Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**TEACHER, RESOURCE, SPECIAL EDUCATION - BILINGUAL (SPANISH)**
Department:	Elementary/Middle/High Schools
Reports to:	Site Principal/Assistant Superintendent of Educational Services

SUMMARY:

Responsible for planning instruction and/or adaptation of the education program to enable students to benefit from educational experiences. Planning and adaptation of instructional materials will be done in English and Spanish to support students in the district Dual Language Immersion program.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Builds trust and confidence with students.
- Plans curriculum, lessons, and special education programs and teaching methods.
- Maintains the physical environment of the classroom for organization and presentation purposes. Encourages good citizenship.
- Instructs individuals and groups on Special Education skill areas according to student needs on the I.E.P.
- Monitors student progress in and outside the resource room.
- Modifies curriculum.
- Maintains contact with parents of students.
- Evaluates student progress based on work output and observation, determines goals, objectives and directions.
- Prepares report cards, educational records, IEPC forms, classroom observation records, and other forms.
- Participates in scheduled site and/or district Special Education meetings.
- Administers testing evaluations.
- Develop an effective working relationship with other special education and classroom teachers.
- Other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom, students, aides and volunteers.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION:

Bachelor's degree.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid teaching certificate, with one or more special education endorsement.
- Bilingual Authorization or Bilingual, Cross Cultural, Language and Academic Development (BCLAD) - Preferred

- Fluency in Spanish - Required

LANGUAGE SKILLS:
Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:
Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:
Ability to apply knowledge of current research and theory to instructional programs; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clear and concisely in written or oral communication.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work out-put of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

Board Approved 08/06/2024