SANDPIPER ELEMENTARY SCHOOL

"A Community of Excellence"
Home of the Spanish Immersion Program

2024-2025

Family/Student Handbook

Shawn Varner, Principal
6724 E. Hearn Road
Scottsdale, AZ 85254
(602)449-6300
pvschools.net/spes

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Dear Sandpiper Parents and Students,

Bienvenidos! Welcome to the 2024-2025 school year. The start of the school year always brings so much anticipation and excitement. Please allow me to introduce myself: I am Shawn Varner, the proud principal of Sandpiper Elementary School. Although newer to Sandpiper, I am familiar with the world of education, as this year marks my 28th year as an educator and 9th year as a principal. On a personal level, my wife and I celebrated our 26th wedding anniversary over the summer, and we have two adult daughters (well one we like to tease that she is a student-adult since she is in college!) who mean the world to us.

I am so excited to serve as your principal of such an amazing school. The Spanish Dual Language Immersion Program is absolutely amazing and is one of the many great attractive facets of Sandpiper. Our dedicated Sandpiper teachers, staff, and PTO are here to make your elementary school experience nothing short of incredible.

Whether you are new to Sandpiper or you are a veteran Super Estrella, it's a great time to get familiar with key facets of Sandpiper Elementary School. The purpose of this handbook is to provide you with important information about SPES and its routines, procedures, and policies. Please take some time as a family to read and discuss this handbook in order to become familiar with "the Sandpiper way." If questions arise after reading it, please contact the front office, as we will be happy to further assist you.

We know that you have choices in education, and I want to say thank you for choosing Sandpiper Elementary School and entrusting us with your child(ren)'s education. Our Sandpiper family looks forward to working with you and your children.

Sincerely,

Shawn Varner
Principal, Sandpiper Elementary School
svarner@pvschools.net

The Vision of Sandpiper Elementary School

Sandpiper commits to expertly combining rigorous academics with a rich school culture as we prepare the next generation for success on a global scale.

Our Mission

Sandpiper cultivates resourceful, resilient students through the teaching of academic and social-emotional skills.

Our school is committed to providing relevant and engaging learning opportunities that promote the growth of Sandpiper's students, staff, and community. We provide an opportunity to achieve bilingual and biliterate proficiency and multicultural competency to all students.

Social-emotional skills promote and support the care of ourselves and others so we can positively contribute to any community.

We accomplish this **academically** by providing and maintaining:

- A highly qualified and committed staff that is continually learning and growing
- A challenging and engaging curriculum for all students that supports a standards-centered approach to academic learning
- Clear and consistent communication of academic expectations and progress to all families
- A gifted program that provides acceleration and enrichment for identified gifted students
- Fidelity assurances for our DLSI (Dual Language Spanish Immersion) program

We accomplish this **socially and emotionally** by providing and maintaining:

- A culture of collaboration and respect within the school community
- Positive partnerships with parents and our community
- Explicit teaching and practice of social-emotional skills
- A safe and welcoming learning environment

We accomplish this **behaviorally** by providing and maintaining:

- The promotion of positive citizenship and character traits through our PBIS (Positive Behavioral Interventions and Supports) framework and STARS (Safe, Trustworthy, Accountable, Respectful, Supportive) recognition programs.

Our Beliefs

The stakeholders of Sandpiper Elementary School value the following:

- Campus Safety
- Highly Qualified and Committed Teachers
- Challenging Curriculum
- High Academic Achievement for All Students
- Citizenship/Character Education
- Community Participation and Parent Involvement

QUICK REFERENCE GUIDE

SCHOOL ADDRESS

Sandpiper Elementary School
6724 E. Hearn Rd.
Scottsdale, AZ 85254

SCHOOL HOURS

Regular School Day	8:45 a.m. - 3:15 p.m.
Early Release Day	8:45 a.m. - 12:30 p.m.
Office	8:00 a.m. - 4:00 p.m.

There is no supervision for students who arrive earlier than 8:25 a.m. daily. Unless they are attending a school activity, students should NOT arrive at school before 8:25 a.m.

SCHOOL CONTACT INFORMATION

Office	(602) 449-6300
Attendance line	(602) 449-6301
Nurse	(602) 449-6303

FAX (602) 449-6305

People to Know….

