

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Organizational and Regular Meeting of July 11, 2024
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

CALL TO ORDER

District Clerk Maureen Goodberlet called the meeting to order at 7:15 PM.

Members Present

Bryan Adams, Tim DeLucia, Carol Prescott, Adam Snyder

Members Absent

Lisa Kostecki, Christopher Parks

OATH OF OFFICE: District Clerk Maureen Goodberlet administered the Oath of Office to re-elected Board of Education member Adam Snyder, he then signed the oath. She previously administered the Oath of Office to newly elected Board of Education member Carol Prescott.

ELECTION OF OFFICERS; President: The District Clerk called for nominations for Board of Education President. Bryan Adams nominated Tim DeLucia for President and Carol Prescott seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education President. Hearing none the District Clerk took a roll call vote. Bryan Adams yes, Carol Prescott yes, Tim DeLucia yes, Adam Snyder yes. Mr. DeLucia was declared Board President for the 2024-2025 school year.

ELECTION OF OFFICERS; Vice-President: The District Clerk called for nominations for Board of Education Vice-President. Tim DeLucia nominated Lisa Kostecki for Vice-President and Bryan Adams seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education Vice-President. Hearing none the District Clerk took a roll call vote. Bryan Adams yes, Carol Prescott yes, Tim DeLucia yes, Adam Snyder yes. Mrs. Kostecki was declared Board Vice-President for the 2024-2025 school year.

OATH OF OFFICE: Mrs. Goodberlet administered the Oath of office to Superintendent of Schools Tim Terranova; he then signed the oath. She then administered the Oath of Office to Board of Education President Tim DeLucia and he signed the oath. *Board of Education Vice-President Lisa Kostecki, will take the Oath of Office and sign the oath book when she returns from vacation.* Board President DeLucia took the chair.

APPROVE THE AGENDA: A motion was made by A. Snyder, seconded by C. Prescott, to approve the agenda. The motion was carried. 4 yes 0 no 0 abstentions

SUPERINTENDENT'S UPDATE: Dr. Terranova thanked the Victor Senior High School administration and teachers for putting on an amazing graduation on June 21st for approximately 330 outstanding graduates. He said it was a wonderful ceremony at Innovative Field. Superintendent Terranova then went on to welcome Jim Mauro as the new Intermediate School Principal. He also welcomed Liz Konar, who is a retired High School Principal from Pittsford School District. She will be the Interim Assistant Principal in the Senior High School for the month of August, taking Jim Mauro's place while they are in the process of hiring a permanent assistant principal. Dr. Terranova said the 2024-2025 Management Plan is being finalized, the third year of the five-year Strategic Plan. The Management Plan will focus on finalizing the Mission and Vision work and look at the findings from the Building Structures Committee. There will also be a strong focus on financial planning and continued sustainability of revenue, the balance of continuous improvement with a pace that is appropriate, increase effective professional development and effective communication across the

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District, and always support staff health and wellness. Superintendent Terranova spoke about the July Administrative Retreat. He said there are 26 administrators who gather for three days to hone in on the specifics of the Management Plan and what the emphasis and goals are for this year. He said they will build and deepen leadership staff's collaborative decision-making practices. He said in the last three years they have increased expectations for the entire staff around what is expected to support kids. The staff has embraced it whole heartedly. The administrative staff has been restructured between positions and people in the last three years. In addition to that, the District has added over 90 positions over the last three years. He said they, as a leadership staff, must make sure they are communicating as effectively as possible, having norms about what is expected from one another when having conversations where you might not agree. Dr. Terranova said it is a great staff and they are continuing to collaborate. He is excited about this part of the retreat because of the emphasis on collaboration and high-level leadership across members of the team so they can effectively make decisions at the highest level. The other part of the retreat is to take the Management Plan and turn it into action with building and department goals tied to the Management Plan.

PRESENTATIONS/RECOGNITIONS: Board President DeLucia recognized District Clerk Maureen Goodberlet for kicking off the July meeting.

ORGANIZATIONAL ITEMS: A motion was made by A. Snyder, seconded by B. Adams, to approve upon recommendation of the Superintendent, the organizational items for the 2024-2025 school year.

APPOINTMENT OF DISTRICT OFFICERS:

District Clerk: Appointment of Maureen Goodberlet as Clerk of the Board of Education

District Treasurer: Appointment of Penny Johnston as District Treasurer

Deputy District Treasurer: Appointment of Jill Smith as Deputy District Treasurer

Tax Collector: Appointment of Janene Sweet as Tax Collector

Claims Auditor: Appointment of Kathryn Selleck as Claims Auditor

APPOINTMENT OF OTHER POSITIONS:

School Attorney: Appointment of Bond, Schoeneck & King, Ferrara Fiorenza PC, Monroe 2 Orleans BOCES, and Hawkins, Delafield & Wood LLP as attorneys

Attendance Officer: Appointment of the Assistant Superintendent for Pupil Services as the Attendance Officer

Purchasing Agent: Appointment of the Assistant Superintendent for Business as the Purchasing Agent

Insurance Consultant: Appointment of R.L. Anderson-Van Horne Agency as the Insurance Consultant

External Auditor: Appointment of Mengel, Metzger, Barr, CPA as the External Auditor

Internal Auditor: Appointment of EFPR Group as the Internal Auditor

Records Access/Management Officer: Appointment of the District Clerk as the Records Access / Management Officer

Asbestos (LEA) Designee: Appointment of the Director of School Facilities as the Asbestos (LEA) Designee

Title IX Coordinators: Appointment of the Assistant Superintendent for Instruction and the Assistant Superintendent for Personnel as Title IX Coordinators

