

CALL TO ORDER In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, May 14, 2024 at 7:00 p.m. to hold a hybrid regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Present: Ms. Mia Blitstein, Mr. Charles Burdell-Williams, Mr. Zachary Epps, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Ms. Robyn Murphy, Mr. Daniel Schultz, Dr. Ross Whiting.

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Curriculum & Instruction, Humanities; Mr. Kevin Kaufman, Director of Communications and Development; Dr. Stephen Catrambone, Director of Special Education; Dr. Mary Kay Feeley, Interim Assistant Superintendent; Mr. Timothy Holman, Director of Facilities; Ms. Jessica Keene, Director of Student Services; Mr. Brian Reilly, Director of Curriculum and Instruction for STEM Education; Mr. Joshua Sweigard, Director of Business Services; Ms. Adrienne Tolbert-Jackson, Director of Human Services; Mr. Jonathan White, Safety and Security Manager; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board member, Ms. Mulhearn.

RECOGNITIONS

Principal Lytle shared highlights of Myers Elementary activities related to Autism Awareness Day.

Employees who achieved 25 years of service were formally recognized.

Facilities

Renaire Handy

Cedarbrook

Barbara Conway

Bevan McShea

Christopher Nestor

John On

Elizabeth Susanin

Cheltenham Elementary

Jacquelyn Sullivan
Daniel Ward

CHS

Jennifer Eisenberg
Johnna Geigert
Christine Rappaport
Sarah Putterman
Janet Norton
Abby Manser

Glenside Elementary

Jessica Hoffman
Beth Serdikoff
Patricia Ward

Wyncote Elementary

Jennifer Ward
Paul Scarpato

**STUDENT
REPRESENTATIVES
REPORT**

No report was given.

**SOLICITOR
REPORT**

Mr. Diasio announced the board has not met in executive session since the last legislative meeting.

**APPROVAL OF
MINUTES**

Upon motion by Dr. Whiting and seconded by Mr. Epps, the minutes of the April 9, 2024 meeting were unanimously approved.

**SUPERINTENDENT
REPORT**

Dr. Scriven shared information on the following topic:

- Student Ambassador Mentoring Program and how it aligns to our Strategic Plan.

**PUBLIC
COMMENTS ON
AGENDA ITEMS
ONLY**

There were no public comments on agenda items.

***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

**FINANCIAL
AFFAIRS**

Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on May 7, 2024. The meeting video and presentation for any Finance Committee meeting can be found [here](#). The next meeting is scheduled for June 11, 2024.

**COMMITTEE
REPORT**

Dr. Whiting reporting for the Educational Affairs committee, shared information from the last meeting held on April 16, 2024. The meeting video and presentation for any Educational Affairs committee meeting can be found [here](#). The next meeting is scheduled for May 21, 2024.

**EDUCATIONAL
AFFAIRS
COMMITTEE
REPORT**

Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the May 8, 2024 meeting. The minutes of any Joint Operating Committee meeting can be accessed via the [Eastern Center for Arts and Technology – Joint Operating Committee website](#). The next JOC meeting will be held on June 20, 2024.

**EASTERN CENTER
FOR ARTS AND
TECHNOLOGY
REPORT**

Ms. Lowman, shared information from the meeting held on April 24, 2024. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed [here](#). The next meeting will be held on May 22, 2024.

**MONTGOMERY
COUNTY
INTERMEDIATE
UNIT (MCIU)
REPORT**

Ms. Blitstein, reporting for the Facilities Committee, shared that the committee yielded its meeting time on May 7, 2024 to the Finance Committee to present the Facilities Capacity and Program Study. Any meeting video and presentation of the Facilities Committee can be found [here](#). The next meeting will be held on June 11, 2024.

**FACILITIES
COMMITTEE
REPORT**

Ms. Mulhearn, reporting for the Liaison Group, shared that no meeting was held since the last legislative meeting. The next meeting date is May 20, 2024.

LIAISON GROUP

Ms. Lowman, reporting for the Policy Committee, shared information from the meeting held on April 25, 2024. The video and summary of any policy committee meeting can be found [here](#). The next hybrid Policy Committee meeting date is to be determined.