Principal	Shawn Varner
Admin. Assistant	Katie Wood
Records Secretary	Tracy Griffin
School Nurse	Sarah Breakiron
School Psychologist	Sasha Mendoza
Social Worker	Denise Koerperick
Tiered Support Specialist	Kaitlin Mair
School Custodian	

SCHOOL COUNCIL MEMBERS

Principal: Shawn Varner
Teachers: TBD
Parent Liaisons: TBD
Community Member: TBD

ATTENDANCE

Arizona State Law requires that parents ensure that their children, between the ages of six and sixteen, attend school. Attainment of academic excellence requires attendance on a regular basis. Attendance is the responsibility of the students and the parents; students may be considered for retention due to excessive absences and may be subject to legal consequences as well.

ABSENCES

All absences must be called into the ATTENDANCE LINE at 602-449-6301 before 9:30 a.m. Please leave the child's name, teacher's name, and reason for the absence. Guidelines for absence due to illness can be obtained from the school nurse in her office. Any student absence not reported to the office is considered truant.

Consistent attendance for students in the DLSI program is crucial to their success. Excessive absences impacting the student's performance in the DLSI program will warrant a team meeting with appropriate staff members to discuss the student's progress and future in the program.

EARLY PICK-UP

If parents wish to pick up their students from school early, they must be signed out through the front office. Only people listed on the emergency card are allowed to check students out; identification will be required. Signing out a student early may affect attendance. Students will not be called out of class until the person picking them up is in the front office. Please try and refrain from signing out your child during the hours of 3:00-3:15 p.m. as this is disruptive to the end-of-the-day procedures.

EARLY DISMISSAL DAYS

DISMISSAL TIMES:

- PreKindergarten - 12:00 pm
- Kindergarten - 12:15 pm
- 1st - 6th grades - 12:30 pm

On early dismissal days, lunch is not provided. Regular bus service is provided on early dismissal days. (See district calendar for dates.)

LATE ARRIVALS/TARDIES

School starts at 8:45. Students who arrive on campus after 8:45 a.m. are considered tardy and must be signed in through the office by a parent or guardian.

BICYCLES/OTHER WHEELED TRANSPORTATION

For safety considerations, students in kindergarten through second grade are NOT allowed to ride bicycles, skateboards, or scooters to school without parent/guardian accompaniment. Third through sixth-grade students may ride bicycles, skateboards, or scooters. Roller blades/skates are forbidden as they cannot be dismounted at the crosswalk.

Students who are eligible to ride to school are expected to observe the following rules:

- ★ Follow traffic rules and crossing guard directions.
- ★ Walk bicycles, skateboards, and scooters on crosswalks and on school grounds.
- ★ Park bicycles, skateboards, and scooters locked in racks (at the owner's risk, the school does not assume responsibility).
- ★ Helmets are required to be worn fastened by all students regardless of transportation type!
- ★ All riders must ride single.

Students may lose their eligibility to ride if rules are not followed.

BUS INFORMATION

Please refer to the PV SCHOOLS TRANSPORTATION PAGE for detailed information on bus behavior rules, bus stops, and times. Students attending Sandpiper on an open enrollment transfer are not eligible for bus transportation.
Children should not arrive at a bus stop more than five minutes before the bus arrives. Pupils being transported are under the authority of the bus driver. The bus drivers share the mutual interest of parents and staff for the safety of the child and should be given due respect by all students.
All passengers are under the authority of the bus driver and shall observe bus rules.
Don't lose your riding privilege!

BUS RULES include:

- ★ Obey the bus driver's instructions and directions
- ★ Bus aisles/emergency exits shall remain clear of all objects
- ★ Stay properly seated with your back against the seatback, your legs facing forward, and all parts of your body out of the aisle.
- ★ Keep your head, hands, feet, and objects to yourself and inside the bus
- ★ Talk quietly, use respectful language - no profanity
- ★ No eating or drinking on the bus (water in plastic bottles is acceptable)

BUS DISCIPLINE

Continued referrals for misbehavior will lead to a loss of bus privileges for a specific number of days determined by the Principal.

BUS PASSES

In writing, parents must notify the office if a student will be riding the bus home with a friend or getting off at a different stop. The office will give the student a bus pass to give to the bus driver.

LATE BUSSES

When transportation notifies us that a bus will be more than 15 minutes late, we will send out a phone blast to inform parents. Be sure that you have a current number on file in our office at all times. School personnel will supervise students delayed by a late bus until the bus arrives.

