

WARREN HILLS REGIONAL BOARD OF EDUCATION

July 16, 2024

6:30 p.m. – Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Paula Merrill (arrives 6:39) and Corey Piasecki. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere. Board Attorney Joseph Roselle was present. Lisa Marshall was absent.

C. President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- June 18, 2024 Regular & Executive Session Meetings

Motion by Mr. Piasecki and seconded by Mrs. Hansen to approve the minutes of the June 18, 2024 Regular and Executive Session Meeting

MOTION: Corey Piasecki		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller			X	
Amy Kemp			X	
Lisa Marshall				X
Paula Merrill (arrives 6:39)				
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

D. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools
None

E. Student Liaison Report –
None

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Excel Wall Project has begun.
- DEAC Committee is finalizing the new evaluation model and the application will be submitted to the NJDOE next week.

G. Presenter(s):
None

H. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	July 1 & 8, 2024	By Chair: Mr. Coscia
Personnel & Student Activities	No Meeting Held	By Chair: Mrs. Marshall
Negotiations	July 16, 2024	By Chair: Mrs. Fraumeni

Mr. Coscia reported that Education, Policy & Technology met twice and discussed the following:

- Grading and changes to the Finals schedule – they will now be Semester 1 and Semester 2 exams to replace the final exam.
- Evaluation model
- Bell Schedule
 - Half day and full day schedule with exams
 - MS changes to WIN program to improve test scores
- Cell phone policy
- Volunteer policy- form completed and then submitted
- MS structured day instead of out of school suspension
- Sportsmanship guidance

Mrs. Fraumeni reported that Negotiations met earlier with the WHRAA and scheduled another meeting for next week.

J. Old Business

None

K. New Business

Mr. Dufner requested that the high school gym floors be cleaned before the start of the winter sports, possibly over Thanksgiving weekend.

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

None

M. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Hansen and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.6 as amended and described below:

- *1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Nadine Ciasulli	Approve	Teacher - Mathematics	\$83,543	MS	8-20-24	6-30-25	BA+15; Step 14; Pending receipt of all required paperwork.
2	Brian Johnson	Approve	Custodian	\$36,483.00 Pro-rated	District	7-16-24	6-30-25	Step 3 - Pending receipt of required paperwork.
3	Elise Tooker	Approve	Coach - Head Girls Cross-Country	\$7,217	HS	Start of Fall Season	End of Fall Season	Tier 1; Step 4 Completion of all required paperwork
4	Salvatore Montero	Approve	Band - Assistant Percussion Instructor	\$2,268	HS	Start of Season	End of Season	50% of Tier2; Step 1 Completion of all required paperwork
5	Marcus Gurdineer	Approve	Coach - Assistant Wrestling	\$3,818	HS	Start of Winter Season	End of Winter Season	50% of Tier 1; Step 4 Completion of all required paperwork
6	Martin White	Approve	Coach - Assistant Wrestling	\$3,818	HS	Start of Winter Season	End of Winter Season	50% of Tier 1; Step 4 Completion of all required paperwork
7	Melvin Warren	Approve	Substitute Security	\$20.00/hr	District	7-17-24	6-30-25	Pending receipt of required paperwork
8	Melvin Warren	Approve	Event Staff Security	\$40.00/hr	District	7-17-24	6-30-25	Pending receipt of required paperwork
9	Geri Cramer	Approve	Coach - Head Boys Bowling	\$7,217	HS	Start of Winter Season	End of Winter Season	Tier 4; Step 4 Completion of all required paperwork
10	Nicholas Springer	Approve	Athletic- Event Staff	Per approved athletic fee schedule	District	Start of Season	End of Season	Submission of timesheet
11	Per Taylor	Approve	Substitute Custodian	\$16.25/hr	District	7-17-24	6-30-25	Pending receipt of required paperwork.
12	Jennifer Giamoni	Approve	Peer Leadership Training	\$46.00/hr	District	06-25-24	8-30-24	Not to exceed 30 hours - Submission of timesheet
13	Kristen Chiara	Approve	Peer Leadership Training	\$46.00/hr	District	06-25-24	8-30-24	Not to exceed 10 hours - Submission of timesheet
14	Alexandra Polakowski	Approve	Peer Leadership Training	\$46.00/hr	District	06-25-24	8-30-24	Not to exceed 10 hours - Submission of timesheet
15	Patricia Smith	Approve	FFA Advisor	\$1,200.00	HS	07-26-24	08-03-24	Warren County Fair
16	Carmen Padilla	Amend	Teacher - Spanish	*\$86,003.00	HS	8-22-24	6-30-25	BA+15 Step N - Pending receipt of all required paperwork, Amend to reflect correct salary
17	Lisa Holmlund	Approve	Guidance - Leave Replacement	\$329.34/day	HS	07-17-24	until on or about 10-28-24	MA Step 1 - Pending receipt of all required paperwork
18	Teresa Fahy	Amend	Teacher	\$92,768.00	HS	6-30-24	07-01-24	Retirement Amend to Deferred Retirement (originally approved on 1/23/24)
19	Amanda Best	Approve	4th Partnership	\$300.00 per semester Pro-Rated	MS	03-01-24	06-30-24	

