



**Southside  
Secondary**

# **INDIVIDUAL CAMPUS SUPPLEMENT**

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**2024-2025**

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# OPENING LETTER FROM PRINCIPAL

GIANT families,

We are excited to welcome you back for what I am sure will be another monumental year here at Southside Secondary! Last year, we saw significant gains in both academics and culture, and I am confident that we will continue this momentum. This year, we are thrilled to introduce several exciting changes:

- **Revamped House System:** Our new House System will foster a stronger sense of community, teamwork, and school spirit.
- **Academic Interventions:** We have implemented new academic interventions designed to provide targeted support and enhance student achievement.

These initiatives are part of our commitment to creating an enriching and supportive environment for all students. Great things will happen this year!

Can't wait to see you on August 15th, GIANTS!

## CAMPUS ACADEMIC SUPPORT

### Required Tutorials

We believe that quality instruction dramatically improves learning for all students. Students who need additional academic support, will be offered lunch after school or Saturday school tutorials as part of their remediation and support. Additionally, students may be asked to attend tutorials to better prepare them for upcoming standardized tests. If students are required to attend tutorials, parents will receive a letter from the school and a phone call. Tutorials will take place on Tuesday and Thursdays from 4:15-5:15pm.

## CAMPUS CULTURE

### Campus Core Values



Push through in the face  
of adversity



Do what's right no  
matter what



Speak your truth respectfully and  
request what you need



Surpass your  
best

## **Positive Incentives**

At YES Prep Southside, we will hold all our students accountable to high and consistent expectations while also praising and rewarding those who meet and exceed our expectations. Our Positive Recognition Plan will have various components that recognize students for their hard work.

| Positive Incentives and Systems                   |  |                                       |
|---|--|---------------------------------------|
| Bid Trips<br>Per Semester                         | Giant Store<br>Semi-Quarterly                | Praise (verbal/hand-written)<br>Daily |
| Grade Level / School wide<br>Shout-outs<br>Weekly | Student Raffles<br>Weekly                    | Giant of the Month<br>Monthly         |
| Community Circles<br>Weekly                       | Giant Buck Points / Events<br>3 per semester | House Points / Celebrations<br>Daily  |

## **Before and After School Expectations and Procedures**

YES Prep Southside will open the campus doors to students at 8:00 AM. If students are dropped off prior to 8:00 AM, they will need to wait outside the school doors. Once allowed into the building, students in middle school will report directly to the cafeteria to receive breakfast and then report to the gym. High school students will report directly to the cafeteria where breakfast will be available. Students will not be allowed out of their respective locations before dismissal to class without a pass. If a student has tutorials or needs to meet with a teacher prior to the start of the school day, the student must already have a pass from the teacher or activity sponsor. If a middle school student is found outside of the gym or a high school student is found outside of the cafeteria without a pass/permission, they will receive a consequence including, but not limited to, a demerit. The YES Prep Public Schools Code of Conduct and YES Prep Southside behavior expectations apply to students before the first bell rings.

## **After School Procedures and Programming**

YES Prep Southside begins dismissal starting at 4:00 PM. All students are released at the same time. A final “all call” will be made at 4:10 PM signaling that students should be outside or in their designated after-school space.

All students who are still waiting for guardian pick-up after 4:20 p.m. will remain outside in front of the school and a member of admin will stay until all students are gone. Students may use electronics if they are silent.

Guardians are given a 30-minute grace period to pick up their student(s). Guardians who pick up their children late will be required to sign them out. For guardians who continually pick up their child(ren) late from school, YES Prep Public Schools may report them to local authorities and/or Child Protective Services.

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The YES Prep Public Schools Code of Conduct applies to students at any time while on campus, including after school activities and events. YES Prep Southside students are subject to all campus discipline policies before and after school, and students can earn consequences including, but not limited to, demerits and detention during after school activities.

We believe that enriching students with quality extracurricular activities and academic support enhances access and opportunities for our students, thereby, increasing the likelihood that they will be college-ready and prepared for all post-secondary opportunities.