Section 504 Officer: Appointment of the Assistant Superintendent for Pupil Services as the Section 504 Officer

Civil Rights Compliance Officers: Appointment of the Assistant Superintendent for Personnel and Assistant Superintendent for Pupil Services as the Civil Rights Compliance Officers

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Committee on Preschool Education and Special Education Members: Appointment of Ariel Aranova, Tara Baldwin, Erin Black, Amanda Byrne, Dakota Chaffee, Anne Clark, Joseph Costanza, Abby Crimmins, Leah Daniels-Farren, Rob DeRose, Brian Gee, Jennifer Grimes, Tara Hopson, Amy Joseph, Shannon Markin-McMurtrie, Hunter Marzolf, Jim Mauro, Erika Maxwell, Sarah Miller, Jessica Owen, Keith Pedzich, Laura Reynolds, Karyn Ryan, Heidi Robb, Brian Siesto, Natalie Sonnevile, Amanda Tripp, Dr. Robert Tuite, Nicole Weidel, Laura Westerman, and Tania Zazulak-Angelini.

Treasurer – Extra Classroom Activities Account: Appoint the Deputy District Treasurer as the Treasurer –Extra Classroom Activities Account

Dignity Act Coordinators: Appoint Amanda Byrne, Brian Gee, Karen Finter, Jennifer Grimes, Keith Pedzich, Laura Reynolds, Natalie Sonnevile, and Laura Westerman as Dignity Act Coordinators

Designated Education Official: Appoint the Superintendent as the Designated Education Official

Data Protection Officer: Appoint the Director of technology as the Data Protection Officer

McKinney-Vento Homeless Assistance Act Liaison: Appoint the Assistant Superintendent for Pupil Services as the McKenney-Vento Homeless Assistance Act Liaison

BONDING OF PERSONNEL:

- \$100,000 coverage endorsement from a blanket bond for each employee
- \$1 million policy for District Treasurer, Deputy District Treasurer, Tax collector, and Claims Auditor
- \$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, Assistant Superintendent for Business

DESIGNATIONS:

Banks: BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank, Five Star Bank, having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the school district funds during the school year 2024-2025 and the maximum amount which may be kept on deposit in any one bank shall not exceed the District's annual general fund budget.

Official Newspaper: Designation of *The Daily Messenger* as official newspaper of the District

Board of Education Meeting Dates: Designation of the second Thursday of each month at 7:15 PM as the regular meeting time for the Board of Education except for October 2024 which will be Thursday, October 17, 2024, January 2025 which will be Thursday, January 16, 2025 and March 2025 which will be Wednesday, March 12, 2025. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary except for November 2024 which will be Thursday, November 21, 2024, December 2024 which will be Thursday, December 19, 2024 and April 2025 which will be Wednesday, April 23, 2025.

Organizational Meeting: Designation of Thursday, July 10, 2025, as the date of the organizational meeting for the 2025-2026 school year

Mileage Reimbursement: Establishment, pursuant to Section 2118 of the Education Law, of the mileage reimbursement rate for employees at an amount equal to the Internal Revenue Service rate.

AUTHORIZATIONS:

Payroll Certification: Authorization for the Assistant Superintendent of Business to certify payroll

Student Services Contracts: Authorization for the Superintendent or designee and Board President or Vice-President to sign contracts for student services (such as health and transportation), and tuition contracts, when necessary

Conference Attendance: Authorization for the Superintendent or designee to approve attendance of instructional and non-instructional staff at conferences for the 2024-2025 school year

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Petty Cash: Authorization for the Assistant Superintendent for Business to establish the following Petty Cash Accounts: District Office, \$300.00, Assistant Superintendent for Business as Custodian; Event Admissions (competition start-up cash), \$2,500.00 Athletic Director as Custodian; School Lunch Fund (start-up cash) \$175.00, Director of Food Service as Custodian

Check Signers: Authorization for the Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer to sign checks on behalf of the School District for the General and School Lunch, Special Aid, and Capital Funds; Authorization for the Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer to sign checks on behalf of the School District for the Payroll Account; Authorization for the Treasurer-Extra Classroom Activities Account, Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer to sign checks on behalf of the School District for the Extra-Curricular Account

Professional Organizations: Authorization for the Board and District members to participate in professional organizations

Indemnification: Authorize School District employee and officer indemnification under Public Officer's Law §18

District-Owned Cell Phones: Approval of the following job titles/departments requiring District-Owned cellphones: Superintendent of Schools, Night Custodian, Two Working Supervisors and Three Custodians in the Facilities Department and the Parent Information Translator

Impartial Hearing Officer Appointment: Authorization for the President or Vice-President of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student

Budget Transfers: Authorization for the Superintendent or designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner's Regulations and Board Policy

OTHER ITEMS

Wire Transfers: Authorization for the Assistant Superintendent for Business, District Treasurer or Deputy District Treasurer to execute wire transfers of District funds

Employment of Staff: Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting

BOCES Bids: Authorization for the District to participate in all BOCES Cooperative and county bids for the 2024-2025 school year

Investment of Funds: Authorization of the Superintendent and the Assistant Superintendent for Business, District Treasurer or Deputy District Treasurer to jointly confer, and then invest – if deemed appropriate – such portions of the District money available for time deposit accounts, certificates of deposit, short term government securities, or other investments permitted by law

Grants: Authorization of the Superintendent to apply for State and Federal Grants in Aid

Board Conference/Workshop Attendance: Authorization for Board of Education members to attend conferences, conventions, workshops and standing committee meetings with expenses paid by the School District

Consultant/Professional Services: Authorization for the Superintendent to purchase consultant and professional services