20	McKenzie Laubach	Accept	Teacher - Mathematics	\$86,693.00	MS	7-12-24	7-12-24	Resignation
21	Michael Howey	Accept	Coach - Assistant Football	\$7,636	HS	7-17-24	7-17-24	Resignation
22	Michael Howey	Accept	Coach - Head Girls Basketball	\$9,221	HS	7-17-24	7-17-24	Resignation

***All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.**

*3. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	William Salmon	Volunteer	N/A	N/A	HS	Start of season	End of Season	Cross-Country 2024-2025 School Year
2	Bailey Bevins	Volunteer	N/A	N/A	HS	Start of season	End of Season	Football 2024-2025 School Year

*4. Motion to approve Summer Nurses for ESY Program - Rate \$46.00 per hour:

Bonita Duryea, Sandra Danzler, Elin Delghaccio, Michelle Gaffney

*5. Motion to approve Lisa Holmlund, Guidance Leave Replacement to complete summer hours not to exceed 15 hours, at the employee's hourly per diem rate, for the 23-24 school year.

*6. Motion to approve Lisa Holmlund, Guidance Leave Replacement to complete summer hours, at the employee's hourly per diem rate, for the 24-25 school year.

Approval of Personnel Motions

MOTION: Jean Hansen		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

II. EDUCATION AND POLICY

Motion by Mr. Coscia and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4, as amended and described below:

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

Regulation #2624 - Grading System

*2. Motion to approve the **SECOND READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

Policy & Procedures - #4432.2 - Donated Sick Leave Bank

* 3. Motion to approve enrollment and participation in the New Jersey State Interscholastic Athletic Association for the 2024-2025 School Year and to be governed by their Constitution, Bylaws, Rules and Regulations.

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Yanoff J Bamford	Oakwood Lanes 234 Route 31 N Washington NJ 07882	Transportation	MD/AU Class ESY Program
2	M Gurdineer	MetLife Stadium East Rutherford NJ 07073	N/A	Football
3	P Smith	Warren County Farmers Fair Route 519 Harmony NJ	N/A	FFA
4	P Smith	Triplebrook Campground 58 Honey Run Road Blairstown NJ	N/A	FFA Officer Leadership Retreat

Approval of Education & Policy Motions

MOTION: Fred Coscia		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 20 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the May, 2024 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of May, 2024; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period June 19, 2024 through July 16, 2024, in the amount of \$2,894,080.51

*3. Motion to approve Student Activities bill list for the period May 1, 2024 through May 31, 2024 in the amount of \$71,998.03.

*4. Motion to approve Athletic bill list for the period May 1, 2024 through May 31, 2024 in the amount of \$8,950.00.

*5. Motion to approve transfers in the amount of \$138,374.73 for the month of May 2024.

*6. Motion to approve the Tuition Contract with Allamuchy Township School District and to accept student #2813981526 for the 2024-2025 regular school year in the amount of \$21,000.00.

*7. Motion to approve the Tuition Contract with Belvidere School District and accept Student #4552810184 for the 2024-2025 regular school year in the amount of \$28,000.00.

*8. Motion to approve the Tuition Contract with Harmony Township School District and to accept student #372105107 for the 2024-2025 regular school year in the amount of \$21,0000.00.

*9. Motion to approve the Tuition Contract with Lopatcong Township School District and to accept student #4819804283 for the 2024-2025 regular school year in the amount of \$28,000.00.

*10. Motion to approve Tuition Contract with Oxford Township School District and to accept 80 regular education students to attend Warren Hills Regional High School for the 2024-2025 school year at a tuition rate of \$18,500.00 per student.

