

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

**Wednesday, August 13, 2024**

**6:00 p.m. - Regular Meeting  
High School Library**

**PUBLIC AGENDA**

ITEM #1 **Call Meeting to Order**

ITEM #2 **Pledge of Allegiance**

ITEM #3 **Presentation(s):** District Special Education Plan  
District Safety Plan

ITEM #4 **Board of Education Sub-Committee Reports**

- A. Board Operations/Relationships/Development
- B. Facilities and Transportation
- C. Technology
- D. Extra-Curricular Activities
- E. Curriculum and Instruction
- F. School Boards Institute (SBI)
- G. Audit/Finance Committee
  - 1. Revenue Status Report
  - 2. Appropriation Status Report
- H. Policy Committee
- I. Finance

ITEM #5 **Superintendent's Report**

- Sub-committee list was discussed at the July board meeting. The list is at your seat. Any changes please let me know.
- SBI – Calendar of meetings with topics to be discussed.
- Logo update. (Doors, banners & etc.)
- Updates on grounds.

ITEM #6 **Old Business**

ITEM #7 **New Business**

7.1 Appointment of Teacher - Kindergarten

**Recommended Motion:** to appoint Tegan Lewis, to the position of teacher in the elementary tenure area, for probationary period of three (3) years to commence September 1, 2024, unless able to start sooner, and to expire September 1, 2027 (This expiration date is tentative and conditional only).

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

7.2 Appointment of Teacher – Special Education

**Recommended Motion:** to appoint Kaitlin Flint, to the position of resource teacher in the special education tenure area, for probationary period of four (4) years to commence September 1, 2024, unless able to start sooner, and to expire September 1, 2028 (This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

7.3 Appointment of Mentor Teacher

**Recommended Motion:** to appoint Sara Hobaica Hanna as a mentor teacher to Kaitlin Flint for the 2024-25 academic year.

7.4 Appointment of Choreographer

**Recommended Motion:** to approve Marissa Madia as drama club choreographer for the 2024-25 school year.

7.5 Permanent Appointment of Data Processor, I

**Recommended Motion:** that Heather Larabee's probationary period as Data Processor, I, be permanent, effective May 13, 2024.

7.6 Appointment of Auto Mechanic

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent of Schools, does hereby appoint Robert DeCarr to the position of Auto Mechanic contingent upon completion of all Article 19A DMV Regulations and he becomes a bus driver effective July 29, 2024 for a

probationary period of 26 weeks to commence July 29, 2024 and to expire January 27, 2025.

7.7 Resignation – Teacher

**Recommended Motion:** to accept the resignation of Melissa Leone, English teacher effective July 11, 2024.

7.8 Appointment of Teacher - English

**Recommended Motion:** to appoint Katherine Strieter, to the position of teacher in the English 7-12 tenure area, for probationary period of three (3) years to commence September 1, 2024, unless able to start sooner, and to expire September 1, 2027 (This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

7.9 Appointment of Lead

**Recommended Motion:** to appoint Marisa Cardillo as a lead teacher to Katherine Strieter for the 2024-25 academic year.

7.10 Appointment of Teacher - Spanish

**Recommended Motion:** to appoint Jennifer McCarthy, to the position of teacher in the foreign language tenure area, for probationary period of three (3) years to commence September 1, 2024, unless able to start sooner, and to expire September 1, 2027 (This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

7.11 Appointment of Lead

**Recommended Motion:** to appoint Alissa Reilly-Stewart as a lead teacher to Jennifer McCarthy for the 2024-25 academic year.

7.12 Appointment of Lead Teacher

**Recommended Motion:** to appoint Jennifer Zuroweste as a lead teacher to Laura Flagg for the 2024-25 academic year.

7.13 Appointment of Long-Term Substitute Teacher (Spanish)

**Recommended Motion:** to appoint Paul Baker as a long-term substitute Spanish teacher in the high school, effective September 1, 2024 until December 2024 or until teacher returns.

7.14 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Beth Thomas as a per diem substitute teacher effective September 30, 2024.

7.15 Resignation – Dir. PPS/CSE

**Recommended Motion:** to accept the resignation of Tracy Facchini, Director of Pupil Personnel and CSE Chairperson effective August 25, 2024.