## **Disciplinary Procedures**

YES Prep Public Schools believes that holding students to behavioral expectations that increase safety and engagement in learning will support their ability to achieve academic success, care for their community, and ultimately increase the number of students from YES Prep who succeed in college or post-secondary opportunities. Committing to community expectations ensures a physically and emotionally safe learning environment that embraces our students' diverse communities, cultures, and identities. We believe it is the responsibility of YES Prep staff to build community agreements and teach non-cognitive social skills to help students feel safe, seen, and empowered. We are committed to doing this by:

- Following the system-wide Code of Conduct
- Teaching students how their campus community has agreed to interact with each other (behavior expectations, norms)
- Modeling behaviors expected of all community members
- Consistently praising students when they re-enforce the community norms
- Consistently responding to student misbehaviors if they break the community norms
- Taking context and impact into consideration when determining appropriate consequences for behaviors
- Recognizing that we have innate biases and checking these biases before determining a consequence is critical to anti-racist discipline practices
- Communicating collaboratively and regularly with families

## **Detention Guidelines**

Detention is a consequence of repeatedly not following the YES Prep standards for conduct and behavior. When students are in detention, they will silently complete a reflective document, reflect on the current problem with a trusted adult, and complete any course work that may be missing.

They may also be asked to participate in restorative conversations because we believe that detention should be an opportunity to reflect on the impact their decisions are having on themselves and their YES Prep community.

**Lunch detention** is held daily and however students must serve on the days that they are assigned unless absent. This is classified as the 1<sup>st</sup> escalation (see chart below). Students will be escorted to the Cave (cafeteria) by the BSA, BSS, and / or DOSs. They will be expected to arrive on time, sit in issued seat or a seat designated by proctor, remain silent throughout detention, bring writing utensil and sometimes computer, and follow directions given by detention proctor.

**After school detention** is held on Tuesdays, Wednesdays, and Thursdays and must be served as the consequences are issued within the week. This is classified as the 2<sup>nd</sup> escalation (see chart below). Students will be picked up from their last period and escorted to room 127 before dismissal

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by the BSA, BSS, and/or DOSs. Students should be picked up or arrive by 4:15 to serve detention. If they are late, they will be asked to attend another day. After missing two opportunities to serve detention, it will be considered skipping, and students will serve ISS (In-School Suspension) as outlined in our Code of Conduct.

If a student has detention **and** tutorials the expectation is the student will report to tutorials and their tutorials will serve as the detention. The student is to inform the tutorial teacher about the detention.

### How do students earn detention?

1. Earn 3 demerits – verbal redirection tracked in Hero (see parent communication section) - for the same offense.
2. Automatic after school detentions issued by administrators, extended leadership, and grade level chairs.
3. Non-Restorative Uniform infraction issued by GLC/DOS/DSS/Principal.

| Restorative Action |                       |                          |             |
|--------------------|-----------------------|--------------------------|-------------|
| # of Demerits      | HERO Compliance       | Action → Consequences    | Owner       |
| 3                  | Reflection            | Lunch Detention          | Teacher/GLC |
| 6                  | Conference            | After School Detention   | DOS         |
| 9                  | Administrative Action | Presentation Of Learning | DOS/DSS     |

Students can receive a demerit for the following behaviors:

| Level 1 Infractions  |  |  |
|--|--|--|
| Safety: Hands, Bodies, and Technology  | Focus on Community Learning  | Kind Word and Actions  |
| Demonstrated safe behaviors towards self, others, and tech   | Preserves a positive and on topic learning   | Communicates and acts using appropriate, kind, and respectful language to peers and teachers   |
| System-Wide Student Expectations   | System-Wide Student Expectations   | System-Wide Student Expectations   |
| <ul style="list-style-type: none"> <li>✓ Did not use technology appropriately</li> <li>✓ Did not respect the physical or property rights of other people</li> <li>✓ Did not follow dress code expectations</li> </ul>  | <ul style="list-style-type: none"> <li>✓ Was not prepared for class</li> <li>✓ Was not engaged in learning</li> <li>✓ Was not on time</li> <li>✓ Late to School</li> </ul>   | <ul style="list-style-type: none"> <li>✓ Demonstrate kindness in language</li> <li>✓ Demonstrate kindness in action</li> </ul>   |
| Demerit Codes  |  |  |
| <ul style="list-style-type: none"> <li>✓ <b>Did not use technology appropriately</b> <ul style="list-style-type: none"> <li>o Playing music on laptop/cellphone in class</li> <li>o Having non-academic tabs open during instruction time</li> <li>o Cell phone usage during prohibited times</li> </ul> </li> <li>✓ <b>Did not respect the physical or property rights of other</b> <ul style="list-style-type: none"> <li>o Not following campus policy for food or gum</li> <li>o Damaging school property (laptops, calculators)</li> </ul> </li> <li>✓ <b>Did not follow dress code expectations</b></li> </ul> | <ul style="list-style-type: none"> <li>✓ <b>Was not prepared for class</b> <ul style="list-style-type: none"> <li>o Was not prepared for class</li> <li>o Student did not have class resources</li> <li>o Student did not have a laptop</li> </ul> </li> <li>✓ <b>Was not engaged in learning</b> <ul style="list-style-type: none"> <li>o Eating/Drinking in class</li> <li>o Student had head down while instruction</li> <li>o Student was sleeping in class</li> </ul> </li> <li>✓ <b>Was not on time</b> <ul style="list-style-type: none"> <li>o Student was tardy during transition</li> <li>o Student returned late from restroom</li> </ul> </li> <li>✓ <b>Late to School</b> <ul style="list-style-type: none"> <li>o Student arrives late to school in the morning</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>✓ <b>Did not demonstrate kindness in language</b> <ul style="list-style-type: none"> <li>o Talking back towards a teacher</li> <li>o Disruptive argument in class</li> <li>o Usage of profanity</li> <li>o Blurting out</li> </ul> </li> <li>✓ <b>Did not demonstrate kindness in actions</b> <ul style="list-style-type: none"> <li>o Remain in assigned seats</li> <li>o Non-Compliance</li> <li>o Walking out of/around class</li> </ul> </li> </ul> |



