

**SIDE LETTER OF AGREEMENT (SLA)**  
**BETWEEN**  
**SAN JUAN UNIFIED SCHOOL DISTRICT (District)**  
**and the**  
**SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)**  
*Rapid Learner Articulation Coordinator*  
**Updated: August 6, 2024**

**Background:**

Due to significant retirements, departures and promotions the San Juan Unified Division of Teaching and Learning (DTL) has restructured their support model. As part of our reductions in DTL, the District eliminated the Teacher on Special Assignment (TOSA) International Baccalaureate (IB)/Rapid Learning (RL) coordinator position with the understanding that the District would need to reorganize and consider a possible stipend or hourly pay for a site administrator to support the work.

**Statement of Intent:**

The District and SJPEC mutually agree that members are critical to supporting high quality instruction and providing services and support particularly as they relate to the Rapid Learner program.

**Agreement:**

The parties agree that during the **term of this agreement**, the District will hire a SJPEC Principal or Vice Principal to serve as a Rapid Learner Articulation Coordinator. This Rapid Learner Articulation Coordinator will be tasked with:

- Building a systemic, sustainable and inclusive “Rapid Learner” culture
- Working closely with, and supporting, the Rapid Learner principals
- Working closely with, and supporting Rapid Learner parents / guardians.
- Engaging in progress monitoring and continuous improvement related to the Rapid Learner program
- Coordination of testing for RL/IB placement
- Evaluating data for placement determination
- Coordinating with Assistant Superintendents and Directors as needed
- Communication with schools and community about RL and IB programs and requirements

**Hours, Support and Compensation:**

- 10 release days per year
- Up to 200 hours of pay at the hourly administrative Additional Assignment Rate of Pay
- Member will be entitled to mileage reimbursement consistent with IRS rules and regulations
- An Intermediate Clerk Typist will be provided to support this position.

