



[Pensions and Benefits Home Page](#)

MEMBER BENEFITS ONLINE SYSTEM

Welcome to the Member Benefits Online System (MBOS)

The Member Benefits Online System (MBOS) is a set of Internet based applications that allow registered members access to their pension and, if applicable, health benefit account information.

To use MBOS you must be registered with **both** MBOS *and* the *myNewJersey* Web site.

REGISTRATION FOR MBOS IS FREE READ AND FOLLOW THESE INSTRUCTIONS CAREFULLY!

[Printable Version of these Instructions](#) — Adobe PDF (613K)

- **If you are already a registered MBOS user, proceed to "[Log On to MBOS](#)"**
- **If you are currently registered for MBOS as an employee, you do not need to re-register for retired MBOS access. Proceed to "[Log On to MBOS](#)"**

REGISTRATION INSTRUCTIONS

- [Step 1 — Set up Your MBOS Account](#)
- [Step 2 — Sign on to or Create a myNewJersey Account](#)
- [Step 3 — Start Using MBOS](#)

- [Log On to MBOS](#) (for registered MBOS users)
- [MBOS Support](#)
- [Questions or Comments](#)

Registration Instructions for First Time Users

[Registered MBOS Users Click Here](#)

STEP ONE — SET UP YOUR MBOS ACCOUNT WITH THE DIVISION OF PENSIONS AND BENEFITS

1. Go to: www.state.nj.us/treasury/pensions

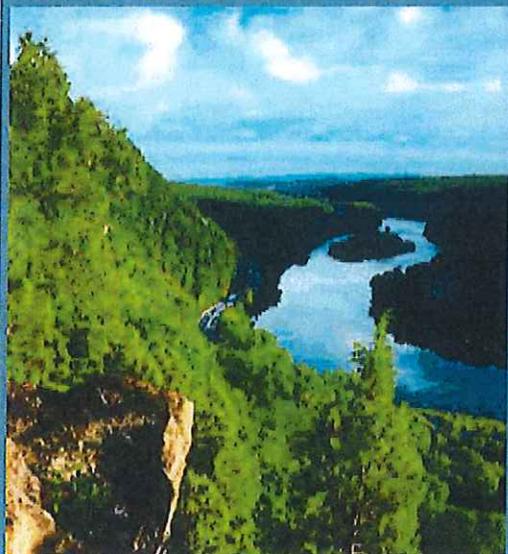
2. On the Division of Pensions and Benefits home page click the link "Register for MBOS".



State of New Jersey
Department of the Treasury

— Division of Pensions and Benefits —

Treasury Home Pensions Home Employer Manual



Special Announcements

Call the Automated Information System at (609) 292-7524 24 hours-a-day! 7 days-a-week!

Online Services

- [Log on to MBOS or EPIC](#)
- [Register for MBOS](#)
- [EPIC for Employers](#)

Quick Links

- [Forms and Publications](#)

3. Read the "Disclaimer Page" that opens and click the button that pertains to you — if you are an employee, click "Active Members" or you are a retiree, click "Retired Members."

Member Registration

PLEASE NOTE :

MBOS registration and access is for the exclusive use of pension system members and benefit recipients.

**If you are not authorized to use this site, please exit.
Unauthorized access is subject to prosecution to the fullest extent of the law.**

In order to proceed you **must** have your membership number (active members) or retirement number (retired members)

Active Members

Retired Members

Benefit & QDRO Recipients

<p>Active Members</p> <ul style="list-style-type: none">• If you are a state employee paid through centralized payroll, your membership number is on your paystub• If you are a local government or local education employee, you can contact your human resources department for your membership number <p>Retired Members, Benefits and QDRO Recipients</p> <ul style="list-style-type: none">• You can find your retirement or benefit recipient number on your statement of allowances and deductions• You can also find your retirement number on any correspondence you have received from the Division

4. Complete all of the information requested on the MBOS "Member Registration" page.

5. You will need **both** your Social Security number **and** your pension Member ID Number or Retirement Number.

Your pension Member ID can be obtained from your employer or by contacting the Division's Office Client Services.

Your Retirement Number is printed on the Retirement Statement of Allowances and Deductions or can be obtained by contacting the Division's Office Client Services. If you registered for MBOS as an active member, do not register again – you can continue to use your Logon ID and password from your active account.

6. When all of the information has been entered click the "Submit" button.

Note: At this point, MBOS checks to see if you have already registered. If it finds that you are a registered MBOS user, it will automatically take you to the *myNewJersey* "Log On Page". If the "Log On Page" opens, [click here to follow the MBOS Log On instructions.](#)

Log On to My New Jersey

Log On ID

Password

Otherwise, continue to Item #7.

