



# STUDENT AND PARENT HANDBOOK 2024-25

**School Address:** 6931 Orangethorpe Avenue Buena Park, California 90620

**Telephone:** (714) 522-8491 **Office Hours:** 7:45 am - 4:00 pm

# Welcome

Welcome to the Stallion Family at Buena Park Middle School. We proudly support the learning needs of all students grades sixth-eighth. These middle school years offer great opportunity to foster habits that will impact the rest of our students' lives. The primary goal at BPMS is to provide an exceptional learning experience so that our Stallions thrive both academically and behaviorally. The Stallion school colors are royal blue and silver. Show your pride by joining the many different activities, sports, and clubs that are offered. Being involved in our school is just one way to make these middle school years memorable. Buena Park Middle School is a distinguished site for AVID (Advancement via Individual Determination) and hosts many exciting types of electives, from culinary arts to industrial arts. At BPMS, we teach and embody the Triple R standard: Stallions are **Respectful, Responsible, and Ready to Learn!** We look forward to a great year with all of our students.

### *Our Mission:*

*We educate, motivate, and inspire all students to achieve academic success and become productive global citizens.*

---



# *The Stallion Schedule*

BPMS follows a traditional bell schedule with seven periods daily. Thursdays are early release for students. The campus opens daily at 8:00 am to serve breakfast for all students. Dismissal is 3:21 pm each day except for every Thursday, which is early release at 1:20pm.

**Buena Park Middle School**  
 2024-2025 7th & 8th Grade Bell Schedule  
 (Updated 7-24-24)

<b>Monday - Wednesday, Friday</b>			
PERIOD	START	END	TOTAL
1st Pledge/ Announcements	8:30 AM	9:21 AM	0:51
2nd	9:25 AM	10:12 AM	0:47
Break	10:12 AM	10:22 AM	0:10
3rd	10:26 AM	11:13 AM	0:47
4th	11:17 AM	12:04 PM	0:47
5th	12:08 PM	12:55 PM	0:47
Lunch	12:55 PM	1:35 PM	0:40
6th	1:39 PM	2:26 PM	0:47
7th	2:30 PM	3:17 PM	0:47

<b>Thursday - Early Release</b>			
PERIOD	START	END	TOTAL
1st Pledge/ Announcements	8:30 AM	9:06 AM	0:36
2nd	9:10 AM	9:40 AM	0:30
Break	9:40 AM	9:50 AM	0:10
3rd	9:54 AM	10:24 AM	0:30
4th	10:28 AM	10:58 AM	0:30
5th	11:02 AM	11:32 AM	0:30
Lunch	11:32 AM	12:12 PM	0:40
6th	12:16 PM	12:46 PM	0:30
7th	12:50 PM	1:20 PM	0:30

**Buena Park Middle School**  
**2024-2025 6th Grade Bell Schedule**  
 (Updated 7-24-24)

<b>Monday - Wednesday, Friday</b>			
<b>PERIOD</b>	<b>START</b>	<b>END</b>	<b>TOTAL</b>
1st Pledge/ Announcements	8:30 AM	9:21 AM	0:51
2nd	9:25 AM	10:12 AM	0:47
Break	10:12 AM	10:22 AM	0:10
3rd	10:26 AM	11:13 AM	0:47
4th	11:17 AM	12:04 PM	0:47
Lunch	12:04 PM	12:44 PM	0:40
5th	12:48 PM	1:35 PM	0:47
6th	1:39 PM	2:26 PM	0:47
7th	2:30 PM	3:17 PM	0:47

<b>Thursday - Early Release</b>			
<b>PERIOD</b>	<b>START</b>	<b>END</b>	<b>TOTAL</b>
1st Pledge/ Announcements	8:30 AM	9:06 AM	0:36
2nd	9:10 AM	9:40 AM	0:30
Break	9:40 AM	9:50 AM	0:10
3rd	9:54 AM	10:24 AM	0:30
4th	10:28 AM	10:58 AM	0:30
Lunch	10:58 AM	11:38 AM	0:40
5th	11:42 AM	12:12 PM	0:30
6th	12:16 PM	12:46 PM	0:30
7th	12:50 PM	1:20 PM	0:30