Civil Service Reports: Authorization for the Assistant Superintendent for Personnel, or (alternate) Assistant Superintendent for Business to sign Civil Service Reports of Personnel Change

Board of Registration and Election Workers Compensation: Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage

Board of Registration: Appointment of Jennifer Mehigan, Pamela Shufelt and Linda Tice to the Board of Registration for the 2024-2025 school year

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Per Diem and Substitute Rates: Establishment of the following rates for the 2024-2025 school year

<u>Position</u>	<u>2024-2025</u>
Accompanist	\$50.00 per hour (2 hour maximum)
Administrator (Per Diem, Not Interim)	\$400.00 per day
Auto Mechanic Substitute	\$18.59 per hour
Auto Mechanic Helper Substitute	\$18.05 per hour
Bus Driver Substitute	\$21.00 per hour
Bus Driver Trainee	\$15.80 per hour
Bus Monitor Substitute	\$15.50 per hour
Summer Bus Monitor Substitute	\$15.50 per hour
Cleaner Substitute	\$15.50 per hour
District Office Support (Per Diem)	\$15.80 per hour
Driver Education Teacher	\$38.25 per hour
Driver Education Coordinator	\$500.00 per session (3 sessions total)
Food Service Helper Substitute	\$15.50 per hour
Food Service Laborer Substitute	\$15.50 per hour
Groundskeeper Substitute	\$15.50 per hour
Life Guard (Junior Per Diem Status)	\$15.50 per hour
Life Guard (Senior Per Diem Status)	\$16.37 per hour
Messenger Substitute	\$15.50 per hour
Nurse Substitute	\$165.00 per day
Pool Supervisor (Per Diem)	\$18.30 per hour
Summer Bus Driver	\$25.00 per hour
Summer Grounds Helper	\$15.50 per hour
Student Worker	\$15.50 per hour
Teacher Aide Substitute	\$15.50 per hour
Teacher Assistant Substitute	\$15.75 per hour
Teacher Substitute NYSTRS Retiree	\$145.00 per day (1-30 days) \$160.00 per day (31+ days)
Teacher Substitute NYS Certified	\$130.00 per day (1-30 days) \$145.00 per day (31+ days)
Teacher Substitute Un-Certified	\$120.00 per day
Teacher (Short-term Substitute)	\$225.00 per day
Traffic Support	\$15.50 per hour
Translator (Per Diem)	\$20.00 per hour
Tutor (Per Diem)	\$40.00 per hour
Typist/Clerk Substitute	\$15.50 per hour

Policies: Review of all Board of Education Policies

Policy Review: Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law

Safety Plans: Adopt the District-Level School Safety Plan and the Building-Level Safety Plan

Attendance Data: Review building-level student attendance data as required under Commissioner's Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on attendance

Annual Professional Performance Review: Authorization of the Annual Professional Performance Review (APPR) Principal/Teacher Lead Evaluator Resolutions

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Civil Service Standard Work Hours Resolution: BE IT RESOLVED, that the Victor Central School District hereby established standard work days for its employees and will report day worked to the New York State and Local Employees' Retirement System based on the time keeping system

Athletic Overnight State Tournaments: Authorize athletic teams/individuals to attend overnight state tournaments based on qualifications

A motion to approve the foregoing appointments and authorizations was carried.

4 yes 0 no 0 abstentions **(end of organizational items)**

PUBLIC PARTICIPATION: None at this time.

CONSENT ITEMS: A motion was made by A. Snyder, seconded by C. Prescott, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Board Meeting of June 12, 2024 and the Special Meeting of June 27, 2024 and the Victor Farmington Library Vote of June 27, 2024

FINANCIAL STATEMENTS: Treasurer's Report for the month ending May 31, 2024;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

Probationary Appointments:

The probationary appointment of **Stephen Pete**, who has certification in Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective August 28, 2024, at an annual salary of \$56,978, leading towards tenure in Elementary Education.

The probationary appointment of **Heidi Finger**, who has certifications in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Literacy Grades 5-12, and Literacy Birth-Grade 6, to a probationary position as an Elementary Teacher, effective August 28, 2024, at an annual salary of \$67,275, leading towards tenure in Elementary Education.

The probationary appointment of **Sara Cross**, who has certification in PreKindergarten, Kindergarten, and Grades 1-6, Special Education, and Literacy Birth-Grade 6, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$69,129, leading towards tenure in Special Education.

The probationary appointment of **Jessica Owen**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective July 1, 2024, at an annual salary of \$63,925, leading towards tenure as a School Psychologist.

The probationary appointment of **Haley Erwin**, who has certification in

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Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$58,975, leading towards tenure in Special Education.

The probationary appointment of **Ayumi Yuasa**, who has certification as a School Counselor, to a probationary position as a School Counselor, effective August 1, 2024, at an annual salary of \$60,463, which will be prorated based on the start date, leading towards tenure as a School Counselor.

Part Time Appointments:

The appointment of **Amanda Johnston**, who has certification in Visual Arts, to a part-time (.6fte) position as an Art Teacher effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$30,086.

The appointment of **Megan Steger**, who is certified in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, to a part-time (.6fte) position as a Reading Teacher effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$33,065.

The appointment of **Allison Jensen**, who has certification in Students with Disabilities Grades 1-6, to a part-time (.6fte) position as an Intervention Teacher on Special Assignment effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$40,148.

Appointments:

The appointment of the following as Summer Academy Teacher at an hourly rate of \$40.00: **Carolyn Segrue, Tyler Spitz, Vanessa Kelly, Elizabeth McLean, Allison McKinnon, Hilary Ross, Shari Bischooping, Amy Marx, and Alecia Purdie**

The appointment of **Andrea Tait**, Wellness Coordinator and Lift Project Coordinator, for the 2024/2025 school year, at an annual rate of \$2,400.