**POLICY
COMMITTEE**

Mr. Epps, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC) shared information from the meeting held on May 7, 2024 including:

**LEGISLATIVE
REPORT**

- Continued advocacy for Charter School Funding Reform
- Property Tax Relief
- Bills passed in the House

The next meeting date is TBD.

**APPROVAL OF
AGENDA ITEMS**

Upon motion by Mr. Burdell Williams, seconded by Mr. Schultz, the following consent agenda items were unanimously approved.

Adopted Policies

Approval of Consent
Agenda Items

- #200 Enrollment of Students (2021)
- #217 Graduation Requirements (2021)
- #605 Tax Levy (2018)
- #618 Student Activity Funds (2017)
- #623 Travel Reimbursement - Federal Programs (2016)
- #257 Suicide Prevention and Self-Harming Behavior (2022)
- #625 Procurement Cards (New)
- #831 Fraud (New)

Approval of Additional Academic Courses

RESOLVED: The administration recommends the addition of the following academic courses to the Cheltenham High School schedule:

- CHS Freshman Summer Math Academy

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:

- La'Tila Abbott-Wilson
- Thomas Abrams
- Keith B. Baker
- Veronica Blum
- Andrew Boglioli
- Markeesha Brooks
- Helena Carter
- Pierre Chanoine
- Kimberly Crite
- Eboni Dash
- Michele A. Davis
- Sohni Dean
- Bennie Elmore
- Kardras Fairfax
- Brooke Freezman
- Skylynn Gonzales
- Kauna Gora-Mamman
- Leslie Greenberg
- Mark Grier
- Latoyia Hardrick
- Julia Harrijvan
- Christopher Hatcher-McMullen
- Nicky Hinds
- Joseph Holovachuk, Jr.
- Esther Isaac
- Beaufort Jenkins
- Jinae Johns
- Donte Johnson

- Jacqueline Johnson
- Ahyana King
- James E. Leary
- Tomoyo Lewis
- Kenya Martin
- Rachelle Martinez
- Christine Masters
- Bridget McDonald
- Paulette McGruder
- Willard McGruder
- Marcel Moore
- Richard Moore, III
- Stefanie Murphy
- Anh Ngo
- Kaitlin Pattishall
- Carley Powell
- Kristy Richter
- Chester Roebuck
- Aliya Rogers
- Erica N. Schmidt
- Nicolas Steever
- Kelly Swinton
- Ashley Troha
- Brittany Turner
- Theodore G. Waters III
- Marissa Weekes Mason
- Erika Womack
- Lovetta Tobey
- Paul Marcus
- Yachira Gonzales

Approval of Conferences

RESOLVED: The administration recommends approval of the attendance and payment of expenses for the following individuals to attend the 2024 Mental Health Summit on May 29-31, 2024 with an estimated total cost of \$2,250.00 to be paid from the general fund account:

Jessica Keene, *Director of Student Services*

Ambrocia Martin, *School Counselor - Cheltenham High School*

Dana Leopold, *School Counselor - Elkins Park School*

Sara Chernov, *Mental Health and Wellness Counselor - Cedarbrook Middle School*

RESOLVED: The administration recommends approval of the attendance and payment of expenses for Learning Support teachers - **Sonia Eugene** (Myers ES) and **Jaclyn Miller** (Wyncote ES), to participate virtually in the Wilson

Reading System (WRS) Introductory Course on August 6-8, 2024 with an estimated total cost of \$1,390.00 to be paid from the general fund account.

Approval of Educational Service Agreement

RESOLVED: The administration recommends approval of the educational service agreement between the district and the parents of the students identified below by confidential student number in the form presented to the Board:

Student #408225
Student #408713

Approval for Agreement for an Approved Private School Placement

RESOLVED: The administration recommends the Board approve Extended School Year (ESY) Approved Private School Agreement. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

Student #405889
Student #409023
Student #405953

Appointment of Administrator

RESOLVED: The administration recommends that the Board appoint **ShaVon Savage, JD** as Administrator on Assignment for a term beginning on May 15, 2024 and ending on June 30, 2024, at a per diem rate of pay for days worked of \$750.

