

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

August 8, 2024

The Claiborne Parish School Board met in a regular session at the Homer High Cottage in Homer, Louisiana at six o'clock August 8, 2024 with the following members:

Present: Patricia Stevens, Stewart Griffin, Yolanda Coleman, William Maddox, Linda Knox, Perry Anderson, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent:

There was also present Mr. Chris Brooks, Secretary of the Board.

Mr. Mardis, Board Member, opened the meeting with prayer followed by the Pledge of Allegiance.

The minutes of the Executive Committee Meeting and the Regular Called Meeting held July 11, 2024, which had been emailed to the Board Members previously, were approved by a motion by Mr. Griffin, seconded by Mr. Mardis. Motion passed with 10 yes, 0 no.

There were no public comments regarding the 2024 ad valorem tax millages.

Motion was made by Mr. Davidson to adopt the 2024 Ad Valorem Tax Millages, seconded by Mr. Nokes. Motion passed by a unanimous roll call vote.

**CLAIBORNE PARISH SCHOOL BOARD
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RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by **CLAIBORNE PARISH SCHOOL BOARD:**

2024 MILLAGES

GENERAL FUND--Parish-wide

- | | |
|--|-------------|
| 1. Constitutional Tax | 5.39 mills |
| 2. Special Operational and Maintenance Tax | 5.22 mills |
| 3. Salaries and Benefits | 10.13 mills |

MAINTENANCE TAX--Parish-wide

- | | |
|----------------------------|------------|
| 1. Special Maintenance Tax | 5.22 mills |
|----------------------------|------------|

SPECIAL FUNDS--Parish-wide

- | | |
|------------------------------------|------------|
| 1. School District Maintenance Tax | 9.00 mills |
|------------------------------------|------------|

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Claiborne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 10
NAYS: 0
ABSTAINED: 0
ABSENT: 0

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on August 8, 2024, at which meeting a quorum was present and voting.

Homer, Louisiana, this 8th day of August, 2024.

Chris Brooks

Ms. Bridgette Gray, Summerfield FBLA Sponsor, addressed the Board and thanked them for supporting their recent trip to the FBLA National Conference held in Orlando, Florida. She stated the students learned from the events and they are excited to compete this upcoming year. Mr. David Robinson, Homer High FBLA Sponsor, stated it was a great opportunity for the students to compete and allows the students to have new experiences. He thanked the Board for their continued support as well.

Mr. Joey Guillory, Transportation Supervisor, requested approval of the bid from Crump Oil Company for fuel for Haynesville and Homer districts. Motion was made by Mr. Mardis to approve, seconded by Mr. Davidson. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested approval for policy revisions – EB (Buildings and Grounds Management), GAMA (Employee Smoking, Tobacco, and Marijuana Use), GBA (Contract and Compensation), GBCA (Protection of Criminal Background Information), IDCH (Home Study Programs), IDE (Co-curricular Activities and Extracurricular Activities), IDFA (Interscholastic Athletics), JBE (Truancy), JCDA (Student Smoking, Tobacco, and Marijuana Use), JCDAE (Student Use of Telecommunication Devices), JD (Discipline), JDD (Suspension), JDE (Expulsion), and JGCE (Child Abuse). The majority of these revisions are a result of Acts of the 2024 Regular Session of the Louisiana Legislature. Motion to approve was made by Mr. Griffin, seconded by Mr. Mardis. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks requested to approve policy revision – BBCE (School Board Member Compensation and Expenses). The revision would place a \$2,000 maximum on board travel reimbursement. Motion to approve was made by Mr. Davidson, seconded by Mr. Griffin. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested approval of the job description for a Campus Security Coordinator. This position is responsible for coordinating with the school principal for the total security effort of the assigned schools as well as assisting the Security Department when needed. A few of the duties and responsibilities include: patrolling campus and addressing safety concerns of administration, assisting in security preparations for extracurricular events, and interacting with students to promote and reinforce the development of basic life skills,

personal control and responsibility for one’s actions. This employee will be on the Homer campuses. Motion to approve was made by Mr. Mardis, seconded by Ms. Knox. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks asked the Board for approval of the Cooperative Endeavor Agreement for a School Resource Officer (SRO) at Summerfield. High. The Claiborne Parish Sheriff’s Office has provided a SRO for the past several years at Summerfield. Motion to approve was made by Mr. Davidson, seconded by Ms. Knox. Motion passed by a roll call vote of 10 yes, 0 no.

Due to the October Regular Called Meeting date falling during the Fall Break, Superintendent Brooks recommended the October meeting be rescheduled to Thursday, October 3rd. Motion to reschedule the October board meeting was made by Mr. Griffin, seconded by Mr. Davidson. Motion passed by a vote of 10 yes, 0 no.

Ms. Turner, Business Manager, gave a brief overview of the July financials. She provided and reviewed with the Board the Corrective Action Plan for the current year findings for the year ended June 20, 2023. She clarified this finding has been completed as of April 1, 2024.

