

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
August 12, 2024 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

A Special Meeting was held on Monday, August 5, 2024 in the Elementary Cafetorium for the purpose of the discussing the following matters: Youth Football using the football field during the 2024-2025 season; advertising for an Administrator at WSTU; and filling a long-term 4th grade substitute position.

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

--Mr. Nathan Mains (virtually) – PSBA presentation to Mr. Brady Feicht
(presented at August 12th Workshop meeting)

--A-CV/WSTU support staff updates
(presenting at the August 19th Voting meeting)

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
Jessica Baum – Emergency Certified Teacher	
John Hummel – Emergency Certified Teacher	
Elaine Matticks – Emergency Certified Teacher	
Cynthia Snyder – Emergency Certified Teacher	
Aaron Stoddard – Emergency Certified Teacher	
Andrew Whitcomb – Emergency Certified Teacher	
Crystal Mohler – Elementary K-6	
Sydney Wise – PK-4	

- C. Discussion related to the request from the ACV/PTO to use the PTO room on the following dates: September 9, 2024; October 7, 2024; November 4, 2024; December 9, 2024; January 6, 2025; February 3, 2025; March 3, 2025; April 7, 2025 and May 5, 2025, from 3:15 P.M. – 4:30 P.M. for the purpose of holding monthly PTO meetings as attached.
- D. Discussion related to the request from the ACV/PTO to use the PTO room on the following dates: September 30, 2024, October 1, 2024, October 2, 2024 and during Open House on October 3, 2024 for the purpose of holding the annual Book Fair as attached.

- E. Discussion related to the request from the ACV/PTO to use the small area in or around the cafeteria during breakfast and lunch hours on the following dates: September 4, 2024; October 9, 2024; November 6, 2024; December 4, 2024; January 8, 2025; February 5, 2025; March 12, 2025; April 2, 2025; and May 7, 2025 for the purpose of a “School Cart” (non-food items) for the students as attached.
- F. Discussion related to the request from Varsity Softball Boosters to use the High School Gymnasium, Cafeteria, Spectator Restrooms on a Saturday in December – February (based on gym availability) from 7:00 A.M. – 7:00 P.M. for the purpose of hosting a Dodgeball Tournament as attached.
- G. Discussion related to the request from Brandy Giles, upon receipt of all appropriate documentation, to be a volunteer with the Jr. High Cheerleaders for the 2024-2025 school year.
- H. Discussion related to the request from Employee #442 to use Thursday, August 22, 2024, as an unpaid leave day as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for August, 2024
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for July, 2024.
- C. Cafeteria Finance Report for July, 2024.
- D. Activities Report for July, 2024.
- E. F.I.R.S.T. Program Report for July, 2024.
- F. Elementary Activity Account for July, 2024.
- G. Elementary Yearbook Activity Account for July, 2024.
- H. Cafeteria Report – Stacey Redding
- I. Discussion related to removing Andrea Stewart from the following accounts with Farmers National Bank: Athletics; Cafeteria and Scholarship.
- J. Discussion related to adding Erin Morrison to the following accounts with Farmers National Bank: Athletics; Cafeteria and Scholarship.
- K. Discussion related to the re-appointment correspondence from Mark C. Turnley dated July 24, 2025 (Regular Audit & Single Audit) for the fiscal years of 2023-2024 (\$14,750.00); 2024-2025 (\$15,000.00); and 2025-2026 (\$15,000.00) as attached.

VI. PERSONNEL

- A. Discussion related to appointing Dr. David McDeavitt as Interim Principal at the WSTU facility beginning with the 2024-2025 school year until the vacated Principal position has been filled.
- B. Discussion related to advertising for a long-term substitute School Counselor to fill maternity leave beginning November 1, 2024.
- C. Discussion related to advertising for two (2) full-time, one-to-one aides beginning with the 2024-2025 school year.
- D. Discussion related to the Attendance Officer/Student Information Manager Job Description as attached.