The appointment of **Vivian Richelsen**, FLASHP Rewards Ambassador and Plant-Based Coach Coordinator, for the 2024/2025 school year, at an annual rate of \$800.

The appointment of the following as Extended School Year Speech/Language Teacher at an hourly rate of \$40.00: **Arden Faiola**

The appointment of the following as Extended School Year Teacher Assistant at his 2024/2025 hourly rate: **Lucas Mastin**

Long Term Substitute Appointments:

The appointment of **Sarah Lanpher**, who has certifications in Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 28, 2024,

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and ending June 30, 2025, at an annual salary of \$51,223.

Resignations: The resignation, due to retirement, of **Michael Myers**, Social Studies Teacher, effective June 30, 2024.

The resignation of **Caitlin Mack-Elliott**, Teacher on Special Assignment, effective July 12, 2024.

Co-Curriculars:

	<u>Teacher Leaders</u>	<u>Name</u>
Strand 1	Career Occupational Studies	Mark Selvek
	ELA Building Level (K-3)	Holly DeVito
	ELA Building Level (K-3)	Amy Hogan
	English Language Arts (9-12)	Laura Avissato
	ENL (K-12)	Cristie Rydzynski
	Library Media	Maggie Elliott
	Math Building Level (K-3)	Kimberly McConnell
	Math Building Level (K-3)	Leslie Summerson
	Math (9-12)	Dawn Knapp
	Music (K-12) – Shared Position	Kristin Mellema
	Music (K-12) – Shared Position	Naomi Foley
	PE & Health (K-6)	Jillian Clapp
	PE & Health (7-12)	David Vistocco
	School Psychologist (K-12)	Anne Clark
	Science (9-12)	Kristina Sykes
	Social Studies (9-12)	Erica Thompson
	Special Education (K-12)	Caitlin Mack-Elliott
	Theater Arts (K-12)	Jeremy Hawkinson
	Visual Arts (K-12)	Shawn Duckworth
	World Languages K-12	Anne Stekl
Strand 2	Elementary Grade Teacher Leader (K-3)	Kristen MacLean
	Elementary Grade Teacher Leader (K-3)	Lindsey Remillard
	Elementary Grade Teacher Leader (K-3)	Steve Fish
	Elementary Grade Teacher Leader (K-3)	Mikayla Brennan
	Science & Social Studies (K-3)	Dana DiSabato
	Science & Social Studies (K-3)	Adrienne Dahlstrom
	Special Education (Pre K-3)	Jeffrey Pistritto
	Special Education (Intermediate)	Gisela Armbruster
	Special Education (Jr. High)	Kristina Buschang
	Special Education (Sr. High)	Johanna Arnitz
Strand 3	Chemical Hygiene Officer	Jeff Schraver
	ELA AIS (K-6)	Laura Colcord
	ELA Building Level (4-6)	Valarie Pezzimenti
	English Language Arts (7-8)	Hannah Morris
	Instructional Technology/Computer (ECS) – Shared Position (.5)	Christina Burke

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Instructional Technology/Computer (Primary) – Shared Position (.25)	Michele Linse
Instructional Technology/Computer (Primary) – Shared Position (.25)	Sarah Stockman
Instructional Technology/Computer (Intermediate)	Margaret Elliott
Instructional Technology/Computer (Jr. High)	Christopher Wuest
Instructional Technology/Computer (Sr. High)	Danyelle Westbrook
Intermediate ELA 4 th Grade	Jennifer Garland
Intermediate ELA 5 th Grade	Jamie Condon
Intermediate ELA 6 th Grade - Shared Position	Valarie Pezzimenti
Intermediate ELA 6 th Grade - Shared Position	Rachel Lowe
Intermediate Math 4 th Grade	Brittany Gordon
Intermediate Math 5 th Grade	Michelle Ricigliano
Intermediate Math 6 th Grade	Maire Welling
Math (7-8)	Thomas Zaccardo
Math AIS (K-6)	Kylie Hegeman
Math Building Level (4-6) – Shared Position	Maire Welling
Math Building Level (4-6) – Shared Position	Haley Erwin
Nursing (K-12)	Kristin Renkert
PreK	Lynne Reeves
Science (4-6)	Shawna Spriggs
Science (7-8)	Paula Smith
Social Studies (4-6)	Catherine Kuschel
Social Studies (7-8)	Daniel Taylor
World Languages (6-8)	Ann Marie Crye

Strand 4	Intermediate Elementary 4 th Grade – Shared Position	Jennifer Garland
	Intermediate Elementary 4 th Grade – Shared Position	Erin Delforte
	Intermediate Elementary 5 th Grade – Shared Position	Sarah LaChance-Tofany
	Intermediate Elementary 5 th Grade – Shared Position	Heather Hyer
	Intermediate Elementary 6 th Grade	Joy Volkmuth
	Health (K-6)	Amanda Muster

Aquatics Director	Fall, Winter, & Spring	Lindsay Karl
Driver Education Coordinator	Summer, Fall, & Spring	Andrew Purdie

Co-Curriculars:

Clubs & Advisors

	<u>Name</u>	<u>Band</u>
Int. Student Council	Kathleen Habecker	1
Int. Student Council	Kristin Munski	1
Int. Math Olympiad	Amy Smith-Faczan	1
Jr. High Big Time Friends – Shared Position	Catherine Bossard	1(2)
Jr. High Big Time Friends – Shared Position	Emily Morsheimer	1(2)

