ASSISTANT	0.813	I4	9/3/24
DE LOS SANTOS	EMILY	EMPLOY	REPLACE ROMERO	CLASSIFIED	TWALITY MIDDLE	LEARNING SPECIALIST ASSISTANT	0.875	I2	9/3/24
FOLEN	ALISA	EMPLOY	REPLACE CUMMINGS	CLASSIFIED	BYROM	INSTRUCTIONAL ASST 4, EBS	0.750	I4	9/3/24
FOWLER	ANNA	CHANGE	REPLACE	CLASSIFIED	DURHAM	SECRETARY 3	1.000	I10	8/12/24
FRANKLIN	COLE	EMPLOY	REPLACE SMICK	CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I6	9/3/24
GAMBILL	ABIGAIL	CHANGE	REPLACE WEITZ	CLASSIFIED	FOWLER MIDDLE	SECRETARY 3	1.000	I8	8/12/24
GARCIA	JANET	CHANGE	REPLACE VALDOVINOS	CLASSIFIED	METZGER	SECRETARY 3	1.000	I8	8/12/24
GARCIA ROBLES	ANGIE	EMPLOY	REPLACE PLEITEZ	CLASSIFIED	BRIDGEPORT	IA3,TW//IA 1	0.875	H5/E5	9/3/24
GAYTAN	POLET	EMPLOY	REPLACE CHARBONNEAU	CLASSIFIED	DURHAM	INSTRUCTIONAL ASST 4, EBS	0.750	I4	9/3/24
GEORGE	BETHANY	TERM	REDUCTION IN FORCE	CLASSIFIED	TUALATIN HIGH	STUDENT SUPPORT, ISS	0.750	I6	6/14/24
GERONIMO	ISMAEL	CHANGE	REDUCE FTE	CLASSIFIED	TIGARD HIGH	SECRETARY 3-PT	0.938	J10	8/12/24
GHARDA	CORINNE	EMPLOY	REPLACE NEWLIN	CLASSIFIED	DURHAM	LEARNING SPECIALIST ASSISTANT	0.813	I8	9/3/24
GODINEZ RODRIGUEZ	BELEN	EMPLOY	REPLACE SCHWARZ	CLASSIFIED	FOWLER MIDDLE	LEARNING SPECIALIST ASSISTANT	0.875	I3	9/3/24
GOMES	EMMA	EMPLOY	REPLACE INDALECIO-FULLER	CLASSIFIED	HIBBARD	ADMINISTRATIVE ASSISTANT 2	1.000	J5	7/29/24
GOODELL	NINA	EMPLOY	REPLACE HANSEN	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I3	8/12/24
GORDON	AMY	EMPLOY	REPLACE	HOURLY	TUALATIN ELEMENTARY	TITLE 1 ASSISTANT	0.469	H6	9/9/24 6/6/25
GUTIERREZ-CERVANTES	ANAVELLA	TERM	RESIGN	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I6	6/26/24
JIMENEZ RODRIGUEZ	JOHANNA	EMPLOY	REPLACE	CLASSIFIED	FOWLER MIDDLE	LEARNING SPECIALIST ASSISTANT	0.875	I3	9/3/24
JLAILATI	MONA	EMPLOY	REPLACE FUENTES	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.813	I6	9/3/24
KARKI	TARA	CHANGE	REPLACE	CLASSIFIED	DURHAM	NUTRITION SERVICE ASST 2	1.000	E11	9/3/24
KORSNESS	CHRISTI	TERM	RESIGN	CLASSIFIED	DEER CREEK	SECRETARY 3	1.000	I11	6/26/24
KULCHIN	OLIVIA	EMPLOY	REPLACE PALACIOS	HOURLY	CF TIGARD	TITLE 1 ASSISTANT	0.469	H3	9/3/24 6/11/25
LAKEMAN	MARIANNE	CHANGE	LOCATION	CLASSIFIED	BRIDGEPORT	LEARNING SPECIALIST ASSISTANT	0.813	I11	9/3/24
LARSON	HEIDI	EMPLOY	REPLACE PORTWOOD	CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I2	9/3/24
LAWTON	TANYA	CHANGE	REPLACE	CLASSIFIED	ART RUTKIN	LEARNING SPECIALIST ASSISTANT	0.813	I8	9/3/24
LIGHT	COLLEEN	TERM	RESIGN	CLASSIFIED	TRANSPORTATION	VAN DRIVER FOR STUDENTS	0.625	H11	6/14/24
LOPEZ MONTESINOS	GUADALUPE	EMPLOY	REPLACE MARQUEZ DIAZ	CLASSIFIED	TIGARD HIGH	FAMILY PARTNERSHIP ADVOCATE	1.000	I6	8/12/24
MAURER	TERI	CHANGE	LOCATION	CLASSIFIED	WISE	LEARNING SPECIALIST ASSISTANT	0.875	I9	9/3/24
MENDONCA	PATRICK	CHANGE	REPLACE KELLER	CLASSIFIED	DEER CREEK	LEARNING SPECIALIST ASSISTANT	0.813	I7	9/3/24