# **BPMS SCHOOL-WIDE CLASSROOM BEHAVIOR EXPECTATIONS**

BPMS is a community of learners who strive for academic and social success by being **Respectful, Responsible, and Ready to Learn.**



We are RRR  
**RESPECTFUL,**  
**RESPONSIBLE,** and  
**READY TO LEARN**



<b>*Respectful</b>	<b>*Responsible</b>	<b>*Ready to Learn</b>
<ul style="list-style-type: none"> <li>● Be courteous to adults and peers</li> <li>● Respect everyone’s space, privacy, property, feelings, and opinions</li> <li>● Use appropriate and respectful language</li> <li>● Keep hands, feet, and objects to yourself</li> <li>● Respect digital citizenship expectations</li> </ul>	<ul style="list-style-type: none"> <li>● Bring materials and completed assignments</li> <li>● Complete assignments to the best of your ability and turn them in</li> <li>● Leave the classroom better than you found it – throw away all trash and respect the no gum policy</li> <li>● Keep cell phones and unauthorized devices off and in backpack</li> <li>● Out of class – have a pass – one at a time</li> </ul>	<ul style="list-style-type: none"> <li>● Be on-time to your assigned class</li> <li>● Come prepared and participate</li> <li>● Follow all directions and procedures</li> <li>● Stay focused and on-task</li> <li>● Have the following with you at all times – agenda, ID, reading book, and iPad</li> </ul>

## ***The Stallion Standard***

At BPMS, we believe that discipline is a process that uses teaching, modeling, and other appropriate strategies to maintain the behaviors necessary to provide a safe, orderly, and productive learning environment by changing unacceptable behavior to acceptable behavior. In order for students to be successful at our school, they must feel physically and emotionally safe and ready to learn. The discipline plan for Buena Park Middle School is intended to create an environment in which every student can be successful and in which all students are treated equitably. The policy is based on education code and the philosophies of restorative practices and progressive disciplinary action.

**Buena Park Middle School Discipline Matrix**

<b>Offense</b>	<b>1<sup>st</sup> Offense</b>	<b>2<sup>nd</sup> Offense</b>	<b>3<sup>rd</sup> Offense</b>
<b>Battery/Assault</b>	Suspension (3-5 days) + Police Contact + Possible Expulsion/Placement recommendation	Expulsion/ Placement recommendation + Police contact	
<b>Cheating</b>	See BPMS Academic Honesty Policy from student handbook + Parent Contact		
<b>Disruption of School Activities and Student Learning</b>	Parent Contact + Restorative Practice	Class suspension(s) + Parent contact by teacher	Restorative Practice with alternative for suspension (1-3 days) + Restorative Practices + Parent conference with teacher and counselor or admin + Behavior contract
<b>Dress Code Violation</b>	Change Clothes + Warning	Change Clothes + Restorative Practices + Parent Contact	Change Clothes + Parent conference with Counselor + Admin & Behavior Contract
<b>Electronic Device</b>	See BPMS Student Handbook Cell phone and Electronic Device policy + Parent Contact		
<b>Fighting</b>	Restitution + Restorative Practice with alternative for suspension (1-3 days) +Referral to Counseling + Behavior Contract	Suspension (3-5 days) + Review Behavior Contract + Restorative Practices + Parent Conference	Suspension – 5 days + Review Behavior Contract + Restorative Practices
<b>Hazing / Harassment / Threatening</b>	Restitution + Restorative Practice with alternative for suspension (1-3 days) +Referral to Counseling + Behavior Contract	Suspension (3-5 days) + Behavior Contract + Restorative Practices	Suspension – 5 days + Review Behavior Contract + Restorative Practices
<b>Off Campus/Leaving class without permission/Ditching</b>	Restorative Practices + Referral to counseling + Parent Notification	Restorative Practices + Behavior Contract + Parent Conference with Counselor and Admin + Refer to SART	Suspension (1-3 days) + Parent conference
<b>Possession of Narcotics/Alcohol</b>	Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + Referral to SRO Vape Education + referral to	Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + Behavior Contract + Referral to SRO Vape	Suspension (1-3 days) + Parent conference