- E. Discussion related to the Business Manager Job Description as attached.
- F. Discussion related to the Central Office/School Board Secretary Job Description as attached.
- G. Discussion related to the High School Cyber School Coordinator and Curriculum Specialist Job Description as attached.
- H. Discussion related to the District Secretary (Full-time 220 days) Job Description as attached.
- I. Discussion related to the Principal, Western Secure Treatment Unit (WSTU) Job Description as attached.
- J. Discussion related to the School Psychologist Job Description as attached.
- K. Discussion related to the Jr/Sr High School Counselor Job Description as attached.
- L. Discussion related to the Superintendent Job Description as attached.
- M. Discussion related to the Superintendent's Secretary/Accounts Payable Job Description as attached.
- N. Discussion related to the Technology Technician Job Description as attached.
- O. Discussion related to the Technology Technician (Support Specialist) Job Description as attached.
- P. Discussion related to increasing Secretarial/Cafeteria/Custodial substitute hourly rates from \$10.00 per hour to \$13.66 per hour beginning with the 2024-2025 school year.
- Q. Discussion related to the letter of resignation as Assistant Softball Coach from Cathy Walzak, effective July 17, 2024 as attached.
- R. Discussion related to advertising for the vacated Assistant Softball Coach position.
- S. Discussion related to the letter of resignation as Elementary Girls' Basketball Coach from fAe gibson dated August 1, 2024 as attached.
- T. Discussion related to advertising for the vacated Elementary Girls' Basketball Coach position.
- U. Discussion related to the letter of resignation as a Part-time, 3-hr. per day custodian from Jenna Stefanacci as attached. Jenna's last day with the district will be Thursday, August 15, 2024.
- V. Discussion related to advertising for the vacated Part-time, 3-hr. per day custodian position.
- W. Discussion related to the letter of resignation as a Part-time, 3.5-hrs. per day High School lunch monitor from Darrin Schmoll dated August 5, 2024 as attached.
- X. Discussion related to advertising for the vacated Part-time, 3.5-hrs. per day, High School lunch monitor.
- Y. Discussion related to the letter of resignation as full-time Child Specific Aide from Angela Redmond, dated August 7, 2024 as attached.

- Z. Discussion related to hiring Emma Fox, upon receipt of all appropriate documentation, as Assistant Varsity Cheer Coach at a supplemental salary of \$1,493.00.
- AA. Discussion related to advertising for a Jr. High Assistant Cheer Coach.
- BB. Discussion related to hire, Ross Moser (with zero years' experience), upon receipt of all appropriate documentation as Jr. High Golf Coach at a supplemental salary of \$_____.

ITEMS CC. THROUGH JJ. LISTED BELOW ARE A CONTINUATION OF THE 20% SALARY INCREASE FOR THE SECOND YEAR OF THE WSTU GRANT.

- CC. Discussion related to increasing the salary of the Technology Technician, Aaron Hile, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 210 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.
- DD. Discussion related to increasing the salary of the Technology Technician, Jeff Raybuck, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.
- EE. Discussion related to increasing the salary of the School Counselor, Minnie Logue, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 193 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter so long in accordance with the MOU dated January 15, 2024.
- FF. Discussion related to increasing the salary of the Online Learning/A-CV Cyber Education Coordinator, Julie Raybuck by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 183 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.
- GG. Discussion related to increasing the salary of the Superintendent, David McDeavitt, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025. The 20% increase shall terminate on June 30, 2025, unless the Board passes an additional motion to continue thereafter.
- HH. Discussion related to increasing the salary of the Business Administrator, Andrea Stewart, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through her last work day with the district,

pro-rated to the number of work days available from July 1, 2024 through Andrea's last workday.

- II. Discussion related to increasing the salary of the Accounts Payable/Superintendent's Secretary, Cortney Chalmers, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025.
- JJ. Discussion related to increasing the salary of the Attendance Officer/PIMS/Homeless Liaison, Michelle Austin, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 200 work days from July 1, 2024 through June 30, 2025.
- KK. Discussion related to increasing the salary of the Central Office/School Board Secretary, Tammy Thompson, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through January 3, 2025 (retirement date).
- LL. Discussion related to increasing the salary of the School Psychologist, Anna Smith, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025.

VII. INSTRUCTIONAL SERVICES

- Discussion related to the TSI plan for the Elementary School as attached. (To be e-mailed to Board members by Mrs. Sherman the week of August 12th)
- Discussion related to the following participants for the Steering Committee for the TSI designated Elementary School as follows: Building Principal; Chief School Administrator; School leaders; Teachers; School Improvement Facilitator; Paraprofessionals (if applicable); Students (high school only); District representative; Community members; parent of children attending the elementary school; specialized instructional personnel and other individuals determined by the school (if appropriate).
- Discussion related to the Unified Champion Schools Memorandum of Understanding between Special Olympics Pennsylvania and the Allegheny-Clarion Valley High School dated April 4, 2024, effective through June 30, 2025 as attached.
- Discussion related to the following participants for the ACT 48 Committee for the 2024-2025 school year: Dr. David McDeavitt; Mrs. Lori Sherman; Dr. William Jordan; Mrs. Kristin Thurber; Ms. Stefanie Best; Mr. Deryk Herold; Mr. Warren Thomas; Mrs. Courtney Rice; Mr. Jerry Marron; WSTU Principal (TBD); Mr. Trevor Hile; Mrs. Darlene Scott; Mrs. Erin Barlett; Ms. Allie Atwood and Mrs. Megan Bashline.

