

# District/School Information



## CARE OF CAMPUS

The appearance of our school reflects the pride and commitment of our student body. Taking care of the grounds, buildings, and equipment is a shared responsibility among all students and staff. Each classroom will contribute to maintaining a clean and litter-free campus. Show respect for your school and take pride in presenting it to your family and friends.

## COMMUNICATION WITH TEACHERS

Although all MUSD elementary school campuses support and encourage open communication between home and teachers, the school requests that Parents/Guardians do not call the classroom during the instructional hours. Parents/Guardians may call the office and leave a message for the teacher or they may email the teacher directly.

## FIELD TRIPS

Field trips are to supplement the regular classroom curriculum and relate to subjects being taught in the classroom. They are a privilege and students are expected to follow the same guidelines and rules on a field trip as they do at school. Students who go on field trips or engage in other school related/sponsored activities are counted present in school.

## FUNDRAISING

The principal and student council must approve all fundraisers prior to the activity.

## GUIDELINES FOR SCHOOL VOLUNTEERS

The staff invites and encourages parental involvement. Parents are invited to make an appointment to volunteer their time in the classroom or school. Parents are encouraged to be an active member in the school community. When visiting our schools, please follow the guidelines below:

- Volunteers sign-in with photo identification or volunteer badge at the office upon entering the campus.
- Obtain and wear a volunteer badge
- Work under the direct supervision of a professional staff member
- Follow the lead of the teacher or supervisor
- Be familiar with school rules and policies
- Honor commitments – Be dependable
- Notify teacher or supervisor if unable to keep appointment
- Keep confidential matters confidential
- Leave younger children at home
- Parent Volunteers must be registered with MUSD office and be fingerprinted to supervise children