

**Glen Cove Board of Education
Reorganization Meeting
Monday, July 15, 2024, 7:00 pm - 7:30 pm
Glen Cove High School**

Via Livestream: www.glencoveschools.org

I. Opening Ceremony - Pledge of Allegiance and Roll Call

Public session was called to order by Trustee Angela Raimo. Salute to the flag was at 7:11 pm.

Roll Call:

The following Board of Education members were present:

Audre Lynn Hurston James

Meghan Lavine

Anne Markoulis

Angela Raimo

Leo Leone

Maureen Jimenez

Maria Elena Venuto (via zoom at 21 New Woods Road, Glen Cove, NY 11542)

II. Appointment of Temporary Chairperson

The Board of Education unanimously (7/0) moved to appoint Christopher Venator (from our law firm of Ingerman Smith) as the Temporary Chairperson for this section of the reorganization meeting.

III. Oath of Office - Administered to newly elected Board Members

This section of the meeting was skipped as the oath of office was administered by Ida Johnson, District Clerk, on July 1, 2024 for the following Trustees:

Maureen Jimenez

Meghan Lavine

Anne Markoulis

as follows:

I, Maureen Jimenez, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

I, Meghan Lavine, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

I, Anne Markoulis, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

IV. Temporary Chairperson calls for nominations for President of the Board of Education

The temporary chairperson asked for nominations for the position of President of the Board of Education. A nomination was made by Trustee Angela Raimo to re-appoint Maria Elena Venuto to serve as President of the Board of Education.

Move: Meghan Lavine Second: Angela Raimo Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

V. Nominations Closed

No other nominations were made. The Board of Education unanimously (7/0) moved to close the nominations.

Move: Lynn James Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

VI. Temporary chairperson announces result of vote

The Board of Education unanimously (7/0) moved to approve the nomination of Maria Elena Ventuo as the President of the Board of Education for the 2024-2025 school year. Mr. Christopher Venator congratulated Ms. Maria Venuto.

Move: Maureen Jimenez Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

VII. Temporary chairperson asks for nominations for Vice President of the Board of Education

The temporary chairperson asked for nominations for the position of Vice-President of the Board of Education. A nomination was made by Trustee Lia Leone to re-appoint Ms. Angela Raimo to serve as Vice-President of the Board of Education.

VIII. Nominations Closed

No other nominations were made. The Board of Education unanimously (7/0) moved to close the nominations.

Move: Lia Leone Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

IX. Temporary chairperson announces result of vote:

The Board of Education unanimously (7/0) moved to approve the nomination of Ms. Angela Raimo as the Vice-President of the Board of Education for the 2024-2025 school year.

X. Oath of Office - Administered to President and Vice President

Mr. Christopher Venuto, administered to oath of office to the re-elected President and Vice-President for the Glen Cove City School District's Board of Education as follows:

I, Maria Elena Venuto, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties President for the Glen Cove City School District Board of Education.

I, Angela Raimo, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Vice-President for the Glen Cove City School District Board of Education.

Mr. Venator congratulated both the President and Vice-President.

XI. Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board of Education.

Vice-President Angela Raimo took over the remaining section of the meeting at this time where she welcomed back our re-elected Board of Education members. She continued by thanking the board members for re-electing both her and Ms. Venuto to continue serving in their respective rolls of President and Vice-President of the Board of Education.

XII. Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)

Vice-President Angela Raimo took over the remaining section of the reorganization meeting. She welcomed back our re-elected Board of Education members. Trustees Maureen Jimenez, Anne Markoulis and Meghan Lavine. She continued by thanking the board members for re-electing both her and Ms. Venuto to continue serving in their respective rolls of President and Vice-President of the Board of Education.

XIII. Appointment of Clerk of the Board of Education

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, as per agreement.

The Board of Education unanimously (7/0) moved to re-appoint Ida Johnson as the District Clerk for the Board of Education.

Move: Anne Markoulis Second: Lynn James Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XIV. Appointment of District Treasurer

Recommend the Board of Education appoint **Jeong Kim** as District Treasurer, as per contract and further, that he be bonded in the amount of **\$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

The Board of Education unanimously (7/0) moved to approve items # 14 - 17 as follows:

Move: Lia Leone Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XV. Appointment of Deputy Treasurer

Recommend the Board of Education appoint Deborah Cantor as Deputy Treasurer for the 2024-2025 school year and in the absence of the District Treasurer, be authorized as the signatory on all district checks issued by the Glen Cove School District.

