

CALL TO ORDER In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, March 12, 2024 at 7:00 p.m. to hold a hybrid regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Present: Ms. Mia Blitstein, Mr. Charles Burdell-Williams, Mr. Zachary Epps, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Ms. Robyn Murphy, Mr. Daniel Schultz, Dr. Ross Whiting.

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Stephen Catrambone, Director of Special Education; Dr. MaryKay Feeley, Interim Assistant Superintendent; Mr. Timothy Holman, Director of Facilities; Ms. Jessica Keene, Director of Student Services; Mr. Brian Reilly, Director of STEM; Mr. Joshua Sweigard, Director of Business Services; Ms. Adrienne Tolbert-Jackson, Director of Human Services; Mr. Jonathan White, Safety and Security Manager; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Board President, Ms. Henry.

RECOGNITIONS Along with a poem highlighting its commitment to sustainability, Glenside Elementary School shared two vocal selections by the Glenside Singers.

STUDENT REPRESENTATIVES REPORT Student Representative Emma Zubairu reporting for the Student Council shared information regarding:

- Spring Formal Planning
- Clothes Drive postponement

SOLICITOR REPORT Mr. Diasio announced the board has not met in executive session since the last legislative meeting.

APPROVAL OF MINUTES Upon motion by Ms. Murphy and seconded by Mr. Burdell-Williams, the minutes of the February 13, 2024 meeting were unanimously approved.

SUPERINTENDENT REPORT	Dr. Scriven shared information on the following topics: <ul style="list-style-type: none">• Women’s History Month• Data Profile Example• Instructional Best Practices
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no public comments on agenda items. <i>**Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.</i>
FINANCIAL AFFAIRS COMMITTEE REPORT	Ms. Henry reporting for the Financial Affairs committee, shared information from the meeting held on March 5, 2024. The meeting video and presentation for any Finance Committee meeting can be found here . The next meeting is scheduled for April 2, 2024.
EDUCATIONAL AFFAIRS COMMITTEE REPORT	Ms. Murphy reporting for the Educational Affairs committee, shared information from the last meeting held on February 20, 2024. The meeting video and presentation for any Educational Affairs committee meeting can be found here . The next meeting is scheduled for March 19, 2024.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the February 14, 2024 meeting. The minutes of any Joint Operating Committee meeting can be accessed via the Eastern Center for Arts and Technology – Joint Operating Committee website . The next JOC meeting will be held on March 13, 2024.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	Ms. Lowman, shared information from the meeting held on February 28, 2024. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed here . The next meeting will be held on March 27, 2024.
FACILITIES COMMITTEE REPORT	Ms. Blitstein, reporting for the Facilities Committee, shared information from the meeting held on March 5, 2024. Any meeting video and presentation of the Facilities Committee can be found here . The next meeting will be held on April 2, 2024.
LIAISON GROUP	Ms. Mulhearn, reporting for the Liaison Group, shared information from the meeting held on February 26, 2024 including: <ul style="list-style-type: none">• Summer Meal Program• Myers Crossing Guard

- Facilities Update

The next meeting date is April 15, 2024.

**POLICY
COMMITTEE**

Mr. Epps, reporting for the Policy Committee, shared information from the meeting held on January 30, 2024. The video and summary of any policy committee meeting can be found [here](#). The next Policy Committee meeting (hybrid model) is scheduled for March 26, 2024 in a hybrid format at the administration Building, Room 102.

**LEGISLATIVE
REPORT**

Mr. Epps, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC) shared that no meeting was held since the last legislative meeting. The next meeting date is TBD.

**APPROVAL OF
AGENDA ITEMS**

Upon motion by Mr. Burdell Williams, seconded by Ms. Lowman, the following consent agenda items were unanimously approved.

Approval of Consent
Agenda Items

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:

- Christopher Cannon
- Audrey Kupsch
- Raymond Norman
- Genna Shaw

Approval of Conferences

RESOLVED: The administration recommends ratification and approval of the attendance and payment of expenses for **Dr. Elsie Russell**, *Math Specialist - Glenside Elementary School*, to attend the Teaching Math Routines for Computational Fluency held on February 24, March 16, and April 13, 2024 with an estimated total cost of \$750.00 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Patrick Fleury**, *Director of Athletics and Activities*, to attend the 2024 PA State Athletic Directors Association (PSADA) Annual Conference on March 19-22, 2024 with an estimated total cost of \$2,029.01 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Arielle Brown**, *Speech-Language Pathologist - Cheltenham High School*, to attend the 2024 National Black Association for Speech-Language and Hearing (NBASLH) on April 11-13, 2024 with an estimated total cost of \$1,211.13 to be paid from the general fund account.

Approval for Agreement for an Approved Private School Placement

RESOLVED: The administration recommends the Board approve the Approved Private School Agreement. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

Student # 409119

Student # 409596

Approval of Contract

RESOLVED: The administration recommends the Board approve the agreement with Gill & Associates, as presented, for the provision of investigation services on an as-needed basis.

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of **Luxoner Codio** as a Custodian, Grade 18 at Elkins Park Elementary School, 8 hours per day for 260 days, at an hourly rate of \$21.43 prorated, to be hired provisionally pending statutory requirements, effective March 4, 2024. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Lashawn King** as Paraeducator, Tier III, at Myers Elementary School, 7 hours per day for 184 days, at an hourly rate of \$20.17 to be hired provisionally pending statutory requirements, effective March 5, 2024. A 90-day probation period is required.