MILLS	GARRETT	CHANGE	LOCATION	CLASSIFIED	STUDENT SERVICES	LEARNING SPECIALIST ASSISTANT	0.875	I6	9/3/24	
MORALES	CASSANDRA	TERM	RESIGN	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I6	6/14/24	
NICHELSON	ALISON	EMPLOY	REPLACE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 2 EBIS	0.469	G2	9/23/24	5/30/25
PALMA	GENESIS	EMPLOY	REPLACE	HOURLY	TUALATIN ELEMENTARY	ELD ASSISTANT	0.469	H2	9/3/24	6/11/25
PHAN	HUNG	CHANGE	REPLACE MAYNARD	CLASSIFIED	HIBBARD	WEB & SYSTEMS ADMIN	1.000	AB11	7/1/24	
PORTWOOD	LAURI	TERM	RESIGN	CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I11	6/14/24	
POTTLORF	REBECCA	EMPLOY	REPLACE TYE	CLASSIFIED	ALBERTA RIDER	INSTRUCTIONAL ASST 4, EBS	1.000	I6	9/3/24	
RIVAS	CHRISTINE	EMPLOY	REPLACE SELF	CLASSIFIED-TEMP	HIBBARD	ADMINISTRATIVE ASSISTANT 3	1.000	K11	7/1/24	8/14/24
RODRIGUEZ	JOSSELYN	CHANGE	REPLACE BURCH	CLASSIFIED	METZGER	NUTRITION SERVICE ASST 2	0.875	E7	9/3/24	
RUIZ GUTIERREZ	BRENDA	EMPLOY	REPLACE MORALES	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I5	9/3/24	
SARAPIN	AURONA	TERM	RESIGN	HOURLY	BRIDGEPORT	UTILITY TECH	0.313	F7	6/14/24	
SHAPLAND	MARIANA	EMPLOY	REPLACE AGUILAR	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.813	I2	9/3/24	
SKAUGSET	ANGELA	CHANGE	REPLACE ZEMPOALTECA	CLASSIFIED	ALBERTA RIDER	SECRETARY 3	1.000	I6	8/12/24	
SMITH	ERIK	TERM	RESIGN	CLASSIFIED	METZGER	UTILITY TECH	1.000	F6	7/12/24	
SORIANO CASTRO	NATALY	CHANGE	INCREASE FTE	CLASSIFIED	FOWLER MIDDLE	ELD ASSISTANT	1.000	H6	9/3/24	6/11/25
STANLEY	ALLISON	CHANGE	NEW POSITION	CLASSIFIED	TIGARD HIGH	INSTRUCTIONAL ASST 4, PRE ETS	1.000	J8	9/3/24	
THOMAS	COURTNEY	CHANGE	REPLACE KARKI	CLASSIFIED	CREEKSIDE	NUTRITION SERVICE ASST 1	0.688	C7	9/3/24	
TURIN	LISA	CHANGE	NEW POSITION	CLASSIFIED	TUALATIN HIGH	INSTRUCTIONAL ASST 4, PRE ETS	1.000	J11	9/3/24	
VALDOVINOS	MELINNA	TERM	RESIGN	CLASSIFIED	METZGER	SECRETARY 3	1.000	I4	6/24/24	
VELASQUEZ-SANCHEZ	MAGALY	CHANGE	REPLACE GARCIA	CLASSIFIED	TEMPLETON	SECRETARY 3	0.875	I7	8/12/24	
VIRNIG	JUSTINE	EMPLOY	REPLACE SMITH	CLASSIFIED	DEER CREEK	LEARNING SPECIALIST ASSISTANT	0.813	I3	9/3/24	
WASSON	ALENA	EMPLOY	REPLACE	HOURLY	HAZELBROOK MIDDLE	ELD ASSISTANT	0.438	H2	9/3/24	6/11/25
WEITZ	TERESA	CHANGE	REPLACE RIVAS	CLASSIFIED	HIBBARD	ADMINISTRATIVE ASSISTANT 3	1.000	K9	8/12/24	
WEST	AMY	CHANGE	ON LWOP	CLASSIFIED	TUALATIN ELEMENTARY	LEARNING SPECIALIST ASSISTANT	1.000	I6	9/3/24	1/2/25
YANEZ BENITEZ	AZUCENA	EMPLOY	REPLACE CRUZ	CLASSIFIED	BRIDGEPORT	FAMILY PARTNERSHIP ADVOCATE	1.000	I2	8/12/24	
ZEMPOALTECA	AMARIS	CHANGE	NEW POSITION	CLASSIFIED	ALBERTA RIDER	HEAD SECRETARY-PRIMARY TRANSLATOR	1.000	L4	8/12/24	

