

Berkshire Tech



Berkshire Technology Acceptable Use Policy (2024-2025)

I understand that Birmingham Public Schools provide digital resources for students' work, as an integral part of the curriculum. Behavior and language in the use of these resources should be consistent with classroom standards.

I agree to the following responsibilities and restrictions:

- I will not share my password with any other user, nor attempt to learn or to use anyone else's password.
- I will not share my address, telephone number, or any personal or confidential information about myself or others online.
- I will not make statements or use the likeness of another person that harass, intimidate, threaten, insult, libel or ridicule students or staff members of the school community, make statements that are falsely attributed to others, or use language that is disrespectful or obscene.
- I will not attempt to access, upload, or transmit material that attacks ethnic, religious, or racial groups, or material that is pornographic or explicitly sexual in nature.
- I will not violate copyright laws, damage or tamper with hardware or software, vandalize or destroy data, intrude upon, alter, or destroy the files of another user, introduce, or use computer "viruses," or attempt to gain access to restricted information or networks.
- I will not use or create any program to interfere with, change, or interact with programs, security settings, systems, or devices that are the property of Birmingham Public Schools and are used for school-related purposes by students, their parents, and staff.
- I will report any problems or concerns to an adult staff member.
- I will not take photos or record video of any student or staff member unless I have that individual's express permission to do so.
- I understand that my use of the school system's computers is not private, and that the district reserves the right to monitor use to assure compliance with these guidelines; violations may lead to disciplinary measures.
- I understand that the prohibited conduct described above is also prohibited off campus and when using private equipment at school.
- I understand that it is my responsibility to bring my device to class when requested by staff/teachers fully charged. Failure to do so does not guarantee a loaner device be assigned or excuse me from completing the assignment.
- I will follow all school rules while using my own device on school grounds and I understand that the rules outlined above regarding my use of school computer

Berkshire Tech



resources apply to my use of my own device on school property.

- I will not use my device during class unless expressly instructed to do so by a staff/teacher and I will immediately comply with a directive to turn my device off, to put my device away or to turn my device over to a teacher or administrator.
- I understand that the district is not responsible for theft, damage or loss of my device and I understand that I am not permitted to leave my device at school overnight. I understand that I am given this laptop to assist me on my learning journey and will take good care of it.
- I will not put stickers on the cover or remove the protective cover for any reason..
- I will not download a VPN or modify my laptop in any way.
- I will charge my laptop at home each night, so I am ready for the next day's work.
- I will put my laptop in my locked locker before Lunch/REC time to protect it from damage.
- I will be respectful and responsible and use my laptop for schoolwork only.
- I will report any damage to my laptop to the building Tech Support usually found in the Media Center.

Please read the above guidelines and expectations with your student/s to fully understand proper use of Birmingham Public Schools Technology and devices. The form below must be filled out and turned in when picking up students' devices. This form is for all 6th grade students and new members of the BPS family. Seventh and eighth grade students will fill out a similar online form to refresh their memory on Technology rules and guidelines.

*We strongly encourage all students to use the school device given them for safety and consistency for teachers and classmates. In the event you decide to use your personal device, you are still expected to have your school device with you, charged and ready when needed.(some teachers require students to use school issued devices)It is your responsibility to make sure the school device is updated and charged regularly. Students must turn in the BYOD Release Form found on page ___ to be able to use their personal device on school property.

Berkshire Tech



Birmingham Technology Acceptable Use Policy (2024-2025)

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2024-2025 Acceptable Use Policy Agreement

Please read and discuss the above regulations with your child, then print this form. Your student should bring this form with him/her when they are called down to pick up their laptop. This is their ticket to receive a laptop.

I have read, understood, and discussed with my parents this Acceptable Use Agreement.

Grade: ____ **School:** _____

Student's Name:

(PLEASE PRINT)

Student's Signature: _____ **Date:** _____

Parents:

I have read, understood, and discussed with my student/s this Acceptable Use Agreement, and I give them permission to use electronic resources, understanding that this access and use of personal devices on school grounds is conditional upon adherence to the agreement. Although students are supervised when using school resources, and their use of school resources is electronically monitored, I am aware of the possibility that my student may gain access to material that school officials, and I may consider inappropriate or not of educational value.

Parent's Name: _____

(PLEASE PRINT)

Parent's Signature:

_____ Date: _____

***Print this page and turn into the Building TOA.