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Jr. High Academic Challenge Bowl	Matthew Halloran	2
Jr. High Culinary Club	Karen Ierlan	1
Jr. High French Club	Darcel Ross	2
Jr. High Garden Club	Joanna Schoff	2
Jr. High Jazz Band	Zachary Pelton	1
Jr. High Pops Orchestra	Elizabeth Knapp	1
Jr. High Math Olympiad	Susan Ibrisimovic	1
Jr. High Spanish Club	Ann Marie Crye	1
Jr. High Student Council	Christie Gordon	3
Jr. High Student Council	Caleb Benson	3
Jr. High Victor Pride Coalition	Quintin Peacock	1
Sr. High Academic Teams	Andrew Purdie	4
Sr. High Academic Teams Assistant	Stephanie Schlueter	3
Sr. High Aquatics Leaders	Lindsay Karl	1
Sr. High Art Club	Andrew Reddout	1
Sr. High Chess Club	Ryan Horst	1
Sr. High Coding Club	Christopher Wuest	2
Sr. High DECA (Business Club)	Susan Utz	4
Sr. High DECA (Business Club)	Mike Cutaia	4
Sr. High Diversity Equity Inclusion	Emily Paolicelli	1
Sr. High Dollars for Scholars	Laura Fiorito	3
Sr. High Dollars for Scholars	Julie Merges	3
Sr. High Drama Club – Shared Position	Jeremy Hawkinson	1 (2)
Sr. High Drama Club – Shared Position	Matthew Mayne	1 (2)
Sr. High French Club	Anne Stekl	2
Sr. High Freshman Class Advisor – Shared Position	Johanna Arnitz	1 (2)
Sr. High Freshman Class Advisor – Shared Position	David Denner	1 (2)
Sr. High Gay Straight Alliance	Emily Paolicelli	1
Sr. High Global Competency	Cristie Rydzynski	3
Sr. High Global Competency Assistant	Lauren Santella	1
Sr. High International Club	Angelica Sanzotta	1
Sr. High Junior Class Advisor	Alison Baker	3
Sr. High Junior Class Advisor	Courtney Tortarella	3
Sr. High Link Crew	Michael Guido	3
Sr. High Link Crew	Katie McIntee	3
Sr. High Literacy Magazine	Mallory Horsfall	1
Sr. High Math Academic Team – Shared Position	Dawn Knapp	3 (2)
Sr. High Math Academic Team – Shared Position	Ashley Wagner	3 (2)
Sr. High Medical Explorers – Shared Position	Kimberly Spitzer	2 (2)
Sr. High Medical Explorers – Shared Position	Laurie Neroni	2 (2)
Sr. High Outdoor Activity	Kelly Ahern	2
Sr. High Positive School Climate Club Advisor	Johanna Arnitz	2
Sr. High Quiddich Club	Laura Dunbar	1
Sr. High SEAS Club	Steve Cronmiller	2
Sr. High Senior Class Advisor	LeeAnne Birkemeier	3
Sr. High Senior Class Advisor	Anne Stekl	3
Sr. High Sophomore Class Advisor	Joseph Carey	1
Sr. High Yearbook	David Denner	4

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Sr. High Yearbook Assistant	Caterina Vongprachanh	2
Sr. High Spanish Club	Vivian Richelsen	2
Sr. High Student Council	Jonathan Aldrich	3
Sr. High Student Council	Danyelle Westbrook	3
Tri-M Honor Society Advisor – Shared Position	Laura Brewer	1 (4)
Tri-M Honor Society Advisor – Shared Position	Gretchen Judge	1 (4)
Tri-M Honor Society Advisor – Shared Position	Kristin Mellema	1 (4)
Tri-M Honor Society Advisor – Shared Position	Dominic Marini	1 (4)
Sr. High Victor Cares Advisor	Laura Dunbar	3
Sr. High Victor Cares Advisor	Matthew Mayne	3
Sr. High Wellness Club	Vivian Richelsen	1

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	First Robotics – Shared Position	Brian Shevlin	5 (2)
	First Robotics Assistant – Shared Position	Brian Shevlin	1 (2)
	First Robotics Assistant – Shared Position	Melissa Gydesen	1 (2)
	First Robotics – Shared Position	Melissa Gydesen	5 (2)
	Jazz Ensemble	Zachary Pelton	1
	SH Fall Play Stage Technician	Timothy Caughlin	1
	SH Fall Play Assistant	David Denner	1
	SH Fall Play Assistant	Aaron Isaacs	1
	SH Fall Play Assistant	Nathan Wolf	1
	SH Fall Play Assistant	Wendy Sentiff	1
	SH Fall Play Director	Jeremy Hawkinson	4
	SH Spring Musical Asst. .5 Capacity	Timothy Caughlin	2
	SH Spring Musical Asst. .25 Capacity	Matthew Mayne	2
	SH Spring Musical Asst. .5 Capacity	Merrick Shawe	2
	SH Spring Musical Assistant	Nathan Wolf	2
	SH Spring Musical Assistant	LeeAnne Birkemeier	2
	SH Spring Musical Assistant	David Denner	2
	SH Spring Musical Assistant	Aaron Isaacs	2
	SH Spring Musical Assistant	Laura Brewer	2
	SH Spring Musical Assistant	Erin Fetzner	2
	SH Spring Musical Assistant	Kristin Mellema	2
	SH Spring Musical Assistant	Wendy Sentiff	2
	SH Spring Musical Assistant	Sarah Reilly	2
	SH Spring Musical Director	Jeremy Hawkinson	5
	JH Musical Assistant	Shari Bischooping	2
	JH Musical Assistant	Laura Brewer	2
	JH Musical Assistant	Anthony D’Agostino	2
	JH Musical Assistant	Eric Dahlstrom	2
	JH Musical Assistant	Christie Gordon	2
	JH Musical Assistant	Aaron Isaacs	2
	JH Musical Assistant	Matthew Mayne	2
	JH Musical Assistant	Sarah Reilly	2
	JH Musical Assistant	Kristin Mellema	2

