

2024-2025 St. Mary's Academy Attendance Agreement

Attendance Requirements for Credit

St. Mary's Academy deems the classroom experience essential to learning and student achievement. Any student who accumulates more than 10 excused or unexcused absences in any single class during a semester will be required to enter into an Attendance Agreement, will be in jeopardy of losing credit in the class, and will be reviewed for academic standing.

State of Oregon Attendance Expectations

Oregon School Law (ORS339.010) requires that children between the ages of 7-18 regularly attend school. Participation in class discussion, lectures, group projects, audio-video presentations, and demonstrations are required activities, which often cannot be made up outside the classroom. Students who are frequently absent are in jeopardy of losing credit.

Irregular Attendance & Chronic Absenteeism

Ten (10) absences (including excused absences) in any class per semester is considered irregular attendance. Six (6) or more non-school-sponsored/non-school-related absences of ten (10) or more absences (including excused absences) is considered chronic absenteeism.

Notice of Attendance Violation and Academic Standing Review

Student name is currently in violation of the St. Mary's Academy attendance policy in one or more classes. As such, *Student Name* is placed on Academic Standing Review and is at risk of losing credit in one or more classes for the first/second semester of the 2024-2025 school year.

Attendance Agreement

Student name, grade XX, understands and agrees that if they accumulate any additional absences* in the classes in question, Administration will determine whether *Student Name* will be required to withdraw with a (W) on the transcript, will be graded on a Pass/No Pass scale, will receive one letter grade lower, or will receive no credit for that class for the semester. It is the student's responsibility to recover lost credit(s). Lost credit will not result in refund of tuition either in part or whole. To graduate from St. Mary's Academy, each student must earn a minimum of 25 credits.

**If a student is ill and misses class, a parent or guardian must provide a note from a medical professional to not be considered in violation of this contract.*

Student Signature

Date

Parent/Guardian

Date

Vice Principal of Academics

Date

Principal

Date