

SUSSEX-WANTAGE REGIONAL SCHOOL DISTRICT Employee Mileage Form

Name _____ Month _____ Year _____

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Purpose</u>	<u>Miles</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Miles _____

Employee Signature _____

Approval _____
 Supervisor/Principal

Mileage rate for 2023-2024 school year is \$0.47 per mile. Mileage is calculated from the employee’s school location to the destination unless mileage from home to location is shorter. Maximum mileage for one round trip cannot exceed 500 miles.