IEA IEANius

Official newsletter of the International Education Agency (PNG) Ltd **Issue No: 220| Week 5 | Term 3 | 2022**

OUR GOAL
To develop connected, life-long learners

Visit us at www.ieapng.net

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2023
TEACHING POSITIONS

This special edition of IEA Nius contains all the current advertised positions for teachers for 2021.

Applications for teaching positions should be made as per the directions given for each school.

This edition of IEA Nius is available online at www.ieapng.net together with any updates.

YOUR CV CHECKLIST

In order to make sure you have the best chance of getting the position you want you should take special care in preparing your CV. Use this checklist to make sure you have indicated the important things:

* **Personal details** (Name, sex, phone numbers, e-mail, date of birth, marital status, and so on)
* **A brief summary of career and main responsibilities in each position** – these are best in reverse order so your current job comes first.
* **A brief statement of your skills or special qualities.** This is the one time you are allowed to boast a little about yourself.
* **Any special interests which relate to the job** – maybe you can play the guitar or love to swim or are qualified to coach netball.
* **Names and contact details of two professional referees** - make sure they know you are using their names.

All applications for teaching positions close on Wednesday 24th August 2022

SCHOOLS LEADERSHIP PRINCIPALS 2023

Principal
Madang International School, Madang
Owned and operated by the IEA

The IEA is seeking to appoint a dynamic school leader for its school in the town of Madang, Madang Province. The school offers education from Early Years to Grade 8.

Applicants will be considered based on their ability to:

- Provide educational leadership
- Deliver the IEA Curriculum to provide quality teaching and learning
- Offer professional development for all staff
- Model ethical leadership in all areas
- Spearhead the school community's ambitions

Start date January 2023

Send your CV and application to jobs@iea.ac.pg with the subject Madang Principal

Closing date for applications is 22 August 2022

Principal
Kamarau International School, AROB
Owned and operated by the IEA

The IEA is seeking to appoint a dynamic school leader for its school in the town of Buka, AROB. The school offers education from Preschool to Grade 8.

Applicants will be considered based on their ability to:

- Provide educational leadership
- Deliver the IEA Curriculum to provide quality teaching and learning
- Offer professional development for all staff
- Model ethical leadership in all areas
- Spearhead the school community's ambitions

Start date January 2023

Send your CV and application to jobs@iea.ac.pg with the subject Kamarau Principal

Closing date for applications is 22 August 2022

Principal
Wewak International School, ESP
Owned and operated by the IEA

The IEA is seeking to appoint a dynamic school leader for its school in the town of Wewak, East Sepik Province. The school offers education from Preschool to Grade 8.

Applicants will be considered based on their ability to:
- Provide educational leadership
- Deliver the IEA Curriculum to provide quality teaching and learning
- Offer professional development for all staff
- Model ethical leadership in all areas
- Spearhead the school community's ambitions

Start date January 2023

Send your CV and application to jobs@iea.ac.pg with the subject Wewak Principal

Closing date for applications is 22 August 2022

All Principals positions close on Monday 22nd August 2022

Deputy Principal (Secondary)
Kimbe International School
Kimbe, West New Britain

Kimbe International School (KIS) provides an international quality education for over 250 students from Foundation to Year 12. We have a boarding house that provides quality accommodation to students from all over PNG. We are an integral member of the Kimbe and West New Britain community.

We offer the IEA Curriculum from Prep to Grade 8, the PNG Secondary Curriculum through to Grade 12 and accredited to implement the Australian ACT Curriculum in Senior Secondary.

The Position
Applications are warmly invited from dynamic, passionate and dedicated educators for the position of Deputy Principal (Secondary) to commence January 2023. The position plays a key role in supporting the strategic direction of the school through the leadership and development of Secondary School Programs (Gr.9-12) and delivery of exceptional school outcomes.

The Deputy Principal represents the Secondary School across the whole school community, creating a positive environment with a strong learning culture. The capacity to lead and communicate effectively, promote excellence, and manage and monitor the students' pastoral and academic needs are essential skills.