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JH Musical Director	LeeAnne Birkemeier	5
Marching Band Director	Mark Gowman	5

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Strength & Conditioning	Head Coach	Nathan VanKouwenberg	2	11
	Volunteer	Alexander Ciccone	-	-
Golf – Girls	Head Coach	Trevor Sousa	3	17
	JV	Andrew Reddout	5	5
	Volunteer	Brian Bailey	-	-
Soccer – Boys	Head Varsity	Steven Fish	2	31
	Varsity Assistant	Christopher Wuest	4	18
	JV	Jeffrey Schrauer	4	19
	JV Assistant	Joseph Carey	5	21
	Modified	Michael Schlueter	6	22
	Modified	Blake Smith	6	16
Soccer – Girls	Head Varsity	Kelly Ahern	2	22
	Varsity Assistant	Rena Lindsay	4	16
	JV	Michael Mandrino	4	24
	JV Assistant	Grace Dunnigan	5	2
	Modified	Jill Clapp	6	19
Swimming & Diving – Girls	Head Varsity	Brett Leader	2	16
	Varsity Assistant	Lindsay Karl	4	4
Cross County	Head Varsity	Ross Hunkovic	2	10
	Varsity Assistant	Jed Kovalovsky	5	3
	Varsity Assistant	Bonnie Binggeli	5	4
	Modified	Christopher Levy	5	16
Tennis – Girls	Head Varsity	Krystina Barnum	3	18
	JV	Steve Cronmiller	5	25
	Modified	Andrea Tait	6	9
Football	Head Varsity	Geoff Mandile	1	29
	Associate Head	Sean Rucker	2	29
	Varsity Assistant	Michael Guido	3	2
	Varsity Assistant	Paul Ojeda	3	23
	Varsity Assistant	David Condon	3	41
	JV	James Andre	3	34
	JV Assistant	Kevin Geno	3	15
	JV Assistant	Patrick Lawley	3	26
	Modified	Mark Foeder	3	30
	Modified	Craig Kaper	3	19
	Modified Assistant	Bryan Kavanaugh	3	10
	Modified Assistant	Jameson Ricigliano	3	4
	Modified Assistant	Mark Cain	3	36
	Volunteer	David Eisler	-	-
	Volunteer	Miklos Szoczel	-	-
	Volunteer	David Tantillo	-	-
	Volunteer	Frederick Finter	-	-

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	Volunteer	Maxwell Hill	-	-
Cheerleading	Head Varsity	Alexandra Dayton	3	12
	Varsity Assistant	Alyssa Dayton	5	17
	JV	Alexa O'Brien	5	8
	Modified	Brooke Wagner	6	8
	Volunteer	Dayna Maier	-	-
Gymnastics	Volunteer	Carol Mancari	-	-
	Volunteer	Jason Mancari	-	-
Volleyball – Boys	Head Varsity	Jacob Martin	2	18
	Varsity Assistant	Brian Kinsman	4	3
	JV	Ryan Repich	4	3
	Modified	Carrie Ferreri	6	19
Volleyball – Girls	Head Varsity	Matthew Glover	2	26
	Varsity Assistant	Robert Sarneckis	4	7
	JV	Allyson McFadden	4	3
	Modified	Brian Biro	6	10
	Volunteer	Christopher Swyers	-	-
	Volunteer	Freeman Fessler	-	-
	Volunteer	Emily Willow	-	-
	Volunteer	Lauren Willow	-	-
Baseball	Head Varsity	Sean Rucker	2	30
Unified Basketball	Head Coach	David Vistocco	4	10
Golf – Boys	Head Varsity	Trevor Sousa	3	17
Lacrosse – Boys	Head Varsity	Daniel Stone	2	25
Lacrosse – Girls	Head Varsity	Jennifer Haggerty	2	7
Softball	Head Varsity	Gina Potenza	2	14
Tennis – Boys	Head Varsity	Krystina Barnum	3	18
Bowling	Head Varsity	Mark Foeder	3	20
Alpine Skiing	Head Varsity	Jennifer Haggerty	3	25
Swimming & Diving – Boys	Head Varsity	Brett Leader	1	16
Basketball – Boys	Head Varsity	Tyler Roberts	1	16
Basketball – Girls	Head Varsity	Ashley Zahn	1	6
Indoor Track & Field	Head Varsity	Robert Goodell	2	23
Winter Cheerleading	Head Varsity	Alexandra Dayton	2	12
Hockey	Head Varsity	Michael Ferreri	1	25
Wrestling	Head Varsity	Craig Kaper	1	25

Per Diem	<u>Candidate</u>	<u>Area of Certification</u>
Substitutes:	William Martin	Uncertified
	Pamela Lowe	Mathematics

Non-Instructional

Appointments: The appointment of **Janene Sweet**, Senior Account Clerk, effective June 12, 2024, at an hourly rate of \$23.23.

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The appointment of the following as Extended School Year Teacher Aide at their 2024/2025 hourly rate: **Jill Cody** and **Natalia Lewis**

The appointment of **Kathryn Selleck**, Claims Auditor, effective July 1, 2024, at an annual rate of \$6,000.

The appointment of **Sherryl Knoebel**, Part Time Records Clerk, effective July 1, 2024, at an hourly rate of \$21.79.

