



# **Nassau BOCES IDW Account Management System**

Access to IDW account  
management for district  
administrators



## District CIO access only

- One individual from each district is assigned access to the account management application
  - This person must be activated by the Nassau BOCES, IDW support team
    - Existing CIO's are already approved
  - This person will automatically gain access to the functions on the following screens when logging into the page



# Account Admin Access Procedure

- Connect to the following link:
  - <http://nbas.nasboces.org>
- Select the CIO Account Management button
- Enter your personal “named account” user ID and password
  - (e.g. Joe Smith = jsmith@nb-dw.org)
- Select the tabs on the top of the screen to initiate each function
- Submit your changes



# NASSAU BOCES STUDENT SUPPORT SERVICES

AUGUST 7, 2023

## Student Support Services Dashboard

This site is provided for the convenience of school districts and educational institutions currently under contract with Nassau BOCES for general student support. Each service listed maintains its own unique authentication facility (user name and password).

These services are provided to authorized users only. Presentations, reports and datasets on this site are the property of Nassau BOCES and may not be reproduced, shared, or included in third-party reports without the express permission of Nassau BOCES.

This information is subject to stringent privacy restrictions and requires written permission from the subjects owners to be used for any purpose other than to facilitate enhancement of educational performance.

Entering the site by making an authorized connection to the database requires that you accept these restrictions and commit to their adherence.

[CIO Account Management Login](#)

[Instructional Data Warehouse](#)

[State Reporting Applications](#)

[Nassau BOCES Home](#)



# Select Account Mgt Login



Please wait...

You are being redirected to the login page



# Account Management Functions

- Account creation
- District Report
  - CSV of all accounts for the district (active/inactive)
- Import Account
  - Move an existing account to one's own district
- Activate / Deactivate Accounts
- Modify Accounts
  - Change email, job title, phone and school
- Password reset

# Normal Application Behavior

- Only assigned account administrators will have access to the management functions

## Servicedesk

Sort by: Name



Create New Account



District Report



District Report - New



Enable/Disable User



Help



Import Account



Update Account



## Data Functions content labeled

- NOTE on password assignment or reset:
  - Minimum length 8
  - One lower case
  - One upper case
  - One number
- All fields marked with asterisk are required
- Always use your district email address





# Sample Page

## Enable/Disable User



Users \*

Display Name	Username	Enabled
Bellmore_Winthrop	Bellmore_Winthrop@nb-dw.org	true
Phil DeGrazia	pdegrazia@nb-dw.org	true
Robert Feihel	rfeihel@nb-dw.org	true
Joanne Carole Dacek	JDacek@nb-dw.org	true
Bellmore_Reinhard	Bellmore_Reinhard@nb-dw.org	true
Joseph Emulare	JEmulare1@nb-dw.org	true

Total records: 12

Enable/Disable \*

Enable

Disable

Next →



# Sample Page

 Create New Account



Teacher ID

First Name \*

Middle Name

Last Name \*

E-mail

Password \*

Confirm Password \*

Phone Number \*

Backup Phone Number

School Group \*

Next →



Questions?

[IDWSupport@nasboces.org](mailto:IDWSupport@nasboces.org)