About You
The successful applicant will be an innovative and experienced teacher, curriculum leader and/ or Head of Department who has:
- Experience in leading and developing staff capacity in teaching and learning and in student pastoral care and wellbeing
- The ability to form strong relationships with staff and students to ensure their growth and wellbeing and to harness their potential
- A thorough understanding of ACT BSSS Curriculum, Assessment and Reporting requirements and processes
- Effective school and strategic leadership with a proven ability to manage operational areas such as student behaviour, attendance and staff management

If you wish to apply, please submit a letter of application, CV and the names of three recent referees to the Principal, Mr Wayne Kirk at kisrecruitment@kimbe.iea.ac.pg

Further information may be obtained by emailing the Principal or contacting the school on 9835078.

Deputy Principal
Gordon International School,
Port Moresby

This is an exciting opportunity for an exceptional leader to work closely with the Principal to help shape the continuous improvements required to ensure all our students have an outstanding educational experience. Assisting with the management of a 670 plus students from Pre School to Grade 8, the person we are looking for must possess the following;

- Be able to provide professional leadership and support the Principal in operational and academic matters
- Display comprehensive understanding of the IEA curriculum and current teaching and learning pedagogies
- Manage quality in terms of the teaching and learning environment;
- Conduct and manage learner assessments through data collection, display and analysis
- Be able to build and maintain community relationships;
- Liaise with learners, staff, parents and the school governing body
- Develop and empower teachers and support staff

Send your applications to Jennie Kaupa jkaupa@gordon.iea.ac.pg and jobs@iea.ac.pg

Enquiries to Jennie Kaupa jkaupa@gordon.iea.ac.pg

Deputy Principal
Koroboro International School,
Port Moresby

KoroBoro International School is proud of its achievements and is seeking to appoint a well-qualified, dynamic and forward-looking leader, who will work collaboratively with the School Principal to build on the many strengths of the school and lead it forward into the next phase of its educational development.

The Deputy Principal is a key part of the leadership team of the school, who assists the Principal in overseeing all day-to-day operations of the school, works closely with the Grade Coordinators and reports directly to the Principal.

The Deputy Principal will have shared responsibilities for:
- Managing all communications with staff in regards of day to day administration
- Contributing to educational leadership and vision for the long-term educational benefit of the student population
- Assisting in developing and implementing a cohesive curricular plan for the school
- Providing on going professional development for the teachers in the school
- Working closely with grade level leaders to ensure that teaching inspires and motivates students to attain standards of excellence in academic and extra-curricular activities
- Working alongside of the Principal and being part of the Senior Leadership Team to advance the school in opportunities for improved learning opportunities for the students and staff.

THE CANDIDATE
The successful candidate will be an educator who is able to demonstrate all or most of the following:
- Appropriate qualifications in educational for this role
- Appropriate leadership and administration skill set in an educational environment
- Experience with the IEA curriculum programme
- Strong team leadership and exceptional interpersonal and communication skills, with the ability to extend the collaboration and partnership between staff, students, parents and the wider community
- Appropriate proficiency in English
- Appropriate skills, knowledge and capabilities in ICT
- Cross-cultural openness and understanding, together with a willingness to become part of the school community in order to promote the school's interests
- Appropriate knowledge of current educational thinking and its application in the school environment
- Positive Behaviour for Learning approach to discipline
- Inspires, and motivates educators in the school's learning environment
- Demonstrates a keen willingness to learn, adjust and adapt to new situations
- Ability to lead a highly professional teaching and administrative staff and maintains effective ways to work together
- Flexible, sociable, knowledgeable and approachable.

