

**CLEAR CREEK ISD  
NOTICE OF DISCONTINUED VIDEO SURVEILLANCE**

[Insert Date]

To Whom It May Concern:

The Texas Education Code (TEC) requires a school or campus that places a video camera in a self-contained classroom or other special education setting in accordance with TEC § 29.022 to operate and maintain the video camera, as long as the classroom or setting continues to satisfy the requirements of TEC § 29.022, for the remainder of the school year in which the school or campus received the request for video surveillance, unless the requester withdraws the request in writing. If a school or campus will discontinue operation of a video camera during a school year, it must provide notice of such discontinuation to the parents of each student in regular attendance in the classroom or setting.

**In accordance with TEC § 29.022, the purpose of this notice is to inform you that, as permitted by applicable law, operation of the video camera(s) in the location(s) listed below will be discontinued in five (5) school days and will not continue unless a person eligible to make a request for video surveillance under TEC § 29.022 submits a new request.**

**Campus:** \_\_\_\_\_

Room #	Teacher	Program

For more information about the District's video surveillance procedures under TEC § 29.022, please refer to Board Policy EHBAF, available at <http://pol.tasb.org/Home/Index/505>. Please contact me or the Campus Principal, [insert name of principal], with any questions or concerns.

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Assistant Superintendent of Human Resources  
Clear Creek ISD