## **Cell Phones & Personal Devices**

### NO CELL PHONES DURING SCHOOL HOURS FOR STUDENTS

- During school hours and specifically instructional time, ALL student cell phones must be turned off to maximize student learning and focus. \*Exceptions below.
- Students must request permission from staff to use their cell phone if needed.
- If a student's cell phone is out, in use, or heard, the student's phone is confiscated, they receive another demerit & will need to retrieve it from their Grade Level Chair at the end of the day.
- In the event of a student having multiple confiscation incidents, a technology contract will be issued for the student and parent, a charge will occur each time and further disciplinary actions may occur.

\*Please review exceptions:

For grades 6-8, cell phones are never allowed to be used during school hours. If a student is caught with their phone, they will receive the appropriate consequences.

For 9-12, students may only use their phones during breakfast, lunch, and passing period. Otherwise, they need to be put away at all other times. Tech should never be out in the restrooms, and *especially during instructional time*.

Failure to comply with a staff directive to turn in a cell phone will be considered defiance of authority and subject to disciplinary action according to the YES Prep Student Code of Conduct.

Any confiscated device must be turned into the Front Office no later than 3:55 on the day of confiscation. Front Office Receptionist, Ms. Mondragon will instruct you to complete a Confiscated Technology Form and the device will be stored in a lock box until the \$15 administrative fee is paid to retrieve the device.

## **Food and Drink Expectations**

We are attempting to balance students' nutritional intake needs that we know impact learning and alertness with minimizing distraction in the classroom. Our outside food and drink policy allows students to take care of their needs throughout the day while maintaining an orderly and clean classroom environment. All students have access to a free breakfast (before 8:30 AM) and lunch (at the designated time) provided by the school.

- Food, gum, and beverages are permitted in the cafeteria only. Food is not permitted in other areas (including the hallways) unless approved by a staff member.
- Water, in a clear bottle, is the only drink permitted outside of the cafeteria. All other beverages and beverage containers are not permitted.
- If a student is found with food, gum, or drink outside of the cafeteria, they will be asked to put away the food/gum/drink and will immediately receive a demerit.
- We are not able to accept food deliveries to campus for students through third-party vendors (i.e., UberEats, DoorDash). Students may bring their lunch or may eat the free school lunch provided by the school. In addition, guardians may drop off food in the front office for the student to grab at their convenience during lunch.

## Sharing Food

Students should eat only the food they are given by their own guardians or purchase food through school provided meals. Students are not permitted to share food with other students under any circumstances. Students who are observed sharing food may have to forfeit the food they were sharing and may be subject to disciplinary action.

Students are not permitted to sell food or beverage items on campus unless part of a school approved fundraiser.

## Dress Code Expectations

See more about the YES Prep Dress Code Philosophy and Policy in the [YES Prep Student Handbook](#). The following table breaks down how the campus expects students to follow the dress code policy. As a reminder, a student's most outer visible layer of top must be YES Prep branded.

