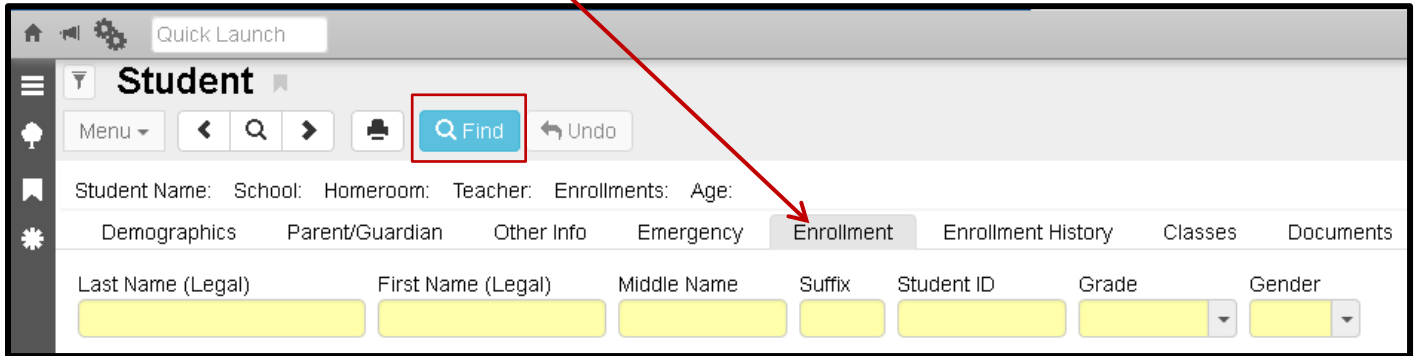


Instructions for Printing Oregon Screening Information from Synergy

Student home page, Find mode. Select Enrollment.



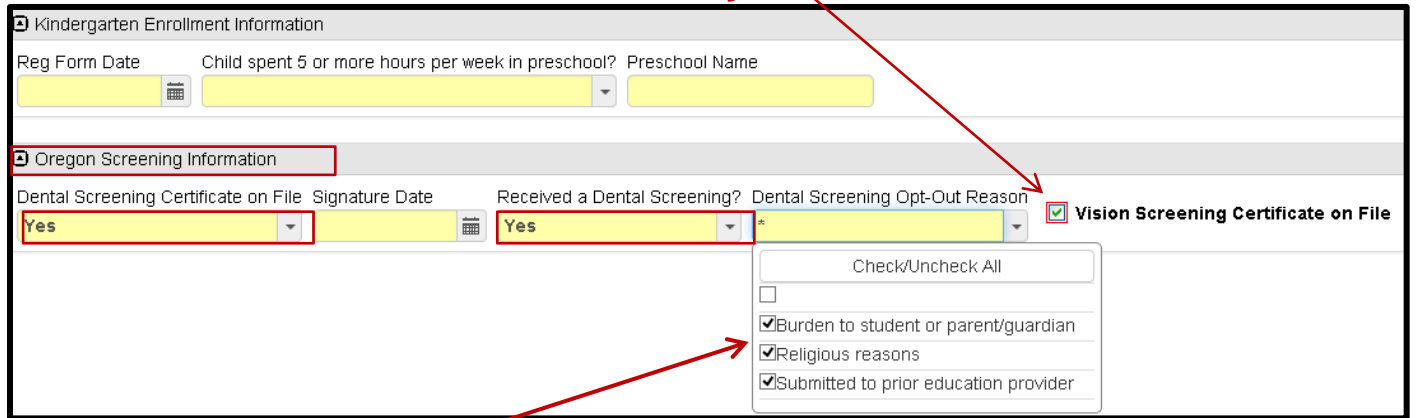
Bottom of page is Oregon Screening Information.

Use drop down boxes to choose Yes for Dental Screening on File and Received a Dental Screening.

Check once For Vision Screening Certificate on File.

Check twice to include all students.

