

HARBOR LEARNING CENTER AFTER SCHOOL PROGRAM STUDENT CONTRACT
2024-2025

HLC ASP Dates/Times: M-Th 2:45-4:00 PM on designated dates (see calendar)

This year we are offering the students of HLC an After School Program (ASP). Our goal is to offer a safe and supervised environment where students can work on classroom assignments, receive tutoring for state tests, and enjoy activities. The ASP is a place for all students to feel accepted and comfortable. In order to achieve this, we, both staff and students, must follow expectations:

STAFF WILL:

- Provide a safe environment for students to complete a desired task
- Provide a healthy snack
- Provide support to students during activities
- Provide a place for ALL students to feel comfortable and welcome

STUDENTS WILL:

- Come to the ASP with a focus for a specific task
- Behave in a manner that allows all students to learn and enjoy their time here and refrain from PDA (public displays of affection)
- Respect their peers and staff by using appropriate language, inside voices, and following instructions
- Use equipment ONLY for what it should be used for
- Respecting the space by cleaning up after themselves

Understand that if a student leaves campus for any reason from 2:45-4:00 they are NOT able to return to the building.

If students are not able to follow our expectations, we will use the following as a guide:

1st - Students will have a warning about the behavior

2nd - Students will be asked to leave for the remainder of the day and a call will be made to their parent/guardian.

3rd - Students will be asked to take a break from the program for up to 4 program days. A call will be made to their parent/guardian.

4th - Students will be asked to leave the program and unable to return this school year. A call will be made to their parent/guardian.

Student Name

Student Signature

Parent/Guardian Name

Parent/Guardian Signature