

Trinity School Lower School Carpool Instructions

2024-2025

Safety is one of our top priorities at Trinity. We have designed carpool morning drop-off and afternoon dismissal to be as efficient as possible while maintaining a high level of safety for your children and our faculty and staff.

Please refrain from using cell phones during carpool time for the safety of our students, parents, and faculty.

Please refer to the Alabama Law Enforcement Agency for Child Restraints Laws to make sure your child is properly restrained.

Trinity issued carpool signs should be hanging in front window of the driver's car every afternoon (and in the morning for K3 students). Please leave signs in view until your child is in your car. If you need additional signs, please email anunn@trinitywildcats.com.

If you arrive to pick up your child for an afterschool appointment and carpool has started, please park, cross the carpool drive, and ask a staff member to call your child to carpool for you.

Carpool details

K3-5th grades will be dropped off at the Lower School front entrance. Carpool drivers should drive down the LS drive parallel to the privacy fence, past the practice field and continue back up to the front of Lower School. K3-3rd grades will be picked up in the afternoon at the Lower School front entrance.

4th-5th grades will be picked up for dismissal at the New Gym Parking Lot (at the back of Lower School). Carpool drivers should drive down the LS drive that runs down the side of the privacy fence, past the practice field, proceed back toward LS, and make a right turn into the New Gym parking lot to pick up their 4th/5th grade students. *When entering the school property, please follow the carpool route **and do not turn left into the New Gym parking lot.***

When leaving the New Gym parking lot, 4th/5th drivers will turn right into the carpool line, continuing up past the playground, and to the front of the school. If there is a K3-3rd grader to be picked up in addition to 4th/5th, the younger grades will be picked up at the front of Lower School.

If a driver has LS students and MS students to drop off/pick up, after picking up LS students, the driver will drop off/pick up a middle school student in the appropriate pick-up zone for MS.

In the Mornings

K3* – 5th grade students will be dropped off at the front of Lower School and will enter the building through the Lower School entrance.

Each morning, please have your children ready to exit the car upon reaching the designated carpool drop-off. This allows your child to get into school quickly and will keep morning carpool moving smoothly. *K3 drivers, please have the green carpool sign in full display each morning for carpool drop-off so we can make sure to identify our littlest Wildcats and walk them into school and to their classroom.

In the Afternoons

Afternoon carpool begins at 2:50 and is completed at 3:15. Students remaining after 3:15 will go to the lower school office.

K3-3rd grades will be picked up at the Lower School front entrance. Carpool drivers should drive down the LS drive parallel to the privacy fence, past the practice field and continue back up to the front of Lower School.

If a child needs assistance being buckled up into their car seat, once the child is in the car, please move over to the left lane of the carpool to make sure your child is secured safely into the appropriate car seat or booster seat.

4th-5th grades will be picked up at the New Gym Parking Lot (at the back of Lower School). Carpool drivers should drive down the LS drive that runs down the side of the privacy fence, past the practice field, proceed back toward LS, and make a right turn into the New Gym parking lot to pick up their 4th/5th grade students. **When entering the school property, please follow the carpool route and do not turn left into the New Gym parking lot.** After 4th and 5th grade students are picked up, drivers will merge into the LS carpool line and continue to the front of the school. Any cars leaving the new gym parking lot during carpool should turn to the right joining carpool to the front of the school to exit or reach another destination on campus.

Thank you for your help in making carpool as safe as expeditious as possible!

Severe Weather Carpool Safety Protocol

When there is lightning (or other dangerous weather) during our carpool dismissal, students will remain inside with staff until it is clear to return to outside dismissal. Students may be dismissed to parents from inside the building if parents wish to come in to get their child.