| Dress Item         | Expectation   |
|--------------------|---|
| YES Prep Shirts    | <p>Students are required to wear a YES Prep Polo or YES Prep Spirit Shirt 5 days of the week to strengthen school pride, unify the community, and to promote a college-going culture.</p> <p>All YES Prep students should own at least 2 campus polos.</p> <p><i>Students are not required to tuck in shirts.</i></p>   |
| YES Prep Outerwear | <p>Students are required to wear YES Prep-branded outerwear to continue to strengthen school pride, unify the community, and promote a college-going culture.</p> <p>Outerwear must be purchased from YES Prep or the campus Athletic Department.</p> <p>Students may choose from the following:</p> <ul style="list-style-type: none"><li>• YES Prep sweatshirt (purchased through YES Prep)</li><li>• Campus athletics department outerwear (purchased through campus Athletics Department)</li><li>• Campus-issued grade level or spirit sweatshirts etc. (purchased through campus as applicable)</li></ul> |
| Bottoms            | <p>Students may choose between pants, skirts, or shorts of the following:</p> <ul style="list-style-type: none"><li>• Khakis (any color)</li><li>• Navy</li><li>• Jeans (any color-on Fridays)</li></ul> <p>Students should wear bottoms that allow them to comfortably participate in PE. Students may not wear pajama pants or bottoms with holes.</p> <p><i>Shorts and skirts should be no shorter than mid-thigh.</i></p> <p>Bottoms may not have holes/tears below the knee/with leggings underneath.</p> <p>Students are not required to wear belts.</p>  |



|                                  |  |
|----------------------------------|--|
| <b>Shoes</b>                     | <p>Tennis shoes are recommended so students can safely participate in activities at recess and in PE.</p> <p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Closed-toed</li> <li>• Must have backs (i.e. no slides)</li> <li>• Must have hard soles (i.e. no slippers)</li> <li>• Any color is permitted</li> <li>• No shoes with heels over .5 inches</li> <li>• Crocs are allowed in sport mode only (straps behind the ankle) HS ONLY</li> </ul>   |
| <b>Accessories &amp; Styling</b> | <p>Students may have visible piercings and tattoos if messaging and images are school-appropriate.</p> <p>Accessory items that are spiked (bracelets, belts, collars) are not permitted due to safety reasons.</p> <p>Students may wear a variety of hairstyles and colors. Head shaving designs are permitted as long as images are school-appropriate.</p> <p>Hats and sunglasses are not permitted for safety purposes.</p> <p>Religious head coverings are permitted.</p>  |
| <b>Free Dress Tops</b>           | <p>Clothing should meet the following criteria:</p> <ul style="list-style-type: none"> <li>• T-shirts are acceptable; however, all clothing and accessories must be school appropriate: YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar, or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way.</li> <li>• No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student.</li> <li>• No bare midriffs (half shirts) allowed for any student.</li> <li>• No open-toed shoes.</li> </ul> |

## Uniform Daily Expectations

Students must follow the specific daily expectations for uniforms at their campus as outlined below. Please note that there may be some exceptions to these dress code expectations to accommodate cultural celebrations and traditions. Exceptions to uniform expectations will be communicated to students and families in advance.

| <b>Day of the Week</b> | <b>Dress Code Expectations</b>  |
|------------------------|---|
| <b>Monday</b>          | <ul style="list-style-type: none"> <li>• YPSS Polo</li> <li>• Khaki, navy blue, or black bottoms</li> </ul>                           |
| <b>Tuesday</b>         | <ul style="list-style-type: none"> <li>• YPSS Polo</li> <li>• Khaki, navy blue, or black bottoms</li> </ul>                           |
| <b>Wednesday</b>       | <ul style="list-style-type: none"> <li>• YPSS Polo</li> <li>• YPSS Spirit Shirt</li> <li>• Khaki, navy blue, black bottoms</li> </ul> |

|                 |  |
|-----------------|--|
| <b>Thursday</b> | <ul style="list-style-type: none"> <li>• YPSS Polo</li> <li>• YPSS Spirit Shirt</li> <li>• Khaki, navy blue, black bottoms</li> </ul>          |
| <b>Friday</b>   | <ul style="list-style-type: none"> <li>• YPSS Polo</li> <li>• YPSS Spirit Shirt</li> <li>• Khaki, navy blue, black bottoms or jeans</li> </ul> |

## CAMPUS ATHLETICS

### Sports Offered

| Fall                            | Winter           | Spring                |
|---------------------------------|------------------|-----------------------|
| MS/HS Girls and Boys Volleyball | MS/HS Basketball | MS/HS Soccer          |
| MS/HS Flag Football             |                  | MS/HS Track and Field |
| MS/HS Cross Country             |                  |                       |
| MS/HS Cheer*                    |                  |                       |

\*Year around

### Student Athlete Expectations

All student-athletes will be required to turn in participation physicals before trying out for any sport and complete all Rank One Compliance documentation. All must pay athlete fees per sport starting at \$75. Student-athletes must follow all behavior and academic expectations.