7.16 Resignation - Teacher Aide

**Recommended Motion:** to accept the resignation of Kelli Reed, teacher aide effective June 30, 2024.

7.17 Appointment of Substitute Teacher Aide

**Recommended Motion:** to appoint Kelli Reed as a per diem substitute teacher aide effective September 3, 2024.

7.18 Approval of Substitute Teacher

**Recommended Motion:** to appoint Tracy Foster as a per diem substitute teacher effective September 3, 2024.

7.19 Approval of Instructional Technology Coach

**Recommended Motion:** that Joseph Corleto be appointed as Instructional Technology Coach for the 2024-2025 school year.

7.20 Resignation – Soccer Coach

**Recommended Motion:** to accept the resignation of Daniel Dygert as boys' varsity soccer coach effective June 27, 2024.

7.21 Additional Athletic Appointments for Fall 2024-25

**Recommended Motion:** that the following people be appointed to fall athletic coaching positions for the 2024-25 school year contingent upon student athlete participation in each sport and pending completion of adult basic CPR and approval of coaching certifications.

SPORT	LEVEL	BOYS OR GIRLS	COACH NAME
Soccer	Varsity	Boys	Devin Clive
Football Asst.	Modified Volunteer	Boys	John DelMedico
Soccer	Modified	Boys	Nathan DePerno

7.22 Sport Combination - Gymnastics

**Recommended Motion:** to approve combination between Sauquoit Valley Central School and New Hartford Central School in the sport of girls' gymnastics for the fall 2024 sport season.

7.23 Sport Combination – Field Hockey

**Recommended Motion:** to approve combination between Sauquoit Valley Central School and New York Mills School in the sport of girls' modified field hockey for the fall 2024 sport season.

7.24 Approval of the Sale of Surplus Vehicles

**Recommended Motion:** that the Board of Education approve the disposal of school bus, VIN 4DRBUSKNOFB609129 to be sold by Auctions International.

7.25 BOCES Agreement for Rental of 20 Classrooms

**Recommended Motion:** to approve the BOCES contract for rental of facilities (20 classrooms) to commence on July 8, 2024 and expire August 20, 2024.

7.26 Approval of Agreement with BOCES for Ancillary Services

**Recommended Motion:** to approve the agreement with BOCES for ancillary services associated with rental of 20 classrooms commencing on July 8, 2024 and expiring on August 20, 2024.

7.27 Agreement for Facility Use & Provision of Ancillary Services

**Recommended Motion:** to approve the agreement between the Center for Instruction Technology & Innovation (CiTi) (Oswego County BOCES) and Sauquoit Valley Central School District for the 2024-2025 school year.

7.28 Extra-Classroom Activity Report

**Recommended Motion:** that the quarterly (April 2024 – June 2024) extra-classroom activity report be approved as presented.

7.29 Approval of Minutes of the July 9, 2024 Meeting

**Recommended Motion:** that the minutes of the July 9, 2024 meeting be approved.

7.30 Treasurer's Report of Balances

**Recommended Motion:** that the Treasurer's Reports of Balances for June 30, 2024 be approved as presented.

7.31 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

**Recommended Motion:** that authorization be given regarding the payment of bills approved by the claims auditor.

7.32 Committee on Special Education and Committee on Pre-School Special Education Recommendations

**Recommended Motion:** that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401846 and as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services.

<p style="text-align: center;"><b>Motion to approve 7.1 – 7.32</b> made by _____, seconded by _____. Carried: Ayes _____, Nays _____</p>
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ITEM #8.1 Confirm Tax Rolls and Authorize Tax Levy

**Recommended Motion:** to adopt the following resolution:

**RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY**

**WHEREAS** the Board of Education has been authorized by the voters of the Sauquoit Valley Central School District to raise for the 2024-2025 school year a sum not to exceed \$26,602,037.00