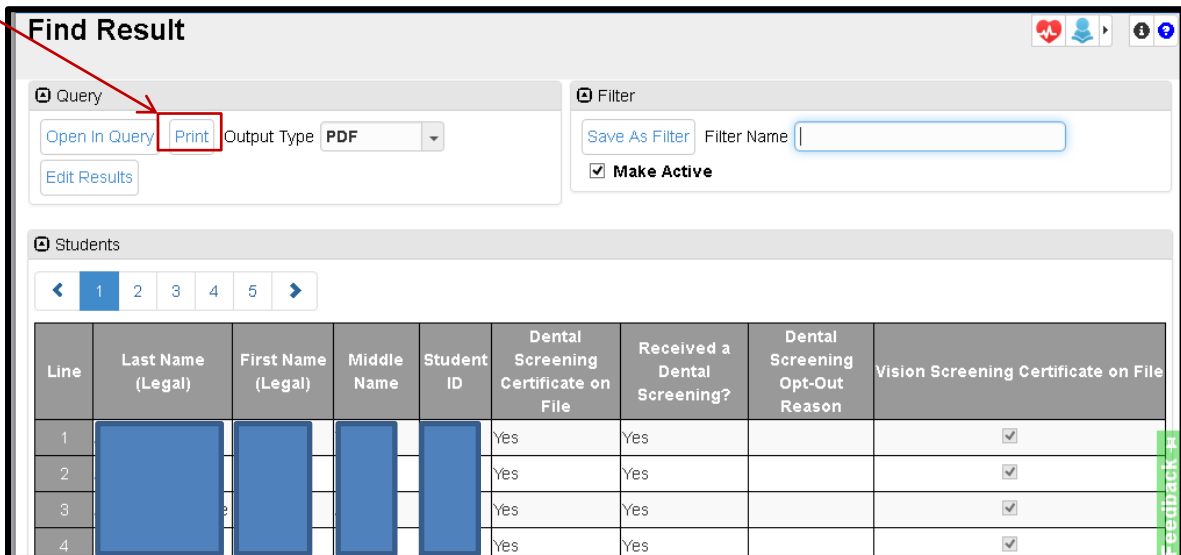
Check three times to include only unchecked.



Select Find to run report.

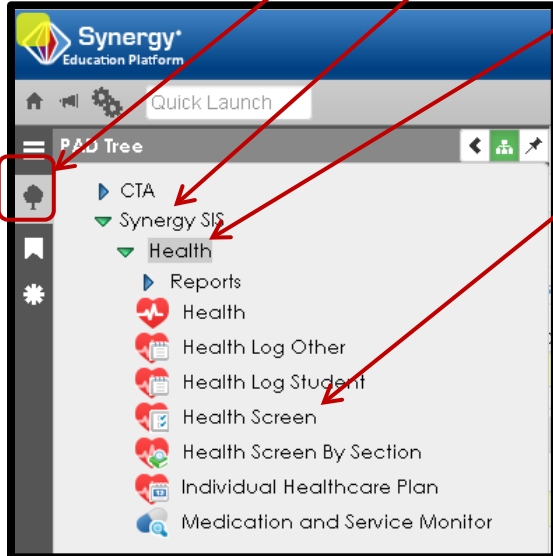
Dental Screening Opt-Out Reason can only be run as a separate report.

Select Print to download report.



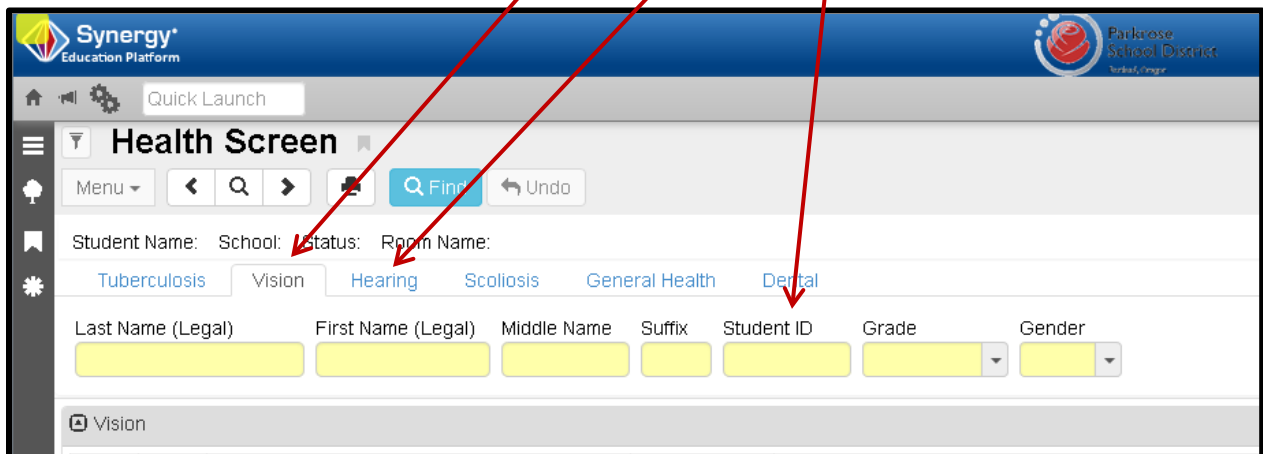
Instructions for Viewing Vision/Hearing Screening Results in Synergy

In Synergy go to the Tree > Synergy SIS > Health > Health Screen.