	counseling + Monitoring of personal items	Education + Random searches	
<b>Possession of Tobacco/Vape Products</b>	Restorative Practice with alternative for suspension (1-3 days) + Confiscation + Referral to SRO Vape Education + Parent Notification + referral to counseling + monitoring of personal items	Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + Behavior Contract + Referral to SRO Vape Education + referral to counseling + random searches	Suspension (1-3 days) + Behavior Contract
<b>Possession of Weapons</b>	Suspension (3-5 days) or placement + Behavior Contract + Restorative Practice	Expulsion/Placement recommendation	
<b>Staff Directed Profanity</b>	Parent Contact + Restorative Practice	Class suspension(s) + Parent conference with teacher and counselor or admin	Restorative Practice with alternative for suspension (1-3 days) + Behavior Contract
<b>Theft / Possession of Stolen Property</b>	Restitution + Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + Behavior Contract + Monitoring of personal items	Suspension (3 days) or alternative Restorative Practice + Restitution + Behavior Contract + Random searches	Suspension (5 days) + possible Expulsion/ Placement recommendation
<b>Transfer / Sale of Narcotics</b>	Recommendation for Expulsion or Placement		
<b>Under the Influence</b>	Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items +Referral to Counseling + Behavior Contract	Suspended (3 days) + referral to counseling + Review Behavior Contract	Suspended (3-5 days) + Expulsion/Alternative placement recommendation
<b>Vandalism / Graffiti / Tagging</b>	Restitution + Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + Behavior Contract	Restitution +Restorative Practice with alternative for suspension (1-3 days) + Confiscate Items + review Behavior Contract	Suspension (3 days) or alternative Restorative Practice + Restitution

All students must adhere to the **Buena Park Middle School Dress Code**.

The purpose of the school dress code is to provide students with guidelines which ensure safety and productivity during the school day.



**Hats:**

- **Only BPMS logo beanies and caps or hats are allowed**
- May not be worn indoors or during PE
- Exemptions are made for medical (with doctor's note) or religious reasons
- **Hoods are only allowed outside during inclement weather**

**Shirts:**

- Must have sleeves, bare shoulders are not permitted
- No tube or sheer tops are allowed, midriff must not be exposed
- No oversized solid color shirts are allowed
- **No jerseys are allowed**

**Pants:**

- **No oversized pants are allowed**
- Must be proper size, fit securely, and fit at waist without belt
- Underwear must not show and **no "sagging" pants are allowed**
- No sleepwear is allowed
- Leggings and tights are not allowed to be worn alone
- Must not be ripped or torn exposing undergarments or skin above the knee

**Skirts/Shorts/Socks:**

- Shorts and skirts must reach past fingertips in length even with leggings underneath
- **Shorts cannot be past the knee**
- **Shorts cannot overlap socks**
- **Socks must not be higher than 2 inches above the ankle**

**Shoes:**

- Must be closed toe and closed heel
- Shoes must be worn at all times; no slippers or slides are allowed
- Soles or heels should not exceed 1 ½ inches
- No crocs during PE class

**Accessories:**

- **Initial or large belt buckles are not allowed**
- Chains of any kind, spikes, or anything deemed unsafe is not allowed
- **Gloves are not allowed**
- No piercings that could endanger one's safety is allowed

**Hairstyles:**

- Should be neatly styled; no extreme styles and colors are allowed; eyes must be visible
- **Bandanas are not allowed**

**Inappropriate Symbol:**

- **Inappropriate symbols on clothing are not allowed (e.g. Cookies, Gruntz, Marijuana Leaf, vapes) or anything promoting unsafe activities (e.g. drugs, alcohol, promiscuity, or violence)**
- **Any item that the local police department considers gang attire is not permitted**

The school reserves the right to regulate against upcoming fads or fashions that have a negative influence or may disrupt the learning environment. Interpretation and judgment in matters pertaining to dress and personal appearance are necessary. Students will be given the opportunity to change into loaners until the appropriate clothing from home is provided. In this area the Principal and/or Assistant Principals are the final and sole judge of what is or is not acceptable for an individual student.



# ***Stallion Excellence***

## **Textbooks**

Students are loaned textbooks free of charge. If a student loses a book, the student must report the lost textbook to the teacher and librarian.

