Sussex-Wantage Regional School District
27 Bank Street, Sussex, NJ 07461
BOARD OF EDUCATION MEETING

Regular Session
July 29, 2021
7:00 pm
Sussex Middle School

The following are recommended by the Superintendent:

Personnel:

1. It is recommended that the Board accept the resignation of Michelle Terwilliger, 5.5 hour Special Education Teacher Assistant, C.E. Lawrence School, effective July 9, 2021.

2. It is recommended that the Board accept the resignation of Beverly Wood, Language Arts Teacher, Sussex Middle School, effective July 12, 2021.

3. It is recommended that the Board accept the resignation of Sherry Dwornikoski, Play/Cafe Aide, Wantage School, effective July 16, 2021.

4. It is recommended that the Board accept the retirement of Maureen Vatalaro, Teacher, C.E. Lawrence School, effective 9/30/21, with thanks for over 31 years of service to the District.

5. It is recommended that the Board approve Julie Vysotsky, Special Education Teacher, Sussex Middle School, MA+30, Step 9, $73,905.00, effective September 1, 2021 for the 2021-2022 school year.

6. It is recommended that the Board approve Danielle Morganroth, LDTC, Sussex Middle School, MA+15, Step 15, $91,005.00, effective September 1, 2021 for the 2021-2022 school year.

7. It is recommended that the Board approve Emily Fulton, Art Teacher, Sussex Middle School, MA, Step 1, $59,835.00, effective September 1, 2021 for the 2021-2022 school year.

8. It is recommended that the Board approve Kayla Albrecht, ELA Teacher, Sussex Middle School, BA, Step 1, $56,085, effective September 1, 2021 for the 2021-2022 school year.

9. It is recommended that the Board approve the following transfers for the 2021-2022 School Year:

Name	From	To
Rebecca Schnetzer	WES Multiple Disabilities	4th Grade Teacher
Mariola Lawrence	CEL Kindergarten	CEL Reading Specialist

10. It is recommended that the Board approve Tracy Ison, Special Education Teacher, Sussex Middle School, for a move on the salary guide from MA+15, Step 15, $91,005.00 to MA+30, Step 15, $94,005.00 effective September 1, 2021.

11. It is recommended that the Board adjust the following resolution approved at the June 24, 2021 Board of Education meeting:
It is recommended that the Board approve Sandra Grau, 5.5 hour Special Education Teacher Assistant, Wantage School, Step 1, $18.40 per hour, effective September 1, 2021 for the 2021-2022 school year. Shift is 9:30am to 3:30pm with a ½ hour unpaid lunch.

    To read as follows:

    It is recommended that the Board approve Sandra Grau, for a transfer from a 3.5 hour Special Education Teacher Assistant, Wantage School, to a 5.5 hour Special Education Teacher Assistant, Wantage School, Step 7, $19.79 per hour, effective September 1, 2021 for the 2021-2022 school year. Shift is 9:30am to 3:30pm with a ½ hour unpaid lunch.

12. It is recommended that the Board approve Arminda Wunder for a transfer from a 3.5 hour Special Education Teacher Assistant, C.E. Lawrence School, to a 5.5 hour Special Education Teacher Assistant, C.E. Lawrence School, at no change in rate of pay. Shift is 9:30am to 3:30pm with a ½ hour unpaid lunch.

13. It is recommended that the Board approve Nancy Hammerton for a transfer from a 3.5 hour Special Education Teacher Assistant, C.E. Lawrence School, to a 5.5 hour Special Education Teacher Assistant, C.E. Lawrence School, at no change in rate of pay. Shift is 8:30am to 2:30pm with a ½ hour unpaid lunch.

