

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
November 13, 2023**

The Union Board of Education met in regular session on Monday, November 13, 2023, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2022 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER	The meeting was called to order at 7:01 p.m. by Heather McAdams, President.
FLAG SALUTE	The flag salute was led by Heather McAdams, President.
MEMBERS PRESENT	Ms. Heather McAdams, Ms. Stacey Roemerman, Mr. Joey Reyes, Mr. Ken Kinnear, and Dr. Chris McNeil
MEMBERS ABSENT	None
OTHERS PRESENT	Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams; Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent Sandi Calvin, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Dr. Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gart Morris, Director of Construction Services Fred Isaacs, and others.
ADOPTION OF THE AGENDA	<p>Ms. McAdams noted that Consent Agenda I, the amount of the purchase changed from \$56,600.00 to \$52,600.00, and Business Agenda item B. <u>School Operations</u>, #2 has been removed from the agenda.</p> <p>Mr. Reyes moved the Board to approve the amended agenda. Dr. McNeil seconded the motion.</p> <p>Vote: Joey Reyes- aye, Stacey Roeme Iman- aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.</p> <p>All voted aye - motion carried.</p> <p>The agenda was adopted as amended.</p>
CONSENT AGENDA	Ms. Roemerman moved for approval of items on the consent agenda as follows:

- Minutes of the October 9, 2023, regular Board Meeting and the November 6, 2023, special Board Meeting.
- Out of state travel requests for:
 - Cross Country to Woodlands, TX-Nov. 16-18, 2023;
 - HS Choir to Orlando, FL-Mar. 13-16, 2024;
 - Varsity Boy's and Girl's Tennis to Midlothian, TX-Mar. 6-7, 2024;
 - Varsity Wrestling to Bentonville, AR-Dec. 5, 2023;
- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements.
- Exceptions to the graduation requirements for certain students who transferred to Union from out of state after the junior year.
- Contracts with Union Basketball Booster Club and Union Golf Booster Club to provide concession workers for UMAC events and authorize the Superintendent or designee to execute the contracts.
- Group Sales Event Agreement with Renaissance Tulsa Hotel and Conference Center for the 2024 Union High School Prom and authorize the Superintendent or designee to execute the contract and Danika Bushyhead, Director of Student Life, to sign associated event orders, as necessary.
- Agreement with the Oklahoma State Department of Education (OSDE) and Public Consulting Group, Inc. (PCG) for Medicaid school-based Health Services, blanket purchase orders in the amounts of \$60,000.00 (Oklahoma Health Care Authority) and \$25,000.00 (PCG), and authorize the Director of Special Services, Lindsay Smith to execute the contract.
- Agreement with Best Buddies International for the Redhawks RISE transition program and authorize Emily O'Shaughnessy, Transition Coordinator, to execute the agreement.
- Statement of work with Instructure Professional Services for the purchase of a custom Eligibility Dashboard for Canvas LMS in the amount of \$52,600.00 from bond funds and authorize Gart Morris, Executive Director of Instructional Technology to execute the agreement.
- Master Memoranda of Understanding and Participating Addenda with JCJ Business Corp, Inc., Keller Williams Preferred, Tulsa Animal Urgent Care, Amber Marie & Co., and the Military History Center, for Career Connect Programs, and authorize the Superintendent for designee to execute the agreements.
- Master Memoranda of Understanding and Participating Addenda with Christview Church, Tulsa Children's Museum (Discovery Lab), Delta Dental of Oklahoma Foundation, and Tulsa Educare (ELW) for Community

Schools and authorize the Superintendent or designee to execute the agreements.

- Amendment to the MMOU and PA, previously approved with Tulsa Debate League to include the Data Privacy Agreement for Community Schools.
- Master Memorandum of Understanding and Participating Addendum with Georgetown University to conduct research with Union students and authorize the Superintendent or designee to execute the agreements.
- Acceptance of grant awards from the Assistance League of Tulsa, Betty Bradstreet A1 is Education Award, and authorize the Superintendent or designee to execute the agreement.
- Acceptance of the terms and conditions of two reimbursement grants from the Oklahoma State Department of Education as approved by the Superintendent.
- Master Services Agreement with Colony Labs Inc. (aka. Scribe) for a two-year software subscription for Human Resources in the amount of \$17,700.00 from bond funds and authorize Jay Loegering, Executive Director of Human Resources to execute this contract and authorize payments pursuant to this Agreement.
- Personnel resignations and terminations for the 2021-2022, 2022-2023 and 2023-2024 school years:
- Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 school year;
- Monetary donations;
- Crowdfunding donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change order No. 1 with RECO Construction for the Peters Elementary HVAC Replacement Project, in the amount of \$16,025.50 from bond funds;