TERMS AND CONDITIONS
The salary, benefits and terms of contract will be in line with the IEA salary conditions for a Deputy Principal. The candidate should be available to start work from the beginning of Term 1, 2023. A detailed role description is available for the position by contacting Mrs Andrew – Human Resource Manager – kandrew@koroboro.iea.ac.pg

TO APPLY
Interested candidates should send an application at the earliest possible time, but no later than 24th August, 2022.
Include:
- A cover letter addressing the criteria for this position
- Curriculum Vitae including two referees, one being your current employer
- Copies of your qualifications

Send to the School Principal, Mr O'Sullivan – posullivan@koroboro.iea.ac.pg

TEACHERS POSITIONS 2023

Schools Advisor
IEA Centre for Professional Development
IEA Head Office

IEA CPD is seeking experienced teachers for the position of School Advisor. The successful applicant will begin duties in 2023. This position involves providing a range of curriculum and professional advice in IEA schools.

Applicants should be qualified teachers with considerable classroom background. Experience in an advisory role is not essential. The focus of the role is in Grades K to 8, but can include all age groups.

The successful applicants will meet the following essential criteria:
- be a certified teacher, Bachelor of Education (or equivalent) preferred and five years' teaching experience,
- a sound knowledge and understanding of current trends in teaching practice and curriculum
- a high standard of classroom management and teaching skills.
- in-depth understanding of the necessity for teacher preparation, planning and assessment for learning.
- experience in mentoring classroom teachers,
- strong interpersonal and communication skills.

The successful applicant will be involved in delivering our Teacher Induction Programme.

To apply, prepare a current CV, letter of application, and referees. Please submit applications to jobs@iea.ac.pg with the subject School Advisor.

Applications close Wednesday 24th August, 2022

Teaching Positions
Koroboro International School,
Port Moresby

KoroBoro International School is seeking to employ qualified, experienced and energetic teachers to start Term 1, 2023.

Our teachers are committed to setting high standards in teaching and learning and to creating attractive and stimulating learning spaces. KoroBoro is a school where children are offered meaningful opportunities, while feeling feel safe and valued.
Are you this type of teacher? If so, apply now and make a difference!

The successful applicant will:
- need to be energetic, highly professional, flexible, dedicated and a positive thinking teacher with primary grade experience
- have a sound understanding of the IEA Primary Curriculum
- be able to adapt to change and enjoy working collaboratively with col leagues
- need to be a teacher wanting to make a difference in the learning out comes for the students
- need to understand the mission and philosophy of the KoroBoro

Apply with:
- A one-page cover letter on how you meet each of the criteria above for KoroBoro
- Your Current CV, contact details, two referees and include three current photos of you interacting with students
- Copies of your professional certification

Email your application to: School Principal | Mr Peter O'Sullivan
Email: posullivan@koroboro.iea.ac.pg
Subject line: "Your Name – 2023 Teaching Position at KBIS"

Applications close Wednesday 24th August, 2022

Teaching Vacancies
Kimbe International School
West New Britain

Kimbe International School (KIS) provides an international quality education for over 250 students from Foundation to Year 12. We have a boarding house that provides quality accommodation to students from all over PNG. We are an integral member of the Kimbe and West New Britain community. We offer the IEA Curriculum from Prep to Grade 8, the PNG and Australian Curricula through to Grade 12 with accreditation to implement the Australian ACT BSSSS Curriculum in Senior Secondary.

KIS is seeking applications from outstanding, committed and student focussed educators with qualifications and experience to teach the following subjects from Grade 7 to 12.

- **Business Studies**
- **Computing/ ICT**
- **Physics**

Your application should address the following:
1. Ability to develop and deliver impactful teaching programs in the combi nation of subjects and grade levels;
2. Qualifications and experience in these subjects;
3. Be enthusiastic with a love of learning and have demonstrated the ability to deliver high quality outcomes for their learners;
4. Ability to work collaboratively with colleagues, students and parents/ caregivers

If you wish to apply, please submit a letter of application, CV and the names of three recent referees to the Principal, Mr Wayne Kirk at kisrecruitment@kimbe.iea.ac.pg

All applications must be submitted by COB on Wednesday 24 August.

Junior Primary Teacher (ELC - Grade 2)
Kiunga International School
Western Province

Kiunga International School is a growing school. The school is looking for a young and energetic teacher to join the team here in Kiunga starting in Week 1, Term 1, 2023.