#### HUMAN RESOURCES REPORT - EXTENDED RESPONSIBILITY

LASTNAME	FIRSTNAME	RECOMMENDED ACTION	CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
CRIST	TODD	EMPLOY	REPLACE FIEST	COACH	TIGARD HIGH SCHOOL	HEAD FOOTBALL COACH	1.000	A6	8/19/24 11/25/24
CARUSO	THOMAS "MATT"	EMPLOY	REPLACE REESE	COACH	TIGARD HIGH SCHOOL	VARSITY FB ASST COACH	1.000	A6	8/19/24 11/25/24
JACOBS	ZACH	EMPLOY	REPLACE LOCEY	COACH	TIGARD HIGH SCHOOL	VARSITY FB ASST COACH	1.000	A2	8/19/24 11/25/24
MCCAULEY	ZACH	EMPLOY	REPLACE LUTZ	COACH	TIGARD HIGH SCHOOL	VARSITY FB ASST COACH	1.000	A6	8/19/24 11/25/24
NESS	LUKE	EMPLOY	REPLACE	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED VARSITY FB ASST COACH	1.000	\$3,000.00	8/19/24 11/25/24
BRENAN	STEVE	EMPLOY	REPLACE	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED VARSITY FB ASST COACH	1.000	\$1,500.00	8/19/24 11/25/24
CRIST	CONNER	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED FB ASST	1.000	\$2,000.00	8/19/24 11/25/24
REESE	KALEB	CHANGE	POSITION VARSITY TO JV	COACH	TIGARD HIGH SCHOOL	JR VARSITY FB COACH	1.000	A6	8/19/24 11/25/24
MCDONALD	MIKE	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED JV FB ASST COACH	1.000	\$3,000.00	8/19/24 11/25/24
BANASH	BILL	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED JV FB ASST COACH	1.000	\$3,000.00	8/19/24 11/25/24
VANDER YACHT	MARK	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED JV FB ASST COACH	1.000	\$2,000.00	8/19/24 11/25/24
RYMAN	MATTHEW	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED FROSH FB ASST COACH	1.000	\$2,000.00	8/19/24 11/25/24
DONOVAN	VILLATORO	EMPLOY	REPLACE PIEDRAS	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED BOYS SOCCER ASST COACH	1.000	\$1,500.00	8/19/24 11/25/24
KING	MICHAEL	EMPLOY	REPLACE STOCK	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED VOLLEY BALL ASST COACH	1.000	\$3,000.00	8/19/24 11/10/24
ISLEY	SAM	EMPLOY	REPLACE GUHLKE	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED VOLLEYBALL ASST COACH	1.000	\$1,500.00	8/19/24 11/10/24
CHESTER	CAMERON	CHANGE	CHANGE PERCENTAGE OF FTE	COACH	TIGARD HIGH SCHOOL	HEAD COACH CROSS COUNTRY	0.300	C3	8/19/24 11/10/24
HYATT	RYAN	EMPLOY	REPLACE HASTINGS	COACH	TUALATIN HIGH SCHOOL	HEAD BOYS SOCCER COACH	1.000	C6	8/19/24 11/10/24
VEGA	JOSE	EMPLOY	REPLACE MAYARES	COACH	TUALATIN HIGH SCHOOL	JV2 BOYS SOCCER COACH	1.000	C1	8/19/24 11/10/24
STUART	IAN	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED BOYS SOCCER ASST COACH	1.000	\$1,000.00	8/19/24 11/10/24
MOHLER	NOELLE	EMPLOY	REPLACE OLVERA	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED ASST CHEER COACH	1.000	\$3,000.00	8/19/24 11/10/24
KAMPFE	WHITNEY	EMPLOY	REPLACE GRAM	COACH	TUALATIN HIGH SCHOOL	JV VOLLEYBALL COACH	0.500	C6	8/19/24 11/15/24
HINRICHS	BRIDGET	RE-EMPLOY	REPLACE FORTIER	COACH	TUALATIN HIGH SCHOOL	HEAD VOLLEYBALL COACH	1.000	C6	8/19/24 11/15/24
RICE	STEVE	EMPLOY	REPLACE GRAM	COACH	TUALATIN HIGH SCHOOL	JV JOLLEYBALL COACH	0.500	C1	8/19/24 11/15/24
MUIR	STEPHANIE	RE-EMPLOY	REPLACE MORALES	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED VOLLEYBALL COACH	1.000	\$3,500.00	8/19/24 11/15/24
RANDELS	MIKAYLA	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED VOLLEYBALL COACH	1.000	\$2,000.00	8/19/24 11/15/24
SORENSEN	LISA	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED VOLLEYBALL COACH	1.000	\$1,000.00	8/19/24 11/15/24
INTILE	KATE	EMPLOY	REPLACE CORDES	COACH	TUALATIN HIGH SCHOOL	HEAD CROSS COUNTRY COACH	0.500	C1	8/19/24 11/10/24
NETZEL	MENLEY	EMPLOY	REPLACE CORDES	COACH	TUALATIN HIGH SCHOOL	HEAD CROSS COUNTRY COACH	0.500	C2	8/19/24 11/10/24
PEGIS	ANNIE	EMPLOY	REPLACE CAMPBELL	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED DANCE ASST COACH	1.000	\$1,500.00	8/19/24 11/10/24
LINNENKOHL	ALEX	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED FROSH FOOTBALL ASST COACH	1.000	\$3,000.00	8/19/24 11/25/24
GALEANA	RICARDO	EMPLOY	REPLACE KING	COACH	TIGARD HIGH SCHOOL	FROSH BOYS SOCCER COACH	0.500	C2	8/19/24 11/25/24
CRIST	CONNER	EMPLOY	NEW POSITION CLUB FUNDED	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED ASST FOOTBALL COACH	1.000	\$2,000.00	8/19/24 11/25/24





