



CJMS EAGLES



CJMS SCHEDULE PICK-UP & 6TH GRADE ORIENTATION DAY!

August 23, 2024

6th Grade Students: *8:00am – 1:00 pm (lunch provided)

***6th grade students please check in at main entrance by 7:55 am. Parents pick up at 1:00 pm.**

6th Grade Parents: 8:05 am – 10:00 am (Assembly, paperwork, items listed below)

7th Grade: 1:00 pm to 2:00 pm

8th Grade: 2:00 pm - 3:00 pm

- Pick up Class Schedule
- Pick up Student ID
- Pick up Chromebook (if needed)
- Take Student Pictures
- Parents will complete forms and pay all fees
- School Tours

Dear Chief Joseph Students and Families:

Welcome to the 2024-2025 school year! Our goal is to provide the best opportunity for ALL students to achieve success while feeling like they are a part of the FAMILY atmosphere we intend to create here at CJMS. Important activities and events will be detailed in this letter, plus information on how we can partner with each family to generate the most student success. We look forward to seeing you at one of our "Welcome Back" events. **School begins on Tuesday, August 27th, at 8:00 am. Please arrive no earlier than 7:45 am.**

FIRST DAY OF SCHOOL – AUGUST 27th:

School Hours – 8:00 A.M. UNTIL 2:30 P.M.

The doors will open at 7:50 am daily, with staff walking students into the building. Zero-hour band/orchestra students must enter through the "band" doors on the Jadwin Street side of the building, closest to the auditorium, at 7:00 am.

EARLY RELEASE PLC FRIDAYS

Teachers will have Professional Learning Communities every Friday, and students will be released at 1:30 pm.

BEFORE SCHOOL LINE UP – Students arriving at school each day will line up based on their 1st-period teacher. Staff will be available each morning to assist students as needed.

- **Arrival and Line Up: 7:50** (Please do not arrive prior to 7:45 am)
- **Enter School:** 7:55
- **Tardy Bell:** 8:00

LATE ARRIVAL/EARLY PICK UP – Students who arrive late must go to the main entrance. If you need to pick up your student early, please send a note or email jennifer.catone@rsd.edu in advance. You can also call 967-6402 when you arrive, and your student will be sent out the front door.

AFTER SCHOOL EXPECTATIONS: Students not participating in after-school athletics or activities should be off campus by 2:40 pm Monday – Thursday and by 1:40 pm on early release Fridays.

SCHOOL PICTURES: Dorian Photography will take student pictures on August 23rd during orientation (6th grade: 12:00 – 1:00 pm, 7th grade: 1:00 pm-2:00 pm & 8th grade: 2:00 pm – 3:00 pm). These pictures will be in the yearbook and on ID cards. This service has no photography fee, and purchasing a picture packet is optional. The cost depends on the kind of packet you want to purchase. The cost of the packet must be paid to the school photographer on August 23rd, at the time pictures are taken. If you purchase a picture packet, please **make your checks payable to Dorians and send them with your child on August 23rd**. Pictures **MUST** be a separate check payable to the photographer.

FEES: Online purchases for many CJMS school fees/fines can be completed at <http://wa-richland.intouchreceipting.com/> Enter:

Student ID Number – Enter: **Student Last Name** with first letter capitalized.

OPEN HOUSE: September 11th @ 6:00 pm. More information to come. Please plan on attending with your student.



QR CODE for CJMS FEES

ASB CARDS: The cost of an ASB membership is \$20. Purchasing an ASB membership allows CJMS to run extra-curricular programs. It will enable individual students to participate in clubs, activities, and sports (ASB membership is required for all student-athletes and participants in extra-curricular clubs and activities). ASB also funds the assemblies for all CJMS students throughout the school year. See the QR code above to purchase online.

SPORTS INFORMATION: Any 7th and/or 8th grade student wanting to participate in sports is required to:

1. Submit a current sports physical (valid for 2 years) Forms are available on the school website at <https://www.rsd.edu/families/forms> or your student can pick one up on Eagle Prep Day.
2. Register online at www.familyid.com. Registration must be completed before your first practice. All forms are available to fill out online only.
3. Pay sports fees: ASB Card - \$20 / Participation Fee - \$35 per sport. Fees can be paid when other school fees are paid at Eagle Prep Day or online prior to the start of a sport season.