Ms. Turner explained the 2023-24 end-of-year will be closed out soon. The 2024-25 budget will be placed on the September agenda for approval.

Superintendent’s Report:

Personnel Actions – August 8, 2024

I. To be Hired:
a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing
Mysty Henry-Homer Elem	Teacher	8/1/24	Katelynn Ellis
Lori McGarity-Homer Elem	Reading Int.	8/1/24	New Position
Sherrie Emory-Homer Elem	Teacher	8/1/24	Jennifer White
Marnie Gregg-Homer Elem	Teacher	8/1/24	Adrienne Willis
Jenese Penegar-Homer Elem	Teacher	8/1/24	Lisa Long
Sarah Williams-Homer Elem	Teacher	8/1/24	Susan Ewing
Alexis Morris-Homer Jr	Reading Int	8/1/24	New Position
Brandon Crew-Homer Jr	Teacher	8/1/24	Felicia Kennedy
Laurea Webb-Homer Jr	Teacher	8/1/24	Khadejah Willis
Genera Wesley-Homer High	Teacher	8/1/24	Jalen Livingston
Savannah Davis-Summerfield	Teacher	8/1/24	Lori Lewis
Baleigh Wilkins-Summerfield	Teacher	8/1/24	Sandra Singleton
Faith Earnhardt-Summerfield	Teacher	8/1/24	Katlyn Mathews
Lindsey Collins-Hay Elem	Nurse	8/1/24	Jennifer Franklin
Sarah Blazier-Hay Elem	Teacher	8/1/24	Amy Bays
Sharon Dixon-Hay Elem	Teacher	8/1/24	Melissa McEachern
Carol Moseley-Hay Jr/Sr	Jag Teacher	8/1/24	New Position
Farryn Hanvy-Hay Jr/Sr	Teacher	8/1/24	Amanda Garner
Macy Garner-Hay Jr/Sr	Teacher	8/1/24	Megan Moss

b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
JerMichael Moore-Homer High	Para	8/1/24	Catina Johnson
James Balentine-Hay Jr/Sr	Para	8/1/24	Cindy Jackson
LaTejawa Beene-Hay Jr/Sr	Para	8/1/24	Carol Moseley
Edward Thompson-Homer	Café Tech	8/1/24	Denis Carter
Anthie Henderson-Homer	Café Tech	8/1/24	Willie Norton
Veoch Cornelius-Hay Elem	Café Tech	8/1/24	Vickie Witherspoon
Sjorlund Darnell-Hay Elem	Café Tech	8/1/24	Cathy Casey
Carl Wright-Hay High	Café Tech	8/1/24	Tommie Beene

II. Resignations, Retirements:

Name	Position	Effective	Reason
Susan Ewing-Homer Elem	Teacher	7/22/24	Retired

Cynthia Jackson-Hay Jr/Sr	Para	7/22/24	Retired
Felecia Kennedy-Homer Jr	Teacher	7/29/24	Resigned
Tommie Beene – Hay High	Café Tech	1/8/24	Resigned

III. Transfers:

Name	Position	Effective	Reason
Jennifer White	Teacher-Homer Elem	8/1/24	To Homer Jr.
Jackie Willis	Teacher-Homer Jr	8/1/24	To Homer High (A. Douglas)
Lori Lewis	Teacher-Summ	8/1/24	To Reading Int Summerfield
Lydell Wheeler	Para-Homer High	8/1/24	To Para Hay Elem
Amy Bays	Teacher-Hay Elem	8/1/24	To Reading Int Hay Elem
Melissa McEachern	Teacher-Hay Elem	8/1/24	To Early Int Hay Elem
Kylie Davidson	AP-Homer Elem	8/1/24	To Teacher Hay Elem (S. Atwood)
Amanda Garner	Teacher-Hay Jr/Sr	8/1/24	To MT Hay Jr/Sr
Cathy Casey	Café Tech-Hay Elem	8/1/24	To Café Tech Homer (A. Shelton)

- Mr. Martin, HR Supervisor, reminded the board they have required training courses available through the Vector platform. They are required to complete the Sexual Harassment, Cybersecurity, and the Bullying courses. The other courses do not count as credit towards their 6 hours of training per year.
- Mr. Martin announced the district is in the best hiring position in a long time. He stated the only variable that has changed is the 4-day school week being approved as an incentive to hire certified teachers. We now have all certified or in the process of getting their certification,B teaching positions filled.
- Mr. Brooks announced Ms. Williams, Insurance Clerk, will be at each of the following schools to assist staff with any insurance paperwork or question.
August 20th: Haynesville Jr./Sr. (7:45 – 9:30), Haynesville Elementary (10:00 – 11:30) and Summerfield (1:00 – 3:30).
August 22nd: Homer Elementary (7:45 – 10:00), Homer Jr. High (10:15 – 12:15) and Homer High (1:30 – 3:30)

There being no further business to come before the Board, the meeting was adjourned.

Perry Anderson, President
Claiborne Parish School Board

ATTEST:

Mr. Chris Brooks, Secretary
Claiborne Parish School Board