7. The *myNewJersey* Account Page will open.

new jersey division of pensions and benefits member benefits online system + my newjersey

Member Benefits Online System Help
More information on myNewJersey

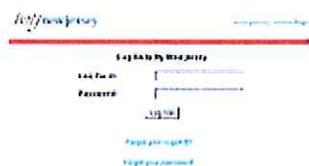
1. Request access to MBOS
2. Link your MBOS service to your myNewJersey account
3. Use MBOS

Your MBOS account will be accessed through myNewJersey:

Do you have a myNewJersey Logon ID?

- Yes
 No

Forgot your myNewJersey logon ID? You can [retrieve it.](#)
 Forgot your password? You can [reset it.](#)
 Not sure if you have a myNewJersey ID? Use the [Contact Form](#)
 and we'll respond during normal business hours.



More Information:

<p>What is myNewJersey? It's a system that uses a single ID to let you access many services. If you have a business, you can access taxes, permits, payments, and other information. If you're an employee, you can get pension and payroll information, and for many departments, access your email and other resources when you're not in the office.</p>	<p>How does myNewJersey help me? It lets you access all of your information without having to remember separate account IDs and passwords for each service. Plus, you only have to log in once each "session" (each time you need any one of the services). You can access any other service during that same session, without having to log in again.</p>	<p>Why do I need myNewJersey to use the Pensions Member Benefits Online System (MBOS)? MBOS is the service that lets you access and manage your pensions information. myNewJersey is the system that logs you in, or "authenticates" you, to be able to access MBOS and any other services you're authorized to use.</p>
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Do I have to do this each time? No, you only have to request access to the Pensions Member Benefits Online System (MBOS) once, and you only have to link it to your myNewJersey account once. Each time you need to use MBOS in the future, just use your myNewJersey ID and password to log in and you'll be taken to your MBOS information. Creating more than one myNewJersey account is unnecessary and will cause confusion for you later.

- **If you already have a *myNewJersey* account, click "Yes"** on the *myNewJersey* Account Page — then follow the directions starting with Step Two, Item #1 of the instructions below.
- **If you do not have a *myNewJersey* account,** you need to create one. **Click "No"** on the *myNewJersey* Account Page — then follow the directions starting with Step Two, Item #4 of the instructions below.

STEP TWO — SIGN-ON TO, OR CREATE, YOUR *myNewJersey* ACCOUNT

- **If you already have a *myNewJersey* account, start with Item #1 below.**

- **If you do not have a *myNewJersey* account, you need to create one. Continue to Item #4 of the instructions below.**

1. If you already have a *myNewJersey* account, enter your **Log On ID** and **Password** where indicated on the *myNewJersey* Account Page.

Your MBOS account will be accessed through myNewJersey:

Do you have a myNewJersey Logon ID?

Yes
 No

Forgot your myNewJersey logon ID? You can [retrieve it](#).
Forgot your password? You can [reset it](#).
Not sure if you have a myNewJersey ID? Use the [Contact Form](#) and we'll respond during normal business hours.

Logon Information about your existing myNewJersey account

Logon ID
Password

[Link MBOS to My Account](#)

Forgot Your Logon ID?
If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you by [clicking here](#). Please don't create another logon ID.

Forgot Your Password?
If you have a myNewJersey Logon ID but forgot your password, we can reset it and send it to you by [clicking here](#).

More information:

What is myNewJersey? It's a system that uses a single ID to let you access many services. If you have a business, you can access taxes, payroll, payments, and other information.	How does myNewJersey help me? It lets you access all of your information without having to remember separate account IDs and passwords for each service. Plus, you only have to log in	Why do I need myNewJersey to use the Pensions Member Benefits Online System (MBOS)? MBOS is the service that lets you access and manage your pensions information.
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2. When done, click the "Link MBOS to My Account" button.

3. Proceed to "STEP THREE"

- **If you do not have a *myNewJersey* account, *Start Here!***

4. To create your personal *myNewJersey* account, enter all of the information requested on the *myNewJersey* Account Page.



- 1. Request access to MBOS
- 2. Link your MBOS service to your myNewJersey account
- 3. Use MBOS

Your MBOS account will be accessed through myNewJersey:



Do you have a myNewJersey Logon ID?

