

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
December 12, 2022**

**The Union Board of Education met in regular session on Monday, December 12, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Ken Kinnear, president.
- FLAG SALUTE** The flag salute was led by Ken Kinnear, president.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, and Mr. Joey Reyes
- MEMBERS ABSENT** Dr. Chris McNeil
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Instructional Technology Gart Morris, and others.
- ADOPTION OF THE AGENDA** Ms. McAdams moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye,
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. Roerman moved for approval of items on the consent agenda as follows:
- Minutes of the November 14, 2022 regular Board meeting;
  - Out of State travel requests for the following:
    - Varsity Pom to Orlando, FL – Feb. 9-14, 2023;
    - Varsity Cheer to Dallas, TX – Jan. 20-24, 2023;
  - Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;

- Participating Group Master Agreement with Winter Guard International (WGI) for Union HS Percussion to participate in Scholastic Marching Open WGI-sanctioned competitions, and authorize Dr. Matt McCready, Director of Fine Arts or Tony Tempest, HS principal to execute the agreement;
- Participating Group Master Agreement with Winter Guard International (WGI) for Union HS Color Guard to participate in Scholastic A WGI-sanctioned competitions, and authorize Dr. Matt McCready, Director of Fine Arts or Tony Tempest, HS principal to execute the agreement;
- Facility Use and License Agreement with Resonance Center for Women to provide GED/HiSET preparation classes for the 2022-2023 school year, and authorize the Superintendent or designee to execute the agreement;
- Memorandum of Understanding with ImpactTulsa for the 2022-2023 school year, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding and Participating Addenda with Tulsa Community Foundation, Humble Warrior Collective, Hurd Family Studio and Tulsa Children's Museum for Community Schools programs and authorize the Superintendent or designee to execute the agreements;
- Renewal of the agreement with Meltwater News Service in the amount of \$1,800.00 from the general fund, and authorize the Chief Communications Officer, Chris Payne to execute the agreement;
- Third Amendment to Lease Agreement with Tulsa Children's Coalition, Inc., for an additional 5 year lease extension of Briarglen Elementary and authorize the Superintendent or designee to execute the agreement;
- Acceptance of letter of resignation from KSQ Design for architectural services associated with the Union 6th/7th Grade Center Facility Renovation Project;
- Personnel resignations and terminations of certified and/or support staff for the 2021-2022 and 2022-2023 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2022-2023 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Authorization for Investment Security Safekeeping and Financial Services;

- Applications for School Activity Fund Sanctioning as follows:
  - Football
  - PTA Council
  - UHype
  - AFJROTC PTA
  - Grove PTA
  - Golf
- Crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22303138 through #22303622 in the amount of \$1,484,231.56 and supplemental PO list #22303623 through #22303767 in the amount of \$314,180.34 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2022-2023 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Kerri Gunter reported that UCTA has been busy working on some engagement events for the spring and have registered to attend the OEA Organizing Conference. They have been working closely with OEA to grow their organization.

**HEARINGS AND CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA**

None

**BUSINESS AGENDA**

**AUDIT REPORT**

Dr. Williams presented the 2020-2021 ACFR report which includes the annual audit report and recommended the Board accept the Audit Report. The opinion of the auditors is unmodified, with no significant deficiencies or any material findings, what is called a “clean audit.” Dr. Williams introduced Mr. Mike Gibson of RSM US, LLP. He noted the major programs, the Child Nutrition cluster, which was part of the three year cycle, and the ESSER funds were audited again

this year because those are designated as high risk by the Office of Management and Budgets.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

### **CAPACITY LEVELS FOR OPEN TRANSFER**

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts.

Ms. Roemerman moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

### **EARLY RETIREMENT INCENTIVE (ERI) PROGRAM**

Mr. Loegering recommended the Board approve the 2022-2023 Early Retirement Incentive (ERI) program for certified, administrative and support employees. He noted there were 12 certified, 10 support and 6 administrators that have applied.

Ms. Roemerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

### **BOARD POLICY REVISIONS**

Dr. Hartzler recommended the Board approve the proposed Board Policy revisions as presented for first reading November 14, 2022. He noted that he had not received any feedback from the public on the proposed changes.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

### **NEW BUSINESS**

None.

**COMMENTS FROM THE  
AUDIENCE AND BOARD  
MEMBERS**

Mr. Kinnear congratulated Dr. Hartzler with being honored with induction into the Missouri Sports Hall of Fame.

Dr. Hartzler noted that we are preparing for a bond issue coming up in February. He noted that he is still concerned about per pupil funding in Oklahoma and that we need to continue to impress upon our legislature in regards to same. He also congratulated our football team. Dr. Hartzler recognized six members of the Leadership Cadre that were in attendance at tonight's meeting – Brett Peterson, Christine Mason, Shaun Nickelson, Dana Smith, Melissa Speaker and Ashley Bates.

**ADJOURNMENT**

Ms. McAdams moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerma – aye, Heather McAdams – aye, Ken Kinnear – aye,


All voted aye – motion carried.

The meeting adjourned at 7:31 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **December 12, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **January 17, 2023**.



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Stacey Roemerman, Clerk  
Union Board of Education