Appointment of Long-Term Substitutes

RESOLVED: The administration recommends the ratification of the appointment of **Megan Carroll** as a Long-Term Substitute First Grade Elementary Teacher at Cheltenham Elementary School, at a salary of \$57,940 (Step 5/Masters), to be hired provisionally pending statutory requirements, effective February 12, 2024, through the end of the 2023-2024 school year.

Approval of Change of Assignment

RESOLVED: The administration recommends the ratification of the approval of a change in position for **Donna Ogborn** from: Kindergarten Assistant at Cheltenham Elementary School to: Paraeducator, at Cheltenham Elementary School, 7 hours per day for 184 days, at an hourly rate of \$23.35 prorated effective March 11, 2024. A 90-day probation period is required.

Approval of Stipends

RESOLVED: The administration recommends the approval of professional personnel per the attachment for leadership positions for the 2023-2024 school year, at the rates listed.

RESOLVED: The administration recommends that **Dominique Peters**, Administrative Assistant to the Assistant Superintendent, be paid additional compensation in the amount of a \$3,500 stipend for performing additional duties due to the extended absence of the Executive Assistant to the Superintendent and Board Secretary.

Extra Duty/Extra Pay

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

Approval of Bus Drivers

Name	Job Title	Hire Date	License #
Jeanette Sanchez	CDL Driver	2/26/24	26745017

Name	Job Title	Hire Date	License #
Gina Angerville	CDL	3/4/2024	26165557

Approval of BID 2023-2024- PICKUP TRUCK BID RESULTS

RESOLVED: The administration recommends the approval of the lowest responsible bidders as listed for a total of \$110,522.

BID 23/24- PICKUP TRUCK BID RESULTS	DEALER	2 TRUCKS W/PLOWS	EACH/ BOTH	FORD EXPLORER	TOTAL BID	IN STOCK	WINNING BID
	Whitmoyer Auto Group	2024 Chevrolet Silverado 2500	\$55400/\$110800	\$41,900	\$152,700	NO	NO
	Barlow Chevrolet	2024 Chevrolet Silverado 2500	\$56950/\$113900	No Bid	\$113,900	NO	NO
	Fred Beans Ford	2024 Ford F250 Super Duty	\$58698.98/ \$117397.96	\$39,355.43	\$156,753	NO	NO
	Sands Auto Group	2024 Ford F250 Super Duty	\$56761/\$113522	No Bid	\$133,522	NO	NO
	Sands Auto Group- Alternative Bid	2023 Ford F250 Super Duty	\$55261/\$110522	No Bid	\$110,522	YES	YES

Approval of Apple MacBook Purchase

RESOLVED: The administration recommends the approval of the purchase of 120 Apple MacBooks for PBL at Cedarbrook Middle School and Cheltenham High School, totaling \$179,880.00.

Approval of Payments

RESOLVED: The administration recommends approval of bills for payment for the period February 1, 2024 through February 29, 2024, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	168151 – 168466 WT 240259-240284	8,464,049.66
Food Service	43002787-43002788	215,366.63
Self-Insurance	WT 240245-240246	893,190.69
Student Activity	52003162-52003163	3,945.00

THE FOLLOWING CONSENT AGENDA ITEMS WERE NOT SUBJECT TO BOARD APPROVAL

Repeat First Read Policies

- #608 Bank Accounts (2017)
- #615 Payroll Deductions (2017)
- #617 Petty Cash (2017)
- #206.1 Supplemental Discipline Records (New)
- #816 Acceptable Use of Technology (2022)
- #255 Educational Opportunity for Military Children (New)
- #202 Eligibility of Non-Resident Students (2018)
- #006 Meetings (2022)

Administrative Regulations (ARs)

- #247 Bullying and Harassment (2020)
- #617 Petty Cash (2017)
- #816 Acceptable Use of Technology (2022)
- #202 Eligibility of Non-Resident Students (2018)

Resignations

Daniela Hayek, Special Education Teacher at Cedarbrook Middle School, the last teacher day of 2023-24 school year end of workday.

Kyle Coleman-Thomas, Paraeducator at Wyncote Elementary School effective March 8, 2024, end of workday.

Retirement

Tracey Oliver-Davis, Science Teacher at Cedarbrook Middle School effective the last teacher day of 2023-24 school year. Tracey Oliver-Davis has been a district employee for 21 years.

Leslie Brock, 4th Grade Teacher at Glenside Elementary School effective the last teacher day of 2023-24 school year. Leslie Brock has been a district employee for 18 years.

Alissa Levinson, Art - Digital Media Teacher at Cedarbrook Middle School effective the last teacher day of 2023-24 school year. Alissa Levinson has been a district employee for 27 years. (updated)

Stacey Neal, 5th Grade Teacher at Elkins Park Elementary effective July 9, 2024. Stacey Neal has been a district employee for 27 years.

Non-discretionary Leaves of Absence

Marissa Higgins, First Grade Teacher at Cheltenham Elementary School, granted an unpaid leave of absence from April 3, 2024 until May 17, 2024 under the provisions of the Family & Medical Leave policy. Marissa Higgins' return to work date is May 20, 2024.

**PUBLIC
COMMENTS ON
NON-AGENDA
ITEMS**

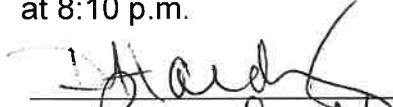

There were no public comments on non-agenda items.
***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

**RESPONSE TO
PRIOR
QUESTIONS**

There were no prior unanswered questions or comments.

**MEETING
ADJOURNED**

Upon motion by Mr. Epps, seconded by Ms. Lowman, the meeting adjourned at 8:10 p.m.


_____, Board Secretary

_____, Board President