

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, July 15, 2024

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board Clerk, Constance Lunde, called the meeting to order at 4:04 p.m.

Board Members Present:

Frank Yanes, President
Constance Lunde, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member

Board Members Absent:

Reverend Edward Ezaki, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to approve the July 15, 2024, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Absent
Motion Carried: 3-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1 Dr. Sever handed out the Open House Schedules and let the Board know site maps will be printed soon once staff arrives back.

- 5.1.2 Board members signed up to attend two site visits each throughout the year with Dr. Sever.
- 5.1.3 Mrs. Carender, Rafer ELA teacher, will be moving to the ELA Intervention position. Interviews for 8th grade ELA will be this week.
- 5.1.4 Over the 4th of July holiday, our neighbors at the Kingsburg Care Center had to evacuate after a power outage left them with no air conditioning. Thank you to our staff who jumped into action to ensure they had a cool, safe place to go. The Rafer gym was quickly turned into a triage center as the Kingsburg CERT Team and Kingsburg Care Staff transported patients across the street and eventually to other local facilities.
- 5.1.5 The next EdCare Board meeting is tomorrow. There is an anticipated increase of 6.29% for medical and 12% for dental insurance. We have asked Mr. Rodriguez to review the budget to see if it is possible to increase the District cap for insurance to absorb this increase for staff. This item will be brought to the Board at the next available meeting. The only change in insurance will be an enhancement to the vision plan.

6. Assistant Superintendent's Report

- 6.1. Beyond the Bell Summer Program- Students enjoyed a June and July full of engaging activities and adventures. Activities varied by grade and included numerous swimming trips to the Crandell Swim Complex for public swimming, an unforgettable day at Yosemite Sugar Pine Railroad, and movie outings to see Inside Out 2 and Despicable Me 4. Our students also had the chance to experience the magic of Peter Pan on Broadway in Hollywood and cheer on their favorite team at a Dodgers vs. Giants game at Dodgers Stadium. One Hundred 4th-7th graders had fun hiking the Bob Jones Trail at Avila Beach. Younger students explored the Zoo, and Adventure Park, and Urban Air Trampoline Park. We enjoyed local activities like Farm Day Friday at Spirit Horse and Pelican's snow cones. We were also excited to partner with the City of Kingsburg to provide Red Cross swim lessons for 166 TK-2nd grade students. We also held CPR/First Aid training for 65 students. Both of these programs were due to the generosity of a grant from the Tri County Health Care District. The summer wrapped up with festive closing ceremonies at Rafer with Rick Alonzo Painting and teaching students about persevering and being resilient.
- 6.2. Another highlight was the introduction of the "Parents Coffee Break" during the June session of Summer School. Parents and guardians were invited to drop by the Roosevelt Auditorium after dropping off their students at Roosevelt or Rafer. They enjoyed coffee and breakfast goodies while meeting special guests, including principals, the School Resource Officer, the district nurse, the Director of Student Services, KCAPS, City Council Members, Spirit Horse staff, and more. Parents received valuable information about the upcoming school year, school site details, and summer community activities. Daily giveaways included backpacks, school supplies, art supplies, books, and crafts, making each day special for those who attended.
- 6.3. To go along with our July theme of "Kingsburg Summer Olympics" we partnered with the Kingsburg Library and 32 downtown businesses. We developed a "scavenger hunt" type game. We requested videos from current and retired Olympic, Paralympic, and professional athletes. They created videos specific for our community. There are 32 posters downtown with QR codes to the videos. Get your scorecard and map at the library. When you complete the score card you will get a lanyard with sports keychains. It is exciting to see the community walking downtown and playing this game. We are excited that 9 of the videos are from current Olympic athletes who competing in Paris.
- 6.4. Mr. Stovall shared summer school data showing improved in most grade levels.
- 6.5. Thank you to Mrs. North, Ms. MacAdam, all the teachers, paras, principals, and food services employees who worked to make this all possible.

7. Chief Business Official's Report

- 7.1. Projects Update

- 7.1.1 The Reagan awnings have been painted. Banner Pest Control will put foam between the awnings and the building to avoid birds.
- 7.1.2 There was a chiller leak at Lincoln that has been repaired.
- 7.1.3 ¹HVAC work at Washington and Lincoln is progressing and will be completed before the start of school.
- 7.1.4 Classrooms have been modernized at Washington and Lincoln.
- 7.1.5 The Roosevelt office has new tack boards and carpet.
- 7.1.6 The tech offices are still in progress but are expected to be completed soon.
- 7.1.7 The Roosevelt office furniture is on its way.
- 7.1.8 We are working with Beynon to get a finalized estimate for painting the basketball courts at Rafer. We hope to have them done before school starts.
- 7.1.9 The gym sign at Rafer will be completed before school starts.
- 7.1.10 The grounds team is continuing to beautify our campuses and get things ready for staff and students.
- 7.1.11 Our custodial teams are continuously deep cleaning classrooms and preparing schools for staff and students.
- 7.1.12 The attendance audit is complete, and we look forward to the financial component in October.
- 7.1.13 The prep work for the intervention building at Reagan will be going out to bid on July 25.

- 8. Board Member Reports
 - 8.1. Nothing to report.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

No comments were received from the public.