**THEREFORE BE IT RESOLVED**, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

SCHOOL TAX LEVY \$9,082,057

TOWN	ASSESSED VALUE (levy purposes)	CLERGY EXEMPTION	ASSESSED Value (apportionment)	EQUALIZ RATE	TRUE VALUE (apportionment)	PROPORTION OF TRUE VALUE (apportionment)	PROPORTION USED	Assessed Value for Tax Rate Calculation	Tax Rate per thousand
Paris	239,212,786	1,500	239,214,286	0.5900	405,447,942.37	66.502318%	6,039,778.46	239,212,786.00	25.248560
New Hartford	51,967,703		51,967,703	0.5300	98,052,269.81	16.082714%	1,460,641.24	51,967,703.00	28.106712
Frankfort	32,133,092		32,133,092	0.4607	69,748,408.94	11.440263%	1,039,011.16	32,133,092.00	32.334615
Litchfield	15,578,116		15,578,116	0.5600	27,818,064.29	4.562770%	414,393.39	15,578,116.00	26.600995
Marshall	2,956,386		2,956,386	0.3800	7,779,963.16	1.276084%	115,894.67	2,956,386.00	39.201466
Kirkland	275,716		275,716	0.3950	698,015.19	0.114490%	10,398.02	275,716.00	37.712803
Bridgewater	76,969		76,969	0.5910	130,235.19	0.021361%	1,940.06	76,969.00	25.205681
	342,200,768		342,202,268		609,674,898.96	1.00000000	\$9,082,057.00	342,200,768	

LIBRARY TAX LEVY \$89,775

TOWN	ASSESSED VALUE (levy purposes)	CLERGY EXEMPTION	ASSESSED Value (apportionment)	EQUALIZ RATE	TRUE VALUE (apportionment)	PROPORTION OF TRUE VALUE (apportionment)	PROPORTION USED	Assessed Value for Tax Rate Calculation	Tax Rate per thousand
Paris	239,212,786	1,500	239,214,286	0.5900	405,447,942.37	66.502318%	59,702.46	239,212,786.00	0.249579
New Hartford	51,967,703		51,967,703	0.5300	98,052,269.81	16.082714%	14,438.26	51,967,703.00	0.277831
Frankfort	32,133,092		32,133,092	0.4607	69,748,408.94	11.440263%	10,270.50	32,133,092.00	0.319624
Litchfield	15,578,116		15,578,116	0.5600	27,818,064.29	4.562770%	4,096.23	15,578,116.00	0.262948
Marshall	2,956,386		2,956,386	0.3800	7,779,963.16	1.276084%	1,145.60	2,956,386.00	0.387502
Kirkland	275,716		275,716	0.3950	698,015.19	0.114490%	102.78	275,716.00	0.372786
Bridgewater	76,969		76,969	0.5910	130,235.19	0.021361%	19.18	76,969.00	0.249155
	342,200,768		342,202,268		609,674,898.96	1.00000000	\$89,775.00	342,200,768	

**AND BE IT HEREBY DIRECTED THAT** the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2024 and end October 31, 2024 giving the tax warrant an effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

**AND IT IS FURTHER DIRECTED THAT** the delinquent tax penalties shall be fixed as follows:

- 1<sup>st</sup> month free period,
- 2<sup>nd</sup> month interest of 2 percent added.

8.2 Execute Tax Warrant

**Recommended Motion:** to adopt the following resolution:  
**BE IT RESOLVED AS FOLLOWS;** to the collector of Sauquoit Valley Central School District, Oneida County, State of New York.

You are hereby commanded:

To give notice and start collection on September 1, 2024 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2024.

To collect taxes in the total sum of \$9,171,832 (inclusive of STAR funds and Library Levy of \$89,775) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his/her property on tax bills provided by the school district in accordance with provisions of Section 922 of Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sum listed on the tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To issue receipts provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file such receipts as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

**Motion to approve 8.1 – 8.2**  
made by \_\_\_\_\_, seconded by \_\_\_\_\_.  
Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_



ITEM #9 Miscellaneous Topics

ITEM #10 Public to Be Heard (All Comments Limited to Five Minutes)

ITEM #11 Executive Session

**Recommended Motion:** that the Board of Education go into executive session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.  
Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.

The executive session was declared over by the Board President at \_\_\_\_\_ p.m.

