

Title I Districtwide Parent and Family Engagement Policy
Hacienda La Puente Unified School District
2024-2025

1.0 The local governing board shall adopt and implement a policy on parent and family engagement. (California *Education Code* [EC] sections [§§] 11500-11504, 51101[b]; 20 United States Code [U.S.C.] § 6318[a][2])

1.1 Hacienda La Puente Unified School District (HLPUSD) has developed a written Title I parent and family engagement policy with input from parents and family members of participating children.

Parents/guardians are invited to participate in an annual meeting to review and revise the Title I Districtwide Parent and Family Engagement Policy based on input gathered through parent surveys and discussions. The District Advisory Committee (DAC) and the District English Learner Advisory Committee (DELAC) members are given an opportunity to provide additional feedback before the policy is adopted for the following school year.

The district has distributed the policy to parents and family members of children served under Title I, Part A. (20 U.S.C. § 6318[a][2])

The Title I Districtwide Parent and Family Engagement Policy is published in the District Annual Information Handbook. The handbook is distributed through Aeries Parent Portal upon initial enrollment or annual re-enrollment. The Title I Districtwide Parent and Family Engagement Policy is also posted on the District website and is available in multiple languages. Every site holds a minimum of two Annual Title I meetings to inform parents regarding programs and services and about the content and implementation of the Title I Districtwide and School- Level Parent and Family Engagement Policies.

To involve parents and family members in the Title I program at HLPUSD, the following practices have been established:

a) The district incorporates the parent and family engagement policy into the district’s plan. (20 U.S.C. § 6318[a][2])

HLPUSD incorporates a goal about improving family engagement in the Local Control and Accountability Plan (LCAP). This goal includes actions, services, and expenditures addressing family engagement, including meaningful participation and opportunities to provide input on decisions. Actions and strategies are also included in the LCAP Federal Addendum.

b) HLPUSD involves parents and family members in the joint development of the local educational agency planning efforts and in the process of school review and improvement. (20 U.S.C. § 6318[a][2][A])

Parents/guardians will be notified of all parent meetings including: Annual Title I, School Site Council (SSC) and English Learner Advisory Committee (ELAC) (as applicable) and have the opportunity to review and make recommendations on the School Plan for Student Achievement (SPSA). Additionally, HLPUSD annually surveys parents and family members to gather feedback about what is working and areas of improvement around the LCAP, the LCAP Federal Addendum, as well as school goals and actions. Educational partners’ feedback is gathered at school meetings, district and school parent advisory committee meetings, SSC meetings, and

through other means. The information gathered is used to revise the district's LCAP, the LCAP Federal Addendum, and the sites' School Plan for Student Achievement (SPSA).

- c) **HLPUSD provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance. (20 U.S.C. § 6318[a][2][B])**

District staff work to support school site efforts to educate parents about Title I programs, assessment scores, and academic workshops in consultation with the appropriate parent advisory committees.

District staff provides on-going support to all sites including Site Governance Facilitator (SGF) and parent and family engagement resources, assistance in the development and annual revisions of site: SPSA, Parent and Family Engagement Policy, and the School Parent/ Family Compact.

Activities for each site are described in the school's parent and family engagement policy and are included in the SPSA.

- d) **To the extent feasible and appropriate, HLPUSD coordinates and integrates Title I, Part A parent and family engagement strategies, with other relevant Federal, State, and local laws and programs. (20 U.S.C. § 6318[a][2][C])**

Parent and family engagement activities for all programs, including Local Control Funding Formula (LCFF) and LCAP, State Preschool, English Learner, Special Education, Adult Education, Career Technical Education programs, and Equity and Access are coordinated and integrated with those offered through Title I, Part A.

- e) **HLPUSD conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served under Title I, Part A. (20 U.S.C. § 6318[a][2][D])**

The district identifies the following:

1. **Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). (20 U.S.C. § 6318[a][2][D][i])**

Barriers are identified through the educational partners' engagement process, and actions and strategies are implemented to address families' needs, such as ensuring information is provided in a language and format easily understood by families, providing babysitting, and holding meetings at times convenient to parents/families.

2. **The needs of parents and family members so that they may assist with the learning of their children, including engaging with school personnel and teachers. (20 U.S.C. § 6318[a][2][D][ii])**

Workshops are offered and information is provided supporting families with strategies to engage with the school. Examples of strategies include: questions to ask during parent

conferences, how to contact their child's teacher, assistance with completing school/district forms, and information about the educational program.

3. Strategies to support successful school and family interactions. (20 U.S.C. § 6318[a][2][D][iii])

Each school develops a Title I School-Level Parent and Family Engagement Policy and School-Parent Compact designed to meet the needs of their families. Schools host family activities, such as Back to School Night, Math or Literacy Night, parent- teacher conferences, and other opportunities for families to engage with school staff. The compact describes how families and school staff share the responsibility for improving student achievement and how the school and families will collaborate to assist students to achieve the state academic standards.

f) HLPUSD uses the findings of such evaluation in subparagraph (e) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the Parent and Family Engagement Policy. (20 U.S.C. § 6318[a][2][E])

The District annually gathers input and feedback from educational partners through the LCAP survey, LCAP engagement activities, as well as site and district advisory committees to evaluate the effectiveness of the parent and family engagement policy. The results of the evaluation are used to improve family engagement through evidence-based strategies, and to revise the Title I Parent and Family Engagement Policy, as needed.

g) HLPUSD involves parents in activities of schools served under Title I, Part A to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy. (20 U.S.C. § 6318[a][2][F])

Parents/guardians are invited to participate in an annual meeting to review and revise the Title I Districtwide Parent and Family Engagement Policy based on input gathered through parent surveys and discussions. The District Advisory Committee (DAC) and the District English Learner Advisory Committee (DELAC) members are given an opportunity to provide additional feedback before the policy is adopted for the following school year.