14. It is recommended that the Board approve the following personnel for the 2021 Extended School Year (ESY) program, July 6, 2021 through July 29, 2021. ***This will be funded by the 2022 Individuals with Disabilities Act (IDEA) Part B grant.***

STAFF MEMBER	ESY POSITION	HOURLY RATE	HRS PER DAY	SALARY	
Nicole Havens	MD	$18.73	3.5	$1,049.00	Program
Anderson, Olivia	MD	$18.73	3.5	$1,049.00	Program

15. It is recommended that the Board approve the following personnel for the 2021 Summer Moving Forward in Reading and Math Programs, July 6, 2020 through July 29, 2021. ***This will be funded by the 2022 Elementary and Secondary Act (ESEA) and 2021-2022 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Elementary and Secondary School Emergency Relief Fund II (ESSER II).***

Name	Position	Rate
Slobodzian, Melanie	Substitute Teacher	$48.75/hour
Wolak, Danuta	Substitute Teacher	$48.75/hour
Jennings, Michelle	Substitute Teacher	$48.75/hour
Lewis, Natalie	Substitute Teacher	$48.75/hour

16. It is recommended that the Board approve the following personnel for summer 2021 one (1) hour IEP meetings as follows:

Name	**Hours**	**Rate**	**Total**
Benson, Gina	1	$35.00	$ 35.00
Cordts, Pamela	4	$35.00	$140.00
Harper, Linnea	3	$35.00	$105.00
Lawrence, Mariola	2	$35.00	$70.00

17. It is recommended that the Board approve the following personnel to work on various dates as available for Summer 2021 Food Delivery on July 7th, 2021, July 14, 2021, July 21st, 2021, July 28th, 2021, August 4th, 2021, August 11, 2021 and August 18th, 2021:

    Summer Food Distribution Driver - $75.00 per day (need 1 driver per day)
    Summer Food Distribution Assistant - $75.00 per day (need 1 assistant per day)

    Karen Culver
    Suzanne Fedor
    Ruth Mason
    Carol Plavnicky

    Sub Assistant - Kristen Doherty

18. It is recommended that the Board approve Christopher Gregory as HIB District Coordinator at a stipend rate of $5,000.00 for the 2021-2022 school year.

19. It is recommended that the Board approve Christopher Gregory as School Safety Specialist at a stipend rate of $5,000.00 for the 2021-2022 school year.

20. It is recommended that the Board approve Victoria Wilson as Title I, BSI, RTI, G&T and Moving Forward District Coordinator at a stipend rate of $5,000.00 for the 2021-2022 school year.

21. It is recommended that the Board approve the following teachers to complete Transitional Kindergarten notifications for no more than six (6) hours each:

Name	Hourly Rate	Maximum
Erin Huffsmith	$43.34	$260.04
Mariola Lawrence	$45.41	$272.46

22. It is recommended that the Board approve the amended contract for Michael Gall effective July 1, 2021 through June 30, 2026. Attachment P22

    It is further recommended that the Board approve Michael Gall as Superintendent/Principal of the Clifton E. Lawrence Elementary School for the term of the amended contract.

23. It is recommended that the Board adjust the following resolution approved at the June 10, 2021 Board of Education meeting:

    It is recommended that the Board approve the personnel for the 2021 Summer Moving Forward in Reading and Math Programs, July 6, 2020 through July 29, 2021. ***This will be funded by the 2022 Elementary and Secondary Act (ESEA) and 2021-2022 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Elementary and Secondary School Emergency Relief Fund II (ESSER II).***

    Lawrence School
    3.5 hours per day, 4 days per week for 4 weeks

	TotalHours	*Total/Program*
VandenHeuvel, Alyse	*64*	*$3,120.00*
Lawrence, Mariola	*64*	*$3,120.00*
Wagner, Angela	*64*	*$3,120.00*
Schneider, Aimee	*64*	*$3,120.00*
Maas, Sara	*64*	*$3,120.00*
Brijbag, Michelle	*64*	*$3,120.00*
Martinez, Susan	*64*	*$3,120.00*

    To read as follows:

    Lawrence School
    3.5 hours per day, 4 days per week for 4 weeks

	TotalHours	Total/Program
VandenHeuvel, Alyse	56	$3,120.00
Lawrence, Mariola	56	$3,120.00
Wagner, Angela	56	$3,120.00

Schneider, Aimee	56	$3,120.00
Maas, Sara	56	$3,120.00
Brijbag, Michelle	56	$3,120.00
Martinez, Susan	56	$3,120.00

Policy:

1. **WHEREAS,** the Board of Education has received the Interim Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

   WHEREAS, the Board has had the opportunity to review the Interim Superintendent's recommendations with respect to the incident(s) of HIB on this report;

   NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Interim Superintendent's recommendations as presented on the report.

   BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Interim Superintendent of Schools, and/or his designee, has informed the applicable parents/guardians of the students involved in these incidents with the following information within five (5) days of this Board meeting:

   - The nature of the investigation;
   - Whether the District found evidence of HIB;
   - Whether discipline was imposed;
   - Whether services were provided to address the incident of HIB.

Presented to the Board for first review:

Presented to the Board for second review/approval:
WES #3 2020-2021

2. It is recommended that the Board approves on First Reading the following Policies and Regulations:

a	P 0131	Bylaws, Policies, and Regulations (Revised)
b	P&R 6471	School District Travel (M) (Revised)

3. It is recommended that the Board approves on Second Reading the following Policies and Regulations

a	P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
b	P&R 3142	Nonrenewal of Non Tenured Teaching Staff Member (Revised)
c	P&R 3221	Evaluation of Teachers (M) (Revised)
d	P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
e	P&R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
f	P&R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
g	P&R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
h	P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

4. It is recommended that the Board adjust the following resolution approved at the June 24, 2021 Board of Education Meeting:
   It is recommended that the Board approve the submission of a Request to Eliminate a Special Program at Wantage Elementary School effective September 1, 2021 as follows:

   Multiple Disabilities - Elementary

   To read as follows:

   It is recommended that the Board approve the submission of a Request to Establish a Special Program at Wantage Elementary School effective September 1, 2021 as follows:

   Multiple Disabilities - Elementary

5. It is recommended that the Board approve the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for the 2019-2020 school year. (Attachment P4)

Finance:

1. It is recommended that the Board approve the final payment of bills for June, 2021 in the amount of $1,007,107.41 as reviewed and as per the attached check register. Be it further noted that the breakdown by category is as follows: (F1)

Fixed	$ 92,289.92
Operating	$ 103,719.03
Salaries	$ 727,003.93
Special	$ 84,094.53
Total	$ 1,007,107.41

2. It is recommended that the Board approve the payment of bills for July 1 to July 29, 2021 in the amount of $941,121.92 as reviewed and as per the attached check register. Be it further noted that the breakdown by category is as follows: (F2)

Fixed	$ 615,234.65
Operating	$ 193,839.16
Salaries	$ 131,671.43
Special	$ 376.68
Total	$ 941,121.92

3. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, we the Trustees of the Sussex-Wantage Regional Board of Education, having reviewed the reports of the Board Secretary and the Treasurer of Monies, certify that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, for the period ending June 30, 2021.

4. It is recommended that the Board accept the Treasurer's Report and Board Secretary's Report for the month of June 2021.

5. It is recommended that the Board approve the attached Transfers for the month of June 2021. (F5)

6. It is recommended that the Board approve professional day travel, pursuant to policies 0147, 0147A, 3440, and 4440 as per the attached. (F6)

7. It is recommended that the Board accept a donation of $5,000.00 from the Sussex-Wantage PTO to be used towards the Playground Project at Wantage Elementary School. This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.

8. It is recommended that the Board accept a donation of one-thousand (1,000) chrome book cases with an estimated value of $6,000.00 from New Gear Brands, LLC to be used throughout the district. This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.