ITEM #12 Adjournment

**Recommended Motion:** that the meeting be adjourned. The meeting was adjourned at \_\_\_\_\_ p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.  
Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_

UPCOMING EVENTS/MEETINGS			
DAY(S)	DATE(S)	TIME(S)	EVENT
Tues.& Wed.	Aug. 20 & 21	10am-1pm	MS Orientation
Wed.	Aug. 21	9am-noon	Freshmen Orientation
Tues.	Aug. 17	6 pm	BOE Meeting

Sauquoit Valley Central School District – Personnel Report School year 2024-2025

Board of Education Meeting: **8/13/2024**

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

Tegan Lewis	Elem.	Teacher	Per contract	08/28/2024	08/29/2027
Kaitlin Flint	Special Ed.	Teacher	\$45,259	09/01/2024	09/01/2028
Sara Hobaica Hanna		Mentor	\$850	09/01/2024	06/30/2025
Marissa Madia		Choreographer	\$1,087	09/01/2024	06/30/2025
Heather Laribee		Data Processor, I	Per contract	05/13/2024	Permanent
Katherine Strieter	English	Teacher	\$58,827	9/1/2024	09/1/2027
Marisa Cardillo		Lead	\$500	9/1/2024	6/30/2025
Jennifer McCarthy	Foreign Language	Teacher	\$58,827	9/1/2024	9/1/2027
Alissa Reilly- Stewart		Lead	\$500	9/1/2024	6/30/2025
Jennifer Zuroweste		Lead	\$500	9/1/2024	6/30/2025
Paul Baker	Spanish	Long-Term Substitute	\$203.25/day	9/1/2024	12/2024
Beth Thomas		Substitute Teacher	Per contract	9/30/2024	
Kelli Reed		Substitute Aide	Per contract	9/1/2024	
Tracy Foster		Substitute Teacher	\$100/day	9/3/2024	
Joseph Corleto		ITC	\$750	09/01/2024	06/30/2025
Robert DeCarr		Auto Mechanic	\$23.96/hr.	7/29/2024	01/27/2025

II. Leave

Melissa Leone	English	Teacher		07/11/2024	Resignation
Kelli Reed		Teacher Aide		06/30/2024	Resignation
Tracy Facchini		Dir. PP/CSE Chair.		08/25/2024	Resignation
Daniel Dygert	Soccer	Coach		6/27/2024	Resignation

III. Coaches

Devin Clive	Varsity	Boys' soccer	\$4,040	Fall 2024	
Nathaniel DePerno	Modified	Boys' Soccer	\$2,424	Fall 2024	
John DelMedico	Modified	Football - Assistant	Volunteer	Fall 2024	

**Teacher Key:** "C" Certification Listed or "N" Uncertified

**Teacher Assistant Key:** "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III" Certified Teaching Assistant Level III, "TAP" Pre-Professional

**Coaches:** "CPE" Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License

CONTRACT FOR RENTAL OF FACILITIES

THIS AGREEMENT made in triplicate this 1st day of July, 2024 by and between Board of Education of Sauquoit Valley Central School District, County of Oneida, party of the first part, and the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, party of the second part.

The said party of the first part hereby agrees to provide to the party of the second part the following facilities during the 2024-2025 school year at the indicated cost:

<u>Facility</u>	<u>Size</u>	<u>Period of Time</u>	<u>Rental</u>
20 classrooms	770 sq. ft.	07/08/2024-08/20/2024	\$8,700 (\$435 each)

*Summer School Secondary*

The above rate charged BOCES for rental of facilities does not exceed the current year's cost, pro-rated to the facilities being used, for these budgeted expenditures:

1. Operation and Maintenance of Plant
2. Debt Service, Less State Aid

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:

FULL AMOUNT TO BE PAID BY SEPTEMBER 1, 2024

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Sauquoit, New York 13456

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President, Trustee, Board of Education (Party of the First Part)

Sauquoit, New York 13456

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Trustee or Clerk, Board of Education (Party of the First Part)

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Box 70, New Hartford, New York 13413-0070

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President, Board of Cooperative Educational Services (Party of the Second Part)

Box 70, New Hartford, New York 13413-0070

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Clerk, Board of Cooperative Educational Services (Party of the Second Part)

Agreement 2024-2025

This agreement between the **Sole Supervisory District of Oneida, Herkimer and Madison Counties** and **Sauquoit Valley Central School District** is to provide for payment to said school district the amount of \$6,000 ( three hundred dollars per classroom) for services purchased by BOCES for classes for *secondary summer school* from July 8, 2024 – August 20, 2024.

Such payment to be made on or before September 1, 2024 to cover ancillary services being provided by the school district for the pupils in such BOCES classes.

Number of classrooms leased	20
Ancillary services rate	\$ 300
Total amount of this agreement	\$ 6,000

Signed: \_\_\_\_\_  
District Superintendent

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_