



# ANTIOCH COMMUNITY CONSOLIDATED SCHOOL DISTRICT 34

INSPIRE TO DREAM - EMPOWER TO ACHIEVE

## LETTER OF RESIDENCE FROM LANDLORD IN LIEU OF LEASE

A person seeking to enroll a child may use this form as evidence of residency when a signed lease is unavailable. (Other documents will also be required to establish residency.) The district reserves the right to evaluate the evidence presented; completing this form does not guarantee enrollment.

**To be completed by the individual enrolling the child and returned to the D34 Registrar.**

_____	_____
Student's Name	School
_____	_____
Address	Phone Number
_____	_____
Name of Individual Enrolling Student	Relationship to Student
_____	_____
Signature of Individual Enrolling Student	Relationship to Student

### LANDLORD INFORMATION

_____	_____
Landlord's Name	Landlord Phone Number
_____	_____
Landlord's Address	

**I certify that the individuals named above are living in the above residence for the lease term of:**

Current Lease Start Date: _____ / _____ / _____	Current Lease End Date: _____ / _____ / _____
Month Day Year	Month Day Year

_____	_____
Landlord's Signature	Date

**Important Warning:** The district reserves the right to evaluate the evidence presented. Completing this form does not guarantee admission. If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident. A person who knowingly enrolls or attempts to enroll in this school district on a tuition-free basis a student known by that person to be a non-resident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law. 105 ILCS 5/10-20.12b(e). A person who knowingly or willfully presents to the School District any false information regarding a student's residency to enable that student to attend any school in the District without the payment of a non-resident tuition charge is guilty of a Class C misdemeanor. 105 ILCS 5/10-20.12b(f).



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## PROOF OF RESIDENCY

Unless you lack a fixed, regular, adequate residence, you must provide documentation showing that you reside on a regular, fixed, nighttime basis at the address provided. All documents must be current (within the last 30 days) and show your name and address. To guard your security, please block out account and social security numbers on the documents before they are submitted.

Please submit Proof of Residency documentation from **BOTH** Category I and Category II.

CATEGORY I	CATEGORY II
<p>Provide at least one (1) of the following documents:</p> <p><b>HOMEOWNERS</b></p> <ul style="list-style-type: none"> <li>● Real estate tax bill</li> <li>● Current mortgage statement or mortgage papers/closing papers (for closings within the last 60 days)</li> </ul> <p><b>RENTERS</b></p> <ul style="list-style-type: none"> <li>● Signed and dated lease and proof of last month's payment (canceled check or receipt)</li> <li>● Military housing letter</li> <li>● Section 8 letter</li> </ul>	<p>Provide at least two (2) of the following documents*:</p> <ul style="list-style-type: none"> <li>● Driver's License</li> <li>● Vehicle registration</li> <li>● Voter registration card</li> <li>● Gas bill</li> <li>● Electric bill</li> <li>● Water/sewer bill</li> <li>● Bank statement</li> <li>● Public aid card</li> <li>● Medicaid card</li> <li>● City sticker receipt</li> <li>● Homeowners/renters insurance policy and premium payment receipt</li> <li>● Receipt from moving truck rental</li> </ul> <p>*Each document must have the current address</p>

**Antioch CCSD 34 reserves the right to evaluate the evidence presented; merely presenting the items listed does not guarantee enrollment.**

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