XVI. Appointment of Internal Claims Auditor

Recommend the Board of Education appoint **Lori Carrick**, to the position of Claims Auditor, as per contract.

XVII. Appointment of Internal Auditor

Recommend the Board of Education appoint **Cullen & Danowski, LLP** to the position of Internal Auditor.

XVIII. Oath of Office administered to District Clerk and District Treasurer

Mr. Christopher Venator, administered the oath of office to the District Clerk as follows:

I, Ida Johnson, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of District Clerk for the Glen Cove City School District.

The District Clerk will administer the oath of office to the District Treasurer.

XIX. Appointment of External Auditor

Recommend the Board of Education appoint **O'Connor Davies** to the position of External Auditor.

The Board of Education unanimously (7/0) moved to approve item #'s 18-27 as follows:

Move: Anne Markoulis Second: Lynn James Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XX. Appointment of School District Attorney

Recommend the Board of Education appoint **Ingerman Smith** as General Counsel for the School District for special and/or extraordinary legal services and Labor Counsel for the School District.

XXI. Appointment of Actuarial

Recommend the Board of Education appoint **USI Consulting Group** to the position of GASB 45 Actuaries.

XXII. Appointment of Fiscal Advisor

Recommend the Board of Education appoint **Munistat Services Inc.** as the District Fiscal Advisor.

XXIII. Appointment of Bond Counsel

Recommend the Board of Education appoint **Hawkins Delafield & Wood LLP** as the District Bond Counsel.

XXIV. Appointment of Purchasing Agent

Recommend the Board of Education appoint **Victoria Galante**, the Assistant Superintendent for Business, as the Purchasing Agent.

XXV. Appointment of Deputy Purchasing Agent

Recommend the Board of Education appoint **Natalie Prezeau** as the Deputy Purchasing Agent.

XXVI. Appointment of Worker's Compensation Representative

Recommend the Board of Education appoint **Wright Wrisk** as the Workers' Compensation representative for Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

XXVII. Appointment of School Physicians

Recommend the Board of Education appoint the following physicians as School Physicians:

Medical Officer: Dr. Catherine Screnci and Dr. Arula Karidis

Dentist: Dr. Rita Vieyra

XXVIII. Appointment of Central Treasurer of the Extra Classroom Activity Fund

Recommend the Board of Education appoint **Diana Diaz** (HS) and **Donna Pascarelli** (MS) Treasurer of the Extra Classroom Activity Fund and that they be included in the employee's blanket bond.

The Board of Education unanimously (7/0) moved to approve #'s 28 - 38 as follows:

Move: Lia Leone Second: Meghan Lavine Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XXIX. Appointment to Certify Payroll

Recommend the Board of Education designate **Dr. Maria Rianna**, Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

XXX. Appointment of Staff on an Interim Basis

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

XXXI. Appointment of Third-Party Administrator for District 403B Plan

Recommend the Board of Education appoint **The Omni Group** as the District's Third-Party Administrator for the District's 403B Plan.

XXXII. Appointment of Asbestos Compliance Officer

Recommend the Board of Education appoint **Viktor Tymchynyuk** as Asbestos Compliance Officer.

XXXIII. Appointment of Title IX Compliance Officer

Recommend the Board of Education appoint **Andrew DiNapoli** as the Title IX Compliance Officer.

XXXIV. Appointment of Section 504 Compliance Officer

Recommend the Board of Education appoint **Dr. Allison Hernandez** as the Section 504 Compliance Officer.

XXXV. Appointment of District Data Privacy Officer

Recommend that the Board of Education appoint **Alexa Doeschner** as the District Data Privacy Officer.

XXXVI. Appointment of District DASA Coordinator

Recommend that the Board of Education appoint **Alexa Doeschner** as the District DASA Coordinator.

XXXVII. Appointment of Records Access Officer and Fiscal Records Access Officer

Recommend the Board of Education appoint **Ida Johnson, District Clerk**, as Records Access Officer and Fiscal Records Access Officer.

XXXVIII. Appointment of Records Public Information Services

Recommend the Board appoint **Lisa Viscovich** to provide Public Information and Communication Services.

Move: Second: Meghan Lavine Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XXXIX. Appointment of Impartial Hearing Officers

Recommend the Board of Education appoint Impartial Hearing Officers from the listing of officers from the NYSED.gov website should the School District find a need to use an Impartial Hearing Officer (or Officers).

The Board of Education unanimously (7/0) moved to approve #'s 39 - 48 as follows:

Move: Lynn James Second: Meghan Lavine Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XL. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates

Recommend the Board of Education appoint the members to the CSE, CPSE, Surrogate Parent and Parent Advocates.