Tigard-Tualatin School District 23J  
6960 SW Sandburg Street  
Tigard, OR 97223

DATE: August 12, 2024  
TO: Board of Directors  
FROM: Chair Irvin  
RE: Board Working Agreements - First Reading

EXPLANATION:

In order to promote positive and functional leadership in our district, we agree to the attached working agreements for how we conduct our board business, communicate with each other, and foster positive district and community relations.

PRESENTER: Chair Irvin

SUPPLEMENTARY  
MATERIALS: [TTSD Board Working Agreements](#)

RECOMMENDATION: None

PROPOSED MOTION: None



Tigard-Tualatin School District 23J  
6960 SW Sandburg Street  
Tigard, OR 97223

DATE: August 12, 2024  
TO: Board of Directors  
FROM: Chair Irvin  
RE: Board Committee Assignments - First Read

EXPLANATION:

Based on preferences given by each board member, attached are the board assignments for the 2024-25 school year. Additional standing committees and advisory committees may be created throughout the year.

PRESENTER: Chair Irvin

SUPPLEMENTARY  
MATERIALS: [TTSD Board Committee Assignments](#)

RECOMMENDATION: None

PROPOSED MOTION: None



Tigard-Tualatin School District 23J  
6960 SW Sandburg Street  
Tigard, OR 97223

DATE: August 12, 2024  
TO: Board of Directors  
FROM: Dr. Udosenata  
RE: Superintendent Evaluation – First Reading

EXPLANATION:  
Superintendent Evaluation  
2024-2025

The 2024-25 school year will be the first year of service for Tigard-Tualatin School District Superintendent Dr. Iton Udosenata. This year Dr. Udosenata will lead several important initiatives related to labor negotiations, School Bond, and year two of budget reductions. For the school year 2024-25, Dr. Udosenata’s evaluation will be limited to the areas that correlate specifically to the two areas that were identified during superintendent search process and through board discussion:

- Relationships Building, engaging the community
- Identifying and communicating district focus

### Evaluation Criteria

#### Superintendent Goal 1. District Culture and Community Relations

1. **Relationship Building.** The Superintendent will learn about the Tigard-Tualatin School District and engage with the community to understand needs, concerns, aspirations, and important district information.
2. **Effective Communication.** The superintendent will work to build trust and keep stakeholders informed through consistent and effective communication.
3. **Staff Engagement Initiatives.** The Superintendent will actively engage with teachers, administrators, and support staff.
4. **Promote a Positive District and School Culture.** The Superintendent will develop clear expectations of administrative teams that serve staff and students.
5. **Community Engagement.** The superintendent elevated community connection and maintain partnerships with local organizations and groups.

**Superintendent Goal 2.** Leading a Process for Establishing a Collective District Focus

**1. Stakeholder Engagement:** Superintendent engages a broad range of stakeholders and incorporates their feedback into the vision.

**2. Collaborative Vision Development:** Superintendent leads a transparent and inclusive process resulting in a shared vision that is widely supported.

**3. Alignment with District Goals:** Superintendent aligns the vision with long-term district goals and ensures coherence across all schools

**4. Communicating the Vision:** Superintendent effectively communicates the vision, ensuring clarity and buy-in from the community

**Scope and sequence of district focus initiative**

- 2024-25: Collective development of an area of focus that promotes student outcomes; achievement, and/or engagement.
- 2025-26: Development and communication of student achievement improvement plan.
- 2026-27: Implementation of the plan.
- 2027-28: Evaluation and adjustment of the plan using data-driven decision making.

2028-29: Evaluation and revision of the plan using data-driven decision making.

PRESENTER: Dr. Udosenata

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: First Reading

PROPOSED MOTION: None



Tigard-Tualatin School District 23J  
6960 SW Sandburg Street  
Tigard, OR 97223

Date: August 12, 2024

TO: Board of Directors

FR: Carol Kinch & Amber Fields

RE: TTSD Student Rights and Responsibilities Handbook- First Read

**EXPLANATION:**

Per district policy, the Student Rights and Responsibilities Handbook (SRRH) must be approved by the Tigard-Tualatin School Board. The SRRH revision process is nearing completion and we wanted to provide the Board with an [up-dated version](#). The Discipline Framework can be found at the end of the document. This board report is intended to provide the Board with an opportunity to discuss and ask questions about the handbook in a first reading.