CAFETERIA

- Breakfast is served from 8:15 a.m. - 8:40 a.m.
- Lunches may be purchased from the cafeteria or brought from home.

- Students will be given an individual account number. Although the use of the lunch account is the preferred method, children may also pay cash in line for lunch.
- Student lunch is $2.50 and student breakfast is $1.00.
- Milk and/or juice may be purchased on a cash basis for $0.50 and $0.25 by students bringing a sack lunch or those who desire extra milk/juice.
- Adding money to your child's account can be done by cash, check (made payable to PV Food Services), or online at EasySchoolPay.com
- Menus and prices can be found on the PVUSD web page.
- No money on card - According to district policy and federal guidelines, school lunches are not to be charged when no money exists. If money is not deposited the student is given a cheese sandwich.
- A nut-free table will be provided for students with nut allergies. Students without allergies may only join those tables if they have purchased a school hot lunch since all district-provided meals are prepared in a nut-safe environment.

CAFETERIA EXPECTATIONS:

- Students must use inside voices and follow the directions of the aides.
- Clean up and dismissal - when dismissed, students are to appropriately throw away their trash (trash or recycle) and line up quietly. Students are not to take any food items out of the cafeteria.
- Other expectations - students may not leave the cafeteria unless they have been given a pass from their teacher or a duty aide.

CELEBRATIONS AND PARTIES:

Classroom parties are scheduled several times during the school year and vary by class and grade level. Room parents work in collaboration with the classroom teacher to schedule and plan these events. Birthday invitations are not to be passed out at school. The school does not provide student addresses or parent emails. Birthday celebrations are subject to class/grade/teacher rules and should be coordinated with the teacher. Any snacks brought for the class must be store-bought and individually wrapped. **We are a NUT-FREE school and parents must check/read the ingredients on any item brought into the classroom. (**This does not apply to the cafeteria. Special seating is provided for students with nut allergies in the cafeteria. All school lunches are prepared in a nut-free kitchen.)

CELL PHONES AND PERSONAL ELECTRONICS

Student cell phones must be turned off and stored while on campus at any time or they will be confiscated to be picked up at the end of the day. Unless previously

authorized by the school's administration or designee, students are not to use personal electronic devices for the purpose of taking pictures or video footage of others at school, on the bus, or at school-related activities/events. Sandpiper is not responsible for any damage or theft of electronics brought to school and encourages students to leave all electronics at home. This includes but is not limited to, cell phones, iPads, iPods, iWatch, and any other electronic device that the teacher or principal deems to be a distraction in the classroom.

Per Governing Board 04/18/24-
Electronic devices often interfere with the orderly operation of the school and may cause a disruption to the learning environment. School rules may prohibit such items as cell phones, smart watches, audio music devices, earbuds, electronic games, laser pointers or any other electronic devices. The school is not responsible when these items are lost or stolen.

CHARACTER EDUCATION PROGRAMS

PBIS

Positive Behavior and Intervention Support materials will be sent home with each student. Students will be instructed in behavior expectations for all areas of the school campus. Parents are expected to review the "PBIS Family Information" and sign and return the signature page.

SEL

Social Emotional Learning is taught using the Second Step curriculum. Second Step lessons are taught weekly in classrooms. Family information is included in the newsletter.

DRESS CODE AND APPEARANCE

DISTRICT DRESS CODE GUIDELINES:

PVUSD schools are places of learning where students can express themselves while also promoting each school's behavior motto. We value that student dress can highlight the cultural and religious diversity and individuality of our students. Appropriate student dress contributes to a safe workplace and educational atmosphere and the success of the entire school community. Clothing students might wear in social settings or outside of school may not be appropriate to wear to school. We want all students to be dressed appropriately for a successful and safe learning environment.

Please wear the following:

● Clothing that is not see-through and covers a student's undergarments, chest, and torso when standing or sitting. Clothing should have a back and straps and should fit closely under the arms.
● Clothing that is of adequate length to cover the student's bottom at all times.
● Clothing that has the appropriate language. Clothing should be free from references to violent images, tobacco/vaping, drugs, alcohol, sexual references, profanity, or language that demeans others.
● Appropriate footwear for a safe learning environment. When selecting footwear, students should be responsive to the specific safety needs of each school and/or classroom, as determined by the teachers and administration.

Headwear may be worn on campus but should be removed in the building or classroom if asked by a staff member. Students will not be asked to remove headwear that is worn for cultural and/or religious reasons.