1.2 The district policy on parent and family engagement for all schools (including Title I and non-Title I) in the LEA shall be consistent with the goals and purposes listed below. (EC §§ 11502, 11504, 11506)

a) Engage parents positively in their children's education by helping parents to develop skills to use at home that support their children's academic efforts at school and their children's development as responsible future members of our society. (EC § 11502[a])

Each school develops a site-level Title I Parent and Family Engagement Policy and a School-Parent Compact to address the needs of parents at their school. Each school offers parent and family engagement activities to assist families with supporting learning at home. Information and resources are shared with families at parent information nights, Literacy and Math Nights, parent-teacher conferences, parent workshops, as well as on the website and materials sent home. The district monitors school sites' parent and family engagement through review of documentation.

- b) Inform parents and family members that they can directly affect the success of their children’s learning, by providing parents with techniques and strategies that they may utilize to improve their children’s academic success and to assist their children in learning at home. (EC § 11502[b])**

Information and training to help parents to improve their children’s academic achievement and foster parental and family engagement are provided based on parent and families’ needs and interests (i.e., the annual LCAP survey, DAC and DELAC input, and school site surveys).

- c) Build consistent and effective communication between the home and the school so that parents may know when and how to assist their children in support of classroom learning activities. (EC § 11502[c])**

Communication between schools and parents/ families about their child’s progress will be facilitated continuously at each school site, including progress reports and grades, parent-teacher conferences, Aeries Parent Portal, and Back to School Night. Primary language translation, to the extent possible, is offered. Notices are sent home in families’ primary language, to the extent possible. Information is additionally communicated in the following ways: ParentSquare, Canvas, emails, social media platforms, phone calls, school marquee, monthly flyers, school newsletters, and/or school websites.

- d) Train teachers and administrators to communicate effectively with parents. (EC § 11502[d])**

The district provides resources, information, workshops, and/ or training to teachers and administrators on best practices for effective school-parent/family communication.

- e) Integrate parent involvement programs into the school’s master plan for academic accountability. (EC § 11502[e])**

Each site annually develops a SPSA informed by a comprehensive needs assessment with aligned goals, strategies, activities, and expenditures to support and improve parent and family engagement, academic achievement, and the learning environment.

1.3 Districts receiving more than \$500,000 in Title I, Part A funds reserves at least one percent of its allocation to carry out parent and family engagement activities. (20 U.S.C. § 6318[a][3][A])

The district reserves at least one percent of the Title I, Part A allocation to support school sites’ parent and family engagement activities. Additionally, all sites include in their SPSA a specific description of their Title I mandated parental involvement activities with each related expenditure based on at least the minimum required set-aside. Parent and family engagement activities are also described in the district’s LCAP and the LCAP Federal Addendum. District level staff are also in place to support family engagement.

1.4 Parents and family members of children receiving Title I, Part A services are involved in the decisions regarding how funds reserved are allotted for parental involvement activities. (20 U.S.C. § 6318[a][3][B])

The District supports and encourages parents’ active collaboration and participation in school site and district decision- making including SSC, ELAC, DAC, and DELAC. Each schools’ SSC and ELAC provide input for the parent and family engagement activities in the SPSA. In addition,

information gathered at school meetings, district and school parent advisory committee meetings, is used to annually update the LCAP and the LCAP Federal Addendum, including the actions and services for family engagement.

1.5 Not less than 90 percent of the funds reserved are distributed to schools served with priority given to high-need schools. (20 U.S.C. § 6318[a][3][C])

90% or more of the 1% reservation for parent and family engagement is distributed to Title I schools based on a funding formula. Schools are ranked for distribution of funds based on income eligibility.

1.6 Funds reserved by a district are used to carry out activities and strategies consistent with the LEA's parent and family engagement policy, including not less than one of the following: (20 U.S.C. § 6318[a][3][D])

- a) **Supporting schools and nonprofit organizations in providing professional development for district and school personnel regarding parent and family engagement strategies. (20 U.S.C. § 6318[a][3][D][i])**
- b) **Supporting programs that reach parents and family members at home, in the community, and at school. (20 U.S.C. § 6318[a][3][D][ii])**
- c) **Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members. (20 U.S.C. § 6318[a][3][D][iii])**
- d) **Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement. (20 U.S.C. § 6318[a][3][D][iv])**
- e) **Engaging in any other activities and strategies that the district determines are appropriate and consistent with the parent and family engagement policy. (20 U.S.C. § 6318[a][3][D][v])**

Funds reserved by the District for parent and family engagement activities are used to support the activities and strategies addressed in the Title I Districtwide and School Site Parent and Family Engagement Policies, consistent with the LCAP, LCAP Federal Addendum, and SPSAs.

This Title I Districtwide Parent and Family Engagement Policy has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs, as evidenced by the Annual Title I Districtwide Parent and Family Engagement Policy meeting, as well as the District Advisory and the District English Learner Advisory Committees' agendas.

This policy was adopted by the HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT on June 13, 2024 and will be in effect with annual updates. The school district will distribute this policy to all parents of participating Title I, Part A, children on or before August 31st of each year by including it in the District Annual Information Handbook.