We are looking for a teacher who has the following personal attributes and professional experiences as an IEA inducted teacher. They:

- Must have multi-grade teaching experience in teaching ELC – Grade 2 classes using the IEA curriculum for at least three years.
- Must have strong interpersonal and communication skills.
- Must have multi-tasking abilities.
- Must be hardworking, self-motivated and a problem-solver with the ability to quickly adapt to new situations and work as an effective team member.
- Must be passionate in teaching children aged 3-8 year olds.

If you are a potential candidate, you can email your applications, including your updated CV to:

Mrs. Josephine Tokomara, Principal
Kiunga International School, P.O.Box 109, Kiunga,
Western Province
Email: jtokomara@kiunga.iea.ac.pg
Gmail:jptokomara30@gmail.com
Office phone: 649 1110 Digicel phone: 744 888 45

Applications close Wednesday 24th August, 2022

TEACHERS POSITIONS 2023

Upper Primary Teacher (Gr 4 - Gr 8)
Kundiawa International School
Simbu Province

Kundiawa International School is looking for a young and energetic teacher to join the team here in Kundiawa starting in Week 1, Term 1, 2023.

We are looking for a multigrade teacher who has the following personal attributes and professional experiences as an IEA inducted teacher. They:

- Must have multi-grade teaching experience in teaching Grade 4– Grade 8 classes using the IEA curriculum for at least three years.
- Must have strong interpersonal and communication skills.
- Must have multi-tasking abilities.
- Must be hardworking, self-motivated and a problem-solver with the ability to quickly adapt to new situations and work as an effective team member.

If you are a potential candidate, you can email your applications, including your updated CV to:

Mrs. Nancy Toynton, Principal
Kundiawa International School,
P.O.Box 165, Kundiawa,
Simbu Province
Email: ntoynton@kundiawa.iea.ac.pg
Gmail:ntoynton39@gmail.com

Applications close Wednesday 24th August, 2022

Early Childhood Teacher
Rabaul International School
East New Britain Province

Rabaul International School is a growing school and the school board is seeking to employ a qualified, experienced and energetic pre-school teacher to join the team here in term 1 of 2023.

We are looking for a teacher who has the following personal attributes and professional experiences as an early childhood teacher. They are;

- Must have early childhood or lower primary classroom experience in using the IEA curriculum.
- Must have a solid understanding of the current trend of play-based educational pedagogy in theory and practice in early childhood education.
- Must have strong interpersonal and communication skills with multi-tasking abilities.
- Must be hardworking, self-motivated and a problem-solver with the ability to quickly adapt to new situations and work as an effective team member.

If you are a potential candidate, you can post or email your applications, including your updated CV to:
Mr. Mapi Morea, Principal, Rabaul International School
P.O. Box 855, Kokopo, East New Britain Province
Email: mmorea@rabaul.iea.ac.pg Gmail: moreasimon@gmail.com
Office phone: 9828770 Fax: 982 8778 Digicel phone: 71525760

Applications close Wednesday 24th August, 2022

Multigrade Teacher (Gr 6 - Gr 8)
Madang International School
Madang Province

Madang International School is looking for a multigrade teacher to start in 2023.

The multigrade teacher:

- Must have multi-grade teaching experience in teaching Grade 6– Grade 8 classes using the IEA curriculum for at least three years.
- Must have strong interpersonal and communication skills.
- Must have multi-tasking abilities.
- Must be hardworking, self-motivated and a problem-solver with the ability to quickly adapt to new situations and work as an effective team member.

If you are a potential candidate, you can email your applications, including your updated CV to:

Mr. Clement Luis, Principal, Madang International School,
P.O.Box 306, Madang Email: clusi@madang.iea.ac.pg

Applications close Wednesday 24th August, 2022

Teaching Vacancies
Port Moresby International School
Port Moresby

Port Moresby International School (POMIS) has the following positions for the start of school year 2023.