9. It is recommended that the Board approve Quote # Q1048226 from Wilson Training Corporation in the amount of $3,961.52 for the purchase of Just Words Teacher and Student Kits and Just Words Launch Workshop. ***This is to be funded with the 2021-2022 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Elementary and Secondary School Emergency Relief Fund II (ESSER II).***

10. It is recommended that the Board approve the 2021-2023 Custodial Supply award to various vendors as per attached. (F10)

11. It is recommended that the Board approve a 2021-2022 Student Transportation To and From School Multi-Route Contract, Route # 102 to Stocker Bus Company, effective September 1, 2021 to June 30, 2022 as follows:

Board of Education: **Sussex-Wantage** Multi-Contract/Route #: **202** Bid Number: **SR-2021-2022-01**

Contractor Name: **Stocker Bus Company** Terminal Location: **Newton, NJ** Contractor Code: **6119**

Total Multi-Contract Amount: **$49,998.60**

Route #	Destination	School Type	Arrival Time	Departure Time	Per Diem Cost	# of Days	Inc/Dec Provision	Annual Contract Total
102	Clifton E.Lawrence School, Wantage Elementary School & Sussex Middle School	1	8:17 a.m.	3:20 p.m.	$277.77	180	2.00	$49,998.60

12. It is recommended that the Board approve a 2020-2021 Student Transportation Contract Renewal with Krapf School Bus for MultiContract # 20, Renewal #27, effective September 1, 2021 to June 30, 2022 as follows:

Board of Education: **Sussex-Wantage** Multi-Contract #: **20** Renewal #: **27**

Contractor Name: **Krapf School Bus**. Terminal Location: **Wantage, NJ** Contractor Code: **C958**

Total Renewal Contract Amount: **$331,633.82**

Route #	Destination	School Type	Arrival Time	Departure Time	Annual Renewal Contract Amount	Inc/Dec Provision	NJSA 18A-39-3 Extension	Total Renewal Contract Amount
107	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$53,551.40	2.00	$905.01	$54,456.41
201	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$53,362.70	2.00	$901.82	$54,264.52
205	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$54,552.76	2.00	$1,090.94	$55,643.70
303	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$54,823.35	2.00	$926.54	$55,751.89

304	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$55,699.85	2.00	$941.32	$56,641.17
309	Lawrence, Wantage & Sussex Middle Schools	1	8:40 a.m.	3:15 p.m.	$53,964.14	2.00	$911.99	$54,876.13

13. It is recommended that the Board approve a 2021-2022 Student Transportation Contract Renewal for School Related Activities with Krapf School Bus, Multi-Contract # SR-1, Renewal # 7, effective September 1, 2021 through June 30, 2022 in the estimated amount of $9,801.60 as follows:

Board of Education: **Sussex-Wantage** Multi-Contract #: **SR-1** Bid #: **SRA20142015-01**

Contractor Name: **Krapf School Bus** Terminal Location: **Wantage, NJ** Contractor Code: **C958**

Contract Term: **9/1/2021-6/30/2022** Renewal # **7**

Id #	Destination	Departure/ Return Time	Basis of the Bid Per Bus	Renewal Cost per Bus	N.J.S.A 18A:39-3 Extension	Total Renewal Cost Per Bus	Basis of the Adjustment	Basis of the Adjustment Cost
FT-3	Various locations, sports meets in Sussex County	3:00 p.m./no pickups	1 or 2, 54 passenger school buses to various locations, sports meets in Sussex County. Approximately 30 trips - 1 hour per trip.	$160.65	$2.71	$163.36	Cost per bus per each additional hour	$60.00

14. It is recommended that the Board approve a 2020-2021 agreement for Ancillary Education Services with the Sussex County Educational Services Commission to provide services as needed effective July 1, 2021 through June 30, 2022 at the Member rates.

15. It is recommended that the Board approve a Contract for In School Nursing Services effective July 1, 2021 through June 30, 2022 with Bayada Home Health Care, Inc. Bayada will provide an RN on a substitute basis to the Sussex-Wantage Regional School District as needed at the hourly rate of $63.00.

16. It is recommended that the Board approve a 2021 Extended School Year (ESY) Tuition Out Contract for student # [redacted] with Mount Olive Board of Education effective July 6,

2021 through August 12, 2021 in the amount of $5,691.58 for tuition. Related Services and personal aide as required by IEP will be billed separately.

17. It is recommended that the Board approve a 2021-2022 Tuition Out Contract for student # [redacted] with Lakeland-Andover School effective September 2, 2021 through June 30, 2022 in the amount of $58,500.00 for tuition.