## **Digital Devices**

Every student is issued an iPad, charging cord, and brick at the beginning of the year. **It is expected that students bring a fully charged iPad to school each day so they may fully engage in the learning. Students are responsible for the iPad.**

## **On-Site learning**

1. **Homework:** Dedicated time every day should be planned for study and review at home. Homework times will vary by class and day.
2. **Progress Reports:** Progress reports will be posted on Aeries four times a year, mid-quarter. Any student that is in danger of failing a course will receive a progress report. Parents are encouraged to call the appropriate teacher regarding those reports. Parents can call the front office to speak to a teacher or can contact teachers through ParentSquare.
3. **Grade Reports** will be posted on Aeries within one week at the close of each quarter. There are four grading periods per year: 1<sup>st</sup> Quarter, 2<sup>nd</sup> Quarter (1<sup>st</sup> Semester), 3<sup>rd</sup> Quarter, 4<sup>th</sup> Quarter (2<sup>nd</sup> Semester).
4. **Achievement Tests (CAASPP, ELPAC, CAST)** are administered as designated by the district and state (generally in the spring).
5. **District-Wide Assessments (i-Ready)** are administered three times a year in Math and English.
6. **Academic Honesty** means that students complete ALL of their own work and do not attempt to take credit for something they did not produce. **Academic Dishonesty** is when a student is **cheating or plagiarizing**. The consequences may include:
  - a. The student receives a "0".
  - b. Teacher contacts parents.
  - c. Detention

The evaluation of student achievement is one of the important functions of the teacher. The accepted marking system is as follows:

A – Excellent		D - Poor
B – Good	F - Failure	
C – Average	NM - No Mark	

An "NM" is given only in those cases where illness or emergency within the last few weeks of the quarter occurred or when the student entered school late in the quarter. Make-up work is the responsibility of the student.

## **Academic Awards**

There will be an Awards Assembly two times a year to recognize students who have achieved academic and behavioral excellence. The Academic Awards assembly is held after 1<sup>st</sup> semester grades and at the end of the year.

## **AVID: Advancement via Individual Determination**

The AVID program at BPMS is an elective for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders that are selected through an application process. This elective course is designed to increase the students' ability to write across the content areas, use inquiry to gain knowledge, effectively collaborate, organize schoolwork and thinking, and critically read across a plethora of genres. AVID students have the opportunity to visit local colleges and work with AVID tutors to increase their academic success in middle school.

## **Honors Classes**

Honors classes are offered for 6-8<sup>th</sup> grades in History, English, Math, and Science. Honors classes are based on an application and examination the spring prior to the next academic year. Honors classes are designed for students that are desiring and capable of accelerated pacing and complexity of cognition within designated content areas.

## **Promotion Retention**

### **1. Academic Requirements –**

Students must earn a **Cumulative GPA of 2.0 or Higher**

Other criteria to be considered:

- Achieving a proficient score on the district math and reading benchmark.
- Have at least 90% attendance throughout the year.
- Passing all classes with C (70%) or higher.

### **2. Behavior Requirements –**

A student who has been suspended for a violation of the educational code may be deemed ineligible to participate in activities reserved for promoting eighth graders and may not receive a promotion certificate.

# *The Stallion Way*

---

## **Attendance**

**The law requires regular attendance at school.** Students who are purposely absent from school will be declared truant. Repeated truancy will result in appearance before the **Student Attendance Review Team (SART)** or **Student Attendance Review Board (SARB)**, and/or possible loss of promotion privileges, and/or citation.

- **Prolonged Illness**
  - If a student has a prolonged illness and is able to study at home, parents should call the office and arrange to collect the assignments or establish an Independent Study Program.
- **Returning to School After an Illness**
  - Parents or guardians must verify absences, either by telephone (714-522-8491) or by a signed note. Parents must call the school attendance office by 10:00 a.m. on the day of absence or send a note on the day your student returns to school. Students must report to the attendance office upon their return to school to get a re-admit slip.
  - Students must check with all teachers to find out what work needs to be made up.
  - Students with absences that have not been verified by parent or guardian will have three days to obtain verification. It is the student's responsibility to make certain verification is received.