### Eligibility expectations

All student-athletes, whether in middle school or high school, are required to maintain a 70% or higher in all classes. All student-athletes will have grade checks at progress reports and report cards. If failing student-athlete will be required to miss out on games for 3 weeks, return will be based on whether they are passing after 3 weeks.

### Game Expectations

Spectators must follow the game atmosphere guidelines, if not the administrator on duty has the right to remove spectators from the game. Spectators are also expected to pay admissions fees.

# CAMPUS OPERATIONS

## Front Office Hours

Monday- Friday 8:00 am – 4:00 pm

## Late Bus Expectations

With the possibility of our transportation vendors being behind schedule due to but not limited to, inclement weather, traffic, campus programming behind schedule, and/ or other situational disruptions.

When buses are running late, students will be routed to the designated bus waiting area and will follow all campus policies.

| What Are Students Doing?  | What Are Leaders Doing?  | What Are Families Doing?  |
|---|--|---|
| Doing:<br>Waiting patiently in the assigned bus area.<br>Listening to instructions.<br>Leaving the assigned space better than they found it.<br>Keeping hands and overall body to self. | Doing:<br>Modeling appropriate behavior for students.<br>Being present (paying attention to all cues).<br>Being in position for duty until supervision of students has been completed.<br>Informing parent/guardian of status of late arrival (if applicable). | Doing:<br>Touching base with their student(s) to understand whereabouts.<br>Pick up students from campus if needed.<br>Contacting the campus for additional context and support.<br>Checking bus route status via First View website. |
| What Are Students Not Doing?  | What Are Leaders Not Doing?  | What Are Families Not Doing?  |
| Not Doing:<br>Horse playing<br>Throwing food and/or trash in anything other than trashcan<br>Visiting friends in unassigned areas<br>Returning to building for unauthorized reason      | Not Doing:<br>Not being present an/ or appearing aloof.<br>Attending to other school responsibilities.<br>Using technology other than giving demerits, GIANT bucks, or communicating with families.  | Not Doing:<br>Not keeping track of their student(s) whereabouts.<br>Allowing students to wonder away from campus when needing to still take the bus home.   |

## Common Area Expectations

At YES Prep Southside, we have several common areas on campus, and it is the expectation that all Giants treat these spaces with respect and leave them better than they found them. Common areas include, but are not limited to; hallways, restrooms, cafeteria, gym, parking lot, field, and front office. Any intentional littering, defacing, damaging of space/property will be subject to our campus disciplinary process. Students should only be in common areas during designated times and/or under the supervision of a staff member. Should a student be in a common area during class time without a hall pass, the student will receive a consequence including, but not limited to; a no hall pass demerit. Failure to adhere to campus expectations in common areas can result in referral to the Dean of Student and/ Director of Student Support.

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## **Lunch Time Expectations**

Students at YES Prep Southside will eat lunch in the cafeteria or another location designated by an administrator. Students are expected to remain in the designated lunch location for the duration of lunch, and they should not linger in the hallways, bathrooms, or in empty classrooms.

A parent/guardian is the only individual who may provide food for their specific student(s). Food will not be accepted from non-parental deliveries (e.g. Uber Eats, Dominos, etc.), and students/parents are not allowed to order food for delivery as deliveries will be turned away.

All campus expectations regarding student behavior are still enforced in the cafeteria. Therefore, students are expected to continue to uphold our core values by adhering to the following expectations:

- Remain in the cafeteria throughout the duration of lunch unless given permission from staff on duty.
  - No student should be in the hallways after the 5-minute transition period has passed.
  - Students requesting access to the front office must gain approval from an administrator on duty.
- Utilize the restrooms nearest the main hallway on the 2<sup>nd</sup> floor only.
  - No other restrooms can be accessed during this time.
  - Students can expect to access all other available restrooms on their campus' floor during transition between classes if they prefer and time permits.
- Limit walking and standing.
  - Students should enter the cafeteria and report directly to their assigned area within the cafeteria.
  - Once food has been retrieved, students should make their way to their tables to eat, relax and/or prepare for the upcoming class period.
- Leave the space better than you found it.
  - Students should clean the areas around them before dismissing from the cafeteria.
  - Students should utilize the nearest trash cans to dispose of waste.

Students who are caught sharing food with other students will receive a demerit. Additionally, students may not remove food from the cafeteria following lunch. If they are seen doing so, the student will receive a demerit.

## **Traffic Procedures**

Maintaining orderly traffic patterns ensures that all students get to school safely and on time and minimizes wait time spent waiting. The following rules are in effect from 7:45 AM. until 8:45 AM. and 3:00 PM until 4:00 PM.