Election of Assistant Superintendent of Schools

Pursuant to Section 1076 of the Public School Code, and upon nomination of the Superintendent, it is recommended that the Board elect **ShaVon Savage, JD** as Assistant Superintendent of Schools for a term commencing on July 1, 2024, and ending on June 30, 2027. It is further recommended that the Board approve the Employment Agreement with Mrs. Savage in the form presented.

Approval of Independent Consultant Contract

RESOLVED: The administration recommends approval of a tri-party Independent Consultant Contract between the Cheltenham School District, Wisler Pearlstine, LLP, and Dr. Leticia Rodriguez related to a personnel investigation.

Appointment of Professional Staff

RESOLVED: The administration recommends the ratification of the appointment of **Debontina Adamson-White**, 6th Grade Teacher at Elkins Park

Elementary School, at a salary of \$85,406 (Step 12/Masters), to be hired provisionally pending statutory requirements, effective August 28, 2023.
(Correction)

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of **Vallan Lewis** as Part Time Building Aide, Tier 1, at Myers Elementary School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$16.45, to be hired provisionally pending statutory requirements, effective March 1, 2024. A 90-day probation period is required. (Correction of rate)

RESOLVED: The administration recommends the ratification of the appointment of **Janet Major**, Custodian, Grade 18, at Elkins Park School, full-time 8 hours per day for 260 days, at an annual rate of \$51,414.00, to be hired provisionally pending statutory requirements, effective April 30, 2024.
(Restoration to Service)

Approval of Stipend

RESOLVED: The administration recommends that Ricondo Crutchfield be paid a stipend in the amount of \$4,000 for facilitating the Elkins Park 6th Grade After School Mentoring/Basketball Program for the 23-24 school year.

Appointment of ESY (Extended School Year) Personnel

RESOLVED: The administration recommends the approval of the personnel for ESY teaching staff, per attachment entitled "2024 ESY, Teaching Staff List (May)," at an approved rate of \$50.00 per hour.

RESOLVED: The administration recommends the approval of ESY paraeducators, per attachment entitled "2024 ESY, Paraeducator List (May)." The rate of pay is the same as the individual's hourly rate during the 2023-2024 academic school year.

Approval of Summer IT Interns

RESOLVED: The administration recommends approval of **Carson Kaufman**, Summer Information Technology Intern, at an hourly rate of \$15.00, to be hired provisionally pending statutory requirements, effective July 1, 2024.

Approval of Salary Adjustment

RESOLVED: The administration recommends horizontal salary column movement addendum, effective January 22, 2024 for professional employees per the attachment, in as much as they have submitted official evidence of credits earned.

Approval of Fund Balance Designations and Transfers

RESOLVED: With the close of the 2022-2023 fiscal year through audit and to comply with the State's Unassigned Fund Balance limit of 8%, District administration is recommending the transfer of \$6 million from the General Fund to the Capital Projects Fund. In addition, District administration is recommending \$15M remain in the District's General Fund balance assigned for capital projects and \$2M remain assigned for strategic planning objectives.

Acceptance of the 2022-2023 Audit Report

RESOLVED: The Financial Affairs Committee recommends the administration be authorized to accept the 2022-2023 Audit Report.

Approval of the purchase of Computer Servers

RESOLVED: The administration recommends the approval of the purchase of replacement storage area network servers for District-wide service from Integra-One, totaling \$154,811.00. Purchased through CoStars contract.

Approval of the purchase of Chromebooks

RESOLVED: The administration recommends the approval of the purchase of 1,250 Chromebooks, plus licenses, cases, and warranty from GovConnection, Inc., totaling \$453,825. Purchased through PEPPM contract and financed through American Rescue Plan ESSER III Funding.

Approval of the purchase of classroom SMART Panels

RESOLVED: The administration recommends the approval of the purchase of 77 Smart Panels, plus mounting and audio equipment, totaling \$394,280 from Visual Sound, Inc. Purchased through PEPPM contract and financed through American Rescue Plan ESSER III Funding.

Approval of the purchase of Classroom Furniture

RESOLVED: The administration recommends the approval of the purchase of student and teacher desks and chairs for 41 classrooms at Elkins Park School, totaling \$559,575, from Corbett, Inc. Purchased through CoStars contract.

