

at midterm of each grading period and when significant changes are observed by a teacher. Report cards are sent home with the student at the end of every grading period as listed on the school calendar.

## PROMOTION AND RETENTION

Annual promotion for students in grades K-5 is based on evidence of individual student progress in achieving mastery of learning objectives. The teacher shall make the decision based upon academic performance for promotion or retention of students. Parents will be notified and a conference will be set up to discuss possible retention.

Retention will be considered if the student is partially proficient or minimally proficient in at least two subjects, one or more of which should include reading, math, and language arts (grades K-5) and/or excessive absences in accordance to truancy laws. Retention will be considered for a student having more than 12 absences per semester when it is contributing to poor academic performance. At the end of the second and subsequent grading periods, parents will be notified if a child is at risk for retention. As prescribed in *A.R.S. 15-701* and *A.R.S. 15-715*, the teacher has the legal authority to promote or retain a child. That decision can only be overruled by the School District Governing Board. If the teacher recommends your child for retention and you disagree with the final decision of the teacher, you may file an appeal to the Governing Board for reconsideration.

## LIBRARY

Students are encouraged to use the library in their school and draw from its wealth of materials as much as possible. Some general guidelines for behavior in the library are as follows:

- Students need to use quiet voices and be respectful of others when using the library
- Students should return materials to the library as soon as they are finished reading them to allow others to check them out
- Students who do not return books on time will not be allowed to check out additional books
- Students will be expected to pay for any library books or materials they damage or lose

## SCHOOL MATERIALS AND SUPPLIES

All textbooks/technology will be furnished at no cost to the students. Students are responsible for textbooks issued to them for their use during the school year. If loss or damage (above normal wear) of the books occurs, parents and students will be

expected to pay for such. If Parents/Guardians wish to donate classroom supplies such as pencils, paper, or notebooks, it would be greatly appreciated.

## PARENT TEACHER CONFERENCES

Parent Teacher Conferences can be scheduled and requested during any point in the school year. Parents may email or call and schedule an appointment with the teacher. In addition, district dates are scheduled for student led conferences each year.

## RECITATION OF DECLARATION OF INDEPENDENCE

*A.R.S. 15-203.A.26* states that the Arizona State Board of Education shall, "Require pupils to recite the following passage from the Declaration of Independence for pupils in grades four through six at the commencement of the first class of the day in the schools, except that a pupil shall not be required to participate if the pupil or the pupil's parent or guardian objects."

**"We hold these truths to be self-evident, that all men are created equal, that they are endowed by their creator with certain unalienable rights that among these are life, liberty and the pursuit of happiness, That to secure these rights, governments are instituted among men deriving their just powers from the consent of the governed."**

If you do not want your child to participate in this, please notify the school office in writing.