The final version of the SRRH will be web-based and in PDF format. In a previous communication on June 24, we shared [this summary document](#) which captured the most salient changes and updates to the document up to that point. Since then, district and school administrators have reviewed the document and provided feedback, and the communications team has continued to make minor revisions and editing. Most changes have clarified the context without significantly altering the content. A few other changes include:

- Re-worked Table of Contents to include sub-headings, making content easier to find.
- Re-arranged sequencing of some chapters, grouping those with similar themes
- Added response pages for Substance Violations (possession, use, shared use, distribution) to the end of the Discipline Framework

**Work that remains to be completed and next steps:**

- Continue minor editing (i.e. fix a few links) and add an index.
- Translate documents into Spanish.
- Convert the content to a web-based format (in process).
- Plan distribution and communication to families and students.
- Classroom teachers will deliver age-appropriate lessons to help students understand their rights and responsibilities.
- Re-convene the SRRH committee to gather feedback, review and revise for the 25-26 school year.

PRESENTER: Carol Kinch and Amber Fields

**SUPPLEMENTARY**

**MATERIALS:** [Student Rights and Responsibilities Handbook](#) and [Sliddeck](#)

**RECOMMENDATION:** None

**PROPOSED MOTION:** First Reading Agenda Item



Tigard-Tualatin School District 23J  
 6960 SW Sandburg Street  
 Tigard, OR 97223

Date: August 12, 2024  
 TO: Board of Directors  
 FR: Len Reed  
 RE: First Reading: Board Policies & For Your Information, Administrative Rules

**EXPLANATION:**

The following policies are submitted to the Board for a first reading under Reports and Discussions.

<b>Policy</b>	<b>Title</b>	<b>Action</b>	<b>Explanation</b>
<a href="#">EBC</a>	Emergency Plan and First Aid**	<i>New Policy</i>	Deleting EBC_EBCA and separating them. New EBC & EBCA policies <b>Highly Recommended</b>
<a href="#">EBC_EBCA</a>	Emergency Procedures and Disaster Plans	Delete	Deleting EBC_EBCA and separating them. New EBC & EBCA policies
<a href="#">EBCA</a>	Safety Threats**	<i>New Policy</i>	Deleting EBC_EBCA and separating them. New EBC & EBCA policies <b>Required</b>
<a href="#">EBCB</a>	Emergency Procedure Drills and Instruction	Update	Adopt policy language about using electronic communication to notify families and employees within 24 hours of a safety threat. <b>Highly Recommended</b>
<a href="#">GBEB</a>	Communicable Diseases in Schools	Update	Written prevention-oriented health services plan for students <b>Highly Recommended</b>
<a href="#">IGBAF</a>	Special Education - Individualized Education Program (IEP)**	Update	Update to ORS Legal References <b>Required</b>
<a href="#">IGBAG</a>	Special Education - Procedural Safeguards **	Update	Changes to accessing records <b>Required</b>
<a href="#">IIBG AR</a>	Responsible Use of Technology	New AR	<b>FYI Cabinet Approved</b>
<a href="#">IKF</a>	Graduation Requirements**	Update	Changes to Requirements <b>Optional changes</b>
<a href="#">IKI AR</a>	Academic Integrity	New AR	<b>FYI Cabinet Approved</b>
<a href="#">JECBA</a>	Admission of Exchange Students	Update	Change “foreign” to “international” <b>Optional changes</b>

PRESENTER: Len Reed

SUPPLEMENTARY  
MATERIALS: [June 24th 1st Reads](#)

RECOMMENDATION: 1st Reading

PROPOSED MOTION: None



Tigard-Tualatin School District  
6960 SW Sandburg St.  
Tigard OR 97223

**Date:** August 9, 2024  
**To:** Board of Directors  
**From:** Jessica Seay, Chief Financial Officer  
**Re:** Resolution 2425-02: Local Option Levy Renewal

**Explanation:**

Tigard-Tualatin School District (TTSD) voters originally approved a 5-year local option levy in 2000 and have renewed it four times since then, in 2004, 2008, 2014, and 2018.

The current levy expires in June 2025. To receive the \$12.6 million we expect this levy to generate in 2025-26, the District must again seek voter approval.

General counsel has reviewed the explanatory statement and resolution for completeness.

This agenda item asks the school board to:

1. Approve the Board Resolution
2. Approve the SEL805 Request for Ballot Title form, SEL803 Notice of District Measure Election form, and Explanatory Statement
3. Authorize placement of the proposed local option levy renewal on the November 5, 2024 ballot

<b>Presenter</b>	Jessica Seay
<b>Supplementary materials</b>	1.1 Board Resolution, including Explanatory Statement 1.2 SEL805 Request for Ballot Title form 2.1 SEL803 Notice of District Measure Election form
<b>Recommendation</b>	Approval
<b>Proposed motion</b>	I move that Resolution 2425-02 be hereby adopted, as submitted.