*11. Motion to approve Tuition Contracts with Oxford Township School District and to accept the following students for the 2024-2025 regular school year:

Student	Program	Amount	Effective
5514949714	ERIC Program	\$21,000.00	8/26/24-6/30/25
5687900216	ERIC Program	\$21,000.00	8/26/24-6/30/25
5800436386	ERIC Program	\$21,000.00	8/26/24-6/30/25
4731372428	ERIC Program	\$21,000.00	8/26/24-6/30/25
1807757805	ERIC Program	\$21,000.00	8/26/24-6/30/25
3981209908	LLD Program	\$21,000.00	8/26/24-6/30/25
1817045299	LLD Program	\$21,000.00	8/26/24-6/30/25
6681709417	LLD Program	\$21,000.00	8/26/24-6/30/25
9783068237	LLD Program	\$21,000.00	8/26/24-6/30/25
5938708972	MD Program	\$34,500.00	8/26/24-6/30/25

3486594482	RR Program	\$21,000.00	8/26/24-6/30/25
6481499543	RR Program	\$21,000.00	8/26/24-6/30/25
7627514082	RR Program	\$21,000.00	8/26/24-6/30/25
2600443158	RR Program	\$21,000.00	8/26/24-6/30/25
8309780512	RR Program	\$21,000.00	8/26/24-6/30/25
7376108685	RR Program	\$21,000.00	8/26/24-6/30/25
5671008339	RR Program	\$21,000.00	8/26/24-6/30/25

*12. Motion to approve the Tuition Contract with Pohatcong Township School District and to accept student #6264277903 for the 2024-2025 school year in the amount of \$28,000.00.

*13. Motion to approve the following Special Education Tuition Contracts for the 2024-2025 extended and regular school year:

Student	School	Amount	Aide	Related Services	Effective
9583918576	Franklin Township Board of Education (Hunterdon County)	\$4,525.00	\$2,835.00	N/A	7/1/24-8/1/24
9583918576	Franklin Township Board of Education (Hunterdon County)	\$45,250.00	\$61,890.00	N/A	9/3/24-6/20/25
2580739664	North Hunterdon-Voorhees Regional District Board of Education	\$47,662.65	NA	N/A	8/22/24-6/12/25

*14. Motion to amend June 18, 2024 Resolution III-18 to correct Route # E-242 Total Route Cost as follows:

Motion to accept the following quotes for the 2024-2025 ESY Special Education Transportation as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	E-241	\$299.00/diem	N/A	\$299.00/diem	\$1.50 per mile
Snyder Bus Service	E-241	\$290.00/diem	N/A	\$290.00/diem	\$1.60 per mile
Krapf School Bus	E-241	No Quote	N/A	N/A	N/A
GST Transport	E-242	\$299.00/diem	\$78.00/diem	\$377.00/diem	\$1.50 per mile

Snyder Bus Service	E-242	\$254.00/diem	\$80.00/diem	\$334.00/diem	\$1.60 per mile
Krapf School Bus	E-242	No Quote	N/A	N/A	N/A

Be It Resolved to award the following contracts for the 2024-2025 ESY Special Education Transportation as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
Snyder Bus Service	E-241	\$290.00/diem	N/A	\$290.00/diem	\$1.60 per mile
Snyder Bus Service	E-242	\$254.00/diem	\$80.00/diem	\$334.00/diem	\$1.60 per mile

*15. Motion to approve a contract with the New Jersey Commission for the Blind and Visually Impaired, to provide evaluation services, technical, consultative and instructional services for Student #1417953248 for the 2024-2025 school year in the amount of \$2,420.00.

*16. Motion to approve Dual Credit Program Articulation Agreement with Centenary University effective August 26, 2024 through June 30, 2024 at a tuition cost of \$55.00 per credit for up to 8 credits per student and \$137.00 per credit thereafter.

*17. Motion to approve the Police Services Agreement with the Township of Washington for the 2024-2025 school year at the following rates:

\$94.29 per hour for each officer – two (2) officers per event
 \$8.50 per hour for administrative costs
 \$20.00 per hour for each vehicle required

*18. Motion to approve the Crossing Guard Services Agreement with the Township of Washington for the 2024-2025 school year at the rate of \$32 per hour.

*19. Motion to approve the submission of the IDEA Basic Grant for the Year 2024-2025 in the amount of \$410,423.00.

*20. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property:

Chromebooks	318
Cisco Phones	2
DVD Players	2
Fax Machine	1
HP Storage	1
iBook	1
iMacs	13
iPads	11
iPad PowerSync Cart	1
Laptops	3

MacBook	2
Microsoft Surface Pro	1
Network Switches	3
Printers	8
Projectors	8

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall				X
Paula Merrill	X		#2	
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

M. Public Comment
None

O. Adjournment 6:45 p.m.

Approval to Adjourn

Motion by Mr. Piasecki and seconded by Mrs. Hansen to adjourn at 6:45 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				

Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

*Roll Call