Mathematics Teacher
IT Teacher
Social Science/History Teacher

Apply to the School Principal, Mr Steve Rowley at
email: srowley@pmis.iea.ac.pg

Applications close Wednesday 24th August, 2022

ELC to Grade 8 positions
Tabubil International School
Western Province

Tabubil has vacancies from ELC to Grade 8. The school is owned by Ok Tedi Mining Limited and managed by IEA with sponsorship from Star Mart Supermarket and LAMIN TRUST. The school operates on two sites – The ELC Campus and The Primary Campus. The population of students mainly come from the township of Tabubil and the six mine villages. Accommodation is provided for all staff.

Teachers should apply for a position to the principal by email, including a current CV. Email: ckiri@tabubil.iea.ac.pg
Teachers may copy applications to jobs@iea.ac.pg as a record of the application.

Applications close on Wednesday 24th August.

TEACHERS POSITIONS 2023

Primary Teacher
The Ela Murray International School
Port Moresby

The Ela Murray International School is a Prep to Grade 8 School in PNG's capital city. Current enrolment is 550 students. It caters primarily for the large expatriate community and our student body is made up of over 30 nationalities. The school has excellent resources and a staff of dedicated and skilled teachers from several countries.

Due to circumstances, applications are invited from experienced educators who are well qualified with a minimum of a B.Ed or Post Graduate Certificate. The position is expected to commence as soon as possible.
Are you feeling a calling to a new challenge working with a range of nationalities? Do you believe in education inspiring and empowering people to grow and flourish? Do you have the skills to teach in a thriving school? Are you committed to maintaining the school's vision and values of be self directing, communicate effectively, behave ethically, work collaboratively, analyse and solve problems?

What we offer:
We are committed to developing our staff and run regular professional development workshops to ensure our teachers are equipped to provide students with the best possibly educational experience.

This position offers a great opportunity to work in an interesting International School environment. Candidates should send a cover letter, a CV and the names of three referees to the email address below. Due to the high number of applications anticipated, only short-listed candidates will be contacted for interview.

All inquiries to be directed to the Principal, Ms. Natalie Pitre
npitre@temis.iea.ac.pg

Applications close Wednesday, August 24th, 2022

Middle School Science Teacher
The Ela Murray International School
Port Moresby

This position is open to Papua New Guinean citizens only
The Ela Murray International School is a Prep to Grade 8 School in PNG's capital city. Current enrolment is 550 students. It caters primarily for the large expatriate community and our student body is made up of over 30 nationalities. The school has excellent resources and a staff of dedicated and skilled teachers from several countries.

Due to circumstances, applications are invited from experienced educators who are well qualified with a minimum of a B.Ed or Post Graduate Certificate. The position is expected to commence as soon as possible.
Are you feeling a calling to a new challenge working with a range of nationalities? Do you believe in education inspiring and empowering people to grow and flourish? Do you have the skills to teach in a thriving school? Are you committed to maintaining the school's vision and values of be self directing, communicate effectively, behave ethically, work collaboratively, analyse and solve problems?

What we offer:
We are committed to developing our staff and run regular professional development workshops to ensure our teachers are equipped to provide students with the best possible educational experience. We offer an attractive salary and package.
This position offers a great opportunity to work in an interesting International School environment. Candidates should send a cover letter, a CV and the names of three referees to the email address below. Due to the high number of applications anticipated, only short-listed candidates will be contacted for interview.
All inquiries to be directed to the Principal, Ms. Natalie Pitre
npitre@temis.iea.ac.pg

Applications close Wednesday, August 24th, 2022

Middle School Math Teacher
The Ela Murray International School
Port Moresby

This position is open to Papua New Guinean citizens only
The Ela Murray International School is a Prep to Grade 8 School in PNG's capital city. Current enrolment is 550 students. It caters primarily for the large expatriate community and our student body is made up of over 30 nationalities. The school has excellent resources and a staff of dedicated and skilled teachers from several countries.

