

boundaries, the parent is responsible for providing transportation to and from school.

BUS MISCONDUCT REFERRAL POLICY AND PROCEDURES (POLICY 5-305 AND 5-409)

Drivers are responsible for maintaining order on the buses. It is the responsibility of the transportation department to communicate information to administration who will advise the parents when a student has been suspended. In the event of misbehavior on the part of the student riding the bus, the bus driver may issue the student a “Bus Referral” for minor and/or major infractions. The driver will complete a School Bus Misconduct Referral form.

- Depending on the nature and severity of the incident, the first bus referral may result in a written warning, or other disciplinary action, up to and including temporary or permanent suspension of bus privileges by the transportation director.
- The first bus referral on an activity bus will result in the suspension of activity bus riding privileges for the remainder of the semester or school year depending on the time of the year.
- Parents/Guardians contact will be initiated by an administrator regarding referrals and possible consequences. Severe infractions or second referrals will have a copy sent home as well. All referrals will be filed in the transportation office as well as the school site
- Habitual misconduct will result in permanent suspension from the privilege of bus transportation. This procedure will not preclude the right and responsibility of school officials to take other immediate action, as may be necessary in their judgment. For the preservation of good order and specifically for the safety and well-being of others who ride the bus. Suspension from bus transportation does not excuse the student from school attendance.