### **Morning Drop-Off**

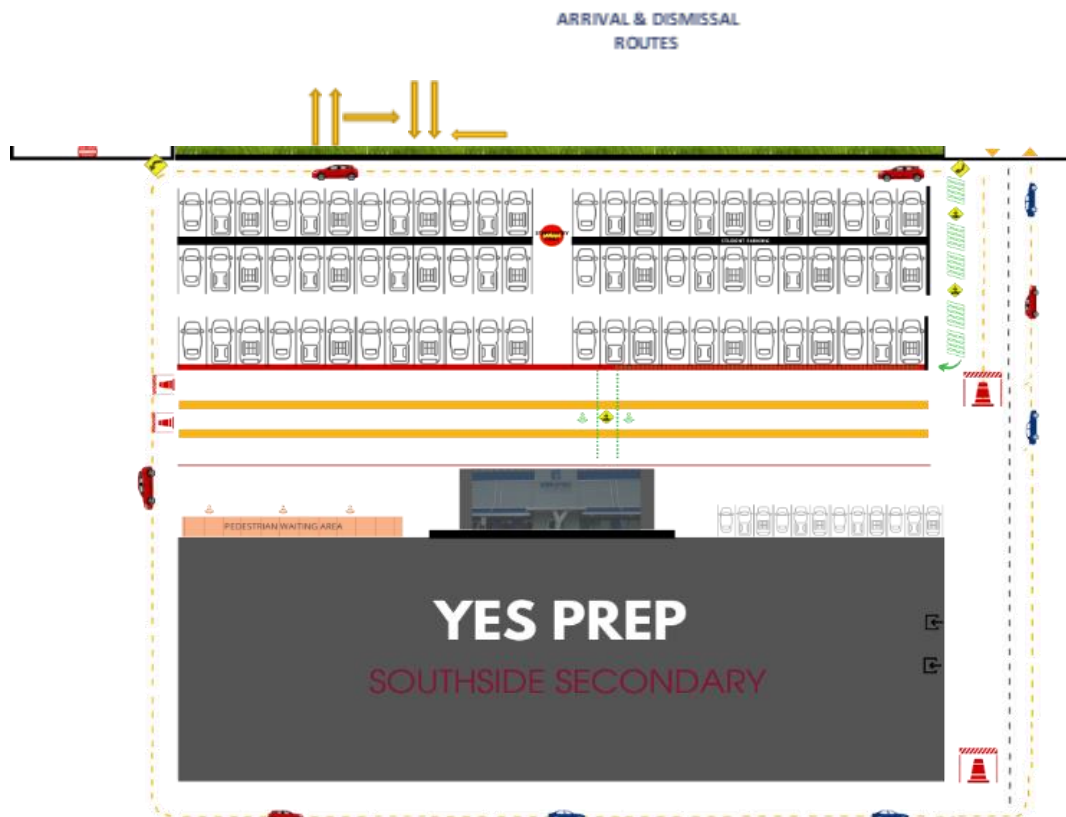
- ALWAYS enter through the west entry/exit gate.
- Do NOT drop off or pick up students on the 610-access road. This is dangerous for your students, and other drivers.

- Form one lane as you enter the parking lot and drive **around** the back of the building. Drop students off once you are near the canopy on the east side of the building.
- Students will exit their cars on the east side of the building and walk to the front entrance doors.
- Exit through the west gate.

## Afternoon Pick-Up

- ALWAYS enter through the west entry/exit gate.
- Parents/guardians will be directed to park in the visitor parking lot when arriving 15 minutes before dismissal.
- Form a single lane upon entering the parking lot at 3:45 PM, form two lanes as you drive around the back of the building and wait for school dismissal. Students will exit out the east side doors.
- Cars will be loaded in groups. Pull all the way forward until you are asked to stop.
- Students may walk to their car once all cars are stopped and an administrator gives the go (bullhorn whistle).
- Exit through the west gate.

Two car lanes **may not** exit at once, so please be mindful that each car lane will need to alternate while exiting. Parents or guardians may **not** park and wait for students during designated dismissal time (3:45 PM – 4:00 PM). The only exception to this is those who require handicap parking access. Cars may not be parked immediately in front of the school in the fire/bus lane. We want to ensure the safety of all individuals on campus. The traffic policy is crucial to ensuring student safety and minimizes wait time for all motorists.