**By state law, if a student is late 3 times to any class, this is equivalent to one unexcused absence. Habitual tardiness will result in a referral to the Student Attendance Review Team.**

- **Tardiness**
  - **All students must be seated in their class and ready to learn before the bell rings at 8:30 am and before the tardy bell rings for every class.**
  - All students that are tardy to school in the morning must get an admittance slip from the attendance office before reporting to class. Students must present the re-admit slip to the teacher and this will be documented on the attendance record.
- **Make-up Work**
  - Students who have a legitimate excuse for being absent will be given make-up work. **The responsibility for make-up work remains with the student.** Students are reminded that they must ask the teachers for make-up work when they have an excused absence.

## **Student Identification Cards**

To increase the security of all students on campus **every student is required to wear a lanyard and school-issued identification card.** Ensuring the safety and security for all students and staff is our top priority each and every day. Student Identification Cards will be provided to every student with a lanyard and ID holder. A student's ID card authorizes a student to be on campus.

- **ID cards must be worn at all times on a lanyard hanging from the neck.**
- School IDs cannot be worn on a shirt sleeve, pants, outside of pockets, under a coat/jacket, or at the bottom of the shirt. IDs cannot be placed inside pockets, backpacks, or bags of any kind.
- The ID card must be presented to any school staff member or adult when asked for identification.
- The front and back of the ID card must remain free of stickers, markings, other photos, etc.
- Lost, stolen, altered, damaged, and defaced ID cards must be replaced IMMEDIATELY. ID cards, lanyards, and ID holders can be picked up in the library during lunch or after school.

## **Cell Phones/Personal Electronic Items**

Students may not use cell phones at all on school grounds, even to call or text parents. Cell phones must be off during the school day and in backpacks. Cell phones may not be carried in any clothing pocket. The school will not be responsible for/or investigate the theft, loss, or damage of any cell phone brought on campus. Students may not bring wireless earbuds, AirPods, or wireless headphones, permanent markers, lasers, bluetooth speakers, or other electronic or personal items to school. The school will not be responsible for/or investigate the theft, loss or damage of any such items brought on campus.

In the cases of above violations, the following due process will apply in accordance with our discipline matrix:

1. **First Violation** – Item is confiscated and returned to the student at the end of the school day.
2. **Second Violation** – Item is confiscated and returned only to the parent/guardian at the end of the school day.
3. **Third Violation** – Item is confiscated and returned only to the parent/guardian at the end of the school day. Students will be placed on a behavior contract, as well as Check-In and Check-Out with the cell phone.

## **Backpacks**

Students are advised to be very careful with their backpacks. **Do not leave money or other valuables in your backpack.** Respect the property of peers and do not tamper with another student's backpack or other personal property. Backpacks must not be left unattended on campus at any time. In the event of a lost or stolen backpack, students will be responsible for any missing items including: books, iPads, or school property.

## **Closed Campus/Visitors**

**BPMS is a closed campus.** This means that once you arrive on campus in the morning before school starts you may not leave the campus without proper release by the school administration. All visitors must check in at the front office and receive an identification badge. No outside food delivery will be allowed (e.g. uber eats).

## **Medication**

School authorities may not dispense any medicine, even aspirin. However, if a student needs to take required medication, the student must bring it to the school office in the prescription container, with the necessary forms signed by the doctor and leave it with the school health clerk or nurse. It may then be obtained as required.

## **Celebration Of Awesome**

COA is an end of the year celebration for students that have exhibited scholarly behavior. Students must meet academic and behavior criteria in order to be eligible. The Principal and/or Assistant Principals are the final and sole judge of what is or is not acceptable for any individual student.

## **School Dances**

**School dances are for Buena Park Middle School students ONLY. All students will be required to show school I.D. before being admitted to the dance.** Students must have a 2.0 GPA in the previous quarter and follow the school dress code for all dances. When the dance is directly after school, students may not leave campus and return to attend the dance. Once students exit a dance, they will not be permitted to re-enter. **When a dance has ended, students must leave the campus immediately.**

## **AXIOM: Behavioral Management Program**

**A priority at Buena Park Middle School is to establish and maintain a safe, healthy school environment and classroom climate that promotes learning.** The administration and faculty have established standards for expected student behavior. Our **Triple "R"** program promotes positive behavior and rewards students for demonstrating those behaviors. Students will learn that as individuals they have control over their own behavior. Their actions can result in either positive or negative consequences. Our goal is to guide students toward self-discipline and responsible citizenship. The teachers and staff use AXIOM as a way to track desired and undesired behaviors. AXIOM is a school-wide system grounded in positive behavioral interventions and supports.