VIII. POLICY

- Discussion related to the Allegheny-Clarion Valley School District Title IX Regulations as attached.
- Discussion related to the Allegheny-Clarion Valley School District Title IX Notice of Nondiscrimination each as attached.
- Discussion related to the first reading of Policy #103.1 Nondiscrimination – Qualified Students with Disabilities, as attached.
- Discussion related to the first reading of Policy #234 Pregnant/Parenting/Married Students as attached.
- Discussion related to the first reading of Policy #247 Hazing as attached.
- Discussion related to the first reading of Policy #249 Bullying/Cyberbullying as attached.
- Discussion related to the first reading of Policy #252 Dating Violence as attached.
- Discussion related to the first reading of Policy #317.1 Educator Misconduct as attached.
- Discussion related to the first reading of Policy #336 Personal Necessity Leave as attached.
- Discussion related to the first reading of Policy #709 Building Security as attached.
- Discussion related to the first reading of Policy #807 Opening Exercises/Moment of Silence/Flag Displays as attached.
- Discussion related to the first reading of Policy #824 Maintaining Professional Adult/Student Boundaries as attached.

IX. FACILITIES

X. TRANSPORTATION

- Discussion related to the request from Pamela Myers, Pam Myers Transportation, Inc., to add Carol Switzer, upon receipt of all appropriate documentation and an interview with the administration as a driver.
- Discussion related to the request from Pamela Myers, Pam Myers Transportation, Inc. to add a 2016 Honda Odyssey (#_____) to her fleet.

XI. MISCELLANEOUS

- Discussion related to re-establishing the Football Committee with the following participants: Clifford Adams; James Best; Stephen Buzard; Brady Feicht; David McDeavitt; and Len Myers.
- Discussion related to establishing a Facilities Committee (participants TBD).

A. Career Center Report.

--A copy of the July 22, 2024 Joint Operating Committee Minutes are attached.

B. Intermediate Unit Report.

--Board Meeting Minutes from the July _____, 2024 meeting are attached.

C. Correspondence.

D. Technology Committee update.

E. Athletic Committee update.

F. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (August, 2024 – Workshop Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Megan Bashline (retroactive)	Transition Conference – PATTAN	7/31/24 8/1/24	Virtual from her home	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00 (retroactive)
David McDeavitt	2024 PASA PSBA Leadership Conference	10/6/24 10/7/24 10/8/24	Kalahari Resorts & Conventions - Pocono Pocono Manor, PA	\$0.00	\$509.00	\$0.00	\$0.00	\$403.00	\$0.00	\$912.00
Brady Feicht	2024 PASA PSBA Leadership Conference	10/6/24 10/7/24 10/8/24	Kalahari Resorts & Conventions - Pocono Pocono Manor, PA	\$0.00	\$509.00	\$0.00	\$0.00	\$403.00	\$0.00	\$912.00
Minnie Logue	Monthly County Counselor Meetings	8- Dates TBD	Riverview IU 6 Clarion, PA	\$0.00	\$0.00	\$117.92 (total for 8 meetings)	\$58.00 (total for 8 meetings)	\$0.00	\$0.00	\$175.92
Minnie Logue	PHEAA Financial Aid Workshop	9/12/24	PennWest Clarion Clarion, PA	\$0.00	\$0.00	\$0.00	\$7.50	\$0.00	\$0.00	\$7.50
Minnie Logue	IU6 Counselor Network Meetings	9/27/24 10/8/24 1/30/25 3/25/25	Riverview IU 6 Clarion, PA	\$0.00	\$0.00	\$58.96 (total for 4 meetings)	\$30.00 (total for 4 meetings)	\$0.00	\$0.00	\$88.96

District costs to date:

July, 2024	\$3,725.00 (EST.)
August, 2024	\$2,171.38