## **Dropping off Items for Students**

If guardians are dropping items off for their student such as homework, projects, PE clothes, etc., please check in at the Front Office. Items should be clearly marked with the student's name and grade. The receptionist will deliver the items to the student's teacher.

## **Personal Items on Campus**

To eliminate distraction from learning, we highly recommend that students limit the personal belongings brought to school with them to what is required for an academically successful day. Bringing personal items to school is “at your own risk,” and YES Prep Southside will not be held liable for loss, theft, or damage to a student's personal property.

We highly recommend that any personal items brought to campus are locked securely in a locker that only your student knows the code to and locks after each usage. Distracting (e.g., stuffed animals) or inappropriate objects will be confiscated and may be returned at the end of the school day, if deemed appropriate by a campus administrator.

Skateboards, rollerblades, and scooters should not be used while on Southside property. If a student needs them as a means of transportation to and from school, they should be kept in their locker during the school day.

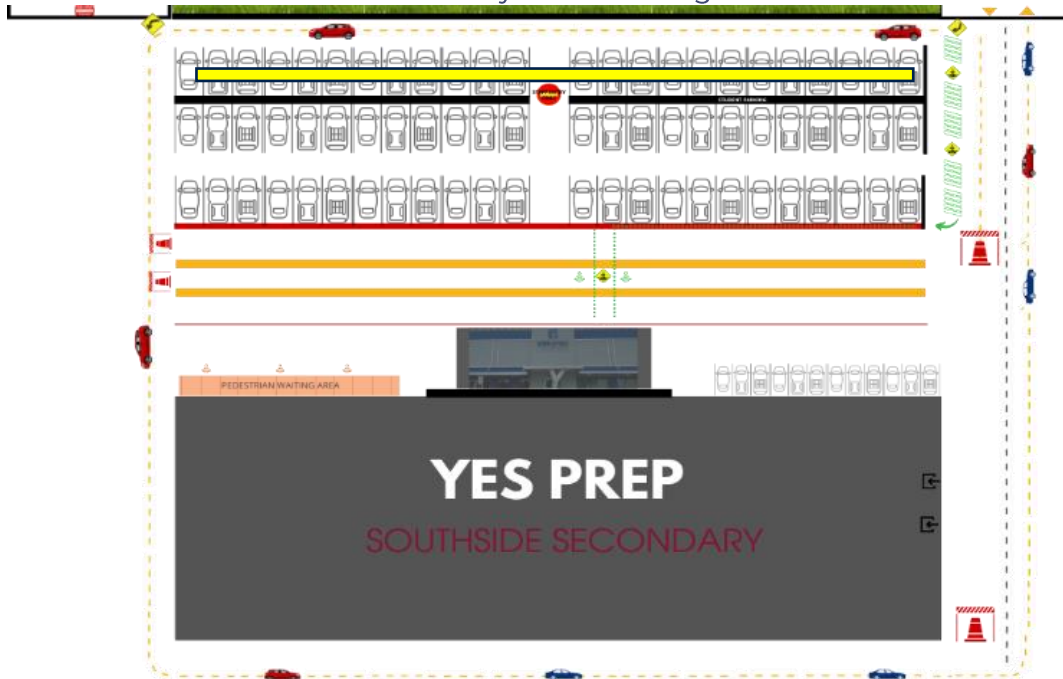
Any personal items that are deemed inappropriate, hazardous, or in violation of our Campus handbook or Student Code of Conduct will be confiscated and handled appropriately. Additionally, toys such as yo-yos, Rubik's cubes, fidget spinners, etc. may also be confiscated if it is deemed a distraction during class. Additionally, students are not allowed to be in possession of Sharpies or other permanent-marker style writing utensils. If a student is found in possession of a Sharpie, the Sharpie will be confiscated. Guardians may be contacted to retrieve items based on campus judgment.

If your personal belongings do not fit in a locker, students should not have them at school with them.



## Student Drivers

Student with valid parking access (as outlined in the YES Prep Student Handbook) should park in the lot section indicated with the yellow rectangle.



In order to obtain a valid parking pass, students must first provide the following with their Permit Application Form:

- A copy of a valid driver's license
- A copy of current auto insurance indicating student's coverage as a driver

After providing the above-mentioned items, students' applications will be submitted for approval. Students should expect to receive an approval/denial within 24-48 hours after submission of all required documentation. If approved, the student will be required to pay \$10 for a parking pass that remains valid through the current school year. Students must resubmit applications each year.

Consequences for not following the policy will consist of :

- 1<sup>st</sup> offense : Verbal warning
- 2<sup>nd</sup> offense: Detention
- 3<sup>rd</sup> offense: Car will be towed

Please refer to the Permit Application Form for more information.