Due to circumstances, applications are invited from experienced educators who are well qualified with a minimum of a B.Ed or Post Graduate Certificate. The position is expected to commence as soon as possible.
Are you feeling a calling to a new challenge working with a range of nationalities? Do you believe in education inspiring and empowering people to grow and flourish? Do you have the skills to teach in a thriving school? Are you committed to maintaining the school's vision and values of be self directing, communicate effectively, behave ethically, work collaboratively, analyse and solve problems?

What we offer:
We are committed to developing our staff and run regular professional development workshops to ensure our teachers are equipped to provide students with the best possible educational experience. We offer an attractive salary and package.
This position offers a great opportunity to work in an interesting International School environment. Candidates should send a cover letter, a CV and the names of three referees to the email address below. Due to the high number of applications anticipated, only short-listed candidates will be contacted for interview.

All inquiries to be directed to the Principal, Ms. Natalie Pitre
npitre@temis.iea.ac.pg
Applications close Wednesday, August 24th, 2022

Primary School Teacher
Lae International School
Morobe Province

Lae international School (LIS) is an integral member of the Lae community. Lae is a safe, beautiful and friendly city with great links to the Highlands, Islands and POM. The choice, and price, of fresh food continues to draw people in from near and far.
LIS provides a quality education for over 450 students from ELC (18 months) to Grade 12. We have a boarding House that provides quality accommodation to students from all over PNG. We also have an IEA TAFE Campus on site.
We offer the IEA Curriculum from Prep to Grade 8, the PNG Curriculum through to Grade 12 and accredited to implement the UK IGCSE examinations at Grade 10 and the Australian ACT curriculum at Grade 12

LIS is seeking applications from outstanding, child-centered teachers with qualifications and experience in one of the following areas: ELC to Grade 3

Your letter of application should address the following:
- Motivation for working at LIS
- Philosophy of learning for the 21st Century
- Details on how you have had a positive impact on children's learning in your career
- Ability to work collaboratively with a range of colleagues and stakeholders

Potential candidates are advised to research the school by finding us on Facebook. If you wish to apply, please submit a letter of application, your CV and the names of three recent referees to the Principal,
Mr Tim Springham through the following address jobs@lis.iea.ac.pg

All application close on Wednesday 24th August 2022

TEACHERS POSITIONS 2023

Classroom Teachers
Gordon International School
Port Moresby

Gordon International School is seeking to employ IEA qualified, experienced and passionate teachers in 2023. The teachers we are looking for must be committed to setting high standards in teaching and learning.

The successful applicants must:

- be highly professional, dedicated and experienced in teaching Primary Grade levels
- have excellent understanding of the IEA Curriculum and its applications
- Be knowledgeable with the current teaching pedagogies on the Literacy, Numeracy and Inquiry Approaches
- be able to adapt to changes and develop a collegial working relationship with other staff

If you are keen and wish to apply, please email your applications with your Current CV, contact details, two referees and copies of your professional certifications by Wednesday 24th August at 4pm to:

The Principal: Mrs Jennie Kaupa
Email: jkaupa@gordon.iea.ac.pg

Music Teacher
Gordon International School
Port Moresby

Gordon International School is seeking to employ a dynamic and enthusiastic Music Teacher who will inspire a love of music and high levels of motivation in our students. The candidate will be teaching Music Education and Performance Arts to students from Early Childhood to Grade 8.

The successful applicant must possess;

- a degree qualification in music and/or teaching or equivalent experience.
- an understanding and experience of working inclusively in diverse communities, engaging appropriately with the wide-ranging needs and abilities
- sound knowledge on the teaching students to read musical notes and perform selected instruments
- some experience as a musician, and a background as a professional performer is a plus.
- the ability to lead afterschool music education classes.

Interested please email your applications with your Current CV, contact details, two referees and copies of your professional certifications by Wednesday 24th August at 4pm to:

The Principal: Mrs. Jennie Kaupa
Email: jkaupa@gordon.iea.ac.pg