

Budget Advisory Team

Meeting Minutes

January 21, 2015

Present: Sandy Anzalone, Thomas Murphy, Brenda Burgstahler, Mike Byrnes, Marisa Fallacaro, Scott Henderson, Rose Heckathorn, Jennifer Horschel, Kathy Klopp, Lucinda Karstedt, Paul Shephard

Next meeting: Wednesday, February 11, 2015, 5:45 p.m., Jr./Sr. High School Cafeteria

I. Called to Order 5:48 p.m.

II. Budget Advisory Team Meeting

A. Opening Remarks – Mr. Thomas Murphy

- The Governor put forth his "State of the State Address". No specifics for our district are available yet. One of the talking points is about what the Governor will propose in combination of restoring Foundation Aid to bring us back to where we should be funded or restoring the Gap Elimination Adjustment (GEA). Many people think it will be a combination of the two. There was a \$4.5 billion lawsuit settlement with the bank. Part of that will go to make sure tolls don't increase this year across the state. Some will be used for the work on Tappan Zee Bridge.

B. Technology Report – Mrs. Lucinda Karstedt

- Mrs. Karstedt and Mr. Murphy went through the Technology budget prior to the meeting. Last year, three Smart Boards were purchased for GLP, which required a budget transfer from GLP to a Technology line. A new lap top computer was purchased for a home instructed student on medical leave using a donation from the book store.
- AV and Technology were merged about 12 years ago, so you will see double lines in the budget report for Technology. The pool sound system was not replaced last year. The estimated cost was \$12,000. The Booster Club asked the District to put in 1/3 of the cost, hence the line shows \$4,000. Ms. Fallacaro added that the Booster Club was going to ask Dolphins to contribute \$4,000 as well. The lack of a sound system in the pool area is a health and safety concern. The \$4,000 from the District could be split between Athletics and Technology.
- Computer hardware – we have a recycle and replacement plan in place. The general rule is to push things to seven years. Priority one items and some priority two items are in this computer hardware budget line. Priority one items are those that are on the recycle/replace list. Requests are taken district wide in November for priority two new items – e.g. a Smart Board, a laptop, extra i-pads, etc. Explanations must be given. Plans for next year include one Smart Board for each building. It costs about \$2,600 to mount a Smart Board at Eden Elementary School, \$4,800 at GLP and \$2,400 at the Jr./Sr. High School.
- GLP has power problems. There are only two plugs in each room.
- There are two equipment hardware supply lines – one is state funded, which will be reduced due to lower enrollment.
- The sound system in the JSHS cafeteria is original equipment. It currently is not on the replacement list. Paul Shephard would like an estimated cost to replace it.

C. Business Office – Mr. Thomas Murphy

- Please print your handouts to bring to future meetings.
- Line 1750 – we have a third party who administers our 403b program.
- The appraisal service is for fixed assets. Everything in the district has to be tagged as a fixed asset. Every three years, a full inventory must be done. The cost is \$4,500.
- Other lines include: Office supplies, which shows a slight decrease; periodicals, equipment repairs, and advertising, which shows an increase due to the potential capital project;

conference and travel, external auditors, internal auditors, supplies, memberships, and intermunicipal agreement for tax collection.

- BOCES line, which includes services for legal requirement changes.
- Fiscal agent fees must be filed with the state every year.
- Insurance – liability, umbrella, student health insurance.
- Memberships – NYSSBA, RSA. We are not members of ECASB. Mr. Shephard offered to look into the cost for rejoining ECASB.
- Water & sewer assessments
- Refund – for property taxes that may have been reassessed at a lower rate.

D. Athletics – Miss Marisa Fallacaro

- At the end of any given season, money may have been moved around, due to a cancellation of contests, but it would get used for something like equipment. Although the Athletic Department has not exceeded their budget, it is all spent each year.
- Security pays for the personnel working at a game; scorers, people to run the shot clock, announcers, security workers, and time keepers. These positions are in the ETA contract, so ETA or CSEA people must be used, no volunteers. Workers are paid \$61 per event. There is generally an administrator on duty, as well.
- Equipment line is usually the biggest line in the Athletic budget. A pool sound system has been requested. It is hoped that the cost can be split between Technology, Athletics and the Eden Dolphins. If nothing is needed from the Athletic Department, a backboard for Eden Elementary could be considered.
- Officials – this line pays for the officials. NYSSBA determines how many officials are needed at a game. Athletics must follow the state guidelines. The officials are currently under arbitration for their contract. The budget proposal includes a 3% increase for officials.
- Supplies – includes any equipment under \$500 – i.e. balls, scorebooks, nets, bats, poles, mouth guards, any protective padding, any other safety items a coach would need, as well as athletic trainer supplies, which would include tape and bandages. Costs change each year. Soccer balls are bid out through BOCES. Some kids buy their own baseball bats. Field hockey goalie pads are about \$225, and they last about three years. A request has been made to increase this line from \$10,000 to \$10,744, because two pole vaults at \$500 each will not pass inspection this year. Boosters and coaches have been asked to help by fundraising for this and for uniforms. There is no uniform line right now.
- Equipment reconditioning – includes helmets, which are \$225 - \$300 each. The State mandates that every two years helmet reconditioning is done, but they recommended it be done annually. Chin straps are checked, helmets are cleaned, and screws, pumps and airbags are checked. Helmets only have a five-year shelf life. About 15-20 kids from North Collins are expected to join the football team next year, so this cost is budgeted higher.
- Special Education and Athletics bring in the most revenues. For 2014-2015, athletics brought in \$4,000 from North Collins.
- Conferences and travel expenses are for when our athletes go to States. There is an increase in this line, because we have more students going to States. Team sports have to pay for transportation, hotel accommodations and food. The State will recommend how much a district has to pay for meals. Hotels with continental breakfasts are generally chosen. The State reimburses the District for some of the transportation cost to States.
- Membership – This is for athletes, such as golf to Gowanda Country Club for \$350. That is cheaper than paying to golf each day. The Eden Bowling Alley is \$4,200. This line covers a lot of the lines for NYSSBA, ECIC's, etc.
- Miscellaneous is for the trainer. She is not a personal trainer. She is medical management. She takes care of all concussions, including Physical Education concussions. This is bid out annually. Athletic Care has come in at the lowest level.

III. Closing Remarks –

- February 11th, the Superintendent, Buildings and Grounds and Transportation will report.

IV. Meeting Adjourned at 6:49.