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# FAMILY COMPACT

## Statement of Purpose

YES Prep Public Schools is committed to working in collaboration with students, families, and other community stakeholders to achieve ambitious student learning outcomes. We recognize that parents and families play an important role as their child's first teacher and are valued partners in the educational process. As a result, parents and families will be included in appropriate decision-making opportunities to support student achievement. A **school compact** is an agreement between the school, parents, and students to help the student succeed. We will work together to create a strong support network for your child.

ESSA 1116 (d) states, "As a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents... a school-parent compact..."

## 2024-2025 Parent & Family Engagement (PFE) Program

|                 |   |   |
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| What is it?     | YES Prep Public Schools strives to provide high-quality education individualized for each student by developing and maintaining relationships with families and the community. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education |   |
| Funding         | Title I funds will be allocated for the parent and family engagement program. Parents and family members of children receiving Title I, Part A services shall be involved in the decisions regarding use of funds for parental involvement activities.  |   |
| Review          | YES Prep Public Schools will involve parents in an active and engaging manner to plan, review and improve Title I Part A programs. The LEA's and campus's Title I, Part A programs are subject to audit by the Texas Education Agency to ensure that Title I, Part A program requirements are being met.  |   |
| Family Meetings | Parent Meetings will be scheduled at your school to plan and communicate relevant information.<br><br>Meetings will always take place in the cafeteria.   |   |
|                 | Meetings  | Dates & Notes   |
|                 | Title I Meeting   | Fall Semester   |
|                 | Open house / Meet the Teacher   | Fall Semester – August/September  |
|                 | Parent Teacher Conferences  | Elementary- Fall and Spring<br><br>All other campuses- scheduled as needed and/or upon Family request |
|                 | Family Association Meetings   | Dates shared on social media, Family Notes, and YES Prep website                                      |

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|   |  | By Parent and Family Engagement Policy, hosted once a month on all YES Prep Campuses   |   |  |  |
|   | Coffee with the Principal  | Dates shared on social media, Family Notes, and YES Prep website   |   |  |  |
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| Ways to request regular or one on one meetings: | <ul style="list-style-type: none"><li>Email campus staff, teachers</li><li>Call campus directly</li></ul>  |  |   |  |  |
| Curriculum & Academic Assessments               | <a href="#">YES Prep Curriculum - Academics</a>  |  |   |  |  |
| School-Parent Compact                           | Schools Responsibilities   | Guadian/Caregiver's Responsibility   | Student's Responsibility  | On-going Communication   |  |
|   | <ul style="list-style-type: none"><li>Provide academic support to students who need it</li><li>Host Title I Meetings and Workshops</li><li>Communicate with families about student performance through the Family Portal and School Messenger</li><li>Participate in Parent-Teacher Conferences</li><li>Build relationships with students and families through home visits</li></ul> | <ul style="list-style-type: none"><li>Be your child's best advocate.</li><li>Make sure your child attends school regularly and on time</li><li>Provide transportation for your child to and from school</li><li>Encourage, empower, and motivate your child to succeed academically and prepare for college</li><li>Create a home environment that supports learning</li><li>Make reading a priority at home</li><li>Communicate regularly with the school</li></ul> | <ul style="list-style-type: none"><li>Attend school regularly and be on time</li><li>Complete your homework and do your best</li><li>Get good grades and strive to maintain a 3.0 GPA</li><li>Ask for help when you need it and never give up</li><li>Be respectful and take pride in yourself, your community, and your school</li></ul> | <ul style="list-style-type: none"><li>Campus Communication Platform</li><li>Family Notes</li><li>Social Media – Instagram and Facebook</li><li>STAAR Family Portal <a href="#">LINK</a></li><li>Family Association Communication</li></ul> |  |

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|  | <p>and Open Houses</p> <ul style="list-style-type: none"> <li>• Provide volunteer opportunities for families</li> <li>• Welcome families to observe their child in class</li> <li>• Host Family Association Meetings on a monthly basis and provide a summary of the meeting through Family Notes</li> <li>• Communicate with families, regularly</li> </ul> | <ul style="list-style-type: none"> <li>• Attend school events and conferences</li> <li>• Follow the school rules and provide feedback to the staff</li> <li>• Promote your child's health and wellness</li> </ul> | <ul style="list-style-type: none"> <li>• Follow the Code of Conduct and protect myself and the safety of others</li> <li>• Practice healthy behaviors</li> <li>• Do whatever it takes to be accepted to and graduate from college</li> </ul> |  |
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