

ATTENDANCE				
Infraction	Attendance - Leaving School Grounds without permission			
Definition	Leaving school grounds or being in an “out-of-bounds” area during regular school hours without permission of the principal or principal designee. Students who leave without permission create a serious legal liability problem for the district.			
Board Policy	5-306			
Grade Level	K-2	3-5	6-8	9-12
Minimum Consequence	Conference, loss of privileges, detention	Conference, Loss of privileges, detention, 1-2 days suspension	Conference, Attendance contract, 1-5 days ISS or OSS	Conference, Attendance contract, Saturday School, 1-5 days ISS or OSS
Maximum Consequence	Conference, Loss of privileges, Detention, 1-3 days suspension	Conference, Loss of privileges, detention, 3-5 days suspension	5-10 days ISS or OSS	5-10 days ISS or OSS
Infraction	Attendance - Other Attendance Violations			
Definition	Non-compliance with attendance policies not covered elsewhere. Examples include unauthorized early departure, unexcused tardiness, leaving school without authorization, failure to attend mandatory events, excessive unexcused absences, falsifying attendance records, truancy, lack of documentation, and non-compliance with interventions or corrective measures.			
Board Policy	5-305, 5-301			
Grade Level	K-2	3-5	6-8	9-12
Minimum Consequence	Conference, Parent Phone calls/letters,	Conference, Parent Phone calls/letters,	Conference, attendance contract, 1-5 days ISS or OSS	Conference, attendance contract, 1-5 days ISS or OSS
Maximum Consequence	Conference, Attendance contract, Saturday school, After school tutoring/ Intersession(s)	Conference, Attendance contract, Saturday school, After school tutoring/ Intersession(s)	5-10 days ISS or OSS	5-10 days ISS or OSS, long-term suspension
Infraction	Attendance - Tardy			
Definition	Arriving at school or class after the scheduled start time.			
Board Policy	5-305, 5-306			
Grade Level	K-2	3-5	6-8	9-12
Minimum Consequence	Conference, Parent Phone calls/letters	Conference, Parent Phone call/letter	Conference, 1-5 days ISS or OSS, Loss of privileges	Attendance contract, Saturday School/ Campus clean-up, 3-5 days ISS or OSS, Loss of privileges
Maximum Consequence	Conference, Attendance contract, Saturday school, Breakfast club, Intersession(s)	Conference, Attendance contract, Saturday school, Intersession(s)	5-10 days ISS or OSS	5-10 days ISS or OSS