## **School Resource Officer**

BPMS has a full-time SRO stationed on campus. The purpose of the school resource officer is to build relationships with students, provide education on tobacco use prevention, assist with administrative investigations, and support the safety of students.

## **Detention**

Students who misbehave may be assigned detention during break, lunch, or after school. Students will be notified about detention and it is the students' responsibility to notify their parents/guardians.

## **Daily Announcements**

Every day announcements will be broadcast. Announcements contain information about club meetings, special events, athletic events, and anything else students should know or be reminded about. It is the students' responsibility to know what is in the daily announcements. All Home/School communication is distributed during school.

## **Bicycles/Skateboards**

Students who ride bicycles or skateboards to school are to keep them locked in the bicycle compound during school hours. **A helmet must be worn when riding to and from school.** Bicycles and skateboards may not be ridden on campus. The school will not take responsibility for theft or damage to bicycles and skateboards brought on campus.

## **Bus Riders**

**When I.D. cards are issued, students will be required to show their bus pass & identification to ride the bus on a daily basis.** Students are expected to behave appropriately at all times when waiting in the bus line and riding the bus.

## **Emergency Cards**

Students **must** have an **up-to-date** emergency card in the office at all times. If important information is changed, such as address or telephone number, please notify the front office. Aeries data confirmation must be updated annually.

## **P.E. Uniforms**

**All students are required to dress out and wear appropriate shoes every day for PE** unless a doctor note is provided. Standard uniforms and locks are available for purchase through the PE department. New PE uniforms are \$38 for the set (shirt/shorts/lock): \$15 per shirt or short and \$8 per lock. Free used uniforms will be issued to anyone in need of financial assistance. Clean P.E. clothes are required of all students every Monday. Students will be issued a locker. It is the students' responsibility to make sure all personal belongings are secured in the lockers.

## **Lost and Found**

The lost and found for clothing, personal items, etc. is in the cafeteria. Lost PE clothing will be returned to the PE office. Lost books and iPads will be returned to the library. All unclaimed items will be given to charity at the end of the school year.

## **Sexual Harassment Policy**

Board Policy 635 - Sexual harassment is a violation of Title IX of the Education Act Amendments of 1972, Title VII of the Civil Rights Act of 1964, and California Education Code Sections 210-214, inclusive, and Section 230. **Any student who engages in sexual harassment of anyone in or from the District may be subject to school discipline.**

## **School Safety**

Schools are committed to provide a safe and secure environment for all staff and students; therefore security/surveillance cameras, vape detectors and hand-held wands are used. All visitors are required to sign in, show proper ID, secure a visitor's pass and report to the main office.

## **Statement Of Non-Discrimination (EC §§ 200, 220; Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, § 504 of the Rehabilitation Act of 1973)**

The District does not discriminate on the basis of race, color, national origin, ethnic group identification, religion, sex/gender (gender identity, gender expression) physical/mental disability or immigration status. Your child has a right to a free public education, regardless of immigration status. Additional resources for immigrant students and family members developed by the California Attorney General are accessible at <http://oag.ca.gov/immigrant/rights>. The District will take steps to assure that the lack of English will not be a barrier to admission and participation in District programs. Complaints alleging noncompliance with the District's policy of nondiscrimination should be directed to the Chief Personnel Officer, at 714-522-8412. A copy of the District's nondiscrimination policy is available from the District office.

