

Members Present:

President - James Musshafen
- Gregory Berl
- Cindy Dawson
- Beth Nolan
- Kim Snyder

Others Present:

Lynda Quick - Superintendent
Eric Windover - Secondary School Principal
Mary Vito – Pupil Personnel Services Director
Jennifer Sinnebox – Executive Curriculum Director
Daniel Murray – Elementary School Principal
Jessica Jackson – School Business Official
Ben Sugrue – C & S Companies
Diane Stocking – District Clerk

Members Absent:

Vice President - Shanna Fraser
Trustee - Courtney Panek

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:02 p.m.

The *Pledge of Allegiance* was led by President J. Musshafen.

APPROVAL OF AGENDA

Trustee K. Snyder moved, seconded by Trustee B. Nolan, to amend the agenda by adding the new Superintendent’s Oath of Office.

Motion 5-0.

APPROVAL OF AMENDED AGENDA

Trustee K. Snyder moved, seconded by Trustee B. Nolan, to approve the amended agenda.

Motion 5-0.

ADMINISTRATION OF OATH TO NEW SUPERINTENDENT

The oath of office was administered to the new superintendent.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Capital Project Update – B. Sugrue provided an update on the Capital Project.
- b. Superintendent’s Report – Lynda Quick – L. Quick provided information regarding the District Reopening Plan, Superintendent’s Conference Days, and the Tax Rates for the 2020-2021 school year.
 - 1) District Reopening Plan – L. Quick provided an update on the District’s Reopening Plan. There was also discussion about the recent news that the Governor said sports could start.
 - 2) Superintendent’s Conference Days – L. Quick provided an update on the addition of a conference day before the school year begins in order to get teachers and staff acclimated to their return due to COVID-19.
 - 3) Tax Rates for 2020-2021 – L. Quick provided an overview. There were no questions or comments.

c. Board Member Communications

- 1) Topics for and Structure of MCSBA Standing Committees – Board members reviewed the information provided and determined they had no other comments or input.
- 2) NYSBBA Virtual Conference – Board members discussed the new format of the NYSBBA conference. K. Snyder asked if the sessions were going to be recorded for later viewing. Once more information is provided, Board members will make their decisions.
- 3) Other Items of Information – J. Musshafen commented on the good attendance for the parent meetings. The Leadership Team was complimented. J. Musshafen asked for feedback from parents and to date it has all been positive. L. Quick thanked the Leadership Team.

4. New Business

a. Approval of Minutes of Board Meeting held on August 10, 2020

Trustee K. Snyder moved, seconded by Trustee C. Dawson to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on August 10, 2020.

Motion 5-0.

b. Acknowledgement of Booster Club Financial Statements

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby acknowledges the 2019-2020 year-end financial statements for the Music Booster Club, the Sports Booster Club, and the PTA.

Motion 5-0.

c. Approval of District Safety Plan

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the District Safety Plan.

Motion 5-0.

d. Approval of Code of Character, Conduct, and Support

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the Code of Character, Conduct, and Support.

Motion 5-0.

e. Approval of First Reading of Board Policies

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the first reading of the following Board of Education policies:

Board Policy #4231 District Operations During the COVID-19 Pandemic: Return to Work and In-Person Instruction

Board Policy #8241 Patriotism, Citizenship, and Human Rights Education

Motion 5-0.

f. Approval of Adjustment of Authorizations – Petty Cash Fund

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the establishment of petty cash funds to Cindy Kwiatkowski – Transportation in the amount of \$100.00 (replacement of Steven Farrell – Facilities).

Motion 5-0.

g. Approval of 2020-2021 Tax Rates

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved, that the Board fix the equalized tax rates by towns and confirm and certify to the Chief Fiscal Officer of the towns of Brighton, Chili, Wheatland, and Caledonia the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuation For Taxation	Equalization Rate	Equalized Tax Rate by Town	Total Tax Levy for Town
BRIGHTON	\$ 16,579,209	100.00%	21.8693402	\$ 362,576
CHILI	\$ 195,176,252	96.00%	22.7805627	\$ 4,446,225
WHEATLAND	\$ 206,100,415	94.00%	23.2652556	\$ 4,794,979
CALEDONIA	\$ 3,379,096	98.00%	23.5506639	\$ 79,580
TOTALS	\$ 421,234,972		22.9880248	\$ 9,683,360

True Tax Rate = \$22.9880248 which is a \$0.059% increase from the 2019-20 rate of \$22.929453 and a \$0.017 decrease from the 2020-21 proposed tax rate of \$23.16 presented to taxpayers in the budget newsletter.

And be it hereby directed that the tax warrant of this Board shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2020, and end October 31, 2020, giving the tax warrant an effective period of 61 days at the expiration of which time the respective tax collector shall make an accounting in writing to the Board of Education.

And it is further directed that the delinquent tax penalties shall be fixed as follows:

- 1st month free period
- 2nd month penalty of 2 percent added
- 3rd month penalty of 5 percent or such other rate as prescribed by law.

Motion 5-0.

h. Personnel Actions

1) Approval of Long-term Substitute – Certificated Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following long-term substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Scarlet Travis	Spanish 7-12	\$135/day	September 2, 2020

Motion 5-0.

2) Acceptance of Resignations/Retirements – Classified Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the following resignations/retirements:

<u>Name</u>	<u>Area</u>	<u>Reason</u>	<u>Effective Date</u>
Amy Beikirch	Food Service	Resignation	August 31, 2020
Doug Roeser	Head Bus Mechanic	Retirement	December 30, 2020
Shellie Hess	School Nurse	Resignation	September 1, 2020

Motion 5-0.