18. It is recommended that the Board approve a 2021-2022 Annual Contract for Audiological Services with Bergen County Special Services School District for a maximum of twenty (20) hours for eight (8) students to be performed at Sussex-Wantage Regional School District for a total amount not to exceed $3,760.00.

19. It is recommended that the Board approve a 2021-2022 Contract for Back-to-School Evaluations with Saint Clare's Behavioral Health effective July 1, 2021 through June 30, 2022. Cost per each evaluation is not to exceed $250.00.

20. It is recommended that the Board approve a 2021-2022 Educational Services Contract with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired for student # [redacted] effective September 1, 2021 through June 30, 2022 in the amount of $2,200.00 for Level 1 services.

21. It is recommended that the Board approve a 2021-2022 contract with J & B Therapy, LLC to provide Speech Language Therapy Services in the Sussex-Wantage Regional School District. Services to be provided at an hourly rate of $87.00 per hour not to exceed $50,000.00 for the 2021-2022 school year. ***This is to be partially funded by the Fiscal Year 2022 Individuals with Disabilities Education Act (IDEA) Part B grant.***

22. It is recommended that the Board approve a quote from Window Film Depot, Inc. for the installation of 3M Ultra 800 w/IPA Security Film at Sussex Christian School in the amount of $3,399.99. ***This is to be funded with 2020-2021 NonPublic Security Funds.***

23. It is recommended that the Board approve Estimate # 508 from Martin Van De Weert Jr. for the replacement of two (2) exterior doors in the basement of Sussex Christian School in the amount of $5,742.07. ***This is to be funded with 2020-2021 NonPublic Security Funds.***

24. It is recommended that the Board approve a proposal dated July 21, 2021 from C&M Door Controls, Incorporated to replace the exterior doors at C. E. Lawrence Elementary School in the amount of $ 25,500.00. ***This is a budgeted 2021-2022 project.***

25. It is recommended that the Board accept the following 2021-2022 NonPublic allocations from the New Jersey Department of Education for use by Sussex Christan School:

NonPublic Nursing Services Aid	$6,160.00
NonPublic Textbook Aid	$2,581.00
NonPublic Technology Aid	$1,806.00
NonPublic Security Aid	$9,625.00

26. It is recommended that the Board rescind the resolution approved at the June 24, 2021 Meeting as follows:

    It is recommended that the Board refuse the Title III allocation in the amount of $1,401.00 as it is less than $10,000.00 and would require entering into a consortium agreement to be able to fully utilize.

    And approve the following resolution instead:

    It is recommended that the Board accept the 2022 Elementary and Secondary Act (ESEA) Title III Allocation in the amount of $1,401.00. It is further recommended that the Board approve the joining of the 2021-2022 Hopatcong Title III Consortium along with Sparta Township, Andover Regional and Stanhope Borough to be able to utilize these funds.

27. It is recommended that the Board award the July 22, 2021 Fleet Repairs and Maintenance Services Bid to Bob & Bill's Service Station as follows for the period beginning September 1, 2021 through August 31, 2024:

Services	**Rate**
Towing Services:	
Heavy Duty	$200.00 per hour
Light Duty	$85.00 per hour plus $4.00 per mile
Roadside Services	$50.000 service call Plus $90.00 per hour
Labor Rate for Repairs/Maintenance	$90.00 per hour
Maintaining Detailed Service Records for State	$100.00 per month
Parts & Materials Percentage Markup	35%
Other Charges:	
Road time for parts, local	$25.00 per hour
Computerized Diagnostic Equipment	$85.00 per requested use

28. It is recommended that the Board approve a Statement of Work ("SOW") with CDW.G effective July 30, 2021 through July 29, 2022 which will provide Incident Response

Services to Sussex-Wantage Regional School District in the event of a technology security incident. This SOW will not be payable unless there is and incident reported and services requested by Sussex-Wantage Regional School District to CDW.G

Special Services:

1. It is recommended that the Board approve an Educational Evaluation for student # [redacted] to be completed by Sussex County Educational Services Commission (SCESC) for an amount not to exceed $367.71.