**Tigard-Tualatin School District 23J**  
**Resolution 2425-02**

**Local Option Levy Renewal**

A RESOLUTION OF THE BOARD OF DIRECTORS OF TIGARD-TUALATIN SCHOOL DISTRICT, IN WASHINGTON COUNTY, OREGON, CALLING A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE DISTRICT THE QUESTION OF A FIVE-YEAR LOCAL OPTION LEVY AT THE RATE OF \$1 PER \$1,000 OF ASSESSED VALUATION TO FINANCE DISTRICT OPERATIONS

**WHEREAS**, Oregon Revised Statutes (ORS) Sections 280.040 through 280.090 authorizes Tigard-Tualatin School District, Washington County, Oregon (“the District”) to submit a measure to District voters which, if approved, would allow the District to collect a local option levy for operating purposes; and

**WHEREAS**, voters in the District last approved a local option levy in 2018 at the rate of \$1 per \$1,000 of assessed valuation to finance District operations and related incidental costs; and

**WHEREAS**, the current local option levy will expire June 30, 2025; and

**WHEREAS**, the Board of Directors of the District has determined there is a need to renew this level of funding of \$1 per \$1,000 of assessed valuation beginning in the 2025-2026 fiscal year and therefore it is desirable to seek voter approval to renew the local option tax rate.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Tigard-Tualatin School District:

Section 1. An election is hereby called on November 5, 2024, to refer to the qualified voters of the District the question of authorizing renewal of the local option levy for operating purposes for a period of five years commencing with fiscal year 2025-26 and ending fiscal year 2029-30, at a fixed rate of \$1 per \$1,000 of assessed value. Such a rate is estimated to raise approximately \$12,600,000 in 2025-26, \$13,000,000 in 2026-27, \$13,400,000 in 2027-28, \$13,800,000 in 2028-29, and \$14,200,000 in 2029-30, for an estimated total of \$67,000,000 over five years. The amount raised may be different than estimated, depending on changes to the assessed and real market value of each property within the District.

Section 2. The District authorizes the Superintendent or their designee, as the authorized representative (the “Authorized Representative”) to act on behalf of the District, to submit the final ballot title and explanatory statement, if any, and to take such further action as is necessary or desirable to carry out the intent and purposes herein in compliance with the applicable provisions of law.

Section 3. The District directs that there shall be delivered to the election officers of Washington County, Oregon, the Notice of Measure Election (the “Notice”) in substantially the form attached

hereto as Exhibit A, with such changes as are approved and filed by the Authorized Representative as follows:

- a) Not later than August 16, 2024 (80 days prior to the election date) for publication of notice by Washington County on Form SEL 805; and
- b) Not sooner than after completion of the ballot title challenge process provided in the Secretary of State’s Referral Manual and not later than September 5, 2024 (61 days prior to the election date) on Form SEL 803.

Section 3. Pursuant to ORS Section 310.145, the five-year local option tax for operating purposes in the amount of a fixed rate of \$1 per \$1,000 of assessed value shall be classified as being subject to the limits of Section 11b, Article XI of the Oregon Constitution and that the revenues will be used to fund the public school system.

ADOPTED by the Board of Directors of Tigard-Tualatin School District, Washington County, Oregon, this 12<sup>th</sup> day of August, 2024.

Signed:

Attest:

\_\_\_\_\_  
Tristan Irvin, Chair

\_\_\_\_\_  
Dr. Iton Udosenata, Superintendent

## EXHIBIT A

These questions and answers summarize this measure.

### **1. What is the local option levy renewal?**

Tigard-Tualatin School District (TTSD) administers a local option levy to supplement dollars allocated through the state school fund. The current levy pays for 100 teaching positions and supports educational programs and class sizes.

Voters approved the local option levy in 2000 and renewed it in 2004, 2008, 2014, and 2018. Renewing again would keep the existing levy rate for another five years, beginning in 2025–26.

It is not a new or additional tax.

### **2. How would the funds be used?**

Every local option levy dollar stays in the District. None goes to Salem.

Renewing the local option levy would:

- fund approximately 100 current teachers who work in every school in the District;
- preserve classroom programs that support a well-rounded education for every TTSD student;
- support class sizes;
- supplement state funding to maintain school services and operations.

### **3. What would happen if this levy is not renewed?**

The levy funds a level of programs, staffing, and class sizes that wouldn't be possible without it.

If the renewal were to fail to pass, TTSD would no longer receive levy funds. That would reduce the budget by approximately \$12,600,000 in 2025–26, which could increase class sizes and reduce funding for staff and classroom programs.

### **4. Is this measure within the limits established by Ballot Measure 5?**

Yes. The local option levy rate is calculated individually for each piece of property, so the rate stays within Measure 5 limits.

### **5. How much would this cost?**

If the renewal measure passes, it will continue the existing levy rate for another five years. It is not a new or additional tax.