- Applications for School Activity Fund Sanctioning for:

8 th Grade Pom	Alt Ed PTA
Band	Cedar Ridge PTA
Orchestra	Softball
Damaby PTA	N Highsteppers
Choir	Varsity Highsteppers
Leadership	Andersen PTA
6 th 7 th Grade PTA	Council PTA
Special Olympics	Ochoa PTA
Boevers PTA	Girls Soccer
Clark PTA	Rho Kappa
Basketball	Varsity Pom
Moore PTA	Grove PTA
Wrestling - Boys	High School PTSA
Golf	Hawk Squad
Soccer - Boys	Peters PTA
- Activity fund transfer requests and new school activity fund subaccount.
- Approval of the revised appointment of positions, previously approved on June 12, 2023, for the District Treasurer, Assistant Treasurer, Encumbrance Clerk, and Activity Fund Custodian, due to recent staffing changes and individual name changes, for the remainder of the 2023-24 fiscal year;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22402758 through #22403299 in the amount of \$2,761,388.13, supplemental PO list #22403300 through #22403457 in the amount of \$417,929.70 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemerman - aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.

All voted aye - motion carried.

USPA REPORT

None

UCTA REPORT

UCTA President Keni Gunter reported that UCTA have been busy over the last month working on member concerns and appreciate Administration's support as they come to resolutions regarding the issues. They have also been working with OEA on autopay, changing members from payroll deduct to autopay.

SPECIAL RECOGNITION

Letha Bauter, Federal Programs Manager - Career Tech, presented Amy McCready and the Adult Learning Center, with an award for the highest, in our state, for measurable skill gains.

**HEARINGS AND
CORRESPONDENCE**

None.

COMMUNICATIONS

None.

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

**FIRST READING OF BOARD
POLICY REVISIONS**

Dr. Hartzler presented the recommended revisions to Board policies for first reading. He noted that the proposed changes would be posted on Union's website for the public to review and that the revisions would be brought before the Board on December 11, 2023, to be voted on for final approval.

**PURCHASE OF STUDENT
LAPTOPS**

Mr. Monis recommended the Board approve the purchase of 500 student laptops and accessories from Trafera in the amount of \$304,500.00 from bond funds.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemelman - aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.

All voted aye - motion carried.

**PURCHASE OF MANAGE
ENGINE SUPPORT**

Mr. Morris recommended the Board approve the purchase of Manage Engine Support and maintenance from Pawol Tafya in the total amount of \$127,042.96 from bond funds.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemerma- aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.

All voted aye - motion carried.

**BAS FULL INTEGRATION
AT FRESHMAN ACADEMY**

Mr. Isaacs recommended the Board accept the bid for the BAS Full Integration at Freshman Academy and award the contract to Harrison Energy Partners in the amount of \$336,000.00 from bond funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemerma- aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.

All voted aye - motion carried.

**RE-APPROVAL OF THE
BUDGETS**

Dr. Williams recommended the Board re-approve the General, Building, and Child Nutrition Fund operational budgets for the 2023-2024 fiscal year as outlined on the Statements of Revenues, Expenditures and Fund Balances and as originally approved by the Board of Education on September 11, 2023, and re-approval of the 2023-2024 Estimate of Needs documents as approved by the County Excise Board on October 19, 2023.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemerma- aye, Ken Kinnear- aye; Dr. Chris McNeil - aye, Heather McAdams - aye.

All voted aye - motion can-ied.

NEW BUSINESS

None.

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

Jordan Thompson and Janice Danforth voiced their concerns regarding library books and leadership of Union.

Heather Cacoperdo; Bailee Tyler, Erika Stormont and Erica Watkins voiced their support for Union Public Schools and Educators.

ADJOURNMENT

Mr. Reyes moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Joey Reyes - aye, Stacey Roemennan - aye, Ken Kinnear - aye; Dr. Chris McNeil - aye, Heather McAdams - aye.


All voted aye - motion canied.

The meeting adjourned at 7:36 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **November 13, 2023** regular meeting were approved by a majority vote of the Union Board of Education on **December 11, 2023**.



Joelys Reyes, Clerk
Union Board of Education