***Students without completed paperwork, an updated physical and all fees paid will not be allowed to participate until all these requirements are met.**

***Fees for ASB cards and Sports may be free or reduced upon completing and qualifying on the Free & Reduced Lunch application <http://mymealtime.com/apps>.**

If you have any questions, please contact our Athletic Directors, Kimmi Price or Alexa David at 967-6400 or Kimberlee.price@rsd.edu / Alexa.David@rsd.edu

Football: First Day of Practice August 21st at 3:00 pm at CJMS

Fall Sports Parent Info Night: August 22nd at 5:30 pm at CJMS

Volleyball: First Day of Practice August 26th at 3:00 pm

Cross Country: First Day of Practice August 26th at 3:00 pm

Boys & Girls Soccer: First Day of Practice August 26th at 3:00 pm

QR CODE for CHROMEBOOK INSURANCE



STUDENT CHROMEBOOKS/TECHNOLOGY: Incoming 6th graders and new students to RSD will be checking out a Chromebook. If your child is in need of a Chromebook, please attend Eagle Prep Day on August 23rd. Students need to bring earbuds and a charged Chromebook daily. Selecting a protection plan for Chromebook insurance and accepting the terms must be completed on www.FamilyID.com prior to checking out a Chromebook. If you need any technology assistance, please contact our Family Help Desk at 509-967-6162 or email at chromebook@rsd.edu

BREAKFAST/LUNCH/AFTER-SCHOOL SNACK – FREE FOR ALL STUDENTS DAILY:

For more information on student breakfast, lunch or after-school snack, view the RSD Nutrition Services page <https://www.rsd.edu/departments/nutrition-services> or contact the Nutrition Services Office at 967-6114. **All students must have ID badge and/or know their student ID Number for all meals.**

FREE & REDUCED APPLICATIONS/SCHOOL INSURANCE: These forms will be included in the family packet given to all families at the beginning of the school year. It is imperative that all families complete the Child Nutrition Eligibility & Education Benefit Application (CNEEB) for this current school year. This allows families to be eligible for reduced fees or fee waivers. These forms will be handed out the first week of school, may be obtained in the office or can be completed at this link <https://resources.finalseite.net/images/v1722965392/rsdedu/qozgnsn3sp7pcbxiugf/application24-25english.pdf> Benefits for qualifying families will include reduced or waived fees for sports, Chromebook insurance, ASB events, etc. PLEASE take 60 seconds to complete this.

CANVAS: Canvas is our online learning management system. Student classwork, grades, calendar, and inbox for messaging teachers are accessible through Canvas. Parents/Guardians are encouraged to become an "observer" of their student(s) in Canvas to view their student's grades and classes. Please follow the "Pairing as an Observer in Canvas" directions on the CJMS website or here: bit.ly/3bFcC8x

STUDENT EXPECTATIONS: We have clear behavior expectations at Chief Joseph Middle School. We will be discussing expectations, policies, and procedures with our students during the first couple weeks of school. If you have any questions, please contact an administrator at 967-6400. A complete list of district policies can be found at www.rsd.edu as well as in the CJMS Student Handbook.

PLEASE REVIEW THIS POLICY WITH YOUR STUDENT PRIOR TO AUGUST 27TH

ELECTRONIC DEVICE (Cell Phones, Earbuds, Etc.): Chief Joseph MS staff understand the importance of electronic devices to today's families. However, these devices should be used responsibly, before or after school and during lunch. Here are Chief Joseph's expectations regarding cell phones, music players, earbuds, portable gaming devices, and other personal electronic devices.

- **Cell phones, earbuds and other personal electronic devices should be out of sight when entering a classroom.**
- Use of cell phones are allowed before school, after school and during lunches if used appropriately
- Phone calls and texting are not allowed in classrooms unless directed by the teacher.
- Cell phones shall not be displayed or observed in testing areas, locker rooms, bathrooms, or anywhere a student has a reasonable expectation of privacy

ATTENDANCE: Any day your student is absent, please call or email Jenn Catone at 967-6402 or Jennifer.Catone@rsd.edu before 10:00 am so his/her name can be included on the excused absence list for the day. If no call is made, the student must bring a written excuse upon returning and obtain a "permit to class pass" from the office. If your student is absent two or more days, please check your students Canvas account for missing assignments and makeup work. For extended absences of 3 or more days due to illness, please supply a doctor's note. If your student plans to be out of the school for any reasons other than illness, please contact the office to pick up a "Pre-Arrange Absence" form.

PE INFORMATION 2024-25:

All PE classes will be required to dress down daily to participate. Each student will be given an individual PE locker to keep their clothes, back-packs, and cell phones in during class. Students can bring in personal **grey, navy, or black shorts** to wear in PE class. Only **grey, blue or black T-Shirts** will be allowed in PE class. All shirts must be appropriate in length. Volleyball spunks/shorts are not appropriate for PE class. If a student does not have personal clothes for PE, Mr. Moody and Mr. Hoff can provide PE clothes for the semester for each student. Mr. Moody and Mr. Hoff will also have clean loaner shirts and shorts for students daily if they have forgotten their clothes for class that day. Appropriate shoes are also mandatory for PE class. **Boots, sandals, crocs, flip flops** are not allowed and unsafe for physical activities in PE class. If students do not have proper shoes, Mr. Moody and Mr. Hoff do have shoes students can have or borrow. Dressing down is part of the daily participation grade.

