

Members Present:

President - James Musshafen
Vice President - Shanna Fraser
Trustee - Gregory Berl
- Cindy Dawson
- Beth Nolan
- Kim Snyder – via video conference

Others Present:

Lynda Quick - Superintendent
Eric Windover - Secondary School Principal
Daniel Murray – Elementary School Principal
Jennifer Sinnebox – Executive Curriculum Director
Mary Vito – Pupil Personnel Services Director
Jessica Jackson – School Business Official
Danielle Hoch- Assistant Principal
Andrea Compo – School Counselor
Lyndsay Keipper – School Social Worker
Thomas Zuber - Financial

Members Absent: Trustee Courtney Panek

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:04 p.m.

The *Pledge of Allegiance* was led by President J. Musshafen.

APPROVAL OF AGENDA:

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the agenda.

Motion 6-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

AUDIT REPORT – An update from T. Zuber provided an overview of the Basic Financial statements for year ended June 30, 2020, as well as the Communicating Internal Control Related Matters Identified in an Audit for year ended June 30, 2020.

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Monique Burr Presentation – Mary Vito, Andrea Compo, and Lyndsay Keipper provided an overview of the Monique Burr anti-bullying and abuse prevention program. S. Fraser and J. Musshafen asked questions related to communication, funding, etc.
- b. Secondary Update – E. Windover provided an update on the first few weeks of school during the COVID-19 Hybrid model.
- c. Superintendent’s Report
 - 1) Superintendent’s Conference Day, October 9, 2020 – L. Quick provided an overview of upcoming agenda for Superintendent’s Conference Day. J. Musshafen and S. Fraser will be manning the coffee cart.
 - 2) Board of Education Visitation Day, October 20, 2020 – Due to remote Wednesdays, the Board of Education Visitation Day will be changed to a day when students are engaged in synchronized learning. Board members will provide their preferences to the District Clerk to arrange their schedules.

d. Board Member Communications

- 1) Audit Committee Update – J. Musshafen provided an overview of the meeting he attended on September 16, 2020.
- 2) Other Items of Information – B. Nolan attended the Labor Relations meeting, which included discussions about safety drills. S. Fraser provided information about PTA. The next PTA meeting will be October 16, 2020. PTA membership deadline is coming up for joining the PTA. L. Quick and S. Fraser will be attending the Executive Committee Meeting on Wednesday, October 7, 2020.

5. New Business

a. Approval of Minutes of Board Meeting held on September 21, 2020

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on September 21, 2020.

Motion 6-0.

b. Approval of Recommendations of Committee on Special Education

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District has met and will implement the recommendations of the Committee on Special Education for meetings held on 9/16/2020, 9/18/2020, 9/21/2020, and 9/23/2020.

Motion 6-0.

c. Acceptance of Basic Financial Statements for Year Ended June 30, 2020

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the Basic Financial Statements for Year Ended June 30, 2020.

Motion 6-0.

d. Acceptance of Communicating Internal Control-Related Matters Identified in an Audit for Year Ended June 30, 2020

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the Communicating Internal Control-Related Matters Identified in an Audit for Year Ended June 30, 2020.

Motion 6-0.

e. Approval of Private/Parochial Transportation Late Requests – Transportation Currently Provided to School

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following private/parochial school transportation for the 2020-2021 school year:

Motion 6-0.

f. Adoption of Schedule LGS-1

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved by the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)* issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further resolved, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention hereby approves the adoption of *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion 6-0.

g. Approval of Second Reading and Adoption of Board of Education Policy

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board of Education policy:

Board Policy #3520

Extraordinary Circumstances

Motion 6-0.

h. Approval of Memorandum of Agreement

Trustee S. Fraser moved, seconded by Trustee B. Nolan to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the memorandum of agreement with the Gates Chili Central School District for the sharing of opportunities and resources of interscholastic hockey.

Motion 6-0.

i. Approval of Item for Excess

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following item for excess:

Grand Piano-Steinway Sons

Motion 6-0.

j. Approval of Adjusted 2020-2021 District Calendar

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the adjusted 2020-2021 District Calendar as follows:

Day	Current Calendar	Proposed
October 30, 2020	½ day student attendance for all students and ½ day teacher PD	Full day student attendance
December 10, 2020	½ day student attendance at T. J. and ½ day parent conferences for T. J.	Full day student attendance
December 14, 2020	½ day student attendance at T. J. and ½ day parent conferences at T. J.	No student attendance – Full day parent conferences for both T. J. and MS/HS

Motion 6-0.

k. Personnel Actions

1) Approval of Mentor – Certificated Staff

Trustee S. Fraser moved, seconded by Trustee B. Nolan to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following mentor:

<u>Mentor</u>	<u>Mentee</u>	<u>Subject</u>	<u>Stipend</u>
Valerie Savage	Samantha Pagliei	Physical Education	\$1,497.00

Motion 6-0.

2) Approval of Adjustment of Summer Hours – Certificated Staff

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following summer hours adjustment:

Name	Area	Location	Hourly Rate	Hours	Total
Jennifer Vogt	Librarian	MS/HS	\$37.07	15	\$556.05

Motion 6-0.

3) Approval of Adjustment of Position – Classified Staff

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following adjustment to position:

Name	Area	Location	Current Hourly Rate	New Hourly Rate Effective October 7, 2020
Jennifer Adrian	Account Clerk Typist/Office Clerk IV (to include District Registrar)	District Office	\$17.55/hour	\$20.71/hour

Motion 6-0.

4) Acceptance of Resignation – Teacher Immersion Fellow

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the following resignation:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
David LaPointe	Teacher Immersion Fellow	September 14, 2020

Motion 6-0.

5) Approval of Unpaid Leave – Classified Staff

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

<u>Name</u>	<u>Area</u>	<u>Effective Dates</u>
Christine Oliver	Bus Driver	October 4-8, 2021

Motion 6-0.

6) Approval of Substitute Appointment – Classified Staff

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Kristen Milner	Food Service	\$11.80/hour	October 7, 2020

Motion 6-0.

7) Approval of Adjustment of Advisor Appointments

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following adjustments to the advisor appointments:

<u>Extraclass Activity</u>	<u>Elementary School</u>	<u>Orig. Appt.</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Revised Stipend</u>
Environmental Club Co-Advisor	Pauline Emelson	\$1,191	1,982	5	200	1	\$2,182

<u>Extraclass Activity</u>	<u>Elementary School</u>	<u>Orig. Appt.</u>	<u>2020-2021 Base</u>	<u>Step</u>	<u>Increment</u>	<u>FTE</u>	<u>Revised Stipend</u>
Environmental Club Co-Advisor	Pam Merritt	\$1,191	1,982	5	200	1	\$2,182

Motion 6-0.

EXECUTIVE SESSION

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to adjourn the meeting to Executive Session to discuss the superintendent’s goals at 8:14 p.m.

Motion carried 6-0.

Trustee S. Fraser moved, seconded by Trustee B. Nolan, to reconvene the meeting at 9:45 p.m.

Motion carried 6-0.

ADJOURNMENT

Trustee G. Berl moved, seconded by Trustee B. Nolan, to adjourn the meeting at 9:46 p.m.

Motion carried 6-0.