If there is a concern regarding student dress, a staff member will ask the student to go to the front office to address the issue. The student and a front office staff member will discuss the concern, and if deemed necessary, the student will be provided appropriate clothing to change into or may wait in the office for appropriate clothing to be brought to them. The administration will have a discussion with the student regarding how to create an environment for success as well as potential consequences if there are further dress code concerns. Requests for exceptions to the dress code should be brought to the school administration.

FAMILY EMERGENCY INFORMATION

The office should be notified immediately of any change in email, home address, or phone numbers, including emergency contacts, during the school year. It is imperative to keep this information current in the event of an emergency. Proof of change of residence will be required.
Emergency cards must be updated annually. This is now an online process. Please go to portal.pvschools.net and Select MORE, Annual Update. You will use your Infinite Campus login to access this link.

FIELD TRIPS

Before a student may attend a field trip, a written permission slip signed by a parent or legal guardian is required. Supervision by school personnel will be provided on all trips. The Sandpiper PTO offers scholarships to those who need financial assistance. Field trips are part of the regular school curriculum. However, because they are

off-campus activities, a student who has demonstrated inappropriate behavior at school may be denied permission to participate. If a family chooses for their child to not go on the field trip, they will be placed in an alternate classroom while their teacher and class are off campus. This includes overnight field trips, there will not be separate trips scheduled for students who do not attend.

HEALTH OFFICE/SCHOOL NURSE

CHRONIC ILLNESS

Please notify the school nurse of any chronic illness and special health needs such as asthma or allergies so that appropriate accommodations can be made.

HEALTH SCREENINGS

At the beginning of each school year, a health screening is conducted by the school nurse that includes height/weight, vision, and hearing according to the student's grade level. Parents will be notified of any identified areas of concern.

MEDICATION

ALL medication/pills, whether they are prescription or over-the-counter, must be held in the nurse's office. Medications are to be administered by the nurse. In the absence of the school nurse, trained staff will administer prescription medication.

- Over-the-counter medications must be in the original container with the proper labeling along with a completed OTC Medicine Permission Form.
- Prescription drugs must be prescribed by a physician, in the original prescription bottle, and have a completed Prescription Medicine Permission Form.
- A second, empty prescription bottle is required for field trips.

P.E. EXCUSES

Physical Education is required of all students. To be excused from P.E the following criteria must be met:

- Temporary excuse (three days or less) - parents submit a note to the nurse for one specific illness or injury.
- Long-term excuse (more than three days) - parents are required to obtain a written statement of excuse from the student's physician to be given to the school nurse.

FIRST AID

First Aid is limited to the immediate temporary care of an accident or sudden illness. The criteria for sending a child home include (but are not limited to):

- A temperature of 100°F or above.
- A possible communicable disease.
- Vomiting or diarrhea.
- An injury requiring further medical attention.

When the school nurse determines that a student should be home for reasons of illness or injury, the following procedure will be followed:

- The nurse will first call the parent or guardian of the student to arrange for pick up. If the nurse cannot get in touch with the parent or guardian, the nurse will then refer to the emergency contacts listed on the emergency card.
- No elementary student may walk home without an adult escort. The contacted adult is directed to the nurse's office to sign the student out for release.

ILLNESS AND COMMUNICABLE DISEASES

For the well-being of students, parents are expected to contact the school nurse when their student has contracted a communicable disease. The following guidelines will help to control the spread of illness and communicable diseases in our school environment:

- No child with a fever should be sent to school. A child should not return to school until free of fever for 24 hours without the use of fever-reducing medications.
- Students with nausea, vomiting, or diarrhea should stay home and not return until the symptoms have been gone for 24 hours.
- Restlessness at night, red or watery eyes, flushed face, headache, and swelling on the face are often signs of an oncoming illness and the child should not be sent to school.
- A persistent sore throat or earache should always be checked by a doctor to rule out infection.
- Do not send a child with a rash to school until your doctor has said that it is safe to do so.
- If antibiotics were prescribed by a physician, students must have completed the initial 24-hour dosage of medication.
- Students who have been diagnosed with a communicable disease must be excluded from school and school activities until the physician releases the student to return or the period of contagion has passed.

HOMEWORK

We believe that homework is a valuable learning activity to practice and reinforce classroom instruction. Communication between teachers and parents regarding homework is considered essential. Parents are advised of what is expected of their children and how they can help reinforce the learning potential of the work assigned. Likewise, parents should advise teachers when the quantity of homework has brought the student diminishing returns due to fatigue.