3) Approval of Extra-Class Advisors for 2020-2021

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following extra-class advisors:

<u>Extraclass Activity</u>	<u>High School</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Stipend</u>
Chemical Hygiene Officer	JoAnne Iovoli	944	5	200	1	\$1,144
Class of 2021, Senior	Karen Lee Wilson	2,373	5	200	1	\$2,573
Class of 2022, Junior, Co-advisor	Kara Soule	2,159	3	100	0.5	\$1,179.50
Class of 2022, Junior, Co-advisor	Jennifer Vogt	2,159	3	100	0.5	\$1,179.50
Class of 2023, Sophomore, Co-advisor	Kaylee Mitchell	1,649	2	50	0.5	\$874.50
Class of 2023, Sophomore, Co-advisor	Lyndsay Keipper	1,649	2	50	0.5	\$874.50
Class of 2023, Freshman	Greg Burns	1,649	1		1	\$1,649
Interact Club Advisor	Andrea House	1,982	5	200	1	\$2,182
International Club MS/HS	Judie Cady	1,982	2	50	1	\$2,032

<u>Extraclass Activity</u>	<u>High School</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Stipend</u>
Leadership Assets Training Advisor	Karen Wilson	1,034	4	150	1	\$1,184
National Honor Society Advisor	Cara Montrois	1,217	5	200	1	\$1,417
Yearbook Co-Advisor 70%	Megan Melville	4,222	5	200	0.7	\$3,155.40
Yearbook Co-Advisor 30%	Scott Melville	4,222	5	200	0.3	\$1,466.60
HS Student Council, Co-Advisor	Scott Melville	2,591	3	100	0.5	\$1,395.50
HS Student Council, Co-Advisor	Marissa Ragusa	2,591	2	50	0.5	\$1,345.50
MS/HS Newspaper, Co-Advisor	Brian Glass	2,134	4	150	0.5	\$1,217
MS/HS Newspaper, Co-Advisor	Adrienne Loftus	2,134	4	150	0.5	\$1,217

<u>Extraclass Activity</u>	<u>Middle School</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Stipend</u>
National Honor Society Advisor, MS	Kim Lacelle	1,217	5	200	1	\$1,417
MS Yearbook Advisor	Kaylee Mitchell	2,134	5	200	1	\$2,334
Student Council Advisor, MS	Elaine Bagley	1,982	5	200	1	\$2,182

<u>Extraclass Activity</u>	<u>Elementary School</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Stipend</u>
Elementary Yearbook, Co-Advisor	Ann Bayer	2,134	5	200	.5	\$1,267
Elementary Yearbook, Co-Advisor	Julia Mazzota	2,134	5	200	.5	\$1,267
Student Council Advisor	Alison Hughes	1,982	5	200	1	\$2,182

Motion 5-0.

4) Approval of Probationary Appointments – Certificated Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following probationary appointments:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Effective Dates</u>	<u>Salary</u>	<u>Step</u>
Linda Giroud	Elementary	Permanent Nursery-6	September 2, 2020-September 1, 2023	\$71,830 (\$68,885+\$2,945 longevity)	OFF4
Kirsten Melville	Elementary	Childhood 1-6 Professional	September 2, 2020-September 1, 2024	\$47,335	4

Nicole Yare	Elementary	Permanent PreK-6	September 2, 2020-September 1, 2024	\$53,993	12
Kathryn Prince	Elementary	Professional Childhood 1-6	September 2, 2020-September 1, 2024	\$52,420	11

Motion 5-0.

5) Approval of Part-time Appointment – Certificated Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following part-time appointment:

<u>Name</u>	<u>Area</u>	<u>FTE</u>	<u>Rate</u>	<u>Effective Date</u>
Julianne Burch	Music	0.578	\$26,961.39, prorated Step 3 (formerly 0.533 FTE)	September 2, 2020
Andrew Kerwin	Social Studies	0.6	\$25,675.20, prorated Step B1 (formerly 0.4 FTE)	September 2, 2020

Motion 5-0.

6) Approval of Contract Substitutes– Certificated Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following contract substitute appointments:

<u>Name</u>	<u>Area</u>	<u>FTE</u>	<u>Rate</u>	<u>Effective Date</u>
Julianne Burch	Music	0.422	\$63.30/day, prorated from \$150 (formerly 0.467 FTE)	September 2, 2020
Andrew Kerwin	Social Studies	0.4	\$60/day, prorated from \$150 (formerly 0.6 FTE)	September 2, 2020

Motion 5-0.

7) Approval of Part-time Appointments – Classified Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following part-time appointments:

<u>Name</u>	<u>Area</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date</u>
Tracy Allen	Cleaner	.5	\$12.50/hour	September 1, 2020
Emily Park	Cleaner	.5	\$12.50/hour	September 1, 2020
Reginald Rollo	Cleaner	.5	\$12/50/hour	September 1, 2020

Motion 5-0.

8) Acceptance of Resignation – Certificated Staff

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves an agreement with a certificated employee for resignation purposes:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Sebastian Zona	Physical Education	August 31, 2020

Motion 5-0.

EXECUTIVE SESSION

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to adjourn to Executive Session to discuss the employment of a specific individual at 7:53 p.m.

Motion carried 5-0.

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to reconvene the meeting at 8:17 p.m.

Motion carried 5-0.

ADJOURNMENT

Trustee K. Snyder moved, seconded by Trustee C. Dawson, to adjourn the meeting at 8:18 p.m.

Motion carried 5-0.