



1. Go to Spotlight in the top menu bar and search QuickTime



1 Rachel Wetzel

## 2.Pouble Click the Icon to open a QuickTime. 3. Click File new movie recording.



4. To record click on the red record circle in the middle. To stop recording, click on the same circle— this time it will have a black square in the center.









## 2.Pouble Click the Icon to open a QuickTime.3. Click File new audio recording.

![](_page_1_Figure_4.jpeg)

4. To record click on the red record circle in the middle. To stop recording, click on the same circle— this time it will have a black square in the center.

![](_page_1_Picture_6.jpeg)

Start Recording

Stop Recording

![](_page_2_Picture_0.jpeg)

![](_page_2_Picture_1.jpeg)

1. Go to Spotlight in the top menu bar and search QuickTime

Tue 8:53 AM Rachel Wetzel

- 2.Pouble Click the Icon to open a QuickTime.
- 3. Click File New Screen Recording

![](_page_2_Picture_6.jpeg)

4. To record click on the red record circle in the middle. To stop recording, click on the same circle— this time it will have a black square in the center.

![](_page_2_Figure_8.jpeg)

Start Recording

## 5. Once you hit record you get a special message about recording either your full screen or part of your screen

![](_page_3_Picture_1.jpeg)

6. Once you are finished recording your screen, move your cursor to the top menu bar and click on the white circle to stop the recording.

![](_page_3_Picture_3.jpeg)