

Members Present:

President - James Musshafen
Vice President - Shanna Fraser
Trustee - Gregory Berl
- Cindy Dawson
- Beth Nolan
- Courtney Panek
- Kim Snyder

Others Present:

Lynda Quick - Superintendent
Jennifer Sinsebox – Executive Curriculum Director
Mary Vito – Pupil Personnel Services Director
Jessica Jackson – School Business Official
Daniel Murray – Elementary School Principal
Eric Windover – Secondary School Principal
Donna Longhini – District Treasurer
Ben Sugrue – C&S Companies
Diane Stocking – District Clerk
Jordan Kirkpatrick – BOCES Communications

Members Absent:

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by President J. Musshafen.

APPROVAL OF AGENDA:

Trustee B. Nolan moved, seconded by Trustee K. Snyder to approve the agenda.

Motion 6-0.

AMEND AGENDA:

Trustee B. Nolan moved, seconded by Trustee K. Snyder to approve the amended agenda to add discussion of unpaid absence to the executive session scheduled after Item g.6.

Motion 6-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

TREASURER’S REPORT – The Board received the Treasurer’s Report for November, 2020.

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Capital Project Update – A written and verbal update the Capital Project was provided by B. Sugrue. S. Fraser and J. Musshafen asked questions regarding clocks and speakers and those questions were addressed by B. Sugrue and Superintendent L. Quick. G. Berl provided some comments.
- b. Elementary School Update – D. Murray provided a brief update on the hybrid learning numbers and school events/updates from the elementary school. S. Fraser and K. Snyder thanked Dr. Murray for his update.
- c. District Comprehensive Improvement Plan Update – J. Sinsebox provided a brief update on progress on the District Comprehensive Improvement Plan. S. Fraser asked how we will get parents involved in our DCIP. J. Musshafen asked about a timeline for the plan. J. Sinsebox explained that there is a one-year plan as well as a five-year plan. She also provided information about the new charge to analyze the progress and timeline. Superintendent Quick explained how the absence of state testing is effecting our status as a target district. J. Musshafen asked about adding Miindfulness to our plan. This is part of the Multi-Tier Systems of Support (SEL Committee).

- d. Superintendent’s Report – L. Quick provided an overview of the proposed adjustment to the 2020-2021 School Calendar, a COVID-19 update, BoardDocs update, as well as an update on future capital project planning. We have enough test kits to get us through the first month if necessary. All board members have agreed to the future capital project planning proposal, which will entail a \$3.7 million project with a projected vote date in May 2022.
- e. Board Member Communications –
- 1) Communications and Engagement Committee – K. Snyder provided an update from the Communications and Engagement Committee meeting held on December 9, 2020. Discussed timeline and survey on rebranding the District. K. Snyder recommended that Jordan Kirkpatrick, Communications Specialist, be involved in the DCIP committee work on Community & Engagement. Jordan is working on a Communications Plan for the District.
 - 2) Policy Committee Meeting – C. Dawson provided an overview of policy reviews.
 - 3) January 19, 2021 Board Workshop - 360 Survey Process – Overall Operational Performance for development vs workshop.
 - 4) Other Items of Information – K. Snyder would like to participate in the board leadership meeting with J. Musshafen and S. Fraser on January 19, 2021. S. Fraser attended the School Counseling Advisory Committee Meeting. Presentation is available on the website. Mindfulness for Parents by Julia Mazzota and Meghan Melville is scheduled for January PTA meeting. B. Nolan gave an update from the recent Safety Meeting. K. Snyder and C. Panek did do the Coffee Cart, and they enjoyed it. S. Fraser thanked Jordan for recent communications work.

C. Panek arrived at 7:53 p.m.

5. New Business

a. Approval of Minutes of Board Meeting held on December 7, 2020

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on December 7, 2020.

Motion 7-0.

b. Approval of Recommendations of Committee on Special Education

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District has met and will implement the recommendations of the Committee on Special Education for meetings held on 11/1/2020, 12/2/2020, and 12/3/2020.

Motion 7-0.

c. Approval of First Reading of Board of Education Policies

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the first reading of the following Board of Education policies:

Board Policy #3441

Use of Therapy Dogs

Board Policy #3450

Animals on School Property

Board Policy #5670

Records Management

Motion 7-0.

d. Acceptance of Donation

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the donation of two musical instruments (saxophone and trombone) and a percussion set at an estimated value of \$1,000.00 from Kerri Clar to be used by the Wheatland-Chili’s Central School District’s music program.

Motion 7-0.

e. Acknowledgement of Receipt of Extraclass Activity Funds Audit Report for period ended June 30, 2020

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby acknowledges the receipt of the Extraclassroom Activity Funds Audit Report for period ended June 30, 2020.

Motion 7-0.

f. Approval of Corrective Action Plan for Extraclass Activity Funds Audit for period ended June 30, 2020

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the corrective action plan for the Extraclassroom Activity Funds Audit for period ended June 30, 2020.

Motion 7-0.

g. Personnel Actions

1) Acceptance of Resignation – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the following resignation:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Danielle Hoch	Assistant K-12 Principal	January 11, 2021

Motion 7-0.

EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn to Executive Session to discuss the superintendent’s evaluation and the employment of a specific individual at 8:38 p.m.

Motion 7-0.

Trustee C. Panek moved, seconded by Trustee S. Fraser to reconvene the meeting at 9:06 p.m.

Motion 7-0.

5. New Business (continued)

2) Approval of Leave of Absence – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following leave of absence:

<u>Name</u>	<u>Area</u>	<u>Effective Dates</u>
Paula Clement	School Secretary	January 4, 2021 – August 30, 2021

Motion denied 0-6. Trustees C. Dawson, S. Fraser, J. Musshafen, B. Nolan, C. Panek, and K. Snyder voted no. Trustee G. Berl abstained.

ADJOURNMENT

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn the meeting at 9:07 p.m.

Motion carried 7-0.