Key to Results	
Vision	
1	Pass
2	Refer
3	Unable to Test
4	Decline
Hearing	
1	Pass
2	Did not Pass
3	Unable to test
4	Not seen
5	Decline

On the Health Screen select either Vision or Hearing. Enter ID #.

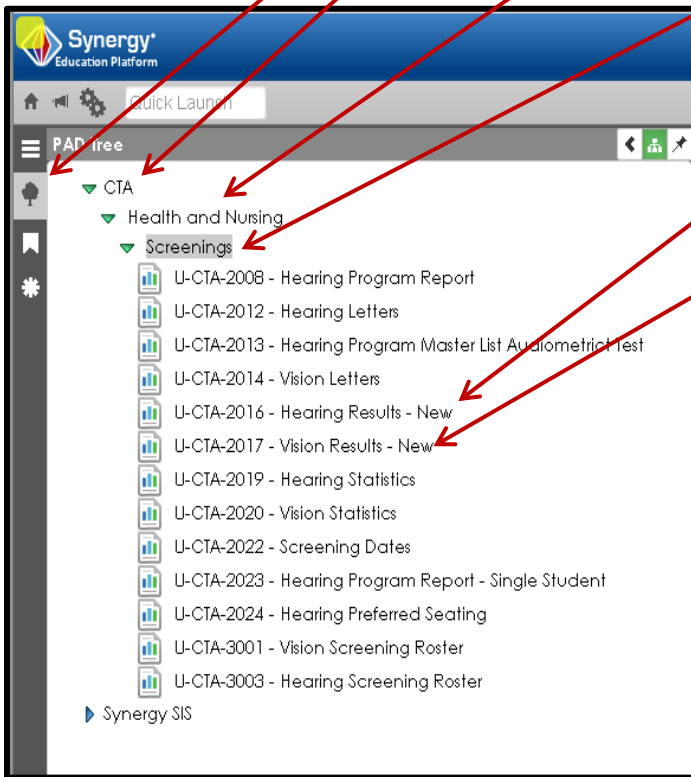


Child screened on 4/02/2015 Results: 1 is a pass. 2 is a fail.

Line	Screen Date	Grade	Without Glasses		With Glasses		
			N/A	Pass/Fail	N/A	Amblyopia	Glasses?
1	04/02/2015	03		1			
2	04/15/2013	01		1			

Instructions for Printing Health Screening Results for Vision and Hearing

In Synergy go to the Tree > CTA > Health and Nursing > Screenings > Hearing Results **or** Vision Results New



Please note:
The Focus box school year must be the same year as the screening results you are running.

Enter Screening Date > For Vision - Check Boxes for Pass, Refer, Unable to Test, Decline
For Hearing – Check Boxes for Pass, Did not Pass, Unable to test, Not seen, Decline
Click on Print Box for the Screening Results

The screenshot shows the 'Report U-CTA-2017: Vision Results - New' form. At the top, there are buttons for 'Print', 'Save Default', 'Reset Saved Default', and 'Email Me'. Below these are fields for 'Name: Vision Results - New', 'Number: U-CTA-2017', and 'Page Orientation: Landscape'. There are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing fields for 'Student ID', 'Last Name (Legal)', 'First Name (Legal)', and 'Grade'. Below these fields, there is a note: 'Please be sure to always use a screened date for accurate results'. A red box highlights the 'Screened Date' field with a calendar icon. Below that, another red box highlights the 'Pass/Fail' section, which includes radio buttons for '1', '2', '3', '4', '5', and '6'. A legend below indicates: 1 = Pass, 2 = Refer, 3 = Unable to Test, 4 = Decline.

The screenshot shows the 'Report U-CTA-2016: Hearing Results - New' form. At the top, there are buttons for 'Print', 'Save Default', 'Reset Saved Default', and 'Email Me'. Below these are fields for 'Name: Hearing Results - New', 'Number: U-CTA-2016', and 'Page Orientation: Landscape'. There are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing fields for 'Student ID', 'Last Name (Legal)', 'First Name (Legal)', and 'Grade'. Below these fields, there is a note: 'Please be sure to always use a screened date for accurate results'. A red box highlights the 'Screened Date' field with a calendar icon. Below that, another red box highlights the 'Result' section, which includes radio buttons for 'Pass', 'Did not Pass', 'Unable to test', 'Not seen', and 'Decline'.