XLI. Appointment of District Transportation Provider

Recommend the Board of Education appoint Hendrickson Bus Company as the Glen Cove School District transportation provider.

XLII. Designation of Depositories

Recommend the Board of Education designate the below Banks of Deposit.

XLIII. Designation of Official Newspaper

Recommend the Board of Education designate **The Record Pilot, The Glen Cove Herald Gazette** and **Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and Newsday for emergency advertising.

XLIV. Board of Education Meetings

Recommend the Board of Education schedule meetings on **Wednesdays** (unless otherwise noted below), at or about 7:30 PM at the **High School** (unless otherwise noted below).

XLV. Authorization for Approval of Budget Transfers

Recommend the Board of Education authorize **Dr. Maria Rianna**, the Superintendent of Schools to approve budget transfers up to \$10,000, any budget transfer in excess of \$10,000 be approved by the Board of Education in accordance with Policy #5330.

XLVI. Approval to Apply for Federal and State Grants

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

XLVII. Mileage Allowance Rate

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate.

XLVIII. Authorization for Petty Cash Fund

- Glen Cove High School - Allen Hudson III - \$100
- Athletic Director - Kim Riso -\$50
- Finley Middle School - Nelson Iocolano - \$100
- Connolly Elementary School - Bryce Klatsky - \$100
- Landing Elementary School - Jacklyn Burnett - \$100
- Gribbin Elementary School - Randy Arnold - \$100
- Deasy Elementary School - Erin Nastro - \$100
- Business Office - Asta Barkauskas - \$100

XLIX. Release Payment of Funds

Recommend the Board of Education grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed \$1,000 before formal approval by the Board of Education.

The Board of Education unanimously (7/0) moved to approve #'s 49 - 54 as follows:

Move: Maureen Jimenez Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

L. Authorization for Delegation of Investments

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante**, the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

LI. Re-adoption of Investment Policy

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

LII. Re-adoption of Policies and Code of Ethics

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2024**.

LIII. Conferences, Conventions and Workshops

LIV. Attendance Periods

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

WHEREAS, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

THEREFORE, BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year **2024 – 2025** on which school may be held be eliminated from the **2024– 2025** state aid attendance worksheet, if it is in the best interest of the District.

LV. Surety Bonds

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

On a motion by Trustee Meghan Lavine, second by Trustee Lynn James, the Board of Education unanimously (7/0) moved to approve items # 55 - 63 as follows:

The Board of Education unanimously (7/0) moved to amend the above motion and moved to approve items # 55 - 62 as follows:

Move: Lynn James Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

LVI. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

LVII. Approval of Participation in Long Island School Nutrition Cooperative

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid.

LVIII. Approval of School Lunch Program Prices

Recommend the Board of Education approve the prices for the School Lunch Program.

LIX. Approval for Insurance Policy Coverage

Recommend the Board of Education approve **NYSIR** for insurance policy coverage.

LX. Approval of Student Accident Insurance

Recommend the Board of Education approve **QBE Insurance Corporation** as Insurance Agent for student accident insurance.

LXI. Adoption of Coverage Provided by Section 18 of Public Officers Law

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statute. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

LXII. Approval of Salary Schedule

Recommend the Board of Education approve the below salary schedule.

LXIII. Establishment of Committees

Recommend the Board establish the following committees and appoint members:

The Board of Education unanimously (7/0) moved to approve the following committee members for the 2024 - 2025 school year.

Move: Maureen Jimenez Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

A. Audit Committee (Required)

The following members of the Board of Education will be on the Audit Committee for the 2024 - 2025 school year:

Members:

Vice-President Angela Raimo
Trustee Maureen Jimenez
Trustee Meghan Lavine

B. Policy Committee

The following members of the Board of Education will be on the Policy Committee for the 2024 - 2025 school year:

Members:

Trustee Audre Lynn Hurston James
Trustee Lia Leone

C. Education Committee

The following members of the Board of Education will be on the Education Committee for the 2024 - 2025 school year:

Members:

Trustee Maureen Jimenez
Trustee Lia Leone
Trustee Anne Markoulis

LXIV. Adjournment

Recommend the Board of Education adjourn the Annual Reorganization Meeting.

The Board of Education unanimously (7/0) moved to adjourn the reorganization meeting at 7:24 pm. The regular Board of Education meeting will commence at 7:30 pm.

Move: Lia Leone Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

Respectfully submitted by:

Ida Johnson

District Clerk

Ida Johnson – District Clerk