RECONVENE PUBLIC SESSION

ACTION

- 9. Consent Agenda
 - 9.1. Consider Approval of Minutes – June 11, 2024 Board Meeting
 - 9.2. Consider Approval of Cash Balances
 - 9.3. Consider Approval of Budget Report
 - 9.4. Consider Approval of Accounts Payable Report
 - 9.5. Consider Approval of Request to Surplus Equipment
 - 9.6. Consider Approval of Quote from Aeries SIS for Student Information System
 - 9.7. Consider Approval of Quote from Flix Productions for District Kickoff
 - 9.8. Consider Approval of Annual Agreement with FCSS for Mobile Health Center
 - 9.9. Consider Approval of Annual Agreement with FCSS for Digital Services
 - 9.10. Consider Approval of Renewal Proposal with Houghton Mifflin Harcourt for ELA Curriculum
 - 9.11. Consider Approval of Renewal Proposal with CPM Educational Program for Math Curriculum
 - 9.12. Consider Approval of Annual Agreement with Fagen Friedman & Fullfrost LLP for Legal Services
 - 9.13. Consider Approval of Renewal Life Insurance Policy for Active Employees over 0.25 FTE
 - 9.14. Consider Adoption of Resolution 25-01: Grant Agreement with Kingsburg Healthcare District- Rafer Basketball Courts
 - 9.15. Consider Adoption of Resolution 25-02: Grant Agreement with Kingsburg Healthcare District- Beyond the Bell

¹ Mr. Yanes joined the meeting in progress.

- 9.16. Consider Approval of Annual Invoice from the California School Board Association for Membership and Services for 2024-2025
9.17. Consider Approval of Agreement and Fee Schedule for Children and Youth Behavioral Health Initiative (CYBHI) Grant

Items 9.1.- 9.17.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

BUSINESS SERVICES

10. Consider Approval of Quote from CDW Government for Staff Laptops at Washington and Roosevelt

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

CURRICULUM & INSTRUCTION

11. Consider Approval of Quote from California Teaching Fellows for Assistance at Washington School

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

12. Consider Approval of Quote from Olive & Rose for Professional Development Session- Harnessing the Power of AI in Education

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

HUMAN RESOURCES

13. Consider Approval of Revised Job Descriptions:

- 13.1. Paraprofessional- RSP
13.2. Elementary Music Teacher Grades 2-6
13.3. State Preschool Paraprofessional

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

14. Consider Approval of 3% Increase to the 2024-2025 Salary Schedules

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

15. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

16. Consider Approval of Board Policies/Administrative Regulations/Exhibits

16.1. Revised E 1330: Application and Agreement for Use of School Facilities

16.2. Revised AR 6151: Class Size

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

PUBLIC COMMENT

17. Public Comment on Agendized and Non-Agendized Items

17.1. No comments were received from the public.

18. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, July 15, 2024,
4:00 p.m., Professional Development Building

CLOSED SESSION

19. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

20. Anticipated Litigation (Government Code Section 54956.9(b))

21. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code,
§48900 et seq.)

22. Public Employee Employment

22.1. Certificated Personnel

22.1.1 Consider Acceptance of Resignation: School Counselor TK-8, Roosevelt School

22.1.2 Consider Acceptance of Resignation: Elementary Music Teacher, Lincoln and Reagan
Elementary

22.1.3 Consider Approval of Request to Hire: State Preschool Teacher, Washington Preschool

22.1.4 Consider Approval of Request to Hire: School Counselor TK-8, Roosevelt School

22.1.5 Consider Approval of Request to Hire: 4th Grade Teacher, Reagan Elementary

22.2. Classified Personnel

- 22.2.1 Consider Approval of Request to Hire: Paraprofessional- General Fund (TK), Washington School
- 22.2.2 Consider Approval of Request to Hire: Paraprofessional- General Fund (TK), Washington School
- 22.2.3 Consider Approval of Request to Hire: Paraprofessional- Categorical, Roosevelt School
- 22.2.4 Consider Approval of Request to Hire: Paraprofessional- Categorical, Lincoln School
- 22.2.5 Consider Approval of Request to Hire: Paraprofessional- EL, Reagan Elementary
- 22.2.6 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary
- 22.2.7 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary
- 22.2.8 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 22.2.9 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

23. Pupil Personnel

- 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 23.1.1 Consider Approval of 2024-25 New Attendance Requests – Site-Based Program
 - 23.1.2 Consider Approval of 2024-25 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

24. Report of Actions Taken in Closed Session

Action taken on agenda items 22.1.1. – 22.2.9.:

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde, to take the following action:

- Accepted Resignation: Brandon Greer, School Counselor TK-8, Roosevelt School
- Accepted Resignation: Joseph Bermudez, Elementary Music Teacher, Lincoln and Reagan Elementary
- Approved Request to Hire: Samantha Babayan, State Preschool Teacher, Washington Preschool
- Approved Request to Hire: Destiny Estrada, School Counselor TK-8, Roosevelt School
- Approved Request to Hire: Chase East, 4th Grade Teacher, Reagan Elementary
- Approved Request to Hire: Kansas Montoya, Paraprofessional- General Fund (TK), Washington School
- Approved Request to Hire: Lisa Calupina, Paraprofessional- General Fund (TK), Washington School
- Approved Request to Hire: Krystine Hubble, Paraprofessional- Categorical, Roosevelt School
- Approved Request to Hire: Vanessa Vallejo, Paraprofessional- Categorical, Lincoln School
- Approved Request to Hire: Jasmine Hernandez, Paraprofessional- EL, Reagan Elementary
- Approved Request to Hire: Nicholas Esparza, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Abigail Jobe, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Jimena Villalobos, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Alexandra Mendoza, Paraprofessional- RSP, Special Education

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 23.1.1. – 23.1.2.:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to take the following action:

- 2024-25 New Attendance Requests – Site-Based Program – Denied one request, approved all other requests.
- 2024-25 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

25. Adjourn

Meeting was adjourned at 4:56 p.m.