The exact amount varies from property to property. For a home assessed at \$300,000 and taxed at the maximum levy rate (\$1 per \$1,000 of assessed value), the cost would continue to be \$300 per year, or about \$25 per month.

**6. What accountability measures are in place?**

Each year, an outside accounting firm audits TTSD finances and expenditures. All audit reports are public.

The school district’s budget is reviewed and approved by an 11-member committee that includes the five elected school board members and six appointed community members.

Another three community members serve with two school board members on the District’s Financial Oversight Committee, which meets with auditors to review TTSD’s audit plan and results, and with the District’s investment advisors to review the policy and strategy for investments.

**7. What about budget savings and efficiencies?**

Evidence of the District’s commitment to fiscally responsible stewardship includes:

- successful financial audits every year
- monthly financial reports to the Board
- transparency in reporting
- ongoing commitment to sustaining budget reserves and a “rainy-day fund”

In the 2023–24 school year, TTSD redirected savings to preserve teaching positions wherever possible. Long-term dedication to savings enabled TTSD to avoid cutting school days and mitigate reductions to programs. The District kept all its programs — none were eliminated.

# Request for Ballot Title Preparation or Publication of Notice

**SEL 805**

rev 08/21  
OAR 165-014-0005

No later than the **81<sup>st</sup> day before an election**, a governing body that has referred a measure must prepare and file with the local elections official the text of the referral for ballot title preparation or the ballot title for publication of notice of receipt of ballot title. This form may be used to file the text of the referral and request the elections official begin the ballot title drafting process or file a ballot title and request the elections official publish notice of receipt of ballot title.

Filing Information	
Election Date	Authorized Official
Contact Phone	Email Address
Referral Information	
Title, Number or other Identifier	
This Filing is For	
<input type="checkbox"/> Drafting of Ballot Title Attach referral text.	<input type="checkbox"/> Publication of Notice Ballot title below.
Ballot Title Additional requirements may apply	
<b>Caption</b> 10 words which reasonably identifies the subject of the measure.	
<b>Question</b> 20 words which plainly phrases the chief purpose of the measure.	
<b>Summary</b> 175 words which concisely and impartially summarizes the measure and its major effect.	
<p><i>By signing this document:</i>          → I hereby state that I am authorized by the county or city governing body, or district elections authority to submit this Request for Ballot Title – Preparation or Publication of Notice.</p>	

Signature

Date Signed

# Notice of Measure Election

## District

**SEL 803**rev 03/18 ORS 250.035,  
250.041, 255.145, 255.345**Notice****Date of Notice****Name of District****Name of County or Counties****Date of Election**

**Final Ballot Title** The following is the final ballot title of the measure to be submitted to the district's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

**Caption** 10 words which reasonably identifies the subject of the measure.

**Question** 20 words which plainly phrases the chief purpose of the measure.

**Summary** 175 words which concisely and impartially summarizes the measure and its major effect.

**Explanatory Statement** 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the district elections authority; **or**

→ any initiative or referendum, if required by local ordinance.

**Explanatory Statement Attached?** Yes No

**Authorized District Official** Not required to be notarized.

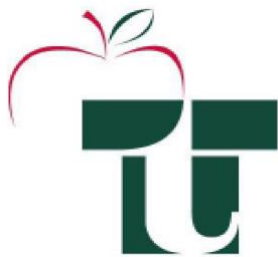
**Name****Title****Mailing Address****Contact Phone**

*By signing this document:*

→ I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

**Signature****Date Signed**



Tigard-Tualatin School District 23J  
6960 SW Sandburg Street  
Tigard, OR 97223

**DATE:** August 12, 2024

**TO:** Board of Directors

**FR:** Dr. Zinnia Un, Director of Equity and Inclusion, Jessica Seay, CFO

**RE:** Student Success Grants

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## **EXPLANATION:**

The Oregon Department of Education's (ODE) Office of Equity, Diversity, and Inclusion (OEDI) has released Requests for Applications for four Student Success Grant Programs for the period 2024-28: 1) African American/Black Student Success Grant, 2) Latino/a/x and Indigenous Student Success Grant, 3) LGBTQ2SIA+ Student Success Grant, and 4) Native Hawaiian/Pacific Islander Success Grant.

TTSD requests Board approval to apply. Requested funding will support the pilot expansion of Equity Infrastructures to develop tiered approaches to address bias and hate in our schools while investing in preventative and proactive Tier I work. From our prioritization work with EASH, we have created conditions for anti-bias educational systems. The opportunity to apply for OEDI's Student Success Grants will help reinforce these structures with specific students in mind. We are aiming for an effort across all grant opportunities equating to \$935,000.