Cell phones must be stored in back-pack and kept in their personal PE lockers and are never allowed in PE class. Coats and heavy sweatshirts will be allowed when the class is going outside.

MEDICATION AT SCHOOL:

A physician's signed request form with specific written direction regarding dosage, times and amounts must be on file in the office. These forms are available in the office. Medication must be brought to the school by the parent or legal guardian in the original container in an amount not to exceed a four (4) week supply. The container **must be labeled** with the student's name, Physician's name, drug name and dosage. **Office personnel are not allowed to dispense any prescriptions or over the counter medication without a physician's signature.** Please reach out to our school nurse, Holly Bartlett with any questions: holly.bartlett@rsd.edu or 509-967-6261

TRANSPORTATION: Bus routes will be published on the RSD website 1-week prior to school beginning. Parents may also check Elink on the Transportation page on the RSD website <https://www.rsd.edu/departments/transportation>. Students eligible for a bus pass may pick up their September passes at CJMS on August 23rd during your designated orientation time (see 1st page) or at the bus lot located at 710 Thayer Drive. For more information call: 967-6150. Students need to use crosswalks. Bikes/scooters should be locked outside of the building on the racks near the gymnasium.

STUDENT CONTACT/EMERGENCY NUMBERS: It is extremely important that parents/guardians keep the school informed of changes in addresses and phone numbers, both home and work. Emergency contacts and phone numbers are especially crucial if a student becomes ill or injured. Please notify the school office at 967-6400 or via Parent Square when changes occur.

CHIEF JOSEPH MIDDLE SCHOOL CONTACT INFO

The main office phone number is 967-6400. You may also contact:

- Mandy Meyer, Lead Secretary: 967-6406, mandy.meyer@rsd.edu
- Joy Heid, ASB/Athletic Bookkeeper: 967-6401, joy.heid@rsd.edu
- Jennifer Catone, Attendance & Registrar: 967-6402, jennifer.catone@rsd.edu
- Kimmi Price, Athletic Director: 967-6398, Kimberlee.Price@rsd.edu
- Alexa David, Athletic Director: 967-6398, Alexa.David@rsd.edu
- Lisa Werner, Activities Director: 967-6401, lisa.werner@rsd.edu
- Laycee Weier, Social Worker: 967-6294, Laycee.weier@rsd.edu
- Hannah Sahrblom, School Psychologist: 967-967-6400, Hanna.Sahrblom@rsd.edu
- Esperanza Lira, Community In Schools – Student Support Coordinator: 967-6423, Esperanza.lira@rsd.edu
- Jessica Rodriguez, Counselor (All 6/7/8 - First letter of Last Name A – G) 967-6196, Jessica.rodriguez@rsd.edu
- Whitney Galstad, Counselor (All 6/7/8 - First letter of Last Name H – O) 967-6400, Whitney.galstad@rsd.edu
- Ashley Edwards, Counselor (All 6/7/8 - First letter of Last Name P – Z) 967-6407, Ashley.edwards@rsd.edu

In closing, we want to welcome you to Chief Joseph Middle School, Home of the Eagles, and wish you all the best for the coming school year. We look forward to seeing you around the building and at activities! EVERY EAGLE, EVERY DAY! GO EAGLES!

Sincerely,

Eric Davis – Principal
Jeff Ellersick – Assistant Principal
Kerri Yahne – Assistant Principal



*Better Today Than Yesterday
Better Tomorrow Than Today*



CHIEF JOSEPH MIDDLE SCHOOL
504 Wilson Street
Richland, WA 99354
Phone: 967-6400

AUGUST

- 19th Office Opens: Summer Hours 7:30 am-3:00 pm
- 21st Football Practice: 3:00 pm
- 22nd Fall Sports Information Night – Fall Sports: 5:30 pm – CJMS
- 23rd 8:00 am -1:00 pm – 6th Grade Orientation (Lunch provided for all 6th graders – no cost)
***6th graders need to arrive by 8:00 am and plan to attend orientation until 1:00 pm**
- 23rd 1:00 pm - 2:00 pm – 7th Grade Orientation
- 23rd 2:00 pm - 3:00 pm – 8th Grade Orientation
- 26th Volleyball Practice: 3:00 pm
- 26th Boys & Girls Cross Country Practice: 3:00 pm
- 26th Boys & Girls Soccer Practice: 3:00 pm
- 27th First Day of School: Begins at 8:00 am and ends at 2:30 pm

SEPTEMBER

- 2nd No School – Labor Day
- 5th Fall Sports Pictures
- 11th CJMS Open House @ 6:00 pm – 8:00 pm