Yes
 No

Forgot your myNewJersey logon ID? You can [retrieve it](#).
 Forgot your password? You can [reset it](#).
 Not sure if you have a myNewJersey ID? Use the [Contact Form](#)
 and we'll respond during normal business hours.

Information for your new myNewJersey account

Pick a Logon ID Your ID must be unique. If the ID you pick is already in use, you'll be asked to pick a different one.

Pick a password Passwords must be at least 8 characters long, chosen from at least two of these groups: lowercase letters, uppercase letters, digits, and other characters (except space, quotes, ~, >, & and \).

Retype your password

First name

Last name

If you forget your ID or password later, we'll ask you the following question. If you answer it correctly, we'll send your ID or a new password to your email address.

Question you want us to ask

Your answer

Email address

Retype your email address

Forget the Logon ID to a myNewJersey account you already set up?
 If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you by [clicking here](#). Don't create another logon ID.

[Create this new myNewJersey Account and Link MBOS To It](#)

5. Be sure to select a **Log On ID** and **Password** that is easy to remember!

Note: *Forgotten Log On IDs and Passwords are the most common problem members have when using MBOS. Be sure that you can remember your Log On ID and Password for future use.*

Passwords must be at least 6 characters long and chosen from at least two of these groups: lowercase letters, uppercase letters, digits, and other characters (except space, quotes and \).

6. When done, click the "Create this new myNewJersey Account and Link MBOS to it" button.

7. Proceed to "STEP THREE"

Notice for Members with Multiple User Roles

If you have MBOS access to other pension fund accounts or employer access to the *Employer Pensions and Benefits Information Connection (EPIC)*, you will need to select the "user role"

you wish to open each time you log on to MBOS or EPIC.

Select Role

- Employer
- Active Member

Submit

After you log on to MBOS or EPIC you can click the "Select Different Role" button to leave the current MBOS or EPIC session and access your other accounts or user roles.

STEP THREE — START USING MBOS

1. Once you successfully create, or link to, your *myNewJersey* account your "MBOS Home Page" will open.

The screenshot shows the top navigation bar with links: njhome | mynewjersey | people | business | government | departments. Below this is the logo for the New Jersey Division of Pensions and Benefits and the text "new jersey division of pensions and benefits member benefits online system". The main heading is "Your MBOS Home Page" with a "Logout" button. Member information is displayed: Member Name: JANE A. MEMBER, Member Number: PERS - 0123456, and email: jane.member@email.com. A "WELCOME TO THE MEMBER BENEFITS ONLINE SYSTEM" message follows, with a note to update the e-mail address. The "Member Account Applications" section is divided into two columns: "Pension Account Information and Calculators" and "Other Benefits Programs".

njhome | mynewjersey | people | business | government | departments

new jersey division of pensions and benefits
member benefits online system

Your MBOS Home Page pensions and benefits home **Logout**

Member Name : JANE A. MEMBER
Member Number : PERS - 0123456
jane.member@email.com

WELCOME TO THE MEMBER BENEFITS ONLINE SYSTEM
Please update your e-mail address by clicking the e-mail address link to the left.

Member Account Applications

Pension Account Information and Calculators		Other Benefits Programs
Payroll Certifications	Application for Withdrawal	SHBP / SEHBP
Personal Benefit Statement	Designation of Beneficiary	Application Help
Pension Loan	Purchase Service Credit	MBOS User Guide
Retirement	Purchase Calculator	
Additional Information	Electronic Funds Transfer (EFT)	

2. From the MBOS Home Page you can access the MBOS Applications that are currently available to active or retired members. MBOS Applications provide information about your pension account and link you to benefit calculators and online application forms.

Additional information about using MBOS Applications is provided online in the MBOS User's Guide — retirees should refer to the MBOS Retired User's Guide — just click the "Search Help" button on your MBOS Home Page.

If you need help, call the MBOS Help Desk at: (609) 292-7524.

[Print these MBOS Registration Instructions — Adobe PDF \(511K\)](#)

LOG ON TO THE MEMBER BENEFITS ONLINE SYSTEM (MBOS) AND YOUR PENSION ACCOUNT INFORMATION

For Registered Users

**After you are registered with MBOS, following these instructions to
Log On to *myNewJersey* and access your MBOS Home Page**

[Print these MBOS Log On Instructions — Adobe PDF \(332K\)](#)

1. Go to the Division of Pensions and Benefits Web site at:
www.state.nj.us/treasury/pensions
2. On the Pensions and Benefits home page click the link "Log on to MBOS or EPIC".