## **Grant Amounts Requested:**

### **African American/Black Student Success Grant**

- **Total amount available for application:** \$750,000 (1st year; subsequent annual awards may differ).
- **TTSD Application amount:** \$550,000
  - **Current Realities and System Gaps:**
    - Disproportionately impacted by bias and hate.
    - BSUs have the least amount of staff signing up to support and advise.
    - Overrepresentation/identification for Special Education under Other Health Impairment or Emotional Disturbance.
    - Underidentification for TAG and other Academic Success programs.
  - **Proposal for Funds Use:**
    - Support services and partnership with REAP to develop positive identity and leadership/empowerment skills.
    - Partnership with community partners.

- Solutions Program across all middle schools.
- Pilot Reflections Program.
- Hire community mentors and FTE to manage efforts to support student success.
- Supplement current promising work through PD and support for practitioners to build awareness and reflection toward process changes and decision-making.

### **Latino/a/x and Indigenous Student Success Grant**

- **Total amount for the first year:** \$85,000 (with subsequent annual renewal up to \$200,000 annually).
- **TTSD Application amount:** \$85,000
  - **Current Realities and System Gaps:**
    - Disproportionate identification for special education under Specific Learning Disabilities.
    - Majority of our Multilingual students.
    - Long-term English Learners not exiting the program, reducing opportunities for enrichment and increasing disconnection from school.
    - Insufficient staffing to support newcomers systematically.
  - **Proposal for Funds Use:**
    - Address professional development and accurate data for planning and intervention supports.
    - Provide accurate information and student learner profiles to support best practices in instruction.

### **LGBTQ2SIA+ Student Success Grant**

- **Total amount for the first year:** \$150,000 (with subsequent annual renewal up to \$200,000 annually).
- **TTSD Application amount:** \$150,000
  - **Current Realities:**
    - Feeling unsafe at school (Culture and Climate surveys).
    - Impacted attendance among non-binary students.
    - Increased vigilance given public attacks on gender-expansive students.
    - Disproportionately impacted by bias and hate.
  - **Proposal for Funds Use:**
    - .5 FTE staff support to reinforce current structures.
    - Partnership with Community-Based Organizations for professional development and awareness of issues impacting students and practices to support student and family needs.

### **Native Hawaiian/Pacific Islander Success Grant**

- **Total amount for the first year:** \$150,000 (with subsequent annual renewal up to \$200,000 annually).
- **TTSD Application amount:** \$150,000
  - **Current Realities:**
    - Disproportionately represented.
    - Needs for McKinney-Vento services.
    - Issues with absenteeism and long-term English Learners.



- Dual identification or referral to special education and ELD services.
- Disciplinary data concerns.
- Building on promising practices:
  - Partnership with IRCO and Affinity Group Advisor Programs for robust community engagement.
  - Students actively involved in planning, developing, and implementing changes in school culture and climate.
  - Utilizing leadership skills for course credit.
- **Proposal for Funds Use:**
  - .5 FTE staff support to reinforce current structures.
  - Partnership with Community-Based Organizations for professional development and awareness of issues impacting students and practices to support student and family needs.

### **Family and Community Engagement Expansion:**

Over the past three years, we have been developing infrastructure for Family and Community Engagement, seeing increased needs and accessibility to understanding family and community needs with family partnership advocates, basic needs infrastructure, and equity leadership teams. We aim to support school-to-home relationships and training, supporting the strategic plans to improve family partnerships, specifically in areas like attendance and Tier III wrap-around supports. Our equity and inclusion department believes that supporting family stabilization can enhance student learning and engagement, operationalizing our goal to be a culturally and community responsive school district.

### **Funding Requests That Could Apply to Each Group:**

- Internal FTE to support culturally responsive family connections and engagement.
- Elementary Culturally Responsive Coordinators to support all groups:
  - Students with Disabilities
  - LGBTQ2SIA+ students
  - African American/Black students
  - Latino/a/x students
  - Native Hawaiian and Pacific Islander
- Ties to student engagement, achievement, and retention:
  - Services for students if their caregivers are included in decision-making and informed of educational progress.
  - Addressing the gap in ParentVue access.
  - Repairing disconnects from past experiences.
  - Ensuring families understand school policies, practices, and processes.
  - Improving attendance rates among LGBTQ2SIA+ students through positive family connections.

**PRESENTERS:** Student Success Grant Writing team, Susan Salkield, Claudia Nuñez, Kasey Fernandez, Dr. Zinnia Un, and CFO, Jessica Seay

### **SUPPLEMENTARY MATERIALS:**

- [ODE Student Success Grant](#)
- [Greater Middle Eastern Center Needs Summary](#)

- [Equity Audit Summary](#) and [Educational Equity Advisory Support identifying disproportionate outcomes for key demographic groups](#)
- [Basic Needs Update - Heat Maps of Increased Need and Impact of Family Engagement](#)
- [Grant Application Approval Form](#)

**RECOMMENDATION:** Approve the grant application request for ODE Student Success Grants across various demographics, equating to a total request of \$935,000 in grant funds, as presented.

**PROPOSED MOTION:** Move that the Tigard-Tualatin School District Board of Directors approve TTSD’s applications to OEDI for Student Success Grants, as presented.