The appointment of the following as Summer Academy Teacher Aide at their 2024/2025 hourly rate: **Kelly Mason, Kristy Folkerth, Caitlin Goodemote, Jacqueline O'Mara-Bartolone, Xuemei Jiang, Mariann Giglia, Marimar Manzano, Donna Ryan, and Jennifer Postle**

The appointment of the following as Summer Academy Teacher Aide at the 2024/2025 substitute teacher aide hourly rate: **Lauren Freitas**

The appointment of **Brian Pancoast**, from School Bus Driver Trainee to Full Time School Bus Driver, effective June 20, 2024, at an hourly rate of \$21.99.

The appointment of **Alexis Sterling**, Department Administrative Assistant, effective July 15, 2024, at an hourly rate of \$19.14.

Resignations:

The resignation of **Myla Reese**, Part Time Teacher Aide, effective June 24, 2024.

The resignation of **Rachel York**, Full Time Teacher Aide, effective June 24, 2024.

The resignation of **Erika Younis**, Part Time Teacher Aide, effective June 25, 2024.

The resignation, due to retirement, of **Sandra Kramer**, Part Time Teacher Aide, effective June 30, 2024.

The resignation, due to retirement, of **Pamela Pickering**, Full Time Teacher Aide, effective June 20, 2024.

The resignation of **Cristina Grassi**, Typist, effective July 26, 2024.

The resignation of **Brianna Perales**, Full Time Teacher Aide, effective August 16, 2024.

The resignation of **Natalia Lewis**, Full Time Teacher Aide, effective August 16, 2024.

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Terminations: The termination of **Juan Rosa Martinez**, Cleaner, effective June 10, 2024.

The termination of **Brittany Chamberlain**, Full Time Teacher Aide, effective June 12, 2024.

The termination of **Wesley Laureano Rodriguez**, Cleaner, effective July 2, 2024.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Erika Younis	Teacher Aide
	Isaac Sheahan	Summer Groundskeeper
	Sandra Kramer	Teacher Aide
	Jacob Duvall	School Bus Driver Trainee/ School Bus Monitor
	Pamela Shufelt	Teacher Aide
	Suzette Hughes	Teacher Aide
	Sapna Bhargava	Teacher Aide
	Karen Poon	School Bus Driver Trainee/ School Bus Monitor
	Sarah Reilly	Teacher Aide

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of February 12, 21, 29, 2024, March 1, 4, 6, 7, 8, 13, 19, 20, 22, 25, 26, 27, 28, 2024, April 10, 11, 12, 16, 17, 18, 23, 24, 25, 26, 30, 2024, May 1, 2, 3, 6, 7, 8, 10, 13, 14, 15, 16, 20, 21, 22, 24, 28, 29, 30, 31, 2024, June 5, 6, 7, 10, 11, 12, 13, 17, 18, 20, 21, 25, 2024, and July 1, 2024 and from the Committee on Preschool Special Education from the meetings of April 16, 2024, May 7, 10, 14, 21, 28, 2024, June 4, 5, 10, 11, 13, 18, 22, 2024, and July 1, 2024.

DONATIONS: Roughly 50 string instruments from Ithaca Talent Education valued at approximately \$7,500 to the Victor Central School District Music Department; \$12,949.54 from the Victor Swim Club, Inc. to the Victor Central School District to put towards purchasing materials and equipment for the Aquatic Center; \$1,500.00 from PTSA to the Early Childhood School to be used for literacy and/or the inquiry programs; \$500.00 from PTSA to the Early Childhood School; \$2,500.00 from PTSA to the Primary School to be used for literacy and/or inquiry programs; \$500.00 from PTSA to the Primary School. Board President DeLucia thanked the different organizations for their donations.

SCHOOL RESOURCES OFFICER CONTRACT: The School Resource Officer Contract for the 2024-2025 school year.

PROFESSIONAL LEARNING PLAN: The Professional Learning Plan for the 2024-2025 school year.

TEXTBOOK APPROVAL: Grades 6-8 *Amplify Science Curriculum/Resources*; Kindergarten – *I Like Myself!*; *Know and Follow Rules* by Cheri J. Meiners, *Be You!* by Peter H. Reynolds; *Manners at School* by Carrie Finn; *Me on the Map* by Joan Sweeney.

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SURPLUS: Declare the following as surplus: 2011 Blue Bird D3FE buses with fleet #s 255, 256; 2010 Blue Bird D3FE buses with fleet #s 248, 250; 2006 Blue Bird D3FE bus with fleet #216; 12-seater folding cafeteria tables with VCS tag #s 02874, 03783, 03784, 03788, 03789, 03790, 03792, 03793, 03794, 03796, 03797, 03798, 03799, 03800, 03802, 011045, and 1 without a tag; folding tables without seats with VCS tag #s 014111, 015043, and 4 without tags; 2 small round blue tables without seats and without tags; 6-seater booths with VCS tag #s 014637, 014638, 014729, and 1 without a tag; 4-seater booths with VCS tag #s 04701, 04702, 04733, 012577, 012579, 014296, and 3 without tags; 2-seater booths with VCS tag #s 013950, 014075, 014076, 014078, 014079, 014080, 014081, 014083, 014085; 18 books titled *Ishmael* with ISBN #0-553-37540-7; 16 books titled *Takes Sides* with ISBN #1-56134-059-6; 30 books titled *The Structure of Scientific Revolutions* with ISBN #0-226-45808-3; 22 books titled *Lies My Teacher Told Me* with ISBN #978-0-7432-9628-1-4; 23 books titled *Man is the Measure* with ISBN #0-684-836-36-X; 24 books titled *United States Government Democracy in Action* with ISBN #978-0-07-879982-2; 58 books titled *Our Changing Planet* with ISBN #978-0-9579819-6-6; 27 books titled *Our Planets Urban Environments* with ISBN #978-0-648-02104-9; 28 books titled *Our Planets Leisure, Sport and Tourism* with ISBN #978-0-648-02102-5

SCHOOL PHYSICIAN AND MEDICAL DIRECTOR: Appoint Dr. Robert J. Tuite as Victor Central School District's School Physician and Medical Director for the 2024-2025 school year

NURSE PRACTITIONER: Appoint Carla Ann Romeis as Victor Central School District's School Nurse Practitioner for the 2024-2025 school year

The motion to accept the foregoing consent items was carried.

