

Mission Statement

The mission of the Bartlett City Schools homebound program is to provide temporary educational services for all K-12 students who are unable to attend school due to illness or injury. Homebound instruction is modified to meet a student's individual needs. Homebound services are designed for students whose absence from school will be longer than ten consecutive days, as diagnosed by a licensed medical professional.

Homebound Services

Homebound services are designed to provide continuity of educational services for students whose medical needs, either physical or psychiatric, preclude school attendance.

Students may be found eligible for homebound instruction if medical evidence shows that they are physically or emotionally unable to attend school for a minimum of 10 consecutive days. Eligibility is determined on the basis of information submitted by a physician, psychiatrist, licensed clinical psychologist through the homebound application packet.

Homebound services are available to students who are pregnant following the birth of the child and in cases where the physician determines that school attendance would present a health risk to the student prior to delivery. Six weeks of homebound services are provided post-partum.

Procedures for Obtaining Homebound Services

In order to obtain homebound instruction, the parent or guardian must obtain a copy of the homebound referral packet. Please contact Deena Spuryer with Student Services for a copy of the packet. The packet must be completed in its entirety, signed by the attending physician, and returned to the Homebound Coordinator located at Bartlett City Schools, 5705 Stage Road, Bartlett, TN, 38134. The fax number is 901-382-7443. All requests for homebound instruction must be approved before homebound services can begin.

Please note, applications signed by physician's assistants, nurses, nurse practitioners, chiropractors, etc. will NOT be accepted. Only appropriately licensed specialists (i.e. M.D., Pediatric M.D., OB/GYN M.D., Orthopedic Surgeon M.D., Psychiatrist, etc.) can successfully complete and submit the application. Prescription notes and letters from physicians in lieu of the initial medical referral form will not be accepted.

Students who are seeking homebound services for emotional or psychological disorders (bipolar disorder, depression, anxiety, phobias, etc.) must have the form completed by a licensed clinical psychologist, neurologist, or psychiatrist. Family physicians not licensed in treating psychological disorders may not be the doctor of record in these cases.

Homebound Placement for Students with Disabilities For students receiving services with an Individual Education Plan (IEP) , please contact The Department of Exceptional Children at 901-202-0855, ext. 2262 for the application packet.

Homebound Referral Process

Upon receipt of all required documentation, a review committee meeting will be scheduled to further determine student's eligibility. The committee shall consider the student's grade level, academic status, physical abilities, individual academic needs, period of homebound instruction, and similar factors when determining eligibility. The student's physician may recommend, in writing, the period for which the student is eligible for homebound instruction; however, the determination of the initial homebound instruction period shall be made by the review team.

If a student's condition requires homebound services for a period to exceed thirty (30) days, the parent is responsible for submitting a recertification form prior to the end of the initial homebound period. The recertification form must be obtained from Deena Spuryer at dspuryer@bartlettschools.org. An additional meeting will be scheduled to further determine re-entry into the school setting or an extension of homebound services.

Homebound Instruction

Homebound Services are valid for a maximum of 6 weeks. During this time, Homebound Services will provide a teacher for 3 hours per week.

While homebound instruction is helpful to students whose illnesses and special needs preclude school attendance for a period of time, it has limitations. Homebound instruction helps prevent a student from falling significantly behind during the period of confinement, however it is necessary for the student to participate in the instructional process and complete assignments. Homework should be expected. Not all work will be completed in the presence of the homebound teacher. Every effort will be made to ensure academic progress; however, course credit must still be earned according to class requirements. Priority for instruction will be given to core academic subjects.

Students may not be able to complete requirements for certain classes while receiving homebound instruction. We encourage parents to work closely with the school contact person,

typically the student's counselor, to make program choices that will ensure the success of their children who require homebound instruction.

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