State of New Jersey
Department of the Treasury

— Division of Pensions and Benefits —

Treasury Home Pensions Home Employer Manual

Special Announcements

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Online Services

- **Log on to MBOS or EPIC**
- **Register for MBOS**
- **EPIC for Employers**

Quick Links

- **Forms and Publications**

3. The *myNewJersey* "Log On Page" will open.

Log On to My New Jersey

Log On ID:

Password:

[Forgot your logon ID?](#)
[Forgot your password?](#)
[Sign Up to Become a Member](#)
[Help](#)

4. Enter your *myNewJersey* Log On ID and Password. Then click the "Log On" button.

Note: If you forget your Log On ID or Password, use the links provided on the "Log On Page" to contact the *myNewJersey* Help Desk for assistance.

5. Your *myNewJersey* Home Page will open. The *myNewJersey* home page is the *secured entry point* for your MBOS account.

**THE OFFICIAL WEB SITE FOR
THE STATE OF NEW JERSEY**

Services A to Z | Departments/Agencies | FAQs

myNJ Home | myNJ Business | myNewJersey

Welcome | [logout](#) | [change profile](#) | [enter authorization code](#) | [choose start page](#) | [content](#) | [layout](#) | [help](#)

Pensions and Benefits

Pension and Benefits Information Connection



Click the button below to access pensions and benefits information:

New Jersey Events

Travel Guide

[Locate Events](#) | [Travel & Tourism Home](#) | [Add an Event](#)

myNJ earthWatch

View NWS weather for:
00625

Air Quality: Central Delaware Valley

Current: Good **Forecast:** n/a

6. On the left side of your *myNewJersey* home page you will see the "Pensions and Benefits Channel."

Pensions and Benefits

Pension and Benefits Information Connection



Click this button for pension information

MBOS and EPIC

Note: The link to MBOS is contained in the Pensions and Benefits Channel which appears on the left-hand side your *myNewJersey* home page.

When the *myNewJersey* home page opens be sure that the *myNewJersey* tab at the top of the page is selected.

[myNJ Home](#) | [myNJ Business](#) | [myNewJersey](#) |
 Welcome | [logout](#) | [change profile](#)

If you still do not see the Pensions and Benefits channel on your *myNewJersey* home page, see the "MBOS Registration Help Page" at: www.state.nj.us/treasury/pensions/mbos-registration-help.htm

- In the Pensions and Benefits Channel, click the "MBOS and EPIC" button to continue to MBOS.
- Your MBOS Home Page will open.



njhome | mynewjersey | people | business | government | departments

new jersey division of pensions and benefits
member benefits online system

Your MBOS Home Page [pensions and benefits home](#) [Logout](#)

Member Name : JANE A. MEMBER
 Member Number : PERS - 0123456
jane.member@email.com

WELCOME TO THE MEMBER BENEFITS ONLINE SYSTEM
 Please update your e-mail address by clicking the e-mail address link to the left.

Member Account Applications

Pension Account Information and Calculators		Other Benefits Programs
Payroll Certifications	Application for Withdrawal	SHBP / SEHBP
Personal Benefit Statement	Designation of Beneficiary	Application Help
Pension Loan	Purchase Service Credit	MBOS User Guide
Retirement	Purchase Calculator	
Additional Information	Electronic Funds Transfer (EFT)	

9. From the MBOS Home Page you can access the MBOS Applications that are currently available to active or retired members. MBOS Applications provide information about your pension account and link you to benefit calculators and online application forms.

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"Search Help" button on your MBOS Home Page.

[Print these MBOS Log On Instructions](#) — Adobe PDF (332K)

If you need help, call the MBOS Help Desk at: (609) 292-7524.

MBOS SUPPORT

If, after reading these Registration Instructions you still have questions about or difficulty accessing or using MBOS, you may contact the Division's MBOS Help Desk at (609) 292-7524 or send e-mail to: pensions.nj@treas.state.nj.us

QUESTIONS OR COMMENTS ABOUT MBOS

The Division of Pensions and Benefits wants MBOS to be a tool that its members find useful and choose to use in their career planning and retirement. We have made every effort to make MBOS powerful while also keeping it easy to use. We would like to hear about how you liked using MBOS and welcome your suggestions on how MBOS could be made better for the way you work. We will try - based on the response we receive - to include the features you would like to see in future versions of MBOS. Send your questions, comments, and suggestions to: pensions.nj@treas.state.nj.us or call the Division's MBOS Help Desk at (609) 292-7524.

[contact us](#) | [privacy notice](#) | [legal statement](#) 

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