

### **III. DUTIES OF BOARD MEMBERS**

A. The members of the Jefferson Parish School Board shall have authority to select the superintendent, approve the budget of the school system presented by the superintendent, to call elections or propositions, to engage in contracts and agreements recommended by the superintendent to serve the school system, and to enact policies and goals effecting the staff and students of the system.

B. The Board hereby delegates to the Superintendent authority for the hiring and placement of all school personnel, including those for which state certification is required. It shall be the responsibility of the superintendent to ensure that all persons have proper certification, as applicable, and are qualified for the position.

C. The duties and obligations of an individual School Board member include, but are not limited to, the following:

1. To familiarize himself/herself with Federal and State school law, regulations of the Louisiana Department of Education, School Board policies and administrative regulations and procedures;
2. To have clear and concise knowledge of the adopted goals and vision statement of the Jefferson Parish School Board;
3. To work harmoniously with other Board members without trying to either dominate the Board or neglect his/her share of the work;
4. To attend meetings, vote and act in the Board meetings impartially for the good of the school district as a whole;
5. To accept the will of the majority vote in all cases and give wholehearted support to the resulting policy;
6. To represent the Board and the School System to the public in such a way as to promote both interest and support;
7. To refer constituents' complaints to the superintendent or his deputy or assistant superintendent in the event that the superintendent is unavailable;
8. To act ethically in all matters at all times thereby representing the School District to the best of one's ability;
9. To respect and treat with professionalism and courtesy my fellow School Board members, the Superintendent, staff, educators, parents and students of the District, no matter the forum;

10. To respect and maintain the confidentiality of information to which I may become privy, in accordance with State and Federal laws and the fiduciary obligation that I owe to the District.