The recommended amount of time for homework, beyond outside reading and Zearn, is as follows:

Kindergarten - 10 minutes
Grade 1 - 20 minutes
Grade 2 - 20 minutes
Grade 3 - 30 minutes
Grade 4 - 40 minutes
Grade 5 - 50 minutes
Grade 6 - 60 minutes
*Students in the Gifted program may have up to 60 additional minutes per night.

Homework is typically not assigned on the weekend.

LATE/MISSING ASSIGNMENTS

Either a Missing Assignment slip will be sent home for parent signature when homework is not turned in when due or an Infinite Campus notification alert. Assignments can be made up by students as soon as possible.

MAKE-UP WORK DURING ABSENCES

When students are absent or out of the classroom (band, Student Council, nurse's office, etc), it is the student's responsibility to talk with their teacher(s) to obtain missed assignments. When students are absent from school, they have an equivalent number of days to make up any work, unless there are special circumstances.

REQUESTING HOMEWORK

If a child is absent for more than three days requests for classwork/ homework can be made by directly emailing the teachers during the student's absence. Classwork/homework cannot be requested ahead of time. A full list of staff contact information is included on the Sandpiper website.

INSURANCE

The district does not carry insurance for student medical or dental costs if a student is injured during school activities. Parents/Guardians are responsible for their children's insurance.
An optional school day or 24-hour accident policy is available at school through a private agency. Information on the policy is available from each school office. Information on the policy is provided as a service; the district has no connection with the insurance company. Parents/Guardians may purchase insurance at any time throughout the school year. www.studentinsurance-kk.com

In an emergency, the school may call paramedics who may decide that an ambulance should be called. These services are paid for by the parent/guardian.

INTERNET/TECHNOLOGY

Students have the opportunity to use computers and tablets as valuable learning tools at school. All families are required to sign permission slips to allow student access to the internet and other networked resources at school. Permission is filed in the school office and is good until revoked. Network access, including the Internet, is available to students. Official district student email accounts, complete with internet services, are also provided upon enrollment to promote instruction and learning.

The district has taken technical and organizational precautions to restrict access to controversial materials; however, on a shared network it is impossible to control all controversial materials. District administration believes the valuable information and interaction available on our network and the internet far outweigh the possibility that users may experience material inconsistent with the educational goals of the district.

Guidelines for acceptable use:

- Computers, telecommunications, and network resources are to be used for educational purposes only.
- Students shall not use the network or internet in any way that would disrupt the use of the network by others.
- Students shall not attempt to harm hardware, software, or data, nor interfere with the security of any computer, telecommunication, or network resource.
- Students shall not reveal their login/passwords, allow others to work using their logins/passwords, or attempt to discover the logins/passwords of others.
- Students shall abide by all copyright and trademark laws and regulations.

- Students shall not reveal personally identifiable data unless authorized to do so by designated school authorities.

See Chrome Notebook Agreement for additional information. The signature page is required to be returned prior to use.

LIBRARY

Children will have the opportunity to visit the library weekly as a class or by obtaining a pass from their classroom teacher. Each child is responsible for items checked out. There will be a charge for lost or damaged materials. A student with an overdue library book will not be allowed to check out additional books until the overdue book is returned.

LOST AND FOUND

There is one lost and found bin located on the school grounds. It is at the entrance to the library. Lost articles are placed in the lost and found box. Please encourage your child to check this box. Smaller items, such as glasses, watches, jewelry, keys, etc, are taken to the school office and kept there for at least two weeks. Unclaimed articles left in the classroom for at least two weeks will be placed in the lost and found box. Items not claimed will be donated to charity. Ample notice will be given prior to donations. Notice will be sent home via email.

RECESS

To ensure all student safety, the following recess/playground procedures are in place and should be followed by all students.

- No gymnastic activities
- No tackling, pushing, or grabbing clothing.
- Safe touch practices, like two-finger touch.
- Safe ball handling and throwing.
- Playground games should occur in designated areas and never on playground equipment.

REPORT CARDS

Report cards will be available online at the end of each quarter via Infinite Campus. A hard copy of the report card may be sent home for parent signature at the conclusion of each quarter.

SCHOOL COUNCIL

The Sandpiper Elementary School Council is a group of individuals representing the parents, staff, and community, whose mission is to collaborate regarding a safe and nurturing environment of growth, tolerance, and good citizenship which enhances the quality of education.