### **Bullying Prevention Mission**

**Bullying is a serious issue and all staff, community members, students, and families must meet the challenge of creating a safe school and secure community for everyone.**

- **Bullying Definition**  
Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance.
- **Reporting Bullying**  
Everyone is entitled to speak to someone if they are being bullied. Everyone is entitled to receive help and care if they are being bullied. Everyone has a responsibility to help and care for students who are being bullied. Report bullying to an adult that you trust and/or fill out a bullying report in the school office. The adult you trust may be a teacher, counselor, principal, or parent. All incidents of bullying must then be reported to school administration to be thoroughly investigated before any action is taken.
- **Bullying Consequences**
  1. **1<sup>st</sup> Incident**- Administration will confront and label the behavior of the students involved as bullying and refer to the counselor for additional support.
  2. **2<sup>nd</sup> Incident**- Suspension, Parent Conference, and Bullying behavior contract.
  3. **3<sup>rd</sup> Incident**-Suspension and referral to school district Child Welfare and Attendance Officer for possible referral to alternative program.

## Language for Academic Discussions

<p><b><u>1. Stating Perspectives</u></b>          I (firmly, strongly) believe that ____.          In my opinion, ____.          From my perspective, ____.          From my point of view, ____.          My opinion on this issue is ____.</p>	<p><b><u>2. Drawing Conclusions</u></b>          Based on experience, it seems that ____.          The data suggests that ____.          Based on ____, I assume that ____.          After reading ____, I conclude that ____.          After hearing ____, I am convinced that ____.</p>	<p><b><u>3. Elaborating Ideas</u></b>          For example, ____.          For instance, ____.          I have observed that ____.          One reason is that ____.          I experienced this when ____.</p>
<p><b><u>4. Comparing Ideas</u></b>          My idea is similar to (Name's).          My response is similar to (Name's).          I have a similar perspective.          My idea is different from (Name's).          I see this quite differently.</p>	<p><b><u>5. Agreeing</u></b>          I agree with (Name) that ____.          I completely agree with (Name).          I share your perspective.          I can see your point of view.          My idea's build upon (Name's).</p>	<p><b><u>6. Disagreeing</u></b>          I don't quite agree.          I disagree completely.          I have a different perspective.          I don't share your point of view.          I disagree somewhat.</p>

## Language for Collaboration

<p><b><u>1. Requesting Ideas</u></b>          What should we write?          What do you think makes sense?          What are your thoughts?          What's your idea/opinion?          Do you have a suggestion?          Do you have anything to add?</p>	<p><b><u>2. Contributing Ideas</u></b>          We could write ____.          What if we put ____.          I think ____ would work well.          We could consider writing ____.          Another way to say this is ____.          I think we should add ____.</p>	<p><b><u>3. Confirming Ideas</u></b>          That would work.          That makes sense.          I share your point of view.          Yes, that's correct.          I see what you mean.          Not exactly, What I meant was ____.</p>
<p><b><u>4. Clarifying Ideas</u></b>          I don't quite understand your idea.          I have a question about ____.          What do you mean by ____?          So, you think we should ____?</p>	<p><b><u>5. Rephrasing Ideas</u></b>          So, what you are saying is that ____.          In other words, you think that ____.          So, your opinion is that ____.          So, you are suggesting that ____.</p>	<p><b><u>6. Reporting Ideas</u></b>          We came up with ____.          We decided/determined that ____.          We concluded that ____.          Our response is ____.</p>

## DAILY EXPECTATIONS FOR IPAD USE:

**Bring the iPad each day to school, fully charged.** Make it a habit of charging the iPad at the end of the day each day not letting it fall below 33% charge. That way, you get a full night's charge and will be ready for the start of school the next day. **IMPORTANT:** Be sure that you are using the charger that came with the iPad, not an iPhone charger. The power requirements are higher for the iPad. Also make sure that you are charging from a wall outlet, not a computer, as the charging time will be much quicker.

- **Access apps at school.** The Core Apps for students will be placed on the first three screens of your iPad. This set up should always remain the same.
- **Engage in school related activities.** During instructional activities, iPad use is to be focused solely on the activity at hand.
- **Use the iPad for school-related activities:** This means that during free time at school, such as break and lunch, the iPad is intended for school-related activities, not games or videos.
- **Keep the iPad in its case.** In our experience, the iPad can get damaged or scratched if not properly cared for. Keeping it in the case at all times helps to ensure it stays protected from accidental wear and tear.
- **Store the iPad in a safe place when not in use.** If you are not using the iPad during a portion of a class, or outside of class, be sure to store it away in a safe location. Place the device in your backpack when not in use. Never leave the iPad lying on the ground for someone to step on!