4 yes 0 no 0 abstentions **(end of consent items)**

CAMPUS NEWS: Superintendent Terranova summarized campus news and events provided to him by the building principals.

CAPITAL PROJECT UPDATE: Dr. Terranova provided an update around the Capital Project. He talked about the seven areas of focus. The first area is the largest and most expensive and this is the renovation to support space constraints and potential class size issues for the future in the Junior and Senior High Schools and the Intermediate Building. The second update will be security enhancements across the District. The third will be major repairs including roofs. The fourth update will be to add significant additional parking across the District. The fifth will be the renovation of 200 South High Street, the Learning Center. This is currently being utilized; however, it is not in the shape it needs to be in. The sixth area of focus is access and equity enhancements. This includes adding artificial turf to the soccer field so they can minimize the days it is not used due to significant flooding. It allows the marching band to access a field for practice instead of a parking lot. Equity enhancements will also include handicapped parking expansion and Americans with Disabilities Act (ADA) compliant ramps. The seventh area of focus is the renovation of the old bus garage to support vocational opportunities for students on campus. It is currently being used for office space; however, there is a great opportunity for experiences such as vocational auto right on campus. Dr. Terranova said because of the states delay in determining aid for the project, based on the expansion of the Intermediate Building along with the Junior and Senior High costs have increased. These costs include materials and labor. As of right now the state is indicating the District will receive roughly 60% aid on the entire project. That could increase as they continue to look at the expansion plans for the three buildings. Due to the wait and the increase in materials and labor the total cost of the project has increased. Superintendent Terranova said the good news, due to the leadership of Assistant Superintendent for Business Derek Vallese, money has been

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added to the Capital Reserve from the 2023-2024 contingency, it has mitigated the impact of the higher overall cost. If the District receives aid at the level the state is indicating right now, hoping it will be more, there is a goal of, keeping the tax increase at or below \$100.00 per year for a house worth \$300,000. Dr. Terranova said he is hopeful that the state will finalize their aid numbers over the next couple of weeks. The August 8th Board of Education meeting will be very important. Even if the state has not provided the final aid number. The Board will be given an update and the District will potentially be looking for a Board of Education approval of the project, leading to an October community vote. He said the reason they are hesitant to delay the Board's approval much past August is because the costs will continue to increase the longer the project is delayed. Also, having an October vote, and if the community approves it, would put the District in a great spot for bidding being one of the only districts in the area bidding as opposed to later in the year when multiple districts could be bidding on capital projects, which can also drive up the price.

APPROVE TRIPS: A motion was made by B. Adams, seconded by A. Snyder, to approve the following trips; Varsity Football Team to Clinton, NY from 7/21/2024 – 7/24/2024 to participate in football camp; NYSSMA All-State Conference Trip to Rochester, NY from 12/5/2024 – 12/8/2024; Wrestling trip to Cooperstown, NY from 12/27/2024 – 12/28/2024 to participate in a tournament; 8th grade French trip to Quebec City from 5/15/2025 – 5/18/2025. The motion was carried. 4 yes 0 no 0 abstentions.

POILCY REVIEW; Second and Final: A motion was made by B. Adams, seconded by A. Snyder to approve Policy 5300, Code of Conduct. Mrs. Prescott asked for clarification around the statement, “without the specific permission of the VCS Superintendent” under section 6, suspension from school. She also asked for clarification around the tracked changes. After further discussion the Board agreed to move forward with approving the policy as written. The motion was carried. 4 yes 0 no 0 abstentions.

CODE OF ETHICS: Board members received policy 2160, School District Officer and Employee Code of Ethics. Each Board of Education member reviewed and policy. Board members in attendance signed the policy. Those who were not in attendance will sign at a later date.

MEETING REPORTS: Monroe County School Boards Association Dues:

A motion was made by C. Prescott, seconded by B. Adams to approve the dues for Monroe County School Boards Association (MCSBA) for the 2024-2025 school year as \$11,643.35.

UPCOMING EVENTS:

The next Regular Board meeting will take place on Thursday, August 8, 2024, in the Early Childhood School Boardroom at 7:15 PM.

New Educator Orientation will take place on August 20, 2024, at 8:00 AM in the Early Childhood School Boardroom.

Superintendent's Conference Day (Opening Day for Staff) will take place on Wednesday, August 28, 2024, from 8:00 AM – 9:00 AM in the Junior/Senior High Performing Arts Center.

Dr. Terranova reminded the Board of Education that the next Mission and Vision meeting be held on Wednesday, July 24, 2024, from 4-6 PM in the Boardroom. After that meeting, he would like to possibly call a brief Board meeting to approve the Director of Humanities position and the Interim Vice-principal for the Intermediate School.

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ADJOURN: A motion was made by A. Snyder, seconded by B. Adams, to adjourn the meeting at 8:00 PM.

Respectfully submitted,

Maureen A. Goodberlet
District Clerk