- School Council meetings are scheduled monthly.
- All meetings are open to the public.
- If you wish to bring an agenda item to discuss, please contact your appropriate representative.

SCHOOL SAFETY

The safety of our students is our number one priority. Our school has implemented emergency procedures and drills and is committed to providing ongoing education for the students, staff, and community.

The following guidelines have been implemented to ensure the safest environment possible:

- All perimeter doors, except for the entrance to the office, are kept locked throughout the day.
- Dangerous items such as matches, lighters, cap guns/caps, any type of weapon (real or toy), gang-related items, and any drug-related item (including breath drops, breath spray, white out, or any other inhalant materials) are strictly prohibited.
- Animals are not allowed anywhere on school campuses without prior consent of the administration, with the exception of service dogs.
- If items brought to school prove to disrupt the learning environment, they can be taken from the child and returned at the end of the school day, to be taken home. In some cases, parents may be asked to pick up the item(s).
- If the students or community members notice anyone who may be loitering on or around our campus, please notify the office immediately.
- After school, all students should leave the building promptly at dismissal time. Students may not wait in the school office or classrooms, as there is no supervision. Please make sure children know how they are going home each day and are picked up on time to avoid concern and confusion.
- Arizona state law prohibits all forms of tobacco on school property. Smoking is prohibited on school property and at school functions, including field trips. This includes vaping. A.R.S. 36-798.03

SPECIALS CLASSES

Students at Sandpiper rotate through “specials” classes during their school week. These classes include Art, Physical Education (P.E.), Music, STEAM (PK, 4-6th), and Spanish (K-3). For the safety of the students, athletic shoes are required for P.E. Classes. Band and string orchestra are offered as electives for 4th-6th grade students.

TELEPHONE USE

If there is an emergency, students will be permitted to use the school telephone to call home. We discourage phone calls for forgotten homework, musical instruments, etc.

VISITORS, VOLUNTEERS, CHAPERONES

We welcome visitors at Sandpiper. All visitors need to check in at the school office and receive a badge or sticker while they are on campus. All appointments, meetings, and volunteer times with teachers should be scheduled in advance. Teachers are available to schedule appointments via email.

Parents and guardians are free to visit their children during lunchtime.

Volunteers and Chaperones must have a volunteer packet filled out and on file with the district prior to any volunteering/chaperoning. You may pick one up at the front office. In order to chaperone, you must also have a background check and fingerprint clearance completed and/or on file with the district in addition to the volunteer packet. For more information please contact the office. A new Volunteer or Chaperone packet must be completed at the beginning of each school year.

Parents **may not** take videos or photographs on the playground or in the cafeteria during the school day. Photos taken during parties, programs, and events should be thoughtfully shared, and never on an open public domain. Remember that we have students whose families have opted out of photography and video!

Siblings and other children - While a parent is volunteering or on a field trip, children who are not enrolled at Sandpiper are not permitted to accompany them. During special performances or events, all student siblings must be supervised by a parent at all times.

Disorderly Conduct - Any visitor or volunteer who does not follow the directions of the administrator in charge, or who becomes disruptive or interferes in any way, will

be asked to leave the campus. Failure to abide by this or any other lawful directive of the administrator may result in the assistance of local law enforcement.

Abuse - A person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of her/his duties is guilty of a class 3 misdemeanor. A.R.S. 15-507.

Appearance - Please be conscientious and dress appropriately while on campus or attending school activities.

Infants/Toddlers - As a courtesy to students and/or teachers who are speaking or performing, we ask that you step into the hallway if you have a disruptive infant or toddler.

WITHDRAWAL FROM SCHOOL

Please inform the school records secretary of a student's withdrawal two days before the withdrawal date so the proper forms may be prepared to bring to the new school. All school materials and books must be returned prior to withdrawal.

FOR A MORE COMPREHENSIVE LIST OF DISTRICT GUIDELINES FOR SCHOOLS, VISIT THE PVUSD WEBSITE AND CLICK ON "FAMILY/STUDENT HANDBOOK".

**Please read and sign the attached handbook agreement form and return it to your child's teacher.

Sandpiper
Handbook Agreement

We have read and discussed the Sandpiper Elementary School Family/Student Handbook for 2024-2025. We fully understand the policies, procedures, and consequences, and hereby agree to abide by them.

Student Printed Name: _____

Student Signature: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____