Extra Duty/Extra Pay

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

Approval of Payments

RESOLVED: The administration recommends approval of bills for payment for the period April 1, 2024 through April 30, 2024, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
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Cheltenham School District
 Hybrid Legislative Meeting of the Board of School Directors
 May 14, 2024

General Fund	168711 - 168971 WT 240341	3,262,254.27
Payroll Fund	13510 – 134516 WT 240340 - 240369	2,099,145.90
Food Service	43002790	205,774.61
Self Insurance	WT 240338-240339	893,190.69
Student Activity	52003169-52003174	4,897.25

THE FOLLOWING CONSENT AGENDA ITEMS WERE NOT SUBJECT TO BOARD VOTE

First Read Policies

- #227 Controlled Substances (2017)
- #233 Suspension and Expulsion (2017)
- #260 Make up Work After Absence (2017)

Administrative Regulations

- #200 Enrollment of Students (2021)
- #217 Graduation Requirements (2021)
- #605 Tax Levy (2018)
- #618 Student Activity Funds (2017)
- #257 Suicide Prevention and Self-Harming Behavior (2022)
- #227 Controlled Substances (2017)
- #233 Suspension and Expulsion (2017)
- #260 Make up Work After Absence (2017)

Resignations

Roxana Smith, Paraeducator, at Elkins Park Elementary School, effective March 15, 2024, end of workday.

Gustave Ekhardt, Special Education Coordinator, at Cheltenham High School, effective June 10, 2024 end of workday.

Allison Kuchler, as the Special Education Supervisor, Administration Building, effective May 31, 2024, end of workday.

Amy Kwofie, Grade 3 Teacher at Glenside Elementary School, effective June 10, 2024 end of workday.

Renee Ford-Conway, Family Consumer Science Teacher at Cedarbrook Middle School, effective June 10, 2024 end of workday.

Janet Major, Custodian (2nd Shift), at Elkins Park Elementary School, effective April 26, 2024, end of workday.

Jill Gorsuch, Speech and Language Pathologist, at Wyncote Elementary School, effective June 10, 2024 end of workday.

Retirements

Kathryn Dos Santos, Kindergarten Teacher, at Wyncote Elementary School, effective the last teacher day of 2023-24 school year end of workday. Kathryn Dos Santos has been a district employee for 18 years.

Lori Cohen, Secondary School Counselor, at Cheltenham High School, effective the last teacher day of 2023-24 school year end of workday. **Lori Cohen** has been a district employee for 33 years.

Kristin Nesbitt, 5th/6th Grade Teacher at Elkins Park Elementary School, effective the last teacher day of 2023-24 school year end of workday. Kristin Nesbitt has been a district employee for 30 years.

Elaine McGoldrick, Challenge Consultant and Gifted Teacher, at Cheltenham High School, effective the last teacher day of 2023-24 school year end of workday. Elaine McGoldrick has been a district employee for 21.5 years.

Kimberly Winton, 3rd Grade Teacher, Glenside Elementary School, effective the last teacher day of 2023-24 school year end of workday. Kimberly Winton has been a district employee for 21 years.

Michele Darden, English Teacher, Cedarbrook Middle School, effective January 20, 2025 end of workday. Michele Darden has been a district employee for 28.5 years.

Karen Seeton, Elementary Teacher, Cheltenham Elementary School, effective January 21, 2025 end of workday. Karen Seeton has been a district employee for 35.5 years.

Mechthild Wagner, 3rd Grade Teacher, Glenside Elementary School, effective the last teacher day of 2023-24 school year end of workday. Mechthild Wagner has been a district employee for 31 years.

Judith Harvey, Music Teacher, K-6 Elementary Schools, effective the last teacher day of 2023-24 school year end of workday. Judith Harvey has been a district employee for 26.5 years.

Karen Kleinerman, Math Teacher, at Cheltenham High School, effective the last teacher day of 2023-24 school year end of workday. Karen Kleinerman has been a district employee for 32 years.

Janet Norton, Health & Physical Education Teacher, at Cheltenham High School, effective the last teacher day of 2023-24 school year end of workday. Janet Norton has been a district employee for 25 years.