## Proper Care and Handling of the iPad

Here are some basic tips for handling your iPad in the proper manner.

- Do not set the iPad near liquids or objects of extreme heat. Keep it out of direct sunlight and rain.

- Do not leave your iPad in plain sight, in public, as someone may take it.
- When storing the iPad in your backpack, make sure to avoid other objects that might damage the screen, such as any object with hard, sharp corners.
- If you need to clean the screen, use a soft cloth (such as those used for sunglasses) and wipe the screen in a circular motion.

## PROHIBITED ACTIVITIES (iPad)

- Modifying the operating system outside of Apple released software (e.g. jailbreaking) and use of e-mail, IM, chat rooms, or forums without specific school permission.
- Bypassing the BPMS web filter through a web proxy or personal hotspot.
- Illegal installation or transmission of copyrighted materials.
- Sending, accessing, uploading, downloading or distributing offensive, profane, threatening or obscene materials, including cyber-bullying.
- Obtaining any form of plagiarized work, such as, but not limited to, sites selling term papers and other forms of student work.
- Downloading and installing apps unless otherwise specified.
- Giving access to other students' accounts, files and/or data.
- Use of anonymous identities and/or misrepresenting identity.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including but not limited to, uploading or creating viruses/software, or intentional damage to school equipment).
- Participation in any form of illegal behavior (e.g. electronic forgery or credit card fraud).
- Audio, video recording or photography of others without express permission.
- Any action that violates existing BPMS Educational Policy or public law.

***The school reserves the right to regulate against any negative influence that disrupts the learning environment pertaining to improper use of any devices. Interpretation and judgment in matters pertaining to Digital Citizenship will be at the discretion of the Administration. In this area the Principal and/or Assistant Principals are the final and sole judge of what is or is not acceptable for an individual student.***



## **BPMS School/Parent/Student Compact**

### **STAFF SECTION**

We understand the importance of the school experience to every student and our role as educators and role-models. Therefore, we agree to carry out the following responsibilities to the best of our ability:

- provide a safe, positive, and healthy learning environment for our students
- maintain high standards and expectations for all students and provide high quality curriculum and instruction in a supportive and effective learning environment that enables students to make academic achievements as outlined by the California Content Standards
- hold annual parent/teacher conferences where the compact is addressed (as needed)
- teach grade level skills and concepts
- strive to address the individual needs of each student
- communicate class work and homework expectations
- correct and return student work in a timely manner
- frequently communicate with parents regarding their child's progress and provide parents with reasonable access to staff
- provide opportunities for parent volunteering and classroom observations (with prior notice and administrative oversight.)
- encourage students to do their personal best every day

### **STUDENT SECTION**

I realize that my education is important. I know that I am the one responsible for my own success. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- Attend school every day. Be on time to school every day in the morning and to All classes, ready to learn and work
- complete my daily agenda for every class and bring it home nightly to my parents to check

- do my homework every day, return completed homework on time, and do not plagiarize
- be responsible for my own behavior and give my parent/guardian all notices and information that I receive from school
- advocate for myself by asking for academic help when needed
- read for at least 30 minutes every day outside of school
- follow the Buena Park Middle School Code of Conduct, Student Handbook, and Dress Code
- strive to achieve my personal best both academically and socially at all times.
- attain a 2.0 GPA and pass all classes with C or better in order to meet the Promotion Requirements to go to high school

### **PARENT SECTION**

I understand that my participation in my child's education will help his/her academic achievement and attitude. Therefore, I will continue to carry out the following responsibilities to the best of my ability:

- review my child's agenda planner daily and all other school communications on a regular basis
- encourage my child to work daily to the best of his/her ability and to seek additional help when necessary
- encourage my child to complete his/her homework daily
- take advantage of opportunities for involvement at my child's school
- participate in decisions relating to my child's education and attend Back to School/Open House events, Parent/Teacher Conferences, and other school events
- provide a quiet place and time for my child to do homework and limit the amount of multimedia activity my child engages in
- promote positive use of my child's extracurricular time and make sure my child gets adequate sleep and has a healthy diet
- support the school's and district's academic, discipline, homework and attendance policies (e.g. monitor attendance), and encourage my child to achieve his/her personal best each and every day