

GROTON BOARD OF EDUCATION
FINANCE/FACILITIES COMMITTEE
SPECIAL MEETING MINUTES
AUGUST 6, 2024 @ 5:00 P.M.
REMOTE MEETING

Members Present: Dean Antipas, Beverly Washington, Jennifer White

Also Present: Susan Austin, Ray Engle

Chairman Antipas called the meeting to order at 5:02 p.m.

1. Review July 2, 2024 Meeting Minutes - Prior meeting minutes were reviewed and accepted.
2. Update re: the 2023-24 Audit - Mr. Engle stated that we are in the middle of the audit and that he will be meeting with the auditors next Thursday. The goal is to finalize everything between October 1 and November 1.
3. Update re: the Progress of the Business Manager Position - Ms. Austin stated that two rounds of interviews have been set up and that we received some viable candidates. She stated that Mr. Engle has offered to help out with the transition.
4. Discussion re: Treehouse Finances - Mr. Antipas felt that discussion of the Treehouse Finances was a little premature until more information has been received. Mr. Engle stated that September would be a better time to review the Treehouse projections. Mrs. White agreed.
5. Director of Finance Report - Mr. Engle stated we have some savings on fuel oil and diesel. The financial report shows that we are down to a negative balance of \$242,739, and he believes it will go down another \$40,000. Ms. Austin stated that this number is very close to the property damages, which is \$261,526.98. Mr. Engle spoke with Trumbull School administration regarding their operational review, which had mixed reviews. At this time, he does not recommend that we do an operational review.
6. Director of Buildings & Grounds Report - Ms. Austin mentioned the SpEd camp at NEA and the town's recreation camp at MRMS. Schools are being cleaned as the camps conclude.

The meeting adjourned at 5:50 p.m.

Groton Public Schools

Date prep:

FY24 Budget Summary Review

8/5/24 9:53 AM

		FY24 Budget			FY24 Actual	Remaining	
Account		2023-2024	Expenditures	Encumbered	Total	Balance	%
Object #s							
Salaries							
1	Administrators 105-109	5,139,279	5,204,421	0	5,204,421	(65,142)	(1.3%)
2	Teachers 101-104,123-127,151-152	35,924,586	32,675,849	2,577,394	35,253,243	671,343	1.9%
3	Non-Cert Aides 110-111,130-131,136,139	4,621,663	4,653,061	0	4,653,061	(31,398)	(0.7%)
4	Substitute - Cert & Non-Cert 120-121	1,057,434	1,371,956	0	1,371,956	(314,522)	(29.7%)
5	Clerical 112-114,132-134,144	2,059,296	2,280,433	0	2,280,433	(221,137)	(10.7%)
6	Custodial/Maintenance/Techs 117-118,129,137-138,147-148	3,685,428	3,565,890	0	3,565,890	119,538	3.2%
7	Campus Security/Supervision 128	190,167	268,117	0	268,117	(77,950)	(41.0%)
8	Total Salaries 100	52,677,853	50,019,728	2,577,394	52,597,122	80,731	0.2%
Benefits							
9	Health Insurance 201-202	6,881,439	6,509,428	372,098	6,881,526	(87)	(0.0%)
10	Workers Comp & Town Pension 211,213	1,089,758	1,089,747	0	1,089,747	11	0.0%
11	Social Security & Medicare 212,214	1,571,584	1,658,100	0	1,658,100	(86,516)	(5.5%)
12	Other Benefits 222-227	394,000	403,937	0	403,937	(9,937)	(2.5%)
13	Total Benefits 200	9,936,781	9,661,212	372,098	10,033,310	(96,529)	(1.0%)
Purchased Services							
14	Instructional Services 321-324	235,375	87,725	0	87,725	147,650	62.7%
15	Professional Services 331	310,731	455,072	7,207	462,278	(151,547)	(48.8%)
16	Other Prof Services 332	595,000	756,218	52,415	808,632	(213,632)	(35.9%)
17	OT & PT Services 333	750,000	710,013	39,184	749,197	803	0.1%
18	Legal 334	71,100	105,914	8,229	114,143	(43,043)	(60.5%)
19	Athletic Officials & Other Athletic Serv 341-342	82,390	78,069	0	78,069	4,321	5.2%
20	Computer Network Services 343	164,483	174,326	0	174,326	(9,843)	(6.0%)
21	Total Purchased Services 300	2,209,079	2,367,337	107,034	2,474,370	(265,291)	(12.0%)
Property Services							
22	Water & Sewer 410-411	101,807	116,587	3,535	120,122	(18,315)	(18.0%)
23	Trash & Snow Removal 421-422	138,341	117,116	0	117,116	21,225	15.3%
24	Repair/Maintenance 430-435,490-491,499	496,549	629,316	11,863	641,179	(144,630)	(29.1%)
25	Rental 441	135,267	141,705	0	141,705	(6,438)	(4.8%)
26	Total Property Services 400	871,964	1,004,723	15,398	1,020,121	(148,157)	(17.0%)
Transportation, Insurance, Communications, Tuition							
27	Transportation: Schools 510-513	6,171,636	5,995,712	106,914	6,102,626	69,010	1.1%
28	Transportation: Student Activities 587-596	175,933	180,203	16,473	196,676	(20,743)	(11.8%)
29	Transportation: Staff 580-584	153,750	47,773	1,300	49,073	104,677	68.1%
30	Insurance 522,525	457,874	455,544	0	455,544	2,330	0.5%
31	Communications 530-552	155,542	281,098	0	281,098	(125,556)	(80.7%)
32	Tuition: Special Education 561-563,568	4,068,674	3,722,586	13,869	3,736,455	332,219	8.2%
33	Tuition: Other 564-567	1,218,720	1,076,842	0	1,076,842	141,878	11.6%
34	Total Trans, Ins, Comm, Tuition 500	12,402,129	11,759,758	138,556	11,898,314	503,815	4.1%
Supplies							
35	Instructional Supplies 601-609,613-619,622-623,628	515,143	326,453	3,676	330,129	185,014	35.9%
36	Computer Supplies 610-612	235,900	195,291	800	196,091	39,809	16.9%
37	Electricity & Heating 631-633	1,652,798	2,008,962	105,331	2,114,293	(461,495)	(27.9%)
38	Transportation Supplies 634,656	374,029	408,102	9,209	417,312	(43,283)	(11.6%)
39	Textbooks & Library Books 640-642,645,647	90,368	36,056	32	36,088	54,280	60.1%
40	Facility/Maintenance Supplies 650,652-655,657,659	271,678	454,370	0	454,370	(182,692)	(67.2%)
41	Other Supplies (staff dev, PPE, etc) 621,624-627,690	89,660	69,700	21	69,721	19,939	22.2%
42	Total Supplies 600	3,229,576	3,498,934	119,070	3,618,004	(388,428)	(12.0%)
Equipment							
43	Instructional Equipment 730,735	73,734	20,093	0	20,093	53,641	72.7%
44	Non-Instructional Equip 731,736	10,000	13,615	0	13,615	(3,615)	(36.2%)
45	Total Equipment 700	83,734	33,708	0	33,708	50,026	59.7%
46	Total Dues & Fees 800	99,511	78,416	0	78,416	21,095	21.2%
47	GRAND TOTAL	81,510,627	78,423,816	3,329,550	81,753,366	(242,739)	(0.3%)