Non-discretionary Leaves of Absence

Joseph Shriver, Special Education Teacher at Cheltenham High School, be granted a Sabbatical Leave for Professional Development for the 2024-2025 school year, and that he be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Mr. Shriver's return to work date is the first teacher day of the 2025-2026 school year.

Laura Cameron, Special Education Teacher at Myers Elementary, granted an unpaid leave of absence from April 17, 2024 to June 10, 2024 under the provisions of the Family & Medical Leave policy. Laura Cameron's return to work date is the first teacher day of the 2024 - 2025 school year.

Paul Cronin, Groundskeeper, granted an unpaid leave of absence from March 21, 2024 to April 19, 2024 under the provisions of the Family & Medical Leave policy. Paul Cronin's return to work date is April 22, 2024.

Jacquelyn Sullivan, 4th Grade Teacher at Cheltenham Elementary School, granted an unpaid leave of absence from April 3, 2024, to June 10, 2024 under the provisions of the Family & Medical Leave policy. Jacquelyn Sullivan's return to work date is the first teacher day of the 2024 - 2025 school year.

Andrew Filipczak, Science Teacher at Cheltenham High School, granted an unpaid Military Leave of absence from May 13, 2024 until May 24, 2024 for qualifying military service. Andrew Filipczak's return to work date is May 28, 2024.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Questions and concerns were presented by football parent board members on behalf of the Football Parent Association on the following non-agenda items:

Question 1: What information is confidential concerning students when it comes to coaches/staff members? This would be in reference to grades or behavior. This answer may also tie into a couple of the questions we ask below. *Please refer to School Board Policy and Administrative Regulation 206 (Student Records). Academic (grades) and discipline (behavior) records are considered "education records" under federal law – the Family Educational Rights and Privacy Act. Consistent with federal law, school officials, including coaches, have access to education records when they have a "legitimate educational interest" in having such access. As is outlined in Administrative Regulation 206, the term "legitimate educational interest" means "...needed in order for the school official to fulfill his or her designated professional responsibilities..." This means, for example, that a coach might need to have*

access to a student's grades to determine academic eligibility for a sport. Or, a coach might know that a student was suspended from school on a given day, since a suspension from school would also mean that the student would not be permitted to play in a sporting activity that day. However, federal law would not support a blanket rule that coaches have access to all grades and disciplinary information for the athletes on their teams.

Question 2: Are the Head Coach, and the Assistant Coaches employees of the School District? *Yes, all coaches are employees of the district. Some have teaching or other duties besides their coaching position, and some are simply hired as coaches.*

Question 3: Regarding Big Teams, parents, along with our athletes, consent to the code of conduct that states that students must adhere to, and we (parents) sign off for the coaches to communicate with them for all sports concerning things to do with those sports. We would like to know the following:

- a. What is the policy regarding communicating with students in terms of when and how?
- b. What can the Coach hold the students accountable for according to the Big Teams contract?
- c. Are these items in the athletic handbook, if so, are they aligned?

Coaches are responsible for communicating expectations to students for conduct that happens in connection with athletics and at intervals that they believe are appropriate. Board Policy and Administrative Regulation 218 (Student Discipline) apply during times when students are participating in school activities and athletics. You can view a copy of the Cheltenham High School Student Handbook at <https://docs.google.com/document/d/15vSWi0F7H4mi8aOXp4pcu5VXblU7GnSPC3AQfaJbsrs/edit?pli=1#heading=h.3zo3znndb9nw>, and information about rules and regulations related to athletics at <https://www.cheltenham.org/Page/2723>, where you can also find the Suburban One League Code of Conduct.

Question 4: We were made aware of what we believe is called the SWISS Report (New System) Can you elaborate on this system? Are parents notified every time a report is filled out about their student?

As a parent, if our child is written up during the day, it would be helpful for us to know about it so we can address it at home. Are the coaches made aware of these reports as they could violate the code of conduct? We think it would be necessary for the coach to know. As parents, we signed off on this code and have the expectation that the team will hold all players accountable for their actions. If coaches are not given access to these reports, can they? It is very confusing to parents and players when we hear about inappropriate conduct by athletes on the team, but no actions are taken by the team. It gives the

impression that the coaches do not care about discipline. Which we feel is the case if they are receiving these reports. *You can learn more about SWIS by visiting this website: <https://www.pbisapps.org/products/swis>. SWIS is an internal database that Cheltenham, and many school districts, use to log student disciplinary incidents. Parents/Guardians are contacted any time a student is suspended from school, and additionally for less severe behavior infractions when determined to be necessary by the administration. Please also refer to School Board Policy and Administrative Regulation 218 (Student Discipline). You will note that the Secondary Discipline Chart indicates that: "In general, a school official will contact the parent/guardian of a student who has engaged in a disciplinary violation." Exceptions, of course, would exist for minor infractions that are appropriately handled by staff in the ordinary course of business. Coaches are not responsible for the imposition of discipline for events that take place outside of the context of athletics, and are generally not permitted by law to have general access to the type of information you are suggesting they should have, as outlined in #1 above.*

Question 5: What is the policy on contraband being distributed/sold in the school?

Please refer to School Board Policy and Administrative Regulation 227 (Controlled Substances) for the rules that apply to students. Please refer to Board Policy 351 (Drug and Substance Abuse) for the rules that apply to employees.

Question 6: Are the police called when intruders are caught in the building? What about when an assault occurs against staff members/students? If not, why? *Please refer to School Board Policy and Administrative Regulation 225 (Relationship with Law Enforcement). As required by the PA Safe Schools Act, the District maintains a Memorandum of Understanding with local law enforcement that outlines the procedures that apply when certain offenses take place on school property. A copy of a recent Memorandum of Understanding is attached to Administrative Regulation 225. The document online is the MOU that was in effect from 2021-2023. The current MOU, which is effective from July 1, 2023 until the end of the 2024-2025 school year contains the same language, and will be uploaded to the district's website. The MOU outlines when the police are called and the procedures that are followed. Additionally, for categories of offenses that are not specifically indicated in the MOU, staff are permitted to contact the police any other time that they feel such an action is necessary to protect the safety and welfare of the school community. This is based on the totality of the circumstances on a case-by-case basis.*

Question 7: What are the "restorative" steps taken when a student is in violation of behavioral conduct? For example, we have heard from our children as well as their friends regarding frequent vaping in bathrooms, bathrooms filled with smoke, and the smell of marijuana in the hallways. We sometimes

hear of students being taken to the office if that happens, but not everyone. We would appreciate clarification and a clear understanding of the policies in the school. *Please refer to Board Policy and Administrative Regulation 223 (Tobacco and Nicotine Use) and, more importantly, Board Policy and Administrative Regulation 218 (Student Discipline). The Secondary Discipline Chart attached to Administrative Regulation 218 addresses your questions – particularly around the types of restorative practices that are implemented and the factors that are considered when discipline is imposed.*

Question 8: Student/staff ratio: As addressed in the meeting, we have concerns regarding the safety of students during community lunch. If there is an emergency, how will the school ensure that all students are accounted for when they are not in the same area? Students leave for lunch, while others are in the library, gym, cafeteria, or outside. This is clearly a risk regarding the safety and accounting of our students. *Community lunch is supervised by a number of staff members at all times and District staff are trained in their responsibilities in the event of emergencies. This is the case during structured instructional time, and also times when students are at school in less structured environments (during arrival times, at dismissal times, during school assemblies, when students are transitioning between classes, etc.) The district also maintains a collaborative relationship with local law enforcement in the event of an emergency (See Board Policy and Administrative Regulation 225). You might also find informative the District's School Safety and Security page, available at <https://www.cheltenham.org/Page/3096>, as well as the district's comprehensive School Board Policy and Administrative Regulation 827 (District-Wide Safety) which addresses the topics you raised in this inquiry.*

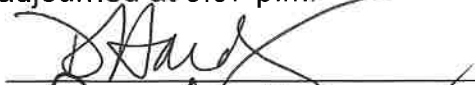

***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

**RESPONSE TO
PRIOR
QUESTIONS**

There were no prior unanswered questions or comments.

**MEETING
ADJOURNED**

Upon motion by Mr. Epps, seconded by Mr. Burdell-Williams, the meeting adjourned